

## REORGANIZATION MEETING MINUTES

January 06, 2015

The Phillipsburg Town Council conducted its Reorganization Meeting on Sunday, January 06, 2015 at 7:00 P.M. in the Council Chambers of the Municipal Building located at 675 Corliss Avenue.

The required Open Public Meeting Act Statement was read by Attorney Wenner.

PLEDGE OF ALLEGIANCE                      By the Assembly

### TOWN OFFICIALS PRESENT

Mayor Wyant, Acting Clerk Kleiner,  
Attorney Rich Wenner

### SELECTION OF CHAIRPERSON-PRO-TEMPORE

#### Motion

Councilman Piazza nominated Vicki Kleiner to serve as Chairperson-Pro-Tempore. The motion was seconded by Councilman Lynn, which carried by a 5-0 vote.

### SELECTION OF COUNCIL PRESIDENT

Chairperson-Pro-Tempore called for nominations for the position of Council President.

Councilman Fey nominated Councilman Lynn. The nomination was seconded by Councilman Stettner.

There being no further nominations, Acting Clerk Kleiner moved that nominations be closed. The motion was seconded by Councilman Stettner, which carried a 5-0 vote.

The vote for the selection of Councilman John A. Lynn as Council President carried by a 5-0 vote.

### OATH OF OFFICE

Mayor Wyant administered 'Oath of Office' to John A. Lynn, Council President.

### SELECTION OF VICE PRESIDENT

Council President Lynn asked for nominations of Vice President. Councilman Stettner nominated Councilman Tersigni for the position of Vice President. The nomination was seconded by Council President Fey, which carried by a 5-0 vote.

The vote for the selection of Todd M. Tersigni as Vice President carried by a 5-0 vote.

### PUBLIC DISCUSSION ON AGENDA ITEMS

Joe Meyner, South Main Street, questioned Ordinance 2015-02, once proposed a hotel why eliminate the "hotel"?

Attorney Wenner stated that it is still part of the Union Square development and still available.

Mr. Meyner questioned Union Square; Attorney Wenner stated it is in the Redevelopment zone.

Mr. Meyner questioned the Resolution 2015-14 who is Nisivoccia? Council President stated that it is the auditors

## CONFIRMATION OF MAYOR APPOINTMENTS

Mayor submitted the following appointments to Council for their confirmation:

- Richard Wenner, Town Attorney
- Lavery, Selvaggi, Abromitis & Cohen
- Christopher Troxell, Prosecutor
- Richard Hay, Fire Chief/Emergency Management Coordinator
- Mabel Cook, Deputy Emergency Management Coordinator
- Richard Kranich, Deputy Fire Chief
- Nisivoccia & Company LLP  
Heidi Wohlleb
- Land Use Board
- Sub Code Fire Official – Kevin Duddy

Councilman Stettner moved for confirmation of appointments. The motion was seconded by Councilman Lynn.

Motion carried by a 5-0 vote.

## ORDINANCES

O: 2015-01 (First reading)

AN ORDINANCE ESTABLISHING 2015 SALARIES FOR UNCLASSIFIED EMPLOYEES was introduced for a first reading by Councilman Tersigni who moved that the ordinance be properly advertised. The motion was seconded by Councilman Piazza.

## ROLL CALL

Councilmen	First	Second	Yea	Nay	Abstain	Absent
Stettner			x			
Piazza		x	x			
Tersigni	x		x			
Fey			x			
Lynn			x			

O: 2015-02 (First reading)

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 625 OF THE CODE OF THE TOWN OF PHILLIPSBURG IN ORDER TO DELETE CERTAIN PERMITTED USES was introduced for a first reading by Councilman Piazza who moved that the ordinance be properly advertised. The motion was seconded by Councilman Fey.

**ROLL CALL**

Councilmen	First	Second	Yea	Nay	Abstain	Absent
Stettner	x		x			
Piazza			x			
Tersigni			x			
Fey		x	x			
Lynn			x			

-----

O: 2015-03 (First reading)

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING ORDINANCE 2013-15 OF THE CODE OF THE TOWN OF PHILLIPSBURG was introduced for a first reading by Councilman Tersigni who moved that the ordinance be properly advertised. The motion was seconded by Councilman Fey.

**ROLL CALL**

Councilmen	First	Second	Yea	Nay	Abstain	Absent
Stettner			x			
Piazza			x			
Tersigni	x		x			
Fey		x	x			
Lynn			x			

RESOLUTIONS

R: 2015-01

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF THE TEMPORARY BUDGET FOR 2015 IN ACCORDANCE WITH THE LOCAL BUDGET ACT was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Fey.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-02

A RESOLUTION TO PROVIDE FOR AN ADOPTION OF A TEMPORARY BUDGET FOR DEBT SERVICE FOR THE YEAR 2015 IN ACCORDANCE WITH THE PROVISIONS OF THE LOCAL BUDGET ACT was introduced by Councilman Piazza who moved for its adoption. The motion was seconded by Councilman Stettner.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-03

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF A TEMPORARY BUDGET FOR THE SEWER UTILITY FUND FOR 2015 IN ACCORDANCE WITH THE LOCAL BUDGET ACT was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Piazza.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-04

A RESOLUTION TO PROVIDE FOR AN ADOPTION OF A TEMPORARY BUDGET FOR DEBT SERVICE FOR THE YEAR 2015 IN ACCORDANCE WITH THE PROVISIONS OF THE LOCAL BUDGET ACT was introduced by Councilman Piazza who moved for its adoption. The motion was seconded by Councilman Stettner.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-05

A RESOLUTION ESTABLISHING MEETING DATES FOR YEAR 2015 was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Fey.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-06

A RESOLUTION TO PROVIDE FOR THE DESIGNATION OF DEPOSITORIES FOR VARIOUS ACCOUNTS OF THE TOWN OF PHILLIPSBURG FOR YEAR 2015 was introduced by Councilman Fey who moved

for its adoption. The motion was seconded by Councilman Stettner.

VOTE:           YEAS:     Lynn, Tersigni, Piazza, Fey, Stettner  
                   NAYS:     None

-----  
 R: 2015-07

A RESOLUTION DESIGNATING NEWSPAPERS TO RECEIVE NOTICE OF MEETINGS was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Stettner.

VOTE:           YEAS:     Lynn, Tersigni, Piazza, Fey, Stettner  
                   NAYS:     None

-----  
 R: 2015-08

A RESOLUTION AUTHORIZING TOWN ATTORNEY AND/OR SPECIAL TAX COUNSEL TO EXECUTE STIPULATIONS, CORRECT ASSESSMENTS IN TAX COURT, FILE ADDED, OMITTED, OMITTED/ADDED ASSESSMENTS, ROLL-BACK TAX COMPLAINTS AND TAX APPEALS was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Fey.

VOTE:           YEAS:     Lynn, Tersigni, Piazza, Fey, Stettner  
                   NAYS:     None

R: 2015-09

A RESOLUTION APPROVING LIST FOR TOWING SERVICES WITHIN THE TOWN OF PHILLIPSBURG FOR YEAR 2015 was introduced by Councilman Fey who moved for its adoption. The motion was seconded by Councilman Stettner.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-10

A RESOLUTION APPROVING THE PAYMENT OF FIRST QUARTER 2015 COUNTY TAX AND OPEN SPACE TAX, DUE FEBRUARY 15, 2015 was introduced by Councilman Piazza who moved for its adoption. The motion was seconded by Councilman Tersigni.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-11

A RESOLUTION ESTABLISHING SEWER MEETING DATES FOR YEAR 2015 was introduced by Councilman Fey who moved for its adoption. The motion was seconded by Councilman Tersigni.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None



R: 2015-12

A RESOLUTION APPROVING THE PAYMENT OF ADDED ASSESSMENTS 2014 COUNTY TAX, DUE FEBRUARY 15, 2015 was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Stettner.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-13

A RESOLUTION APPOINTING TAX SEARCH AND ASESSMENT SEARCH OFFICERS was introduced by Councilman Fey who moved for its adoption. The motion was seconded by Councilman Tersigni.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015 - 14

A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Fey.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

R: 2015-15

A RESOLUTION PROVIDING FOR INTERFUND 2015 RESERVE APPROPRIATIONS was introduced by Councilman Stettner who moved for its adoption. The motion was seconded by Councilman Piazza.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-16

A RESOLUTION AWARDDING PURCHASES UNDER NEW JERSEY STATE CONTRACT was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Piazza.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015 - 17

A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES was introduced by Councilman Fey who moved for its adoption. The motion was seconded by Councilman Stettner.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

R: 2015-18

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING A "CHANGE FUND" FOR USE BY THE TAX COLLECTOR'S OFFICE, THE CLERK/VITAL STATISTICS OFFICE, SEWER UTILITY OFFICE, CONSTRUCTION OFFICIAL OFFICE, MUNICIPAL COURT OFFICE AND THE MUNICIPAL POOL was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Fey.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

---

R: 2015-19

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY REAUTHORIZING PETTY CASH FUNDS FOR CALENDAR YEAR 2015 was introduced by Councilman Tersigni who moved for its adoption. The motion was seconded by Councilman Fey.

VOTE: YEAS: Lynn, Tersigni, Piazza, Fey, Stettner

NAYS: None

**APPROVAL OF MINUTES**

Approval of meeting minutes were submitted for approval:

Regular Meeting- 12-18-14

Motion

Councilman Tersigni moved for approval of minutes. The motion was seconded by Councilman Fey.

VOTE: YEAS: Fey, Tersigni, Stettner, Piazza, Lynn

NAYS: None

APPROVAL OF BILLS

## SUMMARY

CURRENT FUND	\$113,821.59
STATE & FEDERAL GRANTS	111,277.51
CAPITAL FUND	34,002.24
SEWAGE UTILITY FUND	3,710.98
SEWAGE CAPITAL FUND	288,915.17
SECTION 8	4,921.98
COMMERCE PARK REDEVELOPMENT	435.00
Grand Total REGULAR BILLS LIST	\$566,454.47

SECTION 8 PROGRAMS None

PRE-PAID BILL LIST 0

GRAND TOTAL OF ALL FUND \$556,454.47

Motion

Councilman Tersigni moved for approval of bills. The motion was seconded by Councilman Stettner.

VOTE: YEAS: Lynn, Tersigni, Fey, Stettner, Piazza  
NAYS: None

NEW BUSINESS Council President Lynn asked if the Council would like to keep their assignments the same. The Councilmen agreed that they were fine, everyone is comfortable with them.

Mayor Wyant would like a short Executive Session

PUBLIC PETITIONS

Joe Meyner, South Main Street, questioned the redevelopment committee, if it was separate or whole body. Council President Lynn stated that we are the redevelopment. Mr. Meyner who are the two people? Council President Lynn stated the Mayor’s office, and two who are assigned. The representative would come in during a regular Council meeting or a work session. You would know because they are brought here and discussed. Attorney Wenner stated that they can’t act as a body in a work session.

MOTIONS none

EXECUTIVE MEETING

R: 2015-20

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING contractual matters of the IR property, no action to be taken.

Councilman Tersigni moved for the motion. The motion was seconded by Councilman Stettner.

VOTE: YEAS: Lynn, Tersigni, Fey, Stettner, Piazza  
NAYS: None

ADJOURNMENT

Councilman Tersigni moved to adjourn the meeting. The motion was seconded by Councilman Fey. The Motion was carried with a 5 – 0 vote.

SUBMITTED BY:

---

VICTORIA L. KLEINER  
Acting Municipal Clerk

APPROVED:

---

John A. Lynn  
Council President