

TOWN OF PHILLIPSBURG

COUNTY OF WARREN

REPORT OF AUDIT

2008

*NISIVOCCIA & COMPANY LLP
CERTIFIED PUBLIC ACCOUNTANTS*

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
REPORT OF AUDIT
2008

TOWN OF PHILLIPSBURG
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TOWN OF PHILLIPSBURG
PART I
FINANCIAL STATEMENTS
AND SUPPLEMENTARY DATA
YEAR ENDED DECEMBER 31, 2008



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 Mount Arlington, NJ 07856
 Phone: 973-328-1825
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Independent Auditors' Report

The Honorable Mayor and Members
 of the Town Council
 Town of Phillipsburg
 Phillipsburg, New Jersey

We have audited the financial statements of the various funds of the Town of Phillipsburg in the County of Warren (the "Town") as of and for the years ended December 31, 2008 and 2007, as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinions.

As described in Note 1, these financial statements have been prepared in conformity with accounting principles prescribed by the Division that demonstrate compliance with the modified accrual basis, with certain exceptions, and the budget laws of New Jersey, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the statutory basis of accounting and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because the Town prepares its financial statements on the basis of accounting discussed in the third paragraph, the financial statements referred to in the first paragraph, do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town as of December 31, 2008 and 2007, and the results of its operations for the years then ended.

However, in our opinion, the financial statements referred to above, present fairly, in all material respects, the financial position of the various funds of the Town at December 31, 2008 and 2007, and the results of operations and changes in fund balances, where applicable, of such funds thereof for the years then ended, in conformity with accounting principles prescribed by the Division, as described in Note 1.

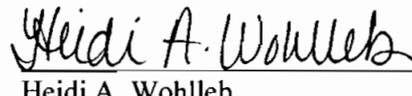
The Honorable Mayor and Members
of the Town Council
Town of Phillipsburg
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In accordance with *Government Auditing Standards*, we have also issued our report dated June 11, 2009, on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audits.

Our audits were conducted for the purpose of forming opinions on the financial statements taken as a whole. The information included in the supplementary schedules listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedules of expenditures of federal and state awards are also presented for purposes of additional analysis and are required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Nonprofit Organizations*, and New Jersey's OMB Circular NJOMB 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid* and are not a required part of the financial statements. This information has been subjected to the auditing procedures applied in the audit of the financial statements mentioned above and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole, on the basis of accounting described in Note 1 to the financial statements and Note B to the schedules of expenditures of federal and state awards.

Randolph, New Jersey
June 11, 2009

NISIVOCIA & COMPANY LLP



Heidi A. Wohlleb
Registered Municipal Accountant No. 481
Certified Public Accountant

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
CURRENT FUND

TOWN OF PHILLIPSBURG
CURRENT FUND
COMPARATIVE BALANCE SHEET

	Ref.	December 31,	
		2008	2007
<u>ASSETS</u>			
Regular Fund:			
Cash - Treasurer	A-4	\$ 3,738,749.91	\$ 3,732,882.86
Cash - Collector	A-5	39,809.28	70,545.98
Cash - Clerk	A-5a	5,597.67	6,098.40
Change Funds		1,050.00	1,050.00
		<u>3,785,206.86</u>	<u>3,810,577.24</u>
Receivables and Other Assets With Full Reserves:			
Delinquent Property Taxes Receivable	A-7	930,924.36	736,102.99
Tax Title Liens Receivable	A-8	19,654.33	56,534.11
Property Acquired for Taxes at Assessed Valuation		1,192,300.00	1,069,400.00
Municipal Lien Charges Receivable		4,725.00	13,000.00
Municipal Charges Receivable		31,038.98	12,222.31
Revenue Accounts Receivable	A-9	25,568.61	18,748.93
Due from:			
Animal Control Fund	B		2,607.24
Other Trust Funds	B	885.21	2,119.44
General Capital Fund	C	1,929.36	4,286.14
Claims Account		16.64	22.53
Payroll Accounts		8.13	6.34
Total Receivables and Other Assets With Full Reserves	A	<u>2,207,050.62</u>	<u>1,915,050.03</u>
Deferred Charges:			
Special Emergency Authorization		<u>360,000.00</u>	<u>450,000.00</u>
Total Regular Fund		<u>6,352,257.48</u>	<u>6,175,627.27</u>
Federal and State Grant Fund:			
Federal and State Grants Receivable	A-10	1,834,413.17	4,648,651.68
Due from Current Fund	A	232,570.86	33,471.86
		<u>2,066,984.03</u>	<u>4,682,123.54</u>
<u>TOTAL ASSETS</u>		<u>\$ 8,419,241.51</u>	<u>\$ 10,857,750.81</u>

TOWN OF PHILLIPSBURG
CURRENT FUND
COMPARATIVE BALANCE SHEET
(Continued)

	Ref.	December 31,	
		2008	2007
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Regular Fund:			
Appropriation Reserves:			
Unencumbered	A-3;A-11	\$ 844,968.54	\$ 863,113.80
Encumbered	A-3;A-11	240,681.21	136,680.59
Total Appropriation Reserves		1,085,649.75	999,794.39
Other Encumbrances Payable		290,712.00	
Accounts Payable			1,115.84
Prepaid Taxes		90,395.09	110,768.63
Tax Overpayments		6,155.95	3,811.45
County Taxes Payable		16,946.82	12,540.06
Local School Taxes Payable	A-12	525,550.00	263,097.00
Due to:			
Federal and State Grant Fund	A	232,570.86	33,471.86
Animal Control Fund	B	6.50	
Sewer Utility Operating Fund	E	367.65	418.72
Parking Authority			140.00
State of New Jersey:			
Senior Citizen and Veteran Deductions		49,137.31	45,855.81
Marriage License Fees		550.00	325.00
Burial Permit Fees		70.00	380.00
Reserve for:			
Library		159,414.68	220,476.30
Sale of Municipal Assets		5,138.90	92,392.90
Garden State Trust		1,269.58	1,474.28
Tax Sale Premiums		319,100.00	171,750.00
2005 Federal Emergency Management Agency			
Flooding Reimbursement		117,826.50	117,826.50
Redemption of Outside Liens		3,773.81	1,711.71
Revaluation		45,394.52	472,044.52
		2,950,029.92	2,549,394.97
Reserve for Receivables and Other Assets	A	2,207,050.62	1,915,050.03
Fund Balance	A-1	1,195,176.94	1,711,182.27
Total Regular Fund		6,352,257.48	6,175,627.27
Federal and State Grant Fund:			
Appropriated Reserves	A-13	1,922,758.90	1,670,393.93
Unappropriated Reserves	A-14	23,869.52	23,163.26
Reserve for Encumbrances	A-13	120,355.61	2,988,566.35
Total Federal and State Grant Fund		2,066,984.03	4,682,123.54
<u>TOTAL LIABILITIES, RESERVES AND FUND BALANCE</u>		<u>\$ 8,419,241.51</u>	<u>\$ 10,857,750.81</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN FUND BALANCE

	Ref.	Year Ended December 31,	
		2008	2007
<u>Revenue and Other Income Realized</u>			
Fund Balance Utilized		\$ 1,200,000.00	\$ 1,365,000.00
Miscellaneous Revenue Anticipated		5,656,304.08	5,835,600.44
Receipts from:			
Delinquent Taxes		729,150.25	601,618.21
Current Taxes		21,372,554.50	20,095,622.64
Nonbudget Revenue		289,648.06	220,056.86
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves		509,794.62	258,967.10
Cancellation of Appropriated Grant Reserves			14,935.91
Cancellation of Tax Overpayments		38.36	
Cancellation of Tax Sale Premiums		3,150.00	
Interfunds and Other Receivables Returned		9,041.69	517,582.72
Total Income		<u>29,769,681.56</u>	<u>28,909,383.88</u>
<u>Expenditures</u>			
Budget Appropriations		16,017,867.01	15,577,586.85
County Taxes		5,922,892.55	5,691,270.94
County Share of Added and Omitted Taxes		16,946.82	12,540.06
Local School District Taxes		7,123,585.00	6,614,713.00
Prior Year Senior Citizens' Deductions Disallowed		1,556.17	2,068.49
Interfunds and Other Receivables Advanced		2,839.34	6,447.85
Total Expenditures		<u>29,085,686.89</u>	<u>27,904,627.19</u>
Excess in Revenue		683,994.67	1,004,756.69
Adjustments before Fund Balance:			
Expenditures Included Above Which are by Statute			
Deferred Charges to Budget of Succeeding Year			450,000.00
Statutory Excess to Fund Balance		683,994.67	1,454,756.69
<u>Fund Balance</u>			
Balance January 1		<u>1,711,182.27</u>	<u>1,621,425.58</u>
		2,395,176.94	3,076,182.27
Decreased by:			
Utilized as Anticipated Revenue		<u>1,200,000.00</u>	<u>1,365,000.00</u>
Balance December 31	A	<u>\$ 1,195,176.94</u>	<u>\$ 1,711,182.27</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF REVENUE
YEAR ENDED DECEMBER 31, 2008

	<u>Budget</u>	<u>Added by NJSA 40A:4-87</u>	<u>Realized</u>	<u>Excess or Deficit *</u>
Fund Balance Anticipated	\$ 1,200,000.00		\$ 1,200,000.00	
Miscellaneous Revenue:				
Licenses:				
Alcoholic Beverages	35,500.00		33,210.00	\$ 2,290.00 *
Other	15,000.00		15,507.00	507.00
Fees and Permits	90,000.00		68,729.81	21,270.19 *
Fines and Costs:				
Municipal Court	270,000.00		292,301.20	22,301.20
Interest and Costs on Taxes	130,000.00		171,646.00	41,646.00
Interest on Investments and Deposits	270,000.00		93,153.93	176,846.07 *
Payment in Lieu of Taxes - Federal Housing Project	80,000.00		86,427.16	6,427.16
Payment in Lieu of Taxes - Sewage Treatment	78,000.00		78,127.13	127.13
Consolidated Municipal Property Tax Relief Aid	1,382,803.00		1,406,018.00	23,215.00
Energy Receipts Tax	991,935.00		991,935.00	
Payment in Lieu of Taxes - Garden State Trust	1,474.28		1,474.28	
Uniform Construction Code Fees	207,000.00		227,369.00	20,369.00
N.J. Transportation Trust Fund Authority Act	150,000.00		150,000.00	
N.J. Transportation Trust Fund Authority Act - Supplemental	11,000.00		11,000.00	
Recycling Tonnage Grant	7,280.46		7,280.46	
Drunk Driving Enforcement Fund	2,878.98		2,878.98	
Clean Communities Program	18,647.18	\$ 2,336.60	20,983.78	
Municipal Alliance on Alcoholism and Drug Abuse - State	11,760.00		11,760.00	

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF REVENUE
YEAR ENDED DECEMBER 31, 2008
(Continued)

	<u>Budget</u>	<u>Added by NJSA 40A:4-87</u>	<u>Realized</u>	<u>Excess or Deficit *</u>
Miscellaneous Revenue (Continued):				
N.J. Youth Corps - 2007 - ALWY8N	\$ 66,632.00		\$ 66,632.00	
N.J. Youth Corps - 2008 - ALWY9N		\$ 629,151.00	629,151.00	
Emergency Management Grant	5,000.00		5,000.00	
Body Armor Replacement Grant	3,981.82		3,981.82	
Stormwater Management Grant	12,029.00		12,029.00	
Urban Enterprise Projects:				
Police Patrols	43,200.00	16,442.00	59,642.00	
W&C LLC Façade Grant	4,450.00		4,450.00	
Union Signal Tower Roof Phase I	47,500.00	2,375.00	49,875.00	
Shappell Park Phase III	40,000.00	2,000.00	42,000.00	
Website Project	5,000.00		5,000.00	
Home Decore Project	5,000.00		5,000.00	
Marketing Program Phase VI Amendment	85,850.00		85,850.00	
Administrative Budget - FY 2009	128,691.13		128,691.13	
Morris Canal Arch Engineering Project		27,000.00	27,000.00	
Bittone Equipment Services		25,000.00	25,000.00	
Realty Partners Project		11,299.00	11,299.00	
TV Marketing & Promotions - 2007		10,000.00	10,000.00	
Moussa LLC Façade Grant		25,000.00	25,000.00	
Pottery Zone Grant		26,250.00	26,250.00	
Trolley Bus Operation - Phase II		10,000.00	10,000.00	
309 Main Street Façade Grant		25,000.00	25,000.00	
Co-op Marketing Grant Project		36,400.00	36,400.00	

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF REVENUE
YEAR ENDED DECEMBER 31, 2008
(Continued)

	<u>Budget</u>	<u>Added by NJSA 40A:4-87</u>	<u>Realized</u>	<u>Excess or Deficit *</u>
Miscellaneous Revenue (Continued):				
Utility Operating Surplus of Prior Year	\$ 250,000.00		\$ 250,000.00	
Capital Fund Balance	82,000.00		82,000.00	
Reserve for Sale of Municipal Assets	92,000.00		92,000.00	
Pool Receipts and Passes	18,000.00		17,111.40	\$ 888.60 *
Delaware River Joint Bridge Commission:				
Resurfacing Northampton Street Toll Supported Bridge		\$ 63,000.00	63,000.00	
McWane Foundation Donations - Walters Park Improvement Project		75,000.00	75,000.00	
Municipal Alliance on Alcoholism and Drug Abuse: Board of Education Match		2,500.00	2,500.00	
Interlocal Service Agreement - Borough of Alpha: Sewer Allocation		100,000.00	100,000.00	
NJ Department of Law and Public Safety: Over the Limit Under Arrest - 2008 Impaired Driving Crackdown Grant		5,000.00	5,000.00	
Cops In Shops		1,600.00	1,600.00	
NJ Department of Community Affairs: Sharing Available Resources Efficiently (SHARE) Grant - Feasibility Study Public Works Service		5,040.00	5,040.00	
Total Miscellaneous Revenue	<u>4,642,612.85</u>	<u>1,100,393.60</u>	<u>5,656,304.08</u>	<u>86,702.37 *</u>
Receipts from Delinquent Taxes	<u>700,000.00</u>		<u>729,150.25</u>	<u>29,150.25</u>

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF REVENUE
YEAR ENDED DECEMBER 31, 2008
(Continued)

	<u>Budget</u>	<u>Added by NJSA 40A:4-87</u>	<u>Realized</u>	<u>Excess or Deficit *</u>
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes	\$ 9,206,986.09		\$ 9,132,517.11	\$ 74,468.98 *
Budget Totals	15,749,598.94	\$ 1,100,393.60	16,717,971.44	132,021.10 *
Nonbudget Revenue			289,648.06	289,648.06
	<u>\$ 15,749,598.94</u>	<u>\$ 1,100,393.60</u>	<u>\$ 17,007,619.50</u>	<u>\$ 157,626.96</u>

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF REVENUE
YEAR ENDED DECEMBER 31, 2008
(Continued)

Allocation of Current Tax Collections

Collections		\$ 21,372,554.50
Allocated to:		
County Taxes	\$ 5,922,892.55	
Due to County for Added and Omitted Taxes	16,946.82	
School Taxes	<u>7,123,585.00</u>	
		<u>13,063,424.37</u>
		8,309,130.13
Add: Appropriation "Reserve for Uncollected Taxes"		<u>823,386.98</u>
Realized for Support of Municipal Budget		<u><u>\$ 9,132,517.11</u></u>
<u>Receipts from Delinquent Taxes:</u>		
Delinquent Tax Collections		\$ 722,516.82
Tax Title Liens Redeemed		<u>6,633.43</u>
		<u><u>\$ 729,150.25</u></u>
<u>Interest on Investments and Deposits:</u>		
Cash Received - Treasurer		\$ 90,018.62
Cash Received - Collector		289.93
Cash Received - Clerk		6.04
Due from Other Trust Funds		885.21
Due from General Capital Fund		1,929.36
Due from Payroll Accounts		8.13
Due from Claims Account		<u>16.64</u>
		<u><u>\$ 93,153.93</u></u>

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF REVENUE
YEAR ENDED DECEMBER 31, 2008
(Continued)

Analysis of Nonbudget Revenue:

Treasurer:

Cable TV Franchise Fee	\$	43,335.00	
Other Miscellaneous Receipts		22,241.49	
Recycling Revenue		19,958.00	
Tax Collector Fees		20.75	
Tax Lien Discharge Fees		1,800.00	
Library Fees		1,592.00	
Administrative Fee - Senior Citizens and Veterans Deductions		4,464.01	
Returned Check Fees		420.00	
Restitution		561.00	
Police Outside Services - Administrative Fees		76,748.95	
Workers' Compensation and Other Insurance Refunds		64,035.59	
Pavilion Rental Fees		1,005.00	
Public Works Billings Reimbursements		2,934.95	
Gasoline Billings Reimbursements		19,040.61	
Appropriation Refunds - Prior Year		5,319.00	
		263,476.35	\$ 263,476.35

Collector:

Municipal Charges Receivable Collections		26,171.71	
		26,171.71	
		289,648.06	\$ 289,648.06

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008

	<u>Appropriations</u>		<u>Expended By</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Operations Within "CAPS":					
GENERAL GOVERNMENT:					
General Administration:					
Salaries and Wages	\$ 32,871.00	\$ 32,921.00	32,536.65	\$ 384.35	
Other Expenses	48,557.00	47,207.00	29,495.97	17,711.03	
Human Resources:					
Other Expenses	15,000.00	15,000.00	6,216.00	8,784.00	
Mayor and Council:					
Salaries and Wages	49,846.00	49,846.00	48,304.52	1,541.48	
Other Expenses	11,210.00	11,210.00	10,339.67	870.33	
Municipal Clerk:					
Salaries and Wages	122,058.00	122,058.00	118,957.75	3,100.25	
Other Expenses	34,689.00	34,689.00	23,259.28	11,429.72	
Financial Administration:					
Salaries and Wages	61,467.00	61,467.00	55,346.51	6,120.49	
Other Expenses	16,245.00	16,245.00	7,581.60	8,663.40	
Audit Services	37,800.00	42,800.00	29,500.00	13,300.00	
Revenue Administration:					
Salaries and Wages	97,498.00	97,498.00	93,029.10	4,468.90	
Other Expenses	13,683.00	13,683.00	6,466.63	7,216.37	
Tax Assessment Administration:					
Salaries and Wages	69,284.00	79,184.00	78,369.86	814.14	
Other Expenses	15,115.00	16,415.00	14,650.77	1,764.23	
Legal Services:					
Other Expenses	174,500.00	194,889.37	122,327.10	72,562.27	
Engineering Services:					
Other Expenses	60,000.00	55,863.88	45,127.38	10,736.50	

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Within "CAPS" (Continued):					
LAND USE ADMINISTRATION:					
Planning Board:					
Other Expenses	\$ 2,000.00	\$ 2,000.00	\$ 36.00	\$ 1,964.00	
Zoning Board:					
Other Expenses	3,000.00	3,000.00		3,000.00	
PUBLIC SAFETY FUNCTIONS:					
Police Department:					
Salaries and Wages	3,239,299.65	3,309,929.65	3,236,316.18	73,613.47	
Other Expenses	111,161.00	91,161.00	84,723.64	6,437.36	
Safe and Clean Program - Salaries and Wages	177,314.00	177,314.00	177,314.00		
Supplemental Safe Neighborhood Program:					
Salaries and Wages	53,657.00	53,657.00	53,657.00		
Emergency Management Services:					
Salaries and Wages	6,500.00	6,500.00	5,999.50	500.50	
Other Expenses	2,500.00	2,500.00	64.39	2,435.61	
Aid to Volunteer Fire Company	18,000.00	18,000.00	18,000.00		
Aid to First Aid Organization	10,000.00	10,000.00	10,000.00		
Fire Department:					
Salaries and Wages	7,500.00	7,500.00	7,500.00		
Other Expenses	81,342.00	74,142.00	60,341.57	13,800.43	
Supplemental Fire Services Program	8,461.00	8,461.00	8,461.00		
Municipal Prosecutor:					
Salaries and Wages	30,500.00	30,500.00	30,500.00		
PUBLIC WORKS FUNCTIONS:					
Streets and Roads Maintenance:					
Salaries and Wages	449,194.00	421,044.00	393,460.06	27,583.94	

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	<u>Appropriations</u>		<u>Expended By</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Operations Within "CAPS" (Continued):					
PUBLIC WORKS FUNCTIONS (Continued):					
Streets and Roads Maintenance (Continued):					
Other Expenses	\$ 136,550.00	\$ 136,550.00	\$ 112,505.06	\$ 24,044.94	
Other Public Works Functions:					
Salaries and Wages	25,608.00	25,608.00	24,937.65	670.35	
Other Expenses	12,890.00	12,890.00	6,319.43	6,570.57	
PEOSHA	9,500.00	9,500.00	3,722.21	5,777.79	
Solid Waste Collections:					
Salaries and Wages	522,756.00	506,756.00	461,813.22	44,942.78	
Other Expenses	13,965.00	13,965.00	8,157.22	5,807.78	
Buildings and Grounds:					
Salaries and Wages	294,100.00	266,100.00	256,163.40	9,936.60	
Other Expenses	87,670.00	99,870.00	99,868.17	1.83	
Vehicle Maintenance:					
Salaries and Wages	62,292.00	62,292.00	55,708.64	6,583.36	
Other Expenses	121,300.00	121,300.00	120,770.85	529.15	
HEALTH AND HUMAN SERVICES FUNCTIONS:					
Animal Control:					
Salaries and Wages	9,250.00	9,250.00	2,942.28	6,307.72	
Other Expenses	11,400.00	11,400.00	1,023.00	10,377.00	
Contributions to Social Services:					
Other Expenses	32,000.00	35,000.00	32,916.58	2,083.42	
PARKS AND RECREATION FUNCTIONS:					
Recreation Services and Programs:					
Salaries and Wages	106,720.00	105,966.75	100,584.23	5,382.52	
Other Expenses	44,890.00	44,890.00	29,960.45	14,929.55	

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	<u>Appropriations</u>		<u>Expended By</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Operations Within "CAPS" (Continued):					
PARKS AND RECREATION FUNCTIONS (Continued):					
Celebration of Public Events:					
Other Expenses	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00		
Municipal Swimming Pool:					
Salaries and Wages	36,750.00	36,750.00	29,383.09	\$ 7,366.91	
Other Expenses	31,250.00	31,250.00	27,379.41	3,870.59	
UTILITY EXPENSES AND BULK PURCHASES:					
Electricity	198,000.00	198,000.00	171,929.25	26,070.75	
Street Lighting	188,515.00	193,515.00	175,592.09	17,922.91	
Telephone:					
Salaries and Wages	18,121.00	18,121.00	14,035.73	4,085.27	
Other Expenses	95,100.00	90,100.00	48,702.35	41,397.65	
Water	125,000.00	125,000.00	80,985.86	44,014.14	
Gas (Natural or Propane)	57,000.00	57,000.00	42,446.84	14,553.16	
Gasoline	204,000.00	204,000.00	196,817.30	7,182.70	
LANDFILL/SOLID WASTE DISPOSAL COSTS:					
Waste Disposal:					
Other Expenses	544,670.00	544,670.00	534,353.40	10,316.60	
Municipal Court:					
Salaries and Wages	221,262.00	227,962.00	224,945.45	3,016.55	
Other Expenses	91,893.00	85,193.00	84,344.93	848.07	
Public Defender (P.L. 1997, C.256):					
Salaries and Wages	7,500.00	7,500.00	7,499.96	0.04	
INSURANCE:					
Liability Insurance	274,044.00	274,044.00	258,616.88	15,427.12	
Workers Compensation Insurance	218,536.00	218,536.00	209,428.80	9,107.20	

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Within "CAPS" (Continued):					
INSURANCE (Continued):					
Employee Group Insurance	\$ 1,804,075.00	\$ 1,804,075.00	\$ 1,676,593.20	\$ 127,481.80	
UNIFORM CONSTRUCTION CODE:					
Code Enforcement:					
Salaries and Wages	268,290.00	261,410.00	254,534.29	6,875.71	
Other Expenses	51,050.00	41,050.00	35,211.12	5,838.88	
Total Operations Within "CAPS"	<u>10,987,698.65</u>	<u>10,987,698.65</u>	<u>10,199,574.47</u>	<u>788,124.18</u>	
Detail:					
Salaries and Wages	5,969,637.65	5,977,134.40	5,763,839.07	213,295.33	
Other Expenses	5,018,061.00	5,010,564.25	4,435,735.40	574,828.85	
STATUTORY EXPENDITURES:					
Contributions to:					
Social Security System (O.A.S.I.)	255,000.00	255,000.00	226,262.20	28,737.80	
Consolidated Police and Firemen's Pension Fund	10,357.74	10,357.74	10,357.74		
Police and Firemen's Retirement System of NJ	7,576.00	7,576.00	7,576.00		
Unemployment Compensation Insurance	15,000.00	15,000.00	14,779.02	220.98	
Total Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"	<u>287,933.74</u>	<u>287,933.74</u>	<u>258,974.96</u>	<u>28,958.78</u>	
Total General Appropriations for Municipal Purposes Within "CAPS"	<u>11,275,632.39</u>	<u>11,275,632.39</u>	<u>10,458,549.43</u>	<u>817,082.96</u>	

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	<u>Appropriations</u>		<u>Expended By</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Operations Excluded from "CAPS":					
Maintenance of Free Public Library	\$ 548,991.00	\$ 548,991.00	\$ 529,643.42	\$ 19,347.58	
Police and Firemen's Retirement System of NJ	571,113.00	571,113.00	571,113.00		
Public Employees' Retirement System	208,679.20	208,679.20	208,679.20		
Recycling Tax (P.L.2007, C.311)	21,330.00	21,330.00	12,792.00	8,538.00	
Public and Private Program Offset by Revenue:					
Reserve for Recycling Tonnage Grant	7,280.46	7,280.46	7,280.46		
Drunk Driving Enforcement Grant	2,878.98	2,878.98	2,878.98		
Clean Communities Program (N.J.S.A. 40A:4-87 + \$2,336.60)	18,647.18	20,983.78	20,983.78		
Municipal Alliance on Alcoholism and Drug Abuse:					
State	11,760.00	11,760.00	11,760.00		
Local	2,940.00	2,940.00	2,940.00		
Board of Education (N.J.S.A. 40A:4-87 + \$2,500.00)		2,500.00	2,500.00		
N.J. Youth Corps - 2007 - ALWY8N	66,632.00	66,632.00	66,632.00		
N.J. Youth Corps - 2008 - ALWY9N (NJSA 40A:4-87 + \$629,151.00)		629,151.00	629,151.00		
Emergency Management Grant	5,000.00	5,000.00	5,000.00		
Body Armor Replacement Grant	3,981.82	3,981.82	3,981.82		
Stormwater Management Grant	12,029.00	12,029.00	12,029.00		
Urban Enterprise Zone Projects:					
Police Patrols (N.J.S.A. 40A:4-87 + \$16,442.00)	43,200.00	59,642.00	59,642.00		
W&C LLC Façade Grant	4,450.00	4,450.00	4,450.00		
Union Signal Tower Roof Phase I (N.J.S.A. 40A:4-87 + \$2,375.00)	47,500.00	49,875.00	49,875.00		
Shappell Park Phase III (N.J.S.A. 40A:4-87 + \$2,000.00)	40,000.00	42,000.00	42,000.00		
Website Project	5,000.00	5,000.00	5,000.00		
Home Decore Project	5,000.00	5,000.00	5,000.00		

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	<u>Appropriations</u>		<u>Expended By</u>		<u>Unexpended Balance Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Operations Excluded from "CAPS" (Continued):					
Public and Private Program Offset by Revenue (Continued):					
Urban Enterprise Zone Projects:					
Marketing Program Phase VI Amendment	\$ 85,850.00	\$ 85,850.00	\$ 85,850.00		
Administrative Budget - FY 2009	128,691.13	128,691.13	128,691.13		
Morris Canal Arch Engineering Project (N.J.S.A. 40A:4-87 + \$27,000.00)		27,000.00	27,000.00		
Bittone Equipment Services (N.J.S.A. 40A:4-87 + \$25,000.00)		25,000.00	25,000.00		
Realty Partners Project (N.J.S.A. 40A:4-87 + \$11,299.00)		11,299.00	11,299.00		
TV Marketing & Promotions - 2007 (N.J.S.A. 40A:4-87 + \$10,000.00)		10,000.00	10,000.00		
Moussa LLC Façade Grant (N.J.S.A. 40A:4-87 + \$25,000.00)		25,000.00	25,000.00		
Pottery Zone Grant (N.J.S.A. 40A:4-87 + \$26,250.00)		26,250.00	26,250.00		
Trolley Bus Operation - Phase II (N.J.S.A. 40A:4-87 + \$10,000.00)		10,000.00	10,000.00		
309 Main Street Façade Grant (N.J.S.A. 40A:4-87 + \$25,000.00)		25,000.00	25,000.00		
Co-op Marketing Grant Project (N.J.S.A. 40A:4-87 + \$36,400.00)		36,400.00	36,400.00		
New Jersey Transportation Trust Fund Authority Act	161,000.00	161,000.00	161,000.00		
Delaware River Joint Bridge Commission:					
Resurfacing Northampton Street Toll Supported Bridge (N.J.S.A. 40A:4-87 + \$63,000.00)		63,000.00	63,000.00		

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Operations Excluded from "CAPS" (Continued):					
Public and Private Program Offset by Revenue (Continued):					
McWane Foundation Donations - Walters Park Improvement Project (N.J.S.A. 40A:4-87 + \$75,000.00)		\$ 75,000.00	\$ 75,000.00		
NJ Department of Law and Public Safety:					
Over the Limit Under Arrest - 2008 Impaired Driving Crackdown Grant (N.J.S.A. 40A:4-87 + \$5,000.00)		5,000.00	5,000.00		
Interlocal Service Agreement - Borough of Alpha:					
Sewer Allocation (N.J.S.A. 40A:4-87 + \$100,000.00)		100,000.00	100,000.00		
Cops In Shops (N.J.S.A. 40A:4-87 + \$1,600.00)		1,600.00	1,600.00		
NJ Department of Community Affairs:					
Sharing Available Resources Efficiently (SHARE) Grant - Feasibility Study Public Works Service (N.J.S.A. 40A:4-87 + \$5,040.00)		5,040.00	5,040.00		
Total Operations Excluded from "CAPS"	\$ 2,001,953.77	3,102,347.37	3,074,461.79	\$ 27,885.58	
Detail:					
Other Expenses	2,001,953.77	3,102,347.37	3,074,461.79	27,885.58	
Capital Improvements-Excluded from "CAPS":					
Capital Improvement Fund	40,730.00	40,730.00	40,730.00		
Total Capital Improvements Excluded from "CAPS"	40,730.00	40,730.00	40,730.00		

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	Appropriations		Expended By		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Reserved	
Municipal Debt Service Excluded from "CAPS":					
Payment of Bond Principal	\$ 605,000.00	\$ 605,000.00	\$ 604,642.55		\$ 357.45
Payment of Bond Anticipation Notes and Capital Notes	522,000.00	522,000.00	522,000.00		
Interest on Bonds	198,000.00	198,000.00	190,602.17		7,397.83
Interest on Notes	177,350.00	177,350.00	176,366.73		983.27
Green Trust Loan Program:					
Loan Repayments for Principal and Interest	15,545.80	15,545.80	15,545.80		
Total Municipal Debt Service Excluded from "CAPS"	<u>1,517,895.80</u>	<u>1,517,895.80</u>	<u>1,509,157.25</u>		<u>8,738.55</u>
Deferred Charges:					
Special Emergency Authorizations - 5 Years (N.J.S.A. 40A:4-55)	90,000.00	90,000.00	90,000.00		
Total Deferred Charges - Municipal - Excluded from "CAPS"	<u>90,000.00</u>	<u>90,000.00</u>	<u>90,000.00</u>		
Total General Appropriations Excluded from "CAPS"	<u>3,650,579.57</u>	<u>4,750,973.17</u>	<u>4,714,349.04</u>	\$ 27,885.58	<u>8,738.55</u>
Subtotal General Appropriations	<u>14,926,211.96</u>	<u>16,026,605.56</u>	<u>15,172,898.47</u>	<u>844,968.54</u>	<u>8,738.55</u>
Reserve for Uncollected Taxes	<u>823,386.98</u>	<u>823,386.98</u>	<u>823,386.98</u>		
Total General Appropriations	<u>\$ 15,749,598.94</u>	<u>\$ 16,849,992.54</u>	<u>\$ 15,996,285.45</u>	<u>\$ 844,968.54</u>	<u>\$ 8,738.55</u>

Ref.

A

TOWN OF PHILLIPSBURG
CURRENT FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008
(Continued)

		Analysis of	
	<u>Ref.</u>	Budget After Modification	Paid or Charged
Adopted Budget		\$ 15,749,598.94	
Added by:			
N.J.S.A. 40A:4-87		1,100,393.60	
		\$ 16,849,992.54	
Cash Disbursed			\$ 13,089,983.09
Reserve for Uncollected Taxes			823,386.98
Encumbrances	A		240,681.21
Deferred Charges - Special Emergency Authorization			90,000.00
Transfer to Appropriated Grant Reserves:			
Federal, State and Local Grants			1,749,294.17
Local Matching Funds			2,940.00
			\$ 15,996,285.45

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
TRUST FUNDS

TOWN OF PHILLIPSBURG
TRUST FUNDS
COMPARATIVE BALANCE SHEET

	Ref.	December 31,	
		2008	2007
<u>ASSETS</u>			
Animal Control Fund:			
Cash and Cash Equivalents	B-4	\$ 7,005.73	\$ 12,749.62
Due from State of NJ - Dog License Fees		1.20	1.20
Due from Current Fund	A	6.50	
		<u>7,013.43</u>	<u>12,750.82</u>
Other Trust Funds:			
Cash and Cash Equivalents	B-4	1,184,498.95	1,530,615.18
Small Cities Block Grants Receivable			993,000.00
Community Development Revolving Loan Program Receivable		888,608.57	855,307.24
		<u>2,073,107.52</u>	<u>3,378,922.42</u>
<u>TOTAL ASSETS</u>		<u>\$ 2,080,120.95</u>	<u>\$ 3,391,673.24</u>

TOWN OF PHILLIPSBURG
TRUST FUNDS
COMPARATIVE BALANCE SHEET
(Continued)

	Ref.	December 31,	
		2008	2007
<u>LIABILITIES AND RESERVES</u>			
Animal Control Fund:			
Due to Current Fund	A		\$ 2,607.24
Reserve for Animal Control Expenditures	B-6	\$ 7,013.43	10,143.58
		<u>7,013.43</u>	<u>12,750.82</u>
Other Trust Funds:			
Due to Current Fund	A	885.21	2,119.44
Reserve for:			
Federally Funded Housing Assistance Program (Section 8)		295,804.32	306,670.48
Planning Board/Zoning Board Escrow		479,588.26	531,586.13
Community Development Revolving Loan Program		958,553.84	938,896.87
Parking Offense Adjudication Act		6,874.85	5,816.85
Bernards Township R.C.A. Program		256,807.29	274,513.82
Accumulated Sick and Vacation		29,302.06	29,302.06
Police Outside Services		3,059.06	66.42
Other Deposits		15,099.51	270,681.77
Small Cities Block Grants		10,609.75	1,003,609.75
Neighborhood Preservation Grant		6,941.74	6,191.49
Public Defender Fees		9,581.63	9,467.34
		<u>2,073,107.52</u>	<u>3,378,922.42</u>
<u>TOTAL LIABILITIES AND RESERVES</u>		<u>\$ 2,080,120.95</u>	<u>\$ 3,391,673.24</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
ASSESSMENT TRUST FUND
STATEMENT OF FUND BALANCE
YEAR ENDED DECEMBER 31, 2008

NOT APPLICABLE

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
ASSESSMENT TRUST FUND
STATEMENT OF REVENUE
YEAR ENDED DECEMBER 31, 2008

NOT APPLICABLE

ASSESSMENT TRUST FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008

NOT APPLICABLE

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
GENERAL CAPITAL FUND

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
COMPARATIVE BALANCE SHEET

	Ref.	December 31,	
		2008	2007
<u>ASSETS</u>			
Cash and Cash Equivalents	C-2	\$ 1,197,372.10	\$ 1,229,684.08
Prospective Assessments Funded by Taxation		4,700,000.00	4,700,000.00
Deferred Charges to Future Taxation:			
Funded		3,987,062.80	4,602,625.02
Unfunded	C-4	10,780,195.50	10,528,325.50
<u>TOTAL ASSETS</u>		<u>\$ 20,664,630.40</u>	<u>\$ 21,060,634.60</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Serial Bonds Payable	C-8	\$ 3,403,000.00	\$ 3,888,000.00
NJ Wastewater Treatment Loans Payable:			
Trust	C-9	220,213.95	288,797.44
Fund	C-9	140,745.93	191,804.99
Green Acres Loan Payable	C-9a	223,102.92	234,022.59
Bond Anticipation Notes Payable	C-7	5,005,800.00	4,772,000.00
Improvement Authorizations:			
Funded	C-5		3,814.83
Unfunded	C-5	6,686,807.41	6,500,649.37
Due to Current Fund	A	1,929.36	4,286.14
Capital Improvement Fund	C-6	25,621.84	25,621.84
Reserve for:			
Encumbrances	C-5	256,607.88	368,836.29
Prospective Assessments Funded by Taxation		4,700,000.00	4,700,000.00
Fund Balance	C-1	801.11	82,801.11
<u>TOTAL LIABILITIES, RESERVES AND FUND BALANCE</u>		<u>\$ 20,664,630.40</u>	<u>\$ 21,060,634.60</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
STATEMENT OF FUND BALANCE

	<u>Ref.</u>	
Balance December 31, 2007	C	\$ 82,801.11
Decreased by:		
Payment to Current Fund as Anticipated		
Revenue - 2008 Budget		<u>82,000.00</u>
Balance December 31, 2008	C	<u>\$ 801.11</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
WATER UTILITY FUND

NOT APPLICABLE

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
SEWER UTILITY FUND

TOWN OF PHILLIPSBURG
SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET

	<u>Ref.</u>	<u>December 31,</u>	
		<u>2008</u>	<u>2007</u>
<u>ASSETS</u>			
Operating Fund:			
Cash - Treasurer	E-4	\$ 1,901,044.21	\$ 2,083,669.03
Cash - Collector	E-6	16,318.37	16,045.30
Change Fund		500.00	500.00
		<u>1,917,862.58</u>	<u>2,100,214.33</u>
Due from Current Fund	A	367.65	418.72
Due from Sewer Utility Capital Fund	E	2,223.75	5,679.06
		<u>1,920,453.98</u>	<u>2,106,312.11</u>
Receivables and Other Assets with Full Reserves:			
Consumer Accounts Receivable	E-7	189,014.86	225,351.49
Sewer Liens Receivable	E-8		1,803.76
Total Receivables with Full Reserves	E	<u>189,014.86</u>	<u>227,155.25</u>
Total Operating Fund		<u>2,109,468.84</u>	<u>2,333,467.36</u>
Capital Fund:			
Cash and Cash Equivalents	E-4	1,597,402.42	1,594,081.95
Fixed Capital	E-9	26,824,848.95	26,824,848.95
Fixed Capital Authorized and Uncompleted	E-10	1,551,250.00	1,551,250.00
Total Capital Fund		<u>29,973,501.37</u>	<u>29,970,180.90</u>
<u>TOTAL ASSETS</u>		<u>\$ 32,082,970.21</u>	<u>\$ 32,303,648.26</u>

TOWN OF PHILLIPSBURG
SEWER UTILITY FUND
COMPARATIVE BALANCE SHEET
(Continued)

	Ref.	December 31,	
		2008	2007
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Operating Fund:			
Appropriation Reserves:			
Unencumbered	E-3;E-11	\$ 327,235.03	\$ 254,813.17
Encumbered	E-3;E-11	141,745.44	184,671.21
Total Appropriation Reserves		<u>468,980.47</u>	<u>439,484.38</u>
Accrued Interest on Wastewater Treatment			
Loans Payable		8,253.08	28,665.93
		<u>477,233.55</u>	<u>468,150.31</u>
Reserve for Receivables	E	189,014.86	227,155.25
Fund Balance	E-1	1,443,220.43	1,638,161.80
Total Operating Fund		<u>2,109,468.84</u>	<u>2,333,467.36</u>
Capital Fund:			
New Jersey Wastewater Loans Payable:			
Trust	E-16	568,709.18	1,512,311.48
Fund	E-16	281,164.70	652,134.23
Improvement Authorizations:			
Funded	E-12	436,993.59	449,037.66
Due to Sewer Utility Operating Fund	E	2,223.75	5,679.06
Capital Improvement Fund	E-13	522,671.46	253,171.46
Reserve for:			
Encumbrances		50,099.19	300,779.34
Amortization	E-14	25,959,347.41	24,644,775.58
Deferred Amortization	E-15	1,551,250.00	1,551,250.00
Sewer Improvements		416,702.00	416,702.00
Fund Balance	E-1a	184,340.09	184,340.09
Total Capital Fund		<u>29,973,501.37</u>	<u>29,970,180.90</u>
<u>TOTAL LIABILITIES, RESERVES AND FUND BALANCE</u>		<u>\$ 32,082,970.21</u>	<u>\$ 32,303,648.26</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
SEWER UTILITY OPERATING FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN FUND BALANCE

	Ref.	<u>Year Ended December 31,</u>	
		<u>2008</u>	<u>2007</u>
<u>Revenue and Other Income Realized</u>			
Fund Balance Utilized		\$ 652,725.00	\$ 1,031,485.00
Rents		3,962,381.70	3,856,178.70
Reserve for Payment of Debt Service			2,694,146.19
Nonbudget Revenue		81,937.70	181,892.10
Other Credits to Income:			
Appropriation Reserves Lapsed		253,994.47	231,994.79
Total Income		<u>4,951,038.87</u>	<u>7,995,696.78</u>
<u>Expenditures</u>			
Budget Expenditures:			
Operating		2,605,225.00	2,558,935.00
Capital Improvements		269,500.00	394,550.00
Debt Service		1,337,530.24	1,610,718.38
Deferred Charges and Statutory Expenditures		31,000.00	2,725,146.19
Total Expenditures		<u>4,243,255.24</u>	<u>7,289,349.57</u>
Excess in Revenue		707,783.63	706,347.21
<u>Fund Balance</u>			
Balance January 1		1,638,161.80	1,963,299.59
		<u>2,345,945.43</u>	<u>2,669,646.80</u>
Decreased by:			
Utilization as Anticipated Revenue		652,725.00	1,031,485.00
Prior Year Fund Balance Anticipated as Current Fund Revenue		<u>250,000.00</u>	
Balance December 31	E	<u>\$ 1,443,220.43</u>	<u>\$ 1,638,161.80</u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
STATEMENT OF FUND BALANCE

	<u>Ref.</u>	
Balance December 31, 2007	E	<u>\$ 184,340.09</u>
Balance December 31, 2008	E	<u><u>\$ 184,340.09</u></u>

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
SEWER UTILITY OPERATING FUND
STATEMENT OF REVENUE
YEAR ENDED DECEMBER 31, 2008

	Anticipated	Realized	Excess
Fund Balance Anticipated	\$ 652,725.00	\$ 652,725.00	
Rents	3,700,000.00	3,962,381.70	\$ 262,381.70
	4,352,725.00	4,615,106.70	262,381.70
Nonbudget Revenue		81,937.70	81,937.70
	\$ 4,352,725.00	\$ 4,697,044.40	\$ 344,319.40
 <u>Analysis of Rents:</u>			
Other Municipalities	\$ 2,301,686.98		
Consumer Accounts Receivable	1,660,694.72		
		\$ 3,962,381.70	
 <u>Analysis of Nonbudget Revenue</u>			
Collector:			
Interest on Investments	\$ 33.79		
Interest on Sewer Rents	19,794.21		
		\$ 19,828.00	
Treasurer:			
Interest on Investments	56,738.30		
Treatment Works Application Fees	2,000.00		
Returned Check Fees	480.00		
Other	300.00		
		59,518.30	
Due from Sewer Utility Capital Fund:			
Interest on Investments		2,223.75	
Due from Current Fund:			
Sewer Lien Redemption		367.65	
		\$ 81,937.70	

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
SEWER UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2008

	<u>Appropriations</u>		<u>Expended by</u>		<u>Unexpended Balances Cancelled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	
Operating:					
Salaries and Wages	\$ 285,371.00	\$ 285,371.00	\$ 265,804.66	\$ 19,566.34	
Other Expenses	2,319,854.00	2,319,854.00	2,022,477.36	297,376.64	
Capital Improvements:					
Capital Improvement Fund	269,500.00	269,500.00	269,500.00		
Debt Service:					
Payment of Bond Principal	1,327,000.00	1,327,000.00	1,314,571.83		\$ 12,428.17
Interest on Bonds	120,000.00	120,000.00	22,958.41		97,041.59
Deferred Charges and Statutory Expenditures:					
Statutory Expenditures:					
Contribution to:					
Social Security System (O.A.S.I.)	25,000.00	25,000.00	20,025.45	4,974.55	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	6,000.00	6,000.00	682.50	5,317.50	
	<u>\$ 4,352,725.00</u>	<u>\$ 4,352,725.00</u>	<u>\$ 3,916,020.21</u>	<u>\$ 327,235.03</u>	<u>\$ 109,469.76</u>
				E	
Cash Disbursed			\$ 3,751,316.36		
Accrued Interest on Wastewater Treatment Loans			22,958.41		
Encumbrances Payable		E	<u>141,745.44</u>		
			<u>\$ 3,916,020.21</u>		

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
GENERAL FIXED ASSETS ACCOUNT GROUP

TOWN OF PHILLIPSBURG
GENERAL FIXED ASSETS ACCOUNT GROUP
COMPARATIVE BALANCE SHEET

	December 31,	
	2008	2007
<u>ASSETS</u>		
Land	\$ 10,499,600.00	\$ 12,211,700.00
Buildings	14,624,600.00	13,854,400.00
Equipment	7,620,386.00	7,428,235.00
<u>TOTAL ASSETS</u>	\$ 32,744,586.00	\$ 33,494,335.00
 <u>RESERVES</u>		
Reserve for General Fixed Assets	\$ 32,744,586.00	\$ 33,494,335.00
<u>TOTAL RESERVES</u>	\$ 32,744,586.00	\$ 33,494,335.00

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008

Note 1: Summary of Significant Accounting Policies

A. Reporting Entity

Except as noted below, the financial statements of the Town of Phillipsburg include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Town of Phillipsburg, as required by N.J.S. 40A:5-5. Accordingly, the financial statements of the Town of Phillipsburg do not include the operations of the municipal library, or volunteer fire and first aid squads.

Governmental Accounting Standards Board ("GASB") *Codification Section 2100, "Defining the Financial Reporting Entity"* establishes standards to determine whether a governmental component unit should be included in the financial reporting entity. The basic criterion for inclusion or exclusion from the financial reporting entity is the exercise of oversight responsibility over agencies, boards and commissions by the primary government. The exercise of oversight responsibility includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters. In addition, certain legally separate, tax-exempt entities that meet specific criteria (i.e., benefit of economic resources, access/entitlement to resources, and significance) should be included in the financial reporting entities. As the financial reporting entity was established in accordance with New Jersey statutes, the requirements of GASB Codification Section 2100 were not followed and, accordingly, the reporting entity could be different from accounting principles generally accepted in the United States of America.

B. Description of Funds

The accounting policies of the Town of Phillipsburg conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"). Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Town of Phillipsburg accounts for its financial transactions through the following separate funds:

Current Fund - Resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Funds - Receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - Receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Sewer Utility Operating and Capital Funds - Account for the operations and acquisition of capital facilities of the municipally owned sewer utility.

General Fixed Asset Account Group - These accounts were established with estimated values of land, buildings and certain fixed assets of the Town as discussed in Note 1E.

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 1: Summary of Significant Accounting Policies (Cont'd)

C. Basis of Accounting

Basis of accounting refers to when revenue and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounting policies of the Town of Phillipsburg conform to the accounting principles applicable to municipalities which have been prescribed by the Division, which differ in certain respects from accounting principles generally accepted in the United States of America applicable to local governmental units. The more significant policies in New Jersey follow.

Revenue is recorded when received in cash except for certain amounts which may be due from the State of New Jersey and for the prepayment of future years' revenue. Grant revenue is realized in the Operating Funds when it is budgeted and in the Capital Funds when improvements are authorized. The amounts recorded as property taxes and consumer accounts receivable have not been included in revenue. Amounts that are due to the municipality, which are susceptible of accrual, are recorded as receivables with offsetting reserves in the Current Fund.

Expenditures are charged to operations generally based on budgeted amounts. Exceptions to this general rule include:

1. Accumulated unpaid vacation, sick pay and other employee benefit amounts are not accrued.
2. Prepaid expenses, such as insurance premiums applicable to subsequent periods, are not recorded and are charged to current budget appropriations in total.
3. Principal and interest on long-term debt are recognized when due.

Expenditures, if any, in excess of appropriations, appropriation reserves or ordinances become deferred charges which must be raised by future taxes. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements and constitute part of the statutory appropriation reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31 of each year and recorded as liabilities, except for amounts which may be cancelled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

Had the Town's financial statements been prepared under accounting principles generally accepted in the United States of America, encumbrances would not be considered as expenditures; appropriation reserves would not be recorded; revenue susceptible to accrual would have been reflected without offsetting reserves; Federal and State grants and assistance would be recognized when earned, not when received; inventories would not be reflected as expenditures at the time of purchase; and fixed assets purchased by the Sewer Utility Capital Fund would be depreciated.

The cash basis of accounting is followed in the Trust Funds.

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 1: Summary of Significant Accounting Policies (Cont'd)

D. Deferred Charges to Future Taxation – The General Capital Fund balance sheet includes both funded and unfunded deferred charges. Funded means that bonds have been issued and are being paid off on a serial basis. Unfunded means the debt has been authorized but not permanently financed. A municipality can eliminate an unfunded deferred charge by raising it in the budget or collecting a grant. The unfunded deferred charge may also be funded by selling bonds and by issuing loans or capital lease purchase agreements.

E. Other significant accounting policies include:

Management Estimates – The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents – Amounts include petty cash, change funds, amounts on deposit, and short-term investments with original maturities of three months or less.

Investments – Investments are stated at cost or amortized cost, which approximates market.

Allowance for Uncollectible Accounts – No allowance for uncollectible accounts has been recorded as all amounts are considered collectible.

Compensated Absences – Expenditures relating to unused vested accumulated vacation and sick pay are not recorded until paid. However, a partial reserve, the Reserve for Accrued Sick and Vacation, has been established in the amount of \$29,302.06 on the Trust Fund balance sheet at December 31, 2008.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Grants Receivable - Grants receivable represent the total grant awards less amounts collected to date. Because the amount of grant funds to be collected are dependent on the total costs eligible for reimbursement, the actual amount collected may be less than the total amount awarded.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets.

General Fixed Assets Account Group – In accordance with Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, the Town has developed a fixed assets accounting and reporting system based on the following:

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008

(Continued)

Note 1: Summary of Significant Accounting Policies (Cont'd)

General fixed assets are recorded at historical cost as estimated by the independent appraisal company which conducted the inventory of the Town's assets in 2003. Subsequent fixed assets purchases are valued at historical cost. Infrastructure assets are not included in general fixed assets, as per state directive. Major renewals and betterments are charged to the asset accounts; maintenance and minor repairs and replacements, which do not improve or extend the lives of the respective assets, are expensed currently. Donated fixed assets are valued at their fair market value on the date donated. The total value recorded for general fixed assets is offset by a "Reserve for General Fixed Assets." When properties are retired or otherwise disposed of, the asset and the reserve are adjusted accordingly. Assets recorded in the General Fixed Assets Account Group may also be recorded in the Current Fund, General Capital Fund and Sewer Utility Funds. The values recorded in the General Fixed Asset Account Group and the Current, General Capital and Sewer Utility Funds may not always agree due to differences in valuation methods, timing of recognition of assets, and the recognition of infrastructures. Capital assets are reviewed for impairment.

Property and equipment purchased by the Sewer Utility Fund are recorded in the capital account at cost and are not adjusted for dispositions and abandonments. Contributions in aid of construction are not capitalized. The balances in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the cost of acquisitions of property, equipment and improvements. The utility does not record depreciation on fixed assets.

- F. Budget/Budgetary Control – Annual appropriated budgets are usually prepared in the first quarter for the Current operating and Sewer Utility Operating Funds. The budgets are submitted to the governing body and the Division of Local Government Services. Budgets are prepared using the cash basis of accounting. The legal level of budgetary control is established at the line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the flexible chart of accounts referenced in N.J.S.A. 40A. All budget amendments/transfers must be approved by the Town during the year.

Note 2: Long-Term Debt

Summary of Municipal Debt

The Local Bond Law governs the issuance of bond to finance general Town capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. All bonds issued by the Town are general obligation bonds. The Town's full faith and credit and taxing power has been pledged to the payment of the general obligation debt principal and interest.

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 2: Long-Term Debt (Cont'd)

Summary of Municipal Debt (Cont'd)

	December 31,		
	2008	2007	2006
<u>Issued</u>			
General:			
Bonds, Loans and Notes	\$ 8,992,862.80	\$ 9,374,625.02	\$ 10,359,666.87
Sewer Utility:			
Loans	849,873.88	2,164,445.71	3,670,979.75
Net Debt Issued	<u>9,842,736.68</u>	<u>11,539,070.73</u>	<u>14,030,646.62</u>
<u>Authorized but not Issued:</u>			
General:			
Bonds and Notes	5,774,395.50	5,756,325.50	5,000,525.50
Sewer Utility:			
Bonds and Notes	15,627.66	15,627.66	2,709,773.85
Total Authorized but not Issued	<u>5,790,023.16</u>	<u>5,771,953.16</u>	<u>7,710,299.35</u>
Less:			
Redevelopment and Housing per N.J.S.A. 40A:12A-67d	4,700,000.00	4,700,000.00	4,700,000.00
Reserve to Pay Debt Service: Sewer Utility			2,694,146.19
Net Bonds, Notes and Loans Issued and Authorized but not Issued	<u>\$ 10,932,759.84</u>	<u>\$ 12,611,023.89</u>	<u>\$ 14,346,799.78</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.97%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 2,995,000.00	\$ 2,995,000.00	
Sewer Utility Debt	865,501.54	865,501.54	
General Debt	14,767,258.30	4,700,000.00	\$ 10,067,258.30
	<u>\$ 18,627,759.84</u>	<u>\$ 8,560,501.54</u>	<u>\$ 10,067,258.30</u>

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 2: Long-Term Debt (Cont'd)

Net Debt of \$10,067,258.30 divided by Equalized Valuation Basis Per N.J.S. 40A:2-2 as Amended, \$1,036,578,686 = 0.97%.

Borrowing Power Under N.J.S. 40A:2-6 As Amended

3-1/2% Average Equalized Valuation of Real Property	\$ 36,280,254.01
Net Debt	<u>10,067,258.30</u>
Remaining Borrowing Power	<u><u>\$ 26,212,995.71</u></u>

Calculation of "Self-Liquidating Purpose", Sewer Utility Per N.J.S. 40A:2-45

Cash Receipts from Fees, Rents or Other Charges for Year	\$ 4,697,044.40
Deductions:	
Operating and Maintenance Costs	\$ 2,636,225.00
Debt Service	<u>1,337,530.24</u>
	<u>3,973,755.24</u>
Excess in Revenue	<u><u>\$ 723,289.16</u></u>

Note: If there is a deficit in revenue, sewer utility debt is not deductible to the extent of 20 times of said deficit or total debt service, whichever is smaller (40A:2-48).

The foregoing debt information is in agreement with the Annual Debt Statement filed by the Chief Financial Officer.

Summary of Municipal Debt Issued and Outstanding – Current Year

	<u>Balance</u> 12/31/07	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> 12/31/08
Serial Bonds:				
General Capital Fund	\$ 3,888,000.00		\$ 485,000.00	\$ 3,403,000.00
Loans Payable:				
General Capital Fund:				
Green Trust Loans	234,022.59		10,919.67	223,102.92
Wastewater Treatment Loans	480,602.43		119,642.55	360,959.88
Sewer Utility Capital Fund:				
Wastewater Treatment Loans	2,164,445.71		1,314,571.83	849,873.88
Bond Anticipation Notes:				
General Capital Fund	<u>4,772,000.00</u>	<u>\$ 5,005,800.00</u>	<u>4,772,000.00</u>	<u>5,005,800.00</u>
Total	<u><u>\$11,539,070.73</u></u>	<u><u>\$ 5,005,800.00</u></u>	<u><u>\$ 6,702,134.05</u></u>	<u><u>\$ 9,842,736.68</u></u>

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 2: Long-Term Debt (Cont'd)

Summary of Municipal Debt Issued and Outstanding – Prior Year

	<u>Balance</u> <u>12/31/06</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>12/31/07</u>
Serial Bonds:				
General Capital Fund	\$ 4,348,000.00		\$ 460,000.00	\$ 3,888,000.00
Loans Payable:				
General Capital Fund:				
Green Trust Loans	244,727.10		10,704.51	234,022.59
Wastewater Treatment Loans	602,519.77		121,917.34	480,602.43
Sewer Utility Capital Fund:				
Wastewater Treatment Loans	3,670,979.75		1,506,534.04	2,164,445.71
Bond Anticipation Notes:				
General Capital Fund	<u>5,164,420.00</u>	<u>\$ 4,772,000.00</u>	<u>5,164,420.00</u>	<u>4,772,000.00</u>
Total	<u>\$14,030,646.62</u>	<u>\$ 4,772,000.00</u>	<u>\$ 7,263,575.89</u>	<u>\$11,539,070.73</u>

Analysis of Debt Issued and Outstanding at December 31, 2008

General Capital Serial Bonds Payable

<u>Description</u>	<u>Final</u> <u>Maturity</u>	<u>Interest</u> <u>Rate</u>	<u>Balance</u> <u>Dec. 31, 2008</u>
General Improvement Bonds of 2001	8/15/2014	4.00%-5.00%	<u>\$ 3,403,000.00</u>

General Capital Green Acres Loan Payable

<u>Description</u>	<u>Final</u> <u>Maturity</u>	<u>Interest</u> <u>Rate</u>	<u>Balance</u> <u>Dec. 31, 2008</u>
Improvements to Delaware Heights Park	7/11/2025	2.00%	<u>\$ 223,102.92</u>

General Capital Wastewater Treatment Loans Payable (Trust Loans)

<u>Description</u>	<u>Final</u> <u>Maturity</u>	<u>Balance</u> <u>Dec. 31, 2008</u>
Trust Loan 1	2010	\$ 113,809.45
Trust Loan 2	2011	81,404.50
Trust Loan 3	2013	25,000.00
		<u>\$ 220,213.95</u>

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 2: Long-Term Debt (Cont'd)

Analysis of Debt Issued and Outstanding at December 31, 2008 (Cont'd)

General Capital Wastewater Treatment Loans Payable (Fund Loans)

<u>Description</u>	<u>Final Maturity</u>	<u>Balance Dec. 31, 2008</u>
Fund Loan 1	2010	\$ 52,335.49
Fund Loan 2	2011	76,480.25
Fund Loan 3	2013	11,930.19
		<u>\$ 140,745.93</u>

Sewer Utility Capital Wastewater Treatment Loans Payable (Trust Loans)

<u>Description</u>	<u>Final Maturity</u>	<u>Balance Dec. 31, 2008</u>
Trust Loan 1	2010	\$ 335,231.65
Trust Loan 2	2011	127,470.70
Trust Loan 3	2012	56,006.83
Trust Loan 4	2013	50,000.00
		<u>\$ 568,709.18</u>

Sewer Utility Capital Wastewater Treatment Loans Payable (Fund Loans)

<u>Description</u>	<u>Final Maturity</u>	<u>Balance Dec. 31, 2008</u>
Fund Loan 1	2010	\$ 212,163.03
Fund Loan 2	2012	35,057.86
Fund Loan 3	2013	33,943.81
		<u>\$ 281,164.70</u>

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 2: Long-Term Debt (Cont'd)

Analysis of Debt Issued and Outstanding at December 31, 2008 (Cont'd)

General Capital Bond Anticipation Notes Payable

<u>Description</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2008</u>
Various Capital Improvements	09/04/09	2.25%	\$ 368,000.00
Various Capital Improvements	09/04/09	2.25%	387,000.00
Various Capital Improvements	04/30/09	2.41%	643,000.00
Various Capital Improvements	09/04/09	2.25%	1,102,400.00
Various Capital Improvements	09/04/09	2.25%	1,749,600.00
Various Capital Improvements	04/30/09	2.41%	755,800.00
			<u>\$ 5,005,800.00</u>
Total Debt Issued and Outstanding			<u>\$ 9,842,736.68</u>

General Capital New Jersey Green Acres Loan

The Town entered into a \$250,000 loan agreement with the New Jersey Department of Environmental Protection in 2001 for Improvements to Delaware Heights Park. The loan funds were drawn down in 2005. Principal payments for this loan commenced on a semiannual basis beginning on July 11, 2006 and will continue until July 11, 2025 at 2% interest.

Wastewater Treatment Loans

The Town of Phillipsburg entered into three loan agreements with the State of New Jersey, acting by and through the NJ Department of Environmental Protection Fund (the "Fund"), and the NJ Wastewater Treatment Trust (the "Trust") which are recorded in the General Capital Fund. Also, the Town of Phillipsburg entered into five loan agreements with the State of New Jersey, acting by and through the NJ Department of Environmental Protection Fund (the "Fund"), and the NJ Wastewater Treatment Trust (the "Trust") which are recorded in the Sewer Utility Capital Fund.

The loan agreements were obtained to finance a portion of the cost of several wastewater treatment system projects.

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 2: Long-Term Debt (Cont'd)

At December 31, 2008, the Town has borrowed or "drawn down" all Loan funds necessary to complete the wastewater treatment systems projects partially funded with the Loan funds. Principal payments to the Fund for the General Capital Fund loans will continue on a semiannual basis until February 1, 2013 at zero interest. Principal payments to the Trust for the General Capital Fund loans will continue on an annual basis until February 1, 2013. Principal payments to the Fund for the Sewer Utility Capital Fund loans will continue on a semiannual basis until February 1, 2013 at zero interest. Principal payments to the Trust for the Sewer Utility Capital Fund loans will continue on an annual basis until February 1, 2013. It is expected that interest will be paid from trust bond proceeds on deposit in the capitalized interest account (as defined in the bond resolution), and earnings thereon on the debt service reserve fund (as defined in the bond resolution) transferred to such capitalized interest account for two of the three General Capital Fund loans and four of the five Sewer Utility Capital Fund loans. The Town will nonetheless be responsible for all such interest payments to the extent such trust bond proceeds and interest earnings are not available from the capitalized interest account. As the Town did not draw down the entire loan proceeds on certain loans, the semi-annual Trust portion of the related loans' debt service was reduced by the proceeds not drawn down and the interest earnings on the Trust portion of the loan proceeds. The Fund proceeds not drawn down by the Town have been used to reduce the principal repayments at the end of the amortization period of the related loans.

Also, an annual administrative fee of fifteen one hundredths of one percent (.15%) of the initial principal amount of the loan or such lesser amount, if any, as the Trust may approve from time to time is payable on these loans.

Schedule of Annual Debt Service for Principal and Interest for the Next Five Years and Thereafter for Bonds and Loans Issued and Outstanding

Year	General		Sewer		Total
	Principal	Interest	Principal	Interest	
2009	\$ 653,474.24	\$ 169,879.18	\$ 350,402.57	\$ 45,277.02	\$ 1,219,033.01
2010	671,501.16	142,926.00	362,299.25	30,230.63	1,206,957.04
2011	635,612.57	115,696.63	89,774.89	10,567.85	851,651.94
2012	599,108.30	82,982.11	31,190.05	3,779.82	717,060.28
2013	624,243.83	58,144.45	16,207.12	240.00	698,835.40
2014-2018	702,046.23	41,754.76			743,800.99
2019-2023	70,746.89	6,982.11			77,729.00
2024-2025	30,329.58	762.02			31,091.60
	<u>\$ 3,987,062.80</u>	<u>\$ 619,127.26</u>	<u>\$ 849,873.88</u>	<u>\$ 90,095.32</u>	<u>\$ 5,546,159.26</u>

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
 (Continued)

Note 3: Fund Balances Appropriated

Fund balances at December 31, 2008, which are appropriated and included in the introduced budget as anticipated revenue for the year ending December 31, 2009, are as follows:

Current Fund	\$750,000.00
Sewer Utility Operating Fund	282,813.00

Note 4: Local School District Taxes

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Town of Phillipsburg has elected not to defer school taxes.

Note 5: Pension Plans

Current Town employees are enrolled in one of two cost sharing multiple-employer public employee retirement systems: the Public Employees' Retirement System (PERS) or the Police and Firemen's Retirement System (PFRS) of New Jersey. The State of New Jersey sponsors and administers these two plans which cover substantially all Town employees. As a general rule, all full-time employees are eligible to join one of these two public employees' retirement systems. Several retired Town police and firemen are enrolled in the Consolidated Police and Firemen's Pension Fund (CPFPPF) of New Jersey.

Employees who are members of PERS and retire at or after age 55 are entitled to a retirement benefit based upon a formula which takes 1/55th of the average annual compensation for the highest three fiscal years' compensation for each year of membership during years of creditable service. Vesting occurs after 8 to 10 years of service. Enrolled PFRS members may retire at age 55 with a minimum of 10 years of service required for vesting.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of each of the above systems, funds and trust. The financial reports may be obtained by writing to the State of New Jersey, Department of Treasury, Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0295.

The contribution policy is set by New Jersey State Statutes and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. Employee contributions are based on percentages of 5.5% for PERS and 8.5% for PFRS of employees' annual compensation, as defined. There are no active members in the CPFPPF. Employers are required to contribute at an actuarially determined rate in the three Funds. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits.

Effective July 1, 2003, Chapter 108, P.L. 2003 provides for a reduction or "phase-in" of the required pension contribution to PERS for local employers for State fiscal years 2005-2008. The local employer PERS normal and accrued liability contributions required for State fiscal years 2006-2008 are as follows:

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 5: Pension Plans (Cont'd)

Year Funding December 31,	Three-Year Trend of PERS		
	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
2008	\$ 260,849.00	80.00%	\$ 208,679.20
2007	191,398.00	60.00%	114,838.80
2006	149,865.00	40.00%	59,946.00

Effective July 1, 2003, Chapter 108, P.L. 2003 provides for a reduction or "phase-in" of the required pension contribution to PFRS for local employers for State fiscal years 2004-2007. The local employer PFRS normal and accrued liability contributions required for State fiscal years 2006-2008 are as follows:

Year Funding December 31,	Three-Year Trend of PERS		
	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
2008	\$ 578,689.00	100.00%	\$ 578,689.00
2007	503,636.30	80.00%	402,909.04
2006	409,494.03	60.00%	245,696.42

Note 6: Accrued Sick and Vacation Benefits

The Town permits employees to accrue a limited amount of unused vacation and sick pay, which may be taken as time off or paid at a later date at an agreed-upon rate. It is estimated that the current cost of such unpaid compensation would approximate \$1,226,200. This amount is not reported either as an expenditure or a liability. However, it is expected that the cost of such unpaid compensation would be included in the Town's budget operating expenditures in the year in which it is used. This amount is partially reserved in the Reserve for Accrued Sick and Vacation of \$29,302.06 on the Trust Fund balance sheet at December 31, 2008.

Note 7: Selected Tax Information

Property taxes are levied as of January 1 on property values assessed as of the previous calendar year. The tax levy is divided into two billings. The first billing is an estimate of the current year's levy based on the prior year's taxes. The second billing reflects adjustments to the current year's actual levy. The final tax bill is usually mailed on or before June 14th along with the first half estimated tax bills for the subsequent year. The first half estimated taxes are divided into two due dates, February 1 and May 1. The final tax bills are also divided into two due dates, August 1 and November 1. A ten-day grace period is usually granted before the taxes are considered delinquent and the imposition of interest charges. A penalty may be assessed for any unpaid taxes in excess of \$10,000 at December 31 of the current year. Unpaid taxes of the prior year may be placed in lien at a tax sale held after April 1 and through December 31. Unpaid taxes of the current year may be placed in lien at a tax sale held after December 10.

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 7: Selected Tax Information (Cont'd)

Comparative Schedule of Tax Rate Information

	<u>2008</u>	<u>2007</u>	<u>2006</u>
<u>Tax Rate</u>	\$ 3.99	\$ 3.74	\$ 3.45
<u>Apportionment of Tax Rate</u>			
Municipal	1.65	1.52	1.41
County	1.06	1.03	.90
Local School	1.28	1.19	1.14
<u>Assessed Valuations</u>			
2008	<u>\$ 557,308,293.00</u>		
2007		<u>\$ 556,129,342.00</u>	
2006			<u>\$ 558,166,838.00</u>

Comparison of Tax Levies and Collection

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Currently</u>	
		<u>Cash Collections</u>	<u>Percentage of Collection</u>
2008	\$ 22,322,390.72	\$ 21,372,554.50	95.74%
2007	20,845,304.27	20,095,622.64	96.40%
2006	19,302,688.35	18,673,328.65	96.74%

Also, increases in future tax levies can also be warranted if revenue sources outside of those directly generated by the municipality, such as federal or state aid, should decline without corresponding decreases in budgeted expenditures.

Note 8: Cash and Cash Equivalents

Cash and cash equivalents include change funds, amounts on deposit, and short-term investments with original maturities of three months or less.

Investments are stated at cost, which approximates market. The Town classifies certificates of deposit which have original maturity dates of more than three months but less than twelve months from the date of purchase, as investments.

GASB Statement No. 40, *Governmental Accounting Standards Board Deposit and Investment Risk Disclosures*, requires disclosure of the level of custodial credit risk assumed by the Town in its cash, cash equivalents and investments, if those items are uninsured or unregistered. Custodial risk is the risk that in the event of bank failure, the government's deposits may not be returned.

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 8: Cash and Cash Equivalents (Cont'd)

Interest Rate Risk – In accordance with its cash management plan, the Town ensures that any deposit or investments matures within the time period that approximates the prospective need for the funds, deposited or invested, so that there is not a risk to the market value of such deposits or investments.

Credit Risk – The Town limits its investments to those authorized in its cash management plan which are permitted under state statutes as detailed below and on the following page.

Deposits

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation (FDIC), or by any other agencies of the United States that insure deposits or the State of New Jersey Cash Management Fund.

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5% of the average daily balance of public funds; or

If the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value equal to 100% of the amount exceeding 75%.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

Investments

New Jersey statutes permit the Town to purchase the following types of securities:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by local units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund; or

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 8: Cash and Cash Equivalents (Cont'd)

(8) Agreements for the repurchase of fully collateralized securities if:

- (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) above;
- (b) the custody of collateral is transferred to a third party;
- (c) the maturity of the agreement is not more than 30 days;
- (d) the underlying securities are purchased through a public depository as defined in statute; and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

As of December 31, 2008, cash and cash equivalents of the Town of Phillipsburg consisted of the following:

Fund	Cash on Hand	Savings Accounts	Checking Accounts	Money Market Accounts	Totals
Current	\$ 1,050.00	\$ 256,589.27	\$ 121,428.10	\$ 3,406,139.49	\$ 3,785,206.86
Animal Control			7,005.73		7,005.73
Other Trust			934,025.19	250,473.76	1,184,498.95
General Capital			943.50	1,196,428.60	1,197,372.10
Sewer Utility:					
Operating	500.00	256,589.27	16,356.96	1,644,416.35	1,917,862.58
Capital			375.29	1,597,027.13	1,597,402.42
	<u>\$ 1,550.00</u>	<u>\$ 513,178.54</u>	<u>\$ 1,080,134.77</u>	<u>\$ 8,094,485.33</u>	<u>\$ 9,689,348.64</u>

The Town did not hold any investments during the year ended December 31, 2008. The carrying amount of the Town's cash and cash equivalents at year end was \$9,689,348.64 and the bank balance was \$9,425,674.35.

Note 9: Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town obtains their health benefit coverage through Horizon Blue Cross/Blue Shield of NJ.

The Town of Phillipsburg is currently a member of the Statewide Insurance Fund (the "Fund"). The Fund provides its members with Auto, Liability, Property Insurance, Workers' Compensation and Employee Liability Insurance. The Fund is a risk-sharing public entity risk pool that is both an insured and self administered group of governmental entities established for the purpose of providing low-cost insurance coverage for its members in order to keep local property taxes at a minimum. Each member appoints an official to represent their respective entity for the purpose of creating a governing body from which officers for the Fund are elected.

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 9: Risk Management (Cont'd)

As a member of this Fund, the Town could be subject to supplemental assessments in the event of deficiencies. If the assets of the Fund were to be exhausted, members would become responsible for their respective shares of the Fund's liabilities.

The Fund can declare and distribute dividends to members upon approval of the State of New Jersey Department of Banking and Insurance. These distributions are divided amongst the members in the same ratio as their individual assessment relates to the total assessment of the membership body. The members may either receive payment or offset their subsequent year assessments with their respective share of the distribution.

The December 31, 2008 audit report was not available as of the date of this report. Selected, summarized financial information for the Fund as of December 31, 2007 is as follows:

	Statewide Insurance Fund Dec. 31, 2007
Total Assets	\$ 34,876,632
Fund Equity/Retained Earnings	\$ 4,801,393
Total Revenue	\$ 22,503,063
Total Expenditures	\$ 19,931,794
Net Income for the Year Ended December 31, 2007	\$ 2,571,269
Fund Equity Distribution to Participating Members	\$ -0-

Financial statements for the Fund are available at the offices of the Fund's Executive Director:

Statewide Insurance Fund

Statewide Insurance Fund
26 Columbia Turnpike
P.O. Box 678
Florham Park, NJ 07932-0678
(973) 549-1900

New Jersey Unemployment Compensation Insurance

The Town has elected to fund its New Jersey Unemployment Compensation Insurance under the "Contributory Method". Under this plan, the Town is required to remit employee withholdings to the State on a quarterly basis. All of the Town's claims are paid by the State.

Note 10: Community Development Revolving Loan Program

In 1982, the Town of Phillipsburg received two Small Cities Community Development Block Grants from the New Jersey Department of Community Affairs. These grant funds were utilized to revitalize the downtown area of Phillipsburg and to create jobs for low-income people in the community. The grant funds were provided to eligible participants through low-interest loans. In 1984, the Town was granted approval from the New Jersey Department of Community Affairs to utilize loan repayments received for the provision of new loans for other projects which would provide for the creation of jobs for low-income people in the community. This program is included in the Other Trust Funds as the Community Development Revolving Loan Program.

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 11: Contingencies

The Town is periodically involved in various other lawsuits arising in the normal course of business, which often include claims for property damage, personal injury, and various contract disputes. In the opinion of management, the ultimate outcome of these lawsuits will not have a material adverse effect on the Town's financial position as of December 31, 2008.

Amounts received or receivable from grantors, principally the federal and state governments, are subject to regulatory requirements and adjustments by the agencies. Any disallowed claims, including amounts previously recognized by the Town as revenue would constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantors cannot be determined at this time, although Town officials expect such amounts, if any, to be immaterial.

Note 12: Interfund Receivables and Payables

The following interfund balances remained on the various balance sheets at December 31, 2008:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
Current	\$ 2,814.57	\$ 232,945.01
Federal and State Grant	232,570.86	
Animal Control	6.50	
Other Trust		885.21
General Capital		1,929.36
Sewer Utility Operating	2,591.40	
Sewer Utility Capital		2,223.75
	<u>\$ 237,983.33</u>	<u>\$ 237,983.33</u>

The interfund receivable in the Current Fund reflects December 2008 interest earnings due from the Other Trust Fund and the General Capital Fund. The interfund payable in the Current Fund represents the net of Federal and State Grant Fund expenditures paid by the Current Fund and Federal and State Grant Fund receipts collected by the Current Fund; sewer lien redemption collections in the Current Fund due to the Sewer Utility Operating Fund; as well as the current year cat license fees and dog replacement fees due to the Animal Control Fund. The interfund payable in the Sewer Utility Capital Fund reflects December 2008 interest earnings due to the Sewer Utility Operating Fund.

Note 13: Economic Dependency

The Town receives a substantial amount of its support from federal and state governments. A significant reduction in the level of support, if this were to occur, may have an effect on the Town's programs and activities.

TOWN OF PHILLIPSBURG
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2008
(Continued)

Note 14: Fixed Assets

The following is a summarization of general fixed assets for the years ended December 31, 2008 and 2007:

	<u>Balance</u> <u>Dec. 31, 2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>Dec. 31, 2008</u>
Land	\$ 12,211,700	\$ 938,800	\$ 2,650,900	\$ 10,499,600
Buildings	13,854,400	865,200	95,000	14,624,600
Machinery and Equipment	7,428,235	216,755	24,604	7,620,386
	<u>\$ 33,494,335</u>	<u>\$ 2,020,755</u>	<u>\$ 2,770,504</u>	<u>\$ 32,744,586</u>

	<u>Balance</u> <u>Dec. 31, 2006</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>Dec. 31, 2007</u>
Land	\$ 12,211,700			\$ 12,211,700
Buildings	13,854,400			13,854,400
Machinery and Equipment	7,444,478	\$ 70,238	\$ 86,481	7,428,235
	<u>\$ 33,510,578</u>	<u>\$ 70,238</u>	<u>\$ 86,481</u>	<u>\$ 33,494,335</u>

Note 15: Accounts Payable

Payables at December 31, 2008 and 2007 are as follows:

	<u>December 31,</u>	
	<u>2008</u>	<u>2007</u>
Current Fund:		
Vendors	\$ -0-	\$ 1,115.84
	<u>\$ -0-</u>	<u>\$ 1,115.84</u>

Note 16: Deferred Charges to be Raised in Succeeding Years

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2008, the following deferred charge is shown on the balance sheet of the Current Fund:

	<u>Balance</u> <u>Dec. 31, 2008</u>	<u>2009 Budget</u> <u>Appropriation</u>	<u>Balance to</u> <u>Succeeding</u> <u>Years' Budgets</u>
Current Fund:			
Special Emergency Authorization (N.J.S.A. 40A:4-53)	\$ 360,000.00	\$ 90,000.00	\$ 270,000.00

The appropriation in the 2009 budget will not be less than that required by statute.

TOWN OF PHILLIPSBURG

SUPPLEMENTARY DATA

TOWN OF PHILLIPSBURG
OFFICIALS IN OFFICE AND SURETY BONDS
YEAR ENDED DECEMBER 31, 2008

The following officials were in office during the period under audit:

Name	Title	Amount of Bond	Name of Corporate or Personal Surety
Harry L. Wyant Jr.	Mayor		
David DeGerolamo	President; Councilman		
James P. Stettner	Vice President; Councilman		
John Damato	Councilman (to 10/08)		
William M. Merrick	Councilman		
Stephanie Rummerfield	Councilwoman (from 10/08)		
James M. Shelly	Councilman		
Michele D. Broubalow	Municipal Clerk; Administrator		
Joseph Hriczak	Chief Financial Officer; Tax Collector; Sewer Collector	\$ 105,000.00 350,000.00	Selective Insurance Company Selective Insurance Company
Lydia Schmidt	Tax Assessor		
Joel A. Kobert	Town Attorney		
John Draikiwicz	Bond Counsel		
Kevin Duddy	Construction Official		
John Fritts	Zoning Officer		
Stanley J. Schrek	Engineer		
Dennis Yoder	Engineer for Wastewater Treatment Plant		
Dennis Baptista	Magistrate	(1)	
Lauri Kaulius	Municipal Court Administrator	(1)	
Christopher M. Troxell	Prosecutor		

(1) - Court personnel are covered by a separate blanket bond in the amount of \$60,000.00.

In addition to the surety bonds listed, there is a Faithful Performance Bond of \$250,000.00 for employee theft and \$250,000 for forgery or alteration covering all employees who are not separately bonded.

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
CURRENT FUND

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF CASH - TREASURER

	<u>Ref.</u>	
Balance December 31, 2007	A	\$ 3,732,882.86
Increased by Receipts:		
Tax Collector		\$ 22,366,011.81
Clerk		68,662.08
Revenue Accounts Receivable		3,480,501.89
Due to State of N.J.:		
Veterans and Senior Citizens' Deductions		223,200.00
Nonbudget Revenue		263,476.35
Interest on Investments and Deposits		90,018.62
Due to Federal and State Grant Fund:		
Federal and State Grants Receivable		4,533,164.42
Unappropriated Grant Reserves		26,876.52
Due to Parking Authority		3,009.00
Due from Animal Control Fund:		
Settlement of Prior Year Interfund		2,607.24
Due from Other Trust Funds:		
Settlement of Prior Year Interfund		2,119.44
Interfund Advanced		
Due from General Capital Fund:		
Settlement of Prior Year Interfund		4,286.14
Due from Payroll Accounts:		
Settlement of Prior Year Interfund		6.34
Due from Claims Account:		
Settlement of Prior Year Interfund		22.53
Reserve for:		
Sale of Municipal Assets		5,206.00
Garden State Trust		1,269.58
Library		663,214.14
		31,733,652.10
		35,466,534.96

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF CASH - TREASURER
(Continued)

Ref.

Decreased by Disbursements:		
2008 Appropriation Expenditures	\$ 13,089,983.09	
2007 Appropriation Reserves	489,999.77	
Due from Federal and State Grant Fund:		
Appropriated Grant Reserves	1,423,391.49	
Prior Year Encumbrances Payable	2,940,490.45	
Due to Sewer Utility Operating Fund:		
Settlement of Prior Year Interfund	418.72	
Due to Parking Authority	3,149.00	
Local School District Taxes	6,861,132.00	
County Taxes	5,935,432.61	
Accounts Payable	1,115.84	
Refund of Tax Overpayments	33,598.32	
Refund of Tax Sale Premiums	88,400.00	
Reserve for:		
Revaluation	136,265.00	
Sale of Municipal Assets	460.00	
Library	<u>723,948.76</u>	
		<u>\$ 31,727,785.05</u>
Balance December 31, 2008	A	<u>\$ 3,738,749.91</u>

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF CASH - COLLECTOR

	<u>Ref.</u>	
Balance December 31, 2007	A	\$ 70,545.98
Increased by Receipts:		
Taxes Receivable	\$ 21,754,370.35	
Tax Title Liens Redemption	6,633.43	
2009 Prepaid Taxes	90,395.09	
Interest and Costs on Taxes	171,646.00	
Tax Sale Premiums	238,900.00	
Due to Sewer Utility Operating Fund:		
Redemption of Sewer Lien	367.65	
Redemption of Outside Liens	277,041.87	
Interest on Deposits	289.93	
Miscellaneous Revenue Not Anticipated:		
Municipal Charges Receivable	26,171.71	
Tax Overpayments	44,438.85	
		<u>22,610,254.88</u>
		22,680,800.86
Decreased by:		
Payments to Treasurer	22,366,011.81	
Refund of Outside Liens	274,979.77	
		<u>22,640,991.58</u>
Balance December 31, 2008	A	<u>\$ 39,809.28</u>

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF CASH - CLERK

	<u>Ref.</u>	
Balance December 31, 2007	A	\$ 6,098.40
Increased by Receipts:		
Due to State of NJ:		
Marriage License Fees	\$ 2,700.00	
Burial Permit Fees	580.00	
Due to Animal Control Fund:		
Due to State of NJ:		
Dog License Fees	1,320.00	
Dog License and Late Fees	4,856.50	
Cat License and Late Fees	919.00	
Alcoholic Beverages Licenses	33,210.00	
Other Licenses	15,507.00	
Fees and Permits	19,516.81	
Interest on Deposits	6.04	
	<hr/>	78,615.35
		<hr/>
		84,713.75
Decreased by:		
Payments to Treasurer - Current Fund	68,662.08	
Payment to Animal Control Fund:		
Dog and Cat Licenses and Late Fees	5,769.00	
Payments to State of NJ:		
Department of Health - Dog License Fees	1,320.00	
Payments to State of NJ:		
Marriage License Fees	2,475.00	
Burial Permit Fees	890.00	
	<hr/>	79,116.08
		<hr/>
		79,116.08
Balance December 31, 2008	A	\$ <u><u>5,597.67</u></u>

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCHEDULE OF CASH
YEAR ENDED DECEMBER 31, 2008

NOT APPLICABLE

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

Year	Balance	2008 Levy	Collections		Overpayments Applied	State of NJ Veterans' and Senior Citizens' Deductions	Cancelled	Transferred to Tax Title Liens	Balance
	Dec. 31, 2007		2007	2008					Dec. 31, 2008
2005	\$ 1,721.26			\$ 1,721.26					
2006	4,315.95			4,315.95					
2007	730,065.78			716,479.61		\$ (1,556.17)	3,574.29	\$ 2,600.77	\$ 8,967.28
	736,102.99			722,516.82		(1,556.17)	3,574.29	2,600.77	8,967.28
2008		\$ 22,322,390.72	\$ 110,768.63	21,031,853.53	\$ 8,457.67	221,474.67	19,823.24	8,055.90	921,957.08
	<u>\$ 736,102.99</u>	<u>\$ 22,322,390.72</u>	<u>\$ 110,768.63</u>	<u>\$ 21,754,370.35</u>	<u>\$ 8,457.67</u>	<u>\$ 219,918.50</u>	<u>\$ 23,397.53</u>	<u>\$ 10,656.67</u>	<u>\$ 930,924.36</u>
Ref.	A								A

Analysis of 2008 Property Tax Levy:

Tax Yield:

General Purpose Tax	\$ 22,258,893.28
Added Taxes (54:4-63.1 et seq.)	63,497.44

\$ 22,322,390.72

Tax Levy:

Local School District Taxes	\$ 7,123,585.00
County Taxes:	
County Taxes	\$ 5,283,594.08
County Open Space Taxes	639,298.47
Due County for Added and Omitted Taxes	16,946.82

5,939,839.37

Local Tax for Municipal Purposes	9,206,986.09
Additional Taxes Levied	51,980.26

9,258,966.35

\$ 22,322,390.72

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF TAX TITLE LIENS RECEIVABLE

	<u>Ref.</u>		
Balance December 31, 2007	A		\$ 56,534.11
Increased by:			
Transfer from Taxes Receivable		\$ 10,656.67	
Transfer from Municipal Charges Receivable		400.00	
Interest and Costs on Tax Sale		545.69	
		<hr/>	11,602.36
			<hr/>
			68,136.47
Decreased by:			
Tax Title Lien Redeemed		6,633.43	
Cancelled - Foreclosure		41,848.71	
		<hr/>	48,482.14
			<hr/>
Balance December 31, 2008	A		<u>\$ 19,654.33</u>

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

	<u>Balance</u> <u>Dec. 31, 2007</u>	<u>Accrued In</u> <u>2008</u>	<u>Collected by</u> <u>Treasurer</u>	<u>Collected by</u> <u>Clerk</u>	<u>Balance</u> <u>Dec. 31, 2008</u>
Alcoholic Beverages Licenses		\$ 33,210.00		\$ 33,210.00	
Other Licenses		15,507.00		15,507.00	
Fees and Permits		68,729.81	\$ 49,213.00	19,516.81	
Municipal Court:					
Fines and Costs	\$ 18,748.93	299,120.88	292,301.20		\$ 25,568.61
Payment in Lieu of Taxes - Federal Housing Project		86,427.16	86,427.16		
Payment in Lieu of Taxes - Sewage Treatment		78,127.13	78,127.13		
Consolidated Municipal Property Tax Relief Aid		1,406,018.00	1,406,018.00		
Energy Receipts Taxes		991,935.00	991,935.00		
Uniform Construction Code Fees		227,369.00	227,369.00		
Pool Receipts and Passes		17,111.40	17,111.40		
Utility Operating Surplus of Prior Year		250,000.00	250,000.00		
Capital Fund Balance		82,000.00	82,000.00		
	<u>\$ 18,748.93</u>	<u>\$ 3,555,555.38</u>	<u>\$ 3,480,501.89</u>	<u>\$ 68,233.81</u>	<u>\$ 25,568.61</u>

Ref.

A

A

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE

	Balance Dec. 31, 2007	Budget Revenue Realized	Received	Transferred From Unappropriated Reserves	Prior Year Adjustment	Cancelled	Balance Dec. 31, 2008
Municipal Alliance:							
2007	\$ 1,887.00		\$ 1,887.00				
2008		\$ 11,760.00	5,548.00				\$ 6,212.00
N.J. Department of Human Services:							
N.J. Youth Corps - 2003 - ALWY4N	35,829.00						35,829.00
ALWY5N - Repairs for Youth Corps	10,224.00						10,224.00
N.J. Department of Labor and Workforce Development:							
N.J. Youth Corps - 2007 - ALWY8N	276,410.00	66,632.00	343,042.00				
N.J. Youth Corps - 2008 - ALWY9N		629,151.00	309,373.00				319,778.00
Green Communities Challenge Grant:							
2005	2,000.00		2,000.00				
N.J. Transportation Trust Fund Authority Act:							
2005 - Gateway to Phillipsburg Grant	300,000.00						300,000.00
2008 - Municipal Aid Program		150,000.00	108,506.83				41,493.17
2008 - Supplemental Aid		11,000.00	11,000.00				
Clean Communities Program - 2008		20,983.78	20,983.78				
Hazardous Discharges Site Remediation Fund - 2005	41,178.00		36,980.00			\$ 4,198.00	
Recycling Tonnage Grant - 2007		7,280.46		\$ 7,280.46			
Municipal and Charitable Conservance Trust - Roseberry-Gess House - 2003	65,100.00						65,100.00
Urban Enterprise Projects:							
Administrative Budget - 1998	20,332.60				\$ 3,359.22		23,691.82
Administrative Budget - 2000	9,560.99				(2,867.76)		6,693.23
Ingersoll-Rand Redevelopment - 2000	2,700.57						2,700.57
Ingersoll-Rand Acquisition - 2001/2002	7,992.97						7,992.97
Administration Budget - 2001	491.46				(491.46)		
Union Square Engineering - 2003	25,658.00		8,761.00				16,897.00
Administrative Budget - 2003	3,206.79						3,206.79
Marketing Program - 2003	1,999.43		719.55				1,279.88
Market Street Streetscape - 2003	37,800.00		1,020.00				36,780.00
U.S. Gas Redevelopment Plan - 2003	2,736.00						2,736.00
Ingersoll Rand Grant Application - 2003	132.75						132.75

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE
(Continued)

	Balance Dec. 31, 2007	Budget Revenue Realized	Received	Transferred From Unappropriated Reserves	Prior Year Adjustment	Cancelled	Balance Dec. 31, 2008
Urban Enterprise Projects:							
Administrative Budget - 2004	\$ 8,344.77						\$ 8,344.77
Tenant Incentive Package - 2004	13,092.66		\$ 2,000.00				11,092.66
123 South Main Street Façade Grant - 2004	15,000.00						15,000.00
Curbside Appeal Project - 2004	3,205.00		879.00				2,326.00
Shappell Park Restoration - Phase II - 2004	928.65		928.65				
Neighborhood Revitalization Tax Credit Plan - 2004	21,810.10						21,810.10
Phillipsburg Railroad Museum Engineering Project - 2005	11,876.50		798.00				11,078.50
Police Patrols - Phase IV - 2005	3,591.16		2,724.91				866.25
Railroad Museum Grant Administration Project - 2005	13,507.45		1,057.90				12,449.55
Administrative Budget - 2005	3,339.82						3,339.82
11 Union Square Restoration Loan - 2005	2,500.00						2,500.00
Administrative Budget - 2006	5,567.65						5,567.65
Adventure Mini Golf Grant - 2006	1,852.01						1,852.01
Architectural Fees - Jersey Central Railroad - 2006	11,392.00		11,094.82				297.18
Rent Subsidy Incentive Program - 2006	50,000.00		3,350.00				46,650.00
Bel Del Runaround Track Loan - 2006	30,000.00						30,000.00
Trolley Bus Operation Project - 2006	8,184.00		7,065.79				1,118.21
Marketing Phase IV - Amendment - 2007	2,066.73						2,066.73
Railroad Museum Administration Grant - Phase III - 2007	21,300.00		3,350.00				17,950.00
Business Recruitment Project - 2007	776.51		632.10				144.41
Industrial Park Rail Spur Project - 2007	3,612.90		1,072.80				2,540.10
Morris Canal Arch Historic Consulting - 2007	910.00		910.00				
Marketing Phase V - 2007	51,585.44		39,800.83				11,784.61
Website Administration - Phase II - 2007	7,537.50						7,537.50
Waters Park Mall Signage Grant - 2007	31,293.00		31,293.00				
Downtown Incentive Program - Phase II - 2007	50,000.00		25,510.75				24,489.25
Administrative Budget - FY 2008 - 2007	112,732.82		103,460.48				9,272.34
Hunterdon Transformer Relocation Grant - 2007	11,500.00		11,500.00				
Shamrock Carpet Renovation Project - 2007	50,000.00						50,000.00
TV Marketing & Promotions Project - 2007	20,000.00	\$ 10,000.00	15,898.00				14,102.00
Police Patrols - 2008		59,642.00	15,933.67				43,708.33

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE
(Continued)

	Balance Dec. 31, 2007	Budget Revenue Realized	Received	Transferred From Unappropriated Reserves	Prior Year Adjustment	Cancelled	Balance Dec. 31, 2008
Urban Enterprise Projects:							
W&C LLC Façade Grant - 2008		\$ 4,450.00					\$ 4,450.00
Union Signal Tower Roof Phase I - 2008		49,875.00	\$ 14,910.00				34,965.00
Shappell Park Phase III - 2008		42,000.00	495.29				41,504.71
Website Project - 2008		5,000.00	2,259.00				2,741.00
Home Decore Project - 2008		5,000.00					5,000.00
Marketing Program Phase VI Amendment - 2008		85,850.00	54,549.37				31,300.63
Administrative Budget - FY 2009 - 2008		128,691.13	8,774.66				119,916.47
Morris Canal Arch Engineering Project - 2008		27,000.00					27,000.00
Bittone Equipment Services - 2008		25,000.00					25,000.00
Realty Partners Project - 2008		11,299.00					11,299.00
Moussa LLC Façade Grant - 2008		25,000.00					25,000.00
Pottery Zone Grant - 2008		26,250.00					26,250.00
Trolley Bus Operation - Phase II - 2008		10,000.00					10,000.00
309 Main Street Façade Grant - 2008		25,000.00					25,000.00
Co-op Marketing Grant Project - 2008		36,400.00					36,400.00
DRJTBC Compact Authorized Investment Grant	\$ 3,227,898.45		3,064,587.24				163,311.21
Delaware River Joint Bridge Commission:							
Resurfacing Northampton Street Toll Supported Bridge		63,000.00	63,000.00				
Emergency Management - 2008		5,000.00	5,000.00				
Municipal Stormwater Regulation Program:							
2004	3,007.00		3,007.00				
2006		9,022.00		\$ 9,022.00			
2008		3,007.00		3,007.00			
Municipal Alliance on Alcoholism and Drug Abuse:							
Board of Education		2,500.00	2,500.00				
Body Armor Replacement Grant - 2007		3,981.82		3,981.82			
Drunk Driving Enforcement Grant		2,878.98		2,878.98			
NJ Department of Law and Public Safety:							
Over the Limit Under Arrest - Impaired Driving Crackdown:							
2007	5,000.00		5,000.00				
2008		5,000.00	5,000.00				
Cops In Shops Grant		1,600.00					1,600.00

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE
(Continued)

	<u>Balance Dec. 31, 2007</u>	<u>Budget Revenue Realized</u>	<u>Received</u>	<u>Transferred From Unappropriated Reserves</u>	<u>Prior Year Adjustment</u>	<u>Cancelled</u>	<u>Balance Dec. 31, 2008</u>
McWane Foundation Donations - Walters Park Improvement Project		\$ 75,000.00	\$ 75,000.00				
Interlocal Service Agreement - Borough of Alpha: Sewer Allocation		100,000.00	100,000.00				
NJ Department of Community Affairs: Sharing Available Resources Efficiently (SHARE) Grant - Feasibility Study Public Works Service		5,040.00					\$ 5,040.00
	<u>\$ 4,648,651.68</u>	<u>\$ 1,749,294.17</u>	<u>\$ 4,533,164.42</u>	<u>\$ 26,170.26</u>	<u>\$ -0-</u>	<u>\$ 4,198.00</u>	<u>\$ 1,834,413.17</u>
<u>Ref.</u>	A						A
Federal Grants			\$ 132,513.83				
State Grants			1,095,563.35				
Local Grants			3,305,087.24				
			<u>\$ 4,533,164.42</u>				

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF 2007 APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2008

	<u>Balance</u> <u>Dec. 31, 2007</u>	<u>Balance</u> <u>After</u> <u>Modification</u>	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
GENERAL GOVERNMENT:				
General Administration:				
Salaries and Wages	\$ 565.51	\$ 565.51	\$ 268.58	\$ 296.93
Other Expenses	27,569.82	27,569.82	2,560.76	25,009.06
Human Resources:				
Other Expenses	10,895.64	10,895.64		10,895.64
Mayor and Council:				
Salaries and Wages	634.83	634.83		634.83
Other Expenses	8,274.88	8,274.88	1,166.78	7,108.10
Municipal Clerk:				
Salaries and Wages	3,493.62	3,493.62	2,381.74	1,111.88
Other Expenses	20,024.64	20,024.64	4,844.98	15,179.66
Financial Administration:				
Salaries and Wages	3,416.99	3,416.99	157.72	3,259.27
Other Expenses	11,054.65	11,054.65	655.03	10,399.62
Audit Services	3,760.00	3,760.00		3,760.00
Revenue Administration:				
Salaries and Wages	3,996.26	3,996.26	2,567.41	1,428.85
Other Expenses	6,353.36	6,353.36	258.02	6,095.34
Tax Assessment Administration:				
Salaries and Wages	1,422.47	1,422.47		1,422.47
Other Expenses	1,845.82	2,145.82	1,868.63	277.19
Legal Services:				
Other Expenses	49,365.50	29,365.50	10,905.45	18,460.05
Engineering Services:				
Other Expenses	21,800.00	21,800.00	11,846.28	9,953.72
LAND USE ADMINISTRATION:				
Planning Board:				
Other Expenses	1,964.00	1,964.00		1,964.00
Zoning Board:				
Other Expenses	2,820.00	2,820.00		2,820.00
PUBLIC SAFETY FUNCTIONS:				
Police Department:				
Salaries and Wages	57,504.59	124,504.59	103,526.07	20,978.52
Other Expenses	20,439.73	20,439.73	7,728.99	12,710.74
Safe and Clean Program - Salaries and Wages	4.56	4.56		4.56
Supplemental Safe Neighborhood Program:				
Salaries and Wages	0.06	0.06		0.06
Emergency Management Services:				
Salaries and Wages	500.28	500.28		500.28
Other Expenses	1,833.00	1,833.00	911.67	921.33

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF 2007 APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	<u>Balance</u> Dec. 31, 2007	<u>Balance</u> After Modification	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
PUBLIC SAFETY FUNCTIONS:				
Fire Department:				
Other Expenses	\$ 13,516.92	\$ 13,516.92	\$ 12,769.02	\$ 747.90
Municipal Prosecutor				
Salaries and Wages	0.04	0.04		0.04
PUBLIC WORKS FUNCTIONS:				
Streets and Roads Maintenance:				
Salaries and Wages	32,148.99	18,148.99	5,063.00	13,085.99
Other Expenses	51,676.32	51,676.32	38,142.56	13,533.76
Other Public Works Functions:				
Salaries and Wages	438.64	438.64		438.64
Other Expenses	9,523.97	9,523.97	1,107.10	8,416.87
PEOSHA	4,725.19	4,725.19	350.39	4,374.80
Solid Waste Collection:				
Salaries and Wages	29,034.89	15,034.89	3,310.55	11,724.34
Other Expenses	5,547.05	5,547.05		5,547.05
Buildings and Grounds:				
Salaries and Wages	30,004.17	30,004.17	3,443.62	26,560.55
Other Expenses	12,500.32	12,500.32	10,160.07	2,340.25
Vehicle Maintenance:				
Salaries and Wages	6,334.13	6,334.13	1,347.86	4,986.27
Other Expenses	32,007.82	32,007.82	20,590.50	11,417.32
HEALTH AND HUMAN SERVICES FUNCTIONS:				
Animal Control Services:				
Salaries and Wages	5,276.94	5,276.94		5,276.94
Other Expenses	13,631.22	13,631.22	499.60	13,131.62
Contributions to Social Services:				
Other Expenses	16,816.56	16,816.56	10,506.42	6,310.14
PARKS AND RECREATION FUNCTIONS:				
Recreation Services and Programs:				
Salaries and Wages	1,975.17	1,975.17	843.65	1,131.52
Other Expenses	13,616.32	13,616.32	2,780.07	10,836.25
UTILITY EXPENSES AND BULK PURCHASES:				
Electricity	12,362.66	12,362.66	8,786.24	3,576.42
Street Lighting	17,236.69	17,236.69	15,952.01	1,284.68
Telephone:				
Other Expenses	37,405.69	34,405.69	9,711.61	24,694.08
Water	32,013.74	32,013.74	27,286.58	4,727.16
Gas (Natural or Propane)	15,308.88	15,308.88	7,439.19	7,869.69
Gasoline	18,988.41	21,988.41	19,653.21	2,335.20

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF 2007 APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2008
(Continued)

	<u>Balance</u> <u>Dec. 31, 2007</u>	<u>Balance</u> <u>After</u> <u>Modification</u>	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
SOLID WASTE DISPOSAL COSTS:				
Waste Disposal:				
Other Expenses	\$ 47,535.00	\$ 47,535.00	\$ 16,348.70	\$ 31,186.30
Municipal Court:				
Salaries and Wages	2,391.33	2,391.33	780.50	1,610.83
Other Expenses	11,039.30	11,039.30	8,943.54	2,095.76
Public Defender (P.L. 1998 Chapter 256):				
Salaries and Wages	0.04	0.04		0.04
INSURANCE:				
Liability Insurance	8,249.00	8,249.00		8,249.00
Employees Group Insurance	129,530.25	129,530.25	100,236.42	29,293.83
UNIFORM CONSTRUCTION CODE:				
Code Enforcement:				
Salaries and Wages	12,155.18	12,155.18	2,664.06	9,491.12
Other Expenses	15,350.93	15,350.93	5,707.09	9,643.84
STATUTORY EXPENDITURES:				
Social Security System (O.A.S.I)	40,580.13	21,280.13	2,103.30	19,176.83
Unemployment Compensation Insurance	2,981.29	2,981.29	1,824.80	1,156.49
INSURANCE:				
Employees Group Insurance	58,351.00	58,351.00		58,351.00
	<u>\$ 999,794.39</u>	<u>\$ 999,794.39</u>	<u>\$ 489,999.77</u>	<u>\$ 509,794.62</u>

Ref.

Analysis of Balance on December 31, 2007:

Unencumbered	A	\$ 863,113.80
Encumbered	A	<u>136,680.59</u>
		<u>\$ 999,794.39</u>

TOWN OF PHILLIPSBURG
CURRENT FUND
SCHEDULE OF LOCAL SCHOOL DISTRICT TAXES PAYABLE

	<u>Ref.</u>	
Balance December 31, 2007	A	\$ 263,097.00
Increased by:		
2008 School Tax Levy		7,123,585.00
		<u>7,386,682.00</u>
Decreased by:		
Payments to Local School District		6,861,132.00
		<u>6,861,132.00</u>
Balance December 31, 2008	A	<u>\$ 525,550.00</u>

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCHEDULE OF APPROPRIATED RESERVES

	Balance Dec. 31, 2007	Transferred from Budget Appropriations	Expended	Prior Year Adjustment	Encumbrances Payable	Prior Year Encumbrances Cancelled	Cancelled	Balance Dec. 31, 2008
Clean Communities Program:								
2006	\$ 19.43							\$ 19.43
2007	16.30		\$ 87.00			\$ 100.00		29.30
2008		\$ 20,983.78	16,186.20		\$ 4,589.88			207.70
Drunk Driving Enforcement Fund:								
2007	4,130.69							4,130.69
2008		2,878.98						2,878.98
Reserve for Drunk Driving Enforcement Fund:								
2004	1,531.78		1,551.78			20.00		
2006	8,648.34		3,412.50		687.71			4,548.13
Municipal Alliance Program:								
2004 - Local	182.79							182.79
2007 - State	613.50		1,084.50	\$ (471.00)				
2007 - Local	1,450.00		625.01	471.00				353.99
2008 - State		11,760.00	10,506.63		204.00			1,049.37
2008 - Local		2,940.00	1,423.88					1,516.12
Body Armor Replacement Grant:								
2004	414.90		414.90					
2005	3,331.84		291.30					3,040.54
2006	3,476.50							3,476.50
2007		3,981.82						3,981.82
FY04 Exercise Program Implementation Action Grant	2,278.20							2,278.20
Hepatitis B Fund	3,780.00							3,780.00
N.J. Department of Human Services:								
N.J. Youth Corps - 2003 - ALWY4N	46,053.00							46,053.00
N.J. Department of Labor and Workforce Development:								
N.J. Youth Corps - 2007 - ALWY8N	421,437.00	66,632.00	488,069.00					
N.J. Youth Corps - 2008 - ALWY9N		629,151.00	153,167.00					475,984.00
Municipal Stormwater Regulation Program:								
2004	3,997.25							3,997.25
2006		9,022.00						9,022.00
2008		3,007.00						3,007.00
Pollution Control Financing Authority of Warren County:								
Solid Waste and Stormwater Management Grant	5,000.00							5,000.00
Preferred Real Estate Developers Legal Fees - 2005	13,371.83				10,833.96			2,537.87
Municipal and Charitable Conservance Trust - Roseberry-Gess House - 2001/2003	65,100.00							65,100.00

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCHEDULE OF APPROPRIATED RESERVES
(Continued)

	Balance Dec. 31, 2007	Transferred from Budget Appropriations	Expended	Prior Year Adjustment	Encumbrances Payable	Prior Year Encumbrances Cancelled	Cancelled	Balance Dec. 31, 2008
Recycling Tonnage Grant:								
2004	\$ 571.04							\$ 571.04
2005	4,233.12							4,233.12
2006	8,432.33							8,432.33
2007		\$ 7,280.46	\$ 260.00		\$ 331.92			6,688.54
Rotary - Shade Tree Commission Donation	47.95							47.95
Municipal Alliance on Alcoholism and Drug Abuse - Board of Education:								
2007	1,220.00		1,220.00					
2008		2,500.00						2,500.00
Emergency Management:								
2006	1,100.00				1,100.00			
2007	1,081.20				255.00			826.20
2008		5,000.00						5,000.00
Urban Enterprise Project:								
Administrative Budget - 1999	1,382.99		1,382.99					
Administrative Budget - 2000	22,276.27		9,447.16	\$ 6,135.88				6,693.23
Ingersoll-Rand Redevelopment - 2000	785.21			(1,915.36)				2,700.57
Ingersoll-Rand Acquisition - 2001/2002	211.57			(7,781.40)				7,992.97
Administrative Budget - 2001	26,849.61			3,157.79				23,691.82
Union Square Engineering - 2003	17,470.00			573.00				16,897.00
Administrative Budget - 2003	239.92			(2,966.87)				3,206.79
Marketing Program - 2003	1,082.99		719.55	(69.03)				432.47
Market Street Streetscape - 2003	35,775.00							35,775.00
U.S. Gas Redevelopment Plan - 2003	2,736.00							2,736.00
Ingersoll Rand Grant Application - 2003	1,956.45			1,823.70				132.75
Administrative Budget - 2004	6,245.89			(2,098.88)				8,344.77
Tenant Incentive Package - 2004	1,180.26							1,180.26
Railroad Museum Grant - 2004	56.09			56.09				
123 South Main Street Façade Grant - 2004	7,600.00							7,600.00
Curbside Appeal Project - 2004	3,205.00		1,825.00					1,380.00
Shappell Park Restoration - Phase II - 2004	796.34		113.66	682.68				
Neighborhood Revitalization Tax Credit Plan - 2004	21,810.10							21,810.10
Phillipsburg Railroad Museum Engineering Project - 2005	11,876.50		798.00					11,078.50
Police Patrols - Phase IV - 2005	1,935.79		1,935.79					
Railroad Museum Grant Administration Project - 2005	12,089.42							12,089.42

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCHEDULE OF APPROPRIATED RESERVES
(Continued)

	Balance Dec. 31, 2007	Transferred from Budget Appropriations	Expended	Prior Year Adjustment	Encumbrances Payable	Prior Year Encumbrances Cancelled	Cancelled	Balance Dec. 31, 2008
Urban Enterprise Project:								
Administrative Budget - 2005	\$ 5,473.59			\$ 2,133.77				\$ 3,339.82
Administrative Budget - 2006	5,671.91			104.26				5,567.65
Adventure Mini Golf Grant - 2006	1,852.01							1,852.01
Architectural Fees - Jersey Central Railroad - 2006	11,392.00		\$ 10,936.68	158.14				297.18
Rent Subsidy Incentive Program - 2006	50,000.00		5,700.00					44,300.00
Morris Canal Arch Architecture - 2006	325.00		325.00					
Bel Del Runaround Track Loan - 2006	30,000.00							30,000.00
Trolley Bus Operation Project - 2006	3,901.24		3,853.03					48.21
Railroad Museum Administration Grant - Phasc III - 2007	17,950.00							17,950.00
Business Recruitment Project - 2007	10.64		(140.00)	6.23				144.41
Industrial Park Rail Spur Project - 2007	1,072.80		1,072.80					
Marketing Phase V - 2007	25,870.55		20,353.26					5,517.29
Website Administration - Phase II - 2007	7,537.50							7,537.50
Waters Park Mall Signage Grant - 2007	31,293.00		31,293.00					
Downtown Incentive Program - Phase II - 2007	42,832.00		21,480.00					21,352.00
Administrative Budget - FY 2008 - 2007	62,874.18		55,647.27			\$ 11.35		7,238.26
Hunterdon Transformer Relocation Grant - 2007	11,500.00		11,500.00					
Shamrock Carpet Renovation Project - 2007	50,000.00							50,000.00
TV Marketing & Promotions Project - 2007	20,000.00	\$ 10,000.00	15,898.00					14,102.00
Police Patrols - 2008		59,642.00	21,001.88					38,640.12
W&C LLC Façade Grant - 2008		4,450.00						4,450.00
Union Signal Tower Roof Phase I - 2008		49,875.00	32,820.00					17,055.00
Shappell Park Phase III - 2008		42,000.00	29,495.29					12,504.71
Website Project - 2008		5,000.00	2,259.00					2,741.00
Home Decore Project - 2008		5,000.00						5,000.00
Marketing Program Phase VI Amendment - 2008		85,850.00	63,186.37					22,663.63
Administrative Budget - FY 2009 - 2008		128,691.13	46,265.60		\$ 9.02			82,416.51
Morris Canal Arch Engineering Project - 2008		27,000.00						27,000.00
Bittone Equipment Services - 2008		25,000.00						25,000.00
Realty Partners Project - 2008		11,299.00	11,299.00					
Moussa LLC Façade Grant - 2008		25,000.00	25,000.00					
Pottery Zone Grant - 2008		26,250.00	26,250.00					
Trolley Bus Operation - Phase II - 2008		10,000.00						10,000.00
309 Main Street Façade Grant - 2008		25,000.00						25,000.00
Co-op Marketing Grant Project - 2008		36,400.00						36,400.00

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCCHEDULE OF APPROPRIATED RESERVES
(Continued)

	Balance Dec. 31, 2007	Transferred from Budget Appropriations	Expended	Prior Year Adjustment	Encumbrances Payable	Prior Year Encumbrances Cancelled	Cancelled	Balance Dec. 31, 2008
Hazardous Discharge Site Remediation:								
1998	\$ 15,178.47							\$ 15,178.47
2005	4,104.22		\$ (93.78)				\$ 4,198.00	
DRJTBC Compact Authorized Investments Grant	182,199.12		124,582.58			\$ 47,944.55		105,561.09
Delaware River Joint Bridge Commission:								
Resurfacing Northampton Street Toll Supported Bridge		\$ 63,000.00						63,000.00
3 J&R Green Street Donation	3,000.00							3,000.00
Reserve for Domestic Violence Grant	3,128.00		2,289.00					839.00
N.J. Transportation Trust Fund Authority Act:								
2005 - Gateway to Phillipsburg Grant	300,000.00							300,000.00
2008 - Municipal Aid Program		161,000.00	156,998.32		\$ 2,344.12			1,657.56
NJ Department of Law and Public Safety:								
Over the Limit Under Arrest - Impaired Driving Crackdown:								
2007	4,147.31		4,147.31					
2008		5,000.00	5,000.00					
Cops In Shops		1,600.00	450.03					1,149.97
Interlocal Service Agreement - Borough of Alpha:								
Sewer Allocation		100,000.00			100,000.00			
McWane Foundation Donations - Walters Park Improvement Project		75,000.00						75,000.00
NJ Department of Community Affairs:								
Sharing Available Resources Efficiently (SHARE) Grant - Feasibility Study Public Works Service		5,040.00						5,040.00
	<u>\$ 1,670,393.93</u>	<u>\$ 1,752,234.17</u>	<u>\$ 1,423,391.49</u>	<u>\$ -0-</u>	<u>\$ 120,355.61</u>	<u>\$ 48,075.90</u>	<u>\$ 4,198.00</u>	<u>\$ 1,922,758.90</u>
<u>Ref</u>	<u>A</u>				<u>A</u>			<u>A</u>
Federal/State/Local Grants		\$ 1,749,294.17				\$ 48,075.90	\$ 4,198.00	
Local Matching Funds		2,940.00						
		<u>\$ 1,752,234.17</u>				<u>\$ 48,075.90</u>	<u>\$ 4,198.00</u>	
Federal Grants			\$ 166,595.66		\$ 2,344.12			
State Grants			1,128,944.36		7,177.53			
Local Grants			127,851.47		110,833.96			
			<u>\$ 1,423,391.49</u>		<u>\$ 120,355.61</u>			

TOWN OF PHILLIPSBURG
FEDERAL AND STATE GRANT FUND
SCHEDULE OF UNAPPROPRIATED RESERVES

	<u>Balance</u> <u>Dec. 31, 2007</u>	<u>Grant</u> <u>Funds</u> <u>Received</u>	<u>Transferred</u> <u>to 2008</u> <u>Budget</u> <u>Revenue</u>	<u>Balance</u> <u>Dec. 31, 2008</u>
Drunk Driving Enforcement Fund:				
2007	\$ 2,878.98		\$ 2,878.98	
2008		\$ 4,701.13		\$ 4,701.13
Body Armor Replacement Grant:				
2007	3,981.82		3,981.82	
2008		3,590.58		3,590.58
Recycling Tonnage Grant:				
2007	7,280.46		7,280.46	
2008		15,577.81		15,577.81
Stormwater Management Grant:				
2006	9,022.00		9,022.00	
2008		3,007.00	3,007.00	
	<u>\$ 23,163.26</u>	<u>\$ 26,876.52</u>	<u>\$ 26,170.26</u>	<u>\$ 23,869.52</u>
<u>Ref.</u>	A			A
		Federal Grants	\$ 3,007.00	
		State Grants	<u>23,869.52</u>	
			<u>\$ 26,876.52</u>	

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
TRUST FUNDS

TOWN OF PHILLIPSBURG
TRUST FUNDS
SCHEDULE OF CASH

Ref.	<u>Animal Control Fund</u>	<u>Other Trust Funds</u>
Balance December 31, 2007	\$ 12,749.62	\$ 1,530,615.18
Increased by Receipts:		
Dog License Fees	\$ 4,288.00	
Cat License Fees	861.00	
Dog/Cat License Late Fees	619.00	
Replacement Tags	1.00	
Interest Earned	20.43	
Due to Current Fund:		
Interest Earned		\$ 885.21
Community Development Revolving Loan		
Program Receivable - Principal Repayments		96,698.67
Reserve for:		
Planning Board/Zoning Board Escrow		56,011.77
Public Defender		114.29
Parking Offense Adjudication Act		1,058.00
Bernards Township R.C.A. Program:		
Interest Earned		5,115.22
Miscellaneous Receipts		14,558.25
Neighborhood Preservation Program - Other Receipts		750.25
Police Outside Services		33,218.60
Other Deposits		4,417.74
Federally Funded Housing Assistance (Section 8 Program):		
Grant Funds		1,742,743.00
Community Development Revolving Loan Program:		
Interest on Deposits/Loans		19,656.97
	5,789.43	1,975,227.97
	18,539.05	3,505,843.15

TOWN OF PHILLIPSBURG
TRUST FUNDS
SCHEDULE OF CASH
(Continued)

	<u>Ref.</u>	<u>Animal Control Fund</u>		<u>Other Trust Funds</u>
Decreased by Disbursements:				
Administrative Expenses		\$ 8,926.08		
Due to Current Fund:				
Settlement of Prior Year Interfund		2,607.24	\$	2,119.44
Reserve for:				
Planning/Zoning Board Escrow				108,009.64
Federally Funded Housing Assistance - Section 8 Program:				
Program Expenditures				1,753,609.16
Police Outside Services				30,225.96
Community Development Revolving Loan Program:				
Loans Issued				130,000.00
Other Deposits				260,000.00
Bernards Township R.C.A. Expenditures				37,380.00
		\$ 11,533.32		\$ 2,321,344.20
Balance December 31, 2008	B	\$ 7,005.73		\$ 1,184,498.95

TOWN OF PHILLIPSBURG
ASSESSMENT TRUST FUND
ANALYSIS OF ASSESSMENT TRUST FUND CASH
YEAR ENDED DECEMBER 31, 2008

NOT APPLICABLE

TOWN OF PHILLIPSBURG
ANIMAL CONTROL FUND
SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES

	<u>Ref.</u>	
Balance December 31, 2007	B	\$ 10,143.58
Increased by:		
Cash Received:		
Dog License Fees		\$ 4,288.00
Cat License Fees		861.00
Cat/Dog License Late Fees		619.00
Replacement Tags		1.00
Interest Earned		20.43
Due from Current Fund:		
Dog Replacement Fees		0.50
Cat License Fees		6.00
		5,795.93
		15,939.51
Decreased by:		
Expenditures Under R.S.4:19-15.11		8,926.08
Balance December 31, 2008	B	\$ 7,013.43

License Fees Collected

<u>Year</u>	<u>Amount</u>
2006	\$ 5,403.00
2007	5,130.00
	10,533.00
Maximum Allowable Reserve	\$ 10,533.00

TOWN OF PHILLIPSBURG

COUNTY OF WARREN

2008

GENERAL CAPITAL FUND

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF CASH

	<u>Ref.</u>	
Balance December 31, 2007	C	\$ 1,229,684.08
Increased by:		
Capital Improvement Fund:		
2008 Budget Appropriation		\$ 40,730.00
Bond Anticipation Notes Issued		755,800.00
Due to Current Fund:		
Interest Earned		1,929.36
		<u>798,459.36</u>
		2,028,143.44
Decreased by:		
Due to Current Fund:		
Settlement of Prior Year Interfund		4,286.14
Capital Fund Balance:		
Anticipated Revenue - 2008 Budget		82,000.00
Prior Year Encumbrances		326,675.03
Improvement Authorization Expenditures		417,810.17
		<u>830,771.34</u>
Balance December 31, 2008	C	<u>\$ 1,197,372.10</u>

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
ANALYSIS OF GENERAL CAPITAL FUND CASH

	Balance (Deficit) Dec. 31, 2007	Receipts			Disbursements			Balance (Deficit) Dec. 31, 2008	
		Miscellaneous	Bond Anticipation Notes	Budget Appropriation	Miscellaneous	Improvement Authorization Expenditures	Transfers		
							From		To
Fund Balance	\$ 82,801.11				\$ 82,000.00			\$ 801.11	
Capital Improvement Fund	25,621.84			\$ 40,730.00		\$ 40,730.00		25,621.84	
Due To Current Fund	4,286.14	\$ 1,929.36			4,286.14			1,929.36	
Encumbrances Payable	368,836.29				326,675.03	42,161.26	\$ 256,607.88	256,607.88	
<u>Ord.</u>									
<u>No.</u>									
		<u>Improvement Description</u>							
99-16	Various Capital Improvements	(476.50)						(476.50)	
01-08	Various Capital Improvements	3,814.83			\$ 3,814.83				
02-04	Various Capital Improvements	80,863.26			17,510.00			63,353.26	
03-04	Various Capital Improvements	168,691.08			14,762.91			153,928.17	
04-08	Various Capital Improvements	36,048.74			12,011.72	3,040.00		20,997.02	
05-18	Various Capital Improvements	14,618.60			1,047.32			13,571.28	
06-20	Various Capital Improvements	952,873.02			350,000.00	99,352.00		503,521.02	
06-32	Various Local Improvements	(105,839.99)						(105,839.99)	
07-07	Various Capital Improvements	(402,454.34)	\$ 755,800.00		14,052.70		42,161.26	381,454.22	
08-12	Various Capital Improvements				4,610.69	154,215.88	40,730.00	(118,096.57)	
		<u>\$ 1,229,684.08</u>	<u>\$ 1,929.36</u>	<u>\$ 755,800.00</u>	<u>\$ 40,730.00</u>	<u>\$ 412,961.17</u>	<u>\$ 417,810.17</u>	<u>\$ 339,499.14</u>	<u>\$ 339,499.14</u>
						<u>\$ 339,499.14</u>	<u>\$ 339,499.14</u>	<u>\$ 1,197,372.10</u>	

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

Ord. No.	Improvement Description	Balance Dec. 31, 2007	2008 Authorizations	Notes Paid by Budget Appropriation	Balance Dec. 31, 2008	Analysis of Balance December 31, 2008		
						Bond Anticipation Notes	Expenditures	Unexpended Improvement Authorizations
<u>General Improvements:</u>								
99-05;								
99-16	Various Capital Improvements	\$ 476.50			\$ 476.50		\$ 476.50	
02-04	Various Capital Improvements	463,000.00		\$ 95,000.00	368,000.00	\$ 368,000.00		
03-04	Various Capital Improvements	482,000.00		95,000.00	387,000.00	387,000.00		
04-08	Various Capital Improvements	735,000.00		92,000.00	643,000.00	643,000.00		
05-18	Various Capital Improvements	1,222,400.00		120,000.00	1,102,400.00	1,102,400.00		
06-20	Various Capital Improvements	2,169,649.00		120,000.00	2,049,649.00	1,749,600.00		\$ 300,049.00
07-07	Various Capital Improvements	755,800.00			755,800.00	755,800.00		
08-12	Various Capital Improvements		\$ 773,870.00		773,870.00		118,096.57	655,773.43
<u>Local Improvements</u>								
06-32	Various Local Improvements	4,700,000.00			4,700,000.00		105,839.99	4,594,160.01
		<u>\$ 10,528,325.50</u>	<u>\$ 773,870.00</u>	<u>\$ 522,000.00</u>	<u>\$ 10,780,195.50</u>	<u>\$ 5,005,800.00</u>	<u>\$ 224,413.06</u>	<u>\$ 5,549,982.44</u>

Ref.

C

C

Analysis of Unexpended Improvement Authorizations:

Improvement Authorizations - Unfunded							\$ 6,686,807.41
Less: Unexpended Proceeds of Bond Anticipation Notes Issued:							
Ord. #02-04						\$ 63,353.26	
Ord. #03-04						153,928.17	
Ord. #04-08						20,997.02	
Ord. #05-18						13,571.28	
Ord. #06-20						503,521.02	
Ord. #07-07						381,454.22	
							<u>1,136,824.97</u>
							<u>\$ 5,549,982.44</u>

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

Ord. No.	Improvement Description	Ordinance		Balance December 31, 2007		2008 Authorization		Paid or Charged	Prior Year Encumbrances Canceled	Balance Dec. 31, 2008 Unfunded
		Date	Amount	Funded	Unfunded	Deferred Charges to Future Taxation - Unfunded	Capital Improvement Fund			
<u>General Improvements:</u>										
01-08	Various Capital Improvements	05/01/01	\$ 1,027,912.00	\$ 3,814.83				\$ 3,814.83		
02-04	Various Capital Improvements	04/16/02	915,000.00		\$ 80,863.26			17,510.00		\$ 63,353.26
03-04	Various Capital Improvements	04/01/03	967,385.00		168,691.08			14,762.91		153,928.17
04-08	Various Capital Improvements	04/20/04	967,800.00		36,048.74			15,051.72		20,997.02
05-18	Various Capital Improvements	05/03/05	1,288,320.00		14,618.60			1,047.32		13,571.28
06-20	Various Capital Improvements	05/26/06	2,283,842.00		1,252,922.02			449,352.00		803,570.02
07-07	Various Capital Improvements	05/01/07	795,800.00		353,345.66			14,052.70	\$ 42,161.26	381,454.22
08-12	Various Capital Improvements	05/06/08	814,600.00			\$ 773,870.00	\$ 40,730.00	158,826.57		655,773.43
<u>Local Improvements</u>										
06-32	Various Local Improvements	09/19/06	4,700,000.00		4,594,160.01					4,594,160.01
				\$ 3,814.83	\$ 6,500,649.37	\$ 773,870.00	\$ 40,730.00	\$ 674,418.05	\$ 42,161.26	\$ 6,686,807.41
		<u>Ref.</u>			C	C				C
								<u>Ref.</u>		
								Cash Disbursed	\$ 417,810.17	
								Encumbrances	256,607.88	
									\$ 674,418.05	

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>Ref.</u>	
Balance December 31, 2007	C	\$ 25,621.84
Increased by:		
2008 Budget Appropriation		40,730.00
		<u>66,351.84</u>
Decreased by:		
Appropriated to Finance Improvement Authorizations		40,730.00
		<u>40,730.00</u>
Balance December 31, 2008	C	<u>\$ 25,621.84</u>

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES PAYABLE

Ord. No.	Improvement Description	Issue of Original Note	Date of		Interest Rate	Balance Dec. 31, 2007	Issued	Matured	Balance Dec. 31, 2008
			Issue	Maturity					
02-04	Various Capital Improvements	09/30/03	09/11/07 09/05/08	09/10/08 09/04/09	3.70% 2.25%	\$ 463,000.00	\$ 368,000.00	\$ 463,000.00	\$ 368,000.00
03-04	Various Capital Improvements	09/30/03	09/11/07 09/05/08	09/10/08 09/04/09	3.70% 2.25%	482,000.00	387,000.00	482,000.00	387,000.00
04-08	Various Capital Improvements	05/19/05	05/08/07 05/01/08	05/07/08 04/30/09	3.74% 2.41%	735,000.00	643,000.00	735,000.00	643,000.00
05-18	Various Capital Improvements	09/06/06	09/11/07 09/05/08	09/10/08 09/04/09	3.70% 2.25%	1,222,400.00	1,102,400.00	1,222,400.00	1,102,400.00
06-20	Various Capital Improvements	09/06/06	09/11/07 09/05/08	09/10/08 09/04/09	3.70% 2.25%	1,869,600.00	1,749,600.00	1,869,600.00	1,749,600.00
07-07	Various Capital Improvements	05/01/08	05/01/08	04/30/09	2.41%		755,800.00		755,800.00
						<u>\$ 4,772,000.00</u>	<u>\$ 5,005,800.00</u>	<u>\$ 4,772,000.00</u>	<u>\$ 5,005,800.00</u>
						<u>Ref.</u>	C		C
							\$ 755,800.00		
							4,250,000.00	\$ 4,250,000.00	
								522,000.00	
							<u>\$ 5,005,800.00</u>	<u>\$ 4,772,000.00</u>	

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF SERIAL BONDS PAYABLE

<u>Purpose</u>	<u>Date of Issue</u>	<u>Amount of Original Issue</u>	<u>Maturities of Bonds Outstanding Dec. 31, 2008</u>		<u>Interest Rate</u>	<u>Balance Dec. 31, 2007</u>	<u>Matured</u>	<u>Balance Dec. 31, 2008</u>
			<u>Date</u>	<u>Amount</u>				
General Improvement	10/10/2001	\$ 6,408,000.00	8/15/2009	\$ 505,000.00	4.25%			
			8/15/2010	525,000.00	4.00%			
			8/15/2011	550,000.00	5.00%			
			8/15/2012	580,000.00	4.20%			
			8/15/2013	605,000.00	4.375%			
			8/15/2014	638,000.00	4.40%			
					\$ 3,888,000.00	\$ 485,000.00	\$ 3,403,000.00	
					<u>\$ 3,888,000.00</u>	<u>\$ 485,000.00</u>	<u>\$ 3,403,000.00</u>	
				<u>Ref.</u>	C		C	

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF NJ WASTEWATER TREATMENT LOANS PAYABLE

	<u>Ref.</u>	<u>Trust Loan</u>	<u>Fund Loan</u>
Balance December 31, 2007	C	\$ 288,797.44	\$ 191,804.99
Decreased by:			
Loans Paid by Current Fund		<u>68,583.49</u>	<u>51,059.06</u>
Balance December 31, 2008	C	<u>\$ 220,213.95</u>	<u>\$ 140,745.93</u>

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1997 LOAN #S874-01
TRUST LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Balance of Loan</u>
				\$ 81,404.50
25	05/15/09	\$ 5,235.49	\$ 40,844.98	40,559.52
26	11/15/09	1,675.95		40,559.52
27	05/15/10	<u>3,903.39</u>	<u>40,559.52</u>	-0-
		<u>\$ 10,814.83</u>	<u>\$ 81,404.50</u>	

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1993 LOAN #S340874-01-02 -
TRUST LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Balance of Loan</u>
				\$ 25,000.00
30	02/01/09	\$ 598.75	\$ 5,000.00	20,000.00
31	08/01/09	480.00		20,000.00
32	02/01/10	480.00	5,000.00	15,000.00
33	08/01/10	360.00		15,000.00
34	02/01/11	360.00	5,000.00	10,000.00
35	08/01/11	240.00		10,000.00
36	02/01/12	240.00	5,000.00	5,000.00
37	08/01/12	120.00		5,000.00
38	02/01/13	<u>120.00</u>	<u>5,000.00</u>	-0-
		<u>\$ 2,998.75</u>	<u>\$ 25,000.00</u>	

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF NJ WASTEWATER TREATMENT LOANS PAYABLE

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1998C LOAN #S340874-01-01
TRUST LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Balance of Loan</u>
				\$ 113,809.45
23	06/01/09	\$ 6,184.89	\$ 36,739.38	77,070.07
24	12/01/09	2,434.20		77,070.07
25	06/01/10	5,316.48	36,395.22	40,674.85
26	12/01/10	1,283.23		40,674.85
27	06/01/11	4,741.52	40,674.85	-0-
		<u>\$ 19,960.32</u>	<u>\$ 113,809.45</u>	

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1991A LOAN #340874-01-01 -
FUND LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Principal</u>	<u>Balance of Loan</u>
			\$ 76,480.25
35	06/01/09	\$ 24,503.93	51,976.32
36	12/01/09	1,428.23	50,548.09
37	06/01/10	23,831.82	26,716.27
38	12/01/10	756.12	25,960.15
39	06/01/11	25,960.15	-0-
		<u>\$ 76,480.25</u>	

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF NJ WASTEWATER TREATMENT LOANS PAYABLE

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1990 LOAN #S874-01
FUND LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Principal</u>	<u>Balance of Loan</u>
			\$ 52,335.49
37	5/15/09	\$ 25,345.61	26,989.88
38	11/15/09	882.84	26,107.04
39	5/15/10	26,107.04	-0-
		<u>\$ 52,335.49</u>	

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1993 LOAN #S340874-01-02 -
FUND LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Principal</u>	<u>Balance of Loan</u>
			\$ 11,930.19
30	2/1/09	\$ 2,385.59	9,544.60
31	8/1/09	204.52	9,340.08
32	2/1/10	2,334.99	7,005.09
33	8/1/10	153.39	6,851.70
34	2/1/11	2,283.86	4,567.84
35	8/1/11	102.26	4,465.58
36	2/1/12	2,232.73	2,232.85
37	8/1/12	51.13	2,181.72
38	2/1/13	2,181.72	-0-
		<u>\$ 11,930.19</u>	

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF GREEN ACRES LOAN PAYABLE

Ord. No.	Improvement Description	Balance Dec. 31, 2007	Matured	Balance Dec. 31, 2008
01-16	Improvements to Delaware Heights Park	\$ 234,022.59	\$ 10,919.67	\$ 223,102.92
	<u>Ref.</u>	C		C

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS OUTSTANDING DECEMBER 31, 2008

Payment Number	Due Date	Interest	Principal	Balance of Loan
				\$ 223,102.92
5	1/11/09	\$ 2,231.03	\$ 5,541.87	217,561.05
6	7/11/09	2,175.61	5,597.29	211,963.76
7	1/11/10	2,119.64	5,653.26	206,310.50
8	7/11/10	2,063.10	5,709.80	200,600.70
9	1/11/11	2,006.01	5,766.89	194,833.81
10	7/11/11	1,948.34	5,824.56	189,009.25
11	1/11/12	1,890.09	5,882.80	183,126.45
12	7/11/12	1,831.26	5,941.64	177,184.81
13	1/11/13	1,771.85	6,001.05	171,183.76
14	7/11/13	1,711.84	6,061.06	165,122.70
15	1/11/14	1,651.23	6,121.67	159,001.03
16	7/11/14	1,590.01	6,182.89	152,818.14
17	1/11/15	1,528.18	6,244.72	146,573.42
18	7/11/15	1,465.73	6,307.16	140,266.26
19	1/11/16	1,402.66	6,370.24	133,896.02
20	7/11/16	1,338.96	6,433.94	127,462.08
21	1/11/17	1,274.62	6,498.28	120,963.80
22	7/11/17	1,209.64	6,563.26	114,400.54
23	1/11/18	1,144.01	6,628.89	107,771.65
24	7/11/18	1,077.72	6,695.18	101,076.47
25	1/11/19	1,010.76	6,762.14	94,314.33
26	7/11/19	943.14	6,829.75	87,484.58
27	1/11/20	874.85	6,898.05	80,586.53
28	7/11/20	805.87	6,967.04	73,619.49
29	1/11/21	736.19	7,036.70	66,582.79
30	7/11/21	665.83	7,107.07	59,475.72
31	1/11/22	594.76	7,178.14	52,297.58
32	7/11/22	522.98	7,249.93	45,047.65
33	1/11/23	450.48	7,322.42	37,725.23
34	7/11/23	377.25	7,395.65	30,329.58
35	1/11/24	303.30	7,469.60	22,859.98
36	7/11/24	228.60	7,544.30	15,315.68
37	1/11/25	153.16	7,619.74	7,695.94
38	7/11/25	76.96	7,695.94	-0-
		<u>\$ 41,175.66</u>	<u>\$ 223,102.92</u>	

TOWN OF PHILLIPSBURG
GENERAL CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

Ord. No.	Improvement Description	Balance Dec. 31, 2007	2008 Authorizations	Notes Paid by Budget Appropriation	Bond Anticipation Notes Matured	Bond Anticipation Notes Issued	Balance Dec. 31, 2008
99-05; 99-16	Various Capital Improvements	\$ 476.50					\$ 476.50
02-04	Various Capital Improvements			\$ 95,000.00	\$ 463,000.00	\$ 368,000.00	
03-04	Various Capital Improvements			95,000.00	482,000.00	387,000.00	
04-08	Various Capital Improvements			92,000.00	735,000.00	643,000.00	
05-18	Various Capital Improvements			120,000.00	1,222,400.00	1,102,400.00	
06-20	Various Capital Improvements	300,049.00		120,000.00	1,869,600.00	1,749,600.00	300,049.00
06-32	Various Local Improvements	4,700,000.00					4,700,000.00
07-07	Various Capital Improvements	755,800.00				755,800.00	
08-12	Various Capital Improvements		\$ 773,870.00				773,870.00
		<u>\$ 5,756,325.50</u>	<u>\$ 773,870.00</u>	<u>\$ 522,000.00</u>	<u>\$ 4,772,000.00</u>	<u>\$ 5,005,800.00</u>	<u>\$ 5,774,395.50</u>

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
WATER UTILITY FUND

NOT APPLICABLE

TOWN OF PHILLIPSBURG
COUNTY OF WARREN
2008
SEWER UTILITY FUND

TOWN OF PHILLIPSBURG
SEWER UTILITY FUND
SCHEDULE OF CASH - TREASURER

	<u>Ref.</u>	<u>Operating</u>	<u>Capital</u>
Balance December 31, 2007	E	\$ 2,083,669.03	\$ 1,594,081.95
Increased by Receipts:			
Utility Collector		\$ 1,682,514.93	
Sewer Rents - Other Municipalities		2,301,686.98	
Nonbudget Revenue		59,518.30	
Due from Current Fund:			
Settlement of Prior Year Interfund		418.72	
Due from Sewer Utility Capital Fund:			
Settlement of Prior Year Interfund		5,679.06	
2008 Budget Appropriation:			
Capital Improvement Fund			\$ 269,500.00
Due to Sewer Utility Operating Fund:			
Interest Earned			2,223.75
		<u>4,049,817.99</u>	<u>271,723.75</u>
		6,133,487.02	1,865,805.70
Decreased by Disbursements:			
2008 Appropriation Expenditures		3,751,316.36	
2007 Appropriation Reserves		185,489.91	
Accrued Interest on Loans		43,371.26	43,371.26
Refund of Sewer Rent Overpayments		2,250.09	
Third Party Lien Redemption Overpayment Refunded		15.19	
Prior Year Encumbrances			258,324.22
Improvement Authorization Expenditures			4,400.00
Due to Current Fund:			
Anticipated Revenue - 2008 Budget		250,000.00	
Due to Sewer Utility Operating Fund:			
Settlement of Prior Year Interfund			5,679.06
		<u>4,232,442.81</u>	<u>268,403.28</u>
Balance December 31, 2008	E	<u>\$ 1,901,044.21</u>	<u>\$ 1,597,402.42</u>

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
ANALYSIS OF SEWER UTILITY CAPITAL CASH

	Balance (Deficit) Dec. 31, 2007	Receipts		Disbursements		Transfers		Balance (Deficit) Dec. 31, 2008
		Budget Appropriation	Miscellaneous	Miscellaneous	Improvement Authorizations	From	To	
Capital Improvement Fund	\$ 253,171.46	\$ 269,500.00						\$ 522,671.46
Due to Sewer Utility Operating Fund	5,679.06		\$ 2,223.75	\$ 5,679.06				2,223.75
Encumbrances Payable	300,779.34			258,324.22			\$ 7,644.07	50,099.19
Reserve for Sewer Improvements	416,702.00							416,702.00
Fund Balance	184,340.09							184,340.09
<u>Ord.</u>								
<u>No.</u>								
90-10 Reconstruction and Rehabilitation of the Wastewater Disposal Facility	(15,627.66)							(15,627.66)
01-13 Preparation of Limit Analysis Study, Wastewater Management Plan, Purchase of Sewer Router and Replacement Pump	20,579.96							20,579.96
02-12 Services Associated with New Sanitary Sewer Outfall in the Delaware River	59,973.54							59,973.54
03-01 Additional Services for Wastewater Treatment Management Plan	9,567.25							9,567.25
04-10 Replacement of SBR Blower and PS-1 Pump A at the Wastewater Treatment Plant	16,300.00							16,300.00
04-24 Purchase of a Sutor Blower for the Wastewater Treatment Plant	1,302.00							1,302.00
05-19 General Improvements to the Wastewater Treatment Plant and Associated Facilities	66,037.71				\$ 4,400.00	\$ 7,644.07		53,993.64
07-12 General Improvements to the Wastewater Treatment Plant and Associated Facilities	275,277.20							275,277.20
	<u>\$ 1,594,081.95</u>	<u>\$ 269,500.00</u>	<u>\$ 2,223.75</u>	<u>\$ 264,003.28</u>	<u>\$ 4,400.00</u>	<u>\$ 7,644.07</u>	<u>\$ 7,644.07</u>	<u>\$ 1,597,402.42</u>

TOWN OF PHILLIPSBURG
SEWER UTILITY OPERATING FUND
SCHEDULE OF CASH - SEWER COLLECTOR

	<u>Ref.</u>	
Balance December 31, 2007	E	\$ 16,045.30
Increased by:		
Consumer Accounts Receivable		\$ 1,660,694.72
Sewer Rent Overpayments		2,250.09
Interest on Sewer Rents		19,794.21
Interest on Investments		33.79
Third Party Lien Redemption Overpayment		15.19
		1,682,788.00
		1,698,833.30
Decreased by:		
Disbursed to Sewer Treasurer		1,682,514.93
		1,682,514.93
Balance December 31, 2008	E	\$ 16,318.37

TOWN OF PHILLIPSBURG
SEWER UTILITY OPERATING FUND
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE

	<u>Ref.</u>	
Balance December 31, 2007	E	\$ 225,351.49
Increased by:		
Sewer Rents Levied		<u>1,624,358.09</u>
		1,849,709.58
Decreased by:		
Collections:		
Sewer Collector - Cash Received		<u>1,660,694.72</u>
Balance December 31, 2008	E	<u><u>\$ 189,014.86</u></u>

SEWER UTILITY OPERATING FUND
SCHEDULE OF SEWER LIENS RECEIVABLE

	<u>Ref.</u>	
Balance December 31, 2007	E	\$ 1,803.76
Decreased by:		
Due from Current Fund:		
Sewer Lien Redemption		\$ 367.65
Cancelled - Foreclosed Property		<u>1,436.11</u>
		<u>1,803.76</u>
Balance December 31, 2008	E	<u><u>\$ -0-</u></u>

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL

	<u>Balance</u> <u>Dec. 31, 2007</u>	<u>Balance</u> <u>Dec. 31, 2008</u>
Sewer Treatment Plant	\$ 26,285,386.85	\$ 26,285,386.85
Various Capital Improvements	113,359.91	113,359.91
General Equipment	<u>426,102.19</u>	<u>426,102.19</u>
	<u>\$ 26,824,848.95</u>	<u>\$ 26,824,848.95</u>
	<u>Ref.</u> E	E

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

Ord. No.	Ord. Date	Improvement Description	Balance Dec. 31, 2007	Balance Dec. 31, 2008
01-13	06/05/01	Preparation of Limit Analysis Study, Wastewater Management Plan, Purchase of Sewer Router and Replacement of Pump	\$ 96,000.00	\$ 96,000.00
02-12	08/06/02	Services Associated With New Sanitary Sewer Outfall in the Delaware River	71,100.00	71,100.00
03-01	01/21/03	Additional Services for Wasterwater Management Plan	15,500.00	15,500.00
04-10	04/06/04	Replacement of SBR Blower and PS-1 Pump A at the Wastewater Treatment Plant	45,000.00	45,000.00
04-24	10/05/04	Purchase of a Sutor Blower for the Wastewater Treatment Plant	30,000.00	30,000.00
05-19	05/03/05	General Improvements to the Wastewater Treatment Plant and Associated Facilities	525,000.00	525,000.00
05-26	06/28/05	General Improvements Including but not Limited to Phosphorous Study and Laboratory Services for Local Limit Analysis	74,100.00	74,100.00
06-21	05/02/06	General Improvements to the Wastewater Treatment Plant and Associated Facilities	300,000.00	300,000.00
07-12	07/17/07	General Improvements to the Wastewater Treatment Plant and Associated Facilities	394,550.00	394,550.00
			<u>\$ 1,551,250.00</u>	<u>\$ 1,551,250.00</u>
		<u>Ref.</u>	E	E

TOWN OF PHILLIPSBURG
SEWER UTILITY OPERATING FUND
SCHEDULE OF 2007 APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2008

	<u>Balance</u> <u>Dec. 31, 2007</u>	<u>Balance</u> <u>After</u> <u>Modification</u>	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
Operating:				
Salaries and Wages	\$ 12,178.17	\$ 12,178.17	\$ 5,633.94	\$ 6,544.23
Other Expenses	415,592.88	415,592.88	179,390.04	236,202.84
Deferred Charges and Statutory Expenditures:				
Contribution to:				
Social Security System (O.A.S.I.)	6,246.85	6,246.85	432.13	5,814.72
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	<u>5,466.48</u>	<u>5,466.48</u>	<u>33.80</u>	<u>5,432.68</u>
	<u>\$ 439,484.38</u>	<u>\$ 439,484.38</u>	<u>\$ 185,489.91</u>	<u>\$ 253,994.47</u>
		<u>Ref.</u>		
<u>Analysis of Balance December 31, 2007</u>				
Unencumbered	E \$ 254,813.17			
Encumbered	E <u>184,671.21</u>			
				<u>\$ 439,484.38</u>

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

Ord. No.	Improvement Description	Ordinance		Balance	Paid or Charged	Balance
		Date	Amount	Dec. 31, 2007 Funded		Dec. 31, 2008 Funded
01-13	Preparation of Limit Analysis Study, Wastewater Management Plan, Purchase of Sewer Router and Replacement Pump	06/05/01	\$ 96,000.00	\$ 20,579.96		\$ 20,579.96
02-12	Services Associated With New Sanitary Sewer Outfall in Delaware River	08/06/02	71,100.00	59,973.54		59,973.54
03-01	Additional Services for Wastewater Management Plan	01/21/03	15,500.00	9,567.25		9,567.25
04-10	Replacement of SBR Blower and PS-1 Pump A at the Wastewater Treatment Plant	04/06/04	45,000.00	16,300.00		16,300.00
04-24	Purchase of a Sutor Blower for the Wastewater Treatment Plant	10/05/04	30,000.00	1,302.00		1,302.00
05-19	General Improvements to the Wastewater Treatment Plant and Associated Facilities	05/03/05	525,000.00	66,037.71	\$ 12,044.07	53,993.64
07-12	General Improvements to the Wastewater Treatment Plant and Associated Facilities	07/17/07	394,550.00	275,277.20		275,277.20
				<u>\$ 449,037.66</u>	<u>\$ 12,044.07</u>	<u>\$ 436,993.59</u>
			<u>Ref.</u>	E		E
				<u>Ref.</u>		
			Cash Disbursed		\$ 4,400.00	
			Encumbrances	E	7,644.07	
					<u>\$ 12,044.07</u>	

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>Ref.</u>	
Balance December 31, 2007	E	\$ 253,171.46
Increased by:		
2008 Budget Appropriation		<u>269,500.00</u>
Balance December 31, 2008	E	<u><u>\$ 522,671.46</u></u>

SEWER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR AMORTIZATION

	<u>Ref.</u>	
Balance December 31, 2007	E	\$ 24,644,775.58
Increased by:		
NJ Wastewater Treatment Loans Paid by Operating Budget		<u>1,314,571.83</u>
Balance December 31, 2008	E	<u><u>\$ 25,959,347.41</u></u>

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF DEFERRED RESERVE FOR AMORTIZATION

Ord. No.	Improvement Description	Date of Ordinance	Balance Dec. 31, 2007	Balance Dec. 31, 2008
01-13	Preparation of Limit Analysis Study, Wastewater Management Plan, Purchase of Sewer Router and Replacement of Pump	06/19/01	\$ 96,000.00	\$ 96,000.00
02-12	Services Associated With New Sanitary Sewer Outfall in the Delaware River	08/06/02	71,100.00	71,100.00
03-01	Additional Services for Wastewater Management Plan	01/21/03	15,500.00	15,500.00
04-10	Replacement of SBR Blower and PS-1 Pump A at the Wastewater Treatment Plant	04/06/04	45,000.00	45,000.00
04-24	Purchase of a Sutor Blower for the Wastewater Treatment Plant	10/05/04	30,000.00	30,000.00
05-19	General Improvements to the Wastewater Treatment Plant and Associated Facilities	05/03/05	525,000.00	525,000.00
05-26	General Improvements Including but not Limited to Phosphorous Study and Laboratory Services for Local Limit Analysis	06/28/05	74,100.00	74,100.00
06-21	General Improvements to the Wastewater Treatment Plant and Associated Facilities	05/02/06	300,000.00	300,000.00
07-12	General Improvements to the Wastewater Treatment Plant and Associated Facilities	07/17/07	<u>394,550.00</u>	<u>394,550.00</u>
			<u>\$ 1,551,250.00</u>	<u>\$ 1,551,250.00</u>
		<u>Ref.</u>	E	E

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NJ WASTEWATER TREATMENT LOANS PAYABLE

	<u>Ref.</u>	<u>Trust Loan</u>	<u>Fund Loan</u>
Balance December 31, 2007	E	\$ 1,512,311.48	\$ 652,134.23
Decreased by:			
Loans Paid by Operating Budget		<u>943,602.30</u>	<u>370,969.53</u>
Balance December 31, 2008	E	<u>\$ 568,709.18</u>	<u>\$ 281,164.70</u>

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1993 LOAN #S340580-03-02
TRUST LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Balance of Loan</u>
				\$ 50,000.00
30	2/1/09	\$ 1,197.50	\$ 10,000.00	40,000.00
31	8/1/09	960.00		40,000.00
32	2/1/10	960.00	10,000.00	30,000.00
33	8/1/10	720.00		30,000.00
34	2/1/11	720.00	10,000.00	20,000.00
35	8/1/11	480.00		20,000.00
36	2/1/12	480.00	10,000.00	10,000.00
37	8/1/12	240.00		10,000.00
38	2/1/13	240.00	10,000.00	-0-
		<u>\$ 5,997.50</u>	<u>\$ 50,000.00</u>	

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NJ WASTEWATER TREATMENT LOANS PAYABLE

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1998C LOAN #S340874-01
TRUST LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Balance of Loan</u>
				\$ 127,470.70
23	06/01/09	\$ 6,940.59	\$ 41,331.80	86,138.90
24	12/01/09	2,720.71		86,138.90
25	06/01/10	5,963.65	40,944.63	45,194.27
26	12/01/10	1,425.85		45,194.27
27	06/01/11	5,268.81	45,194.27	-0-
		<u>\$ 22,319.61</u>	<u>\$ 127,470.70</u>	

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1998D LOAN
TRUST LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Balance of Loan</u>
				\$ 56,006.83
23	04/01/09	\$ 3,499.16	\$ 11,465.52	44,541.31
24	10/01/09	1,513.80		44,541.31
25	04/01/10	4,090.59	15,027.03	29,514.28
26	10/01/10	1,002.32		29,514.28
27	04/01/11	3,601.32	14,822.34	14,691.94
28	10/01/11	497.72		14,691.94
29	04/01/12	3,059.82	14,691.94	-0-
		<u>\$ 17,264.73</u>	<u>\$ 56,006.83</u>	

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NJ WASTEWATER TREATMENT LOANS PAYABLE

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1997 LOAN #S580-03
TRUST LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Interest</u>	<u>Principal</u>	<u>Balance of Loan</u>
				\$ 335,231.65
25	05/15/09	\$ 21,386.95	\$ 163,193.16	172,038.49
26	11/15/09	7,058.32		172,038.49
27	05/15/10	16,068.22	172,038.49	-0-
		<u>\$ 44,513.49</u>	<u>\$ 335,231.65</u>	

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1990 LOAN - S580-03
FUND LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Principal</u>	<u>Balance of Loan</u>
			\$ 212,163.03
37	05/15/09	\$ 102,664.25	109,498.78
38	11/15/09	3,581.75	105,917.03
39	05/15/10	105,917.03	-0-
		<u>\$ 212,163.03</u>	

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NJ WASTEWATER TREATMENT LOANS PAYABLE

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1992 LOAN
FUND LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Principal</u>	<u>Balance of Loan</u>
			\$ 35,057.86
31	04/01/09	\$ 9,726.91	25,330.95
32	10/01/09	1,069.70	24,261.25
33	04/01/10	12,256.08	12,005.17
34	10/01/10	713.13	11,292.04
35	04/01/11	11,292.04	-0-
		<u>\$ 35,057.86</u>	

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS - SERIES 1993 LOAN #S340580-03-02
FUND LOAN OUTSTANDING DECEMBER 31, 2008

<u>Payment Number</u>	<u>Maturity Date</u>	<u>Principal</u>	<u>Balance of Loan</u>
			\$ 33,943.81
30	2/1/09	\$ 6,787.56	27,156.25
31	8/1/09	581.92	26,574.33
32	2/1/10	6,643.59	19,930.74
33	8/1/10	436.44	19,494.30
34	2/1/11	6,498.11	12,996.19
35	8/1/11	290.96	12,705.23
36	2/1/12	6,352.63	6,352.60
37	8/1/12	145.48	6,207.12
38	2/1/13	6,207.12	-0-
		<u>\$ 33,943.81</u>	

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF SERIAL BONDS PAYABLE
YEAR ENDED DECEMBER 31, 2008

NOT APPLICABLE

TOWN OF PHILLIPSBURG
SEWER UTILITY CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>Ord. No.</u>	<u>Ord. Date</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2007</u>	<u>Balance Dec. 31, 2008</u>
90-10	06/05/90	Reconstruction and Rehabilitation of the Wastewater Disposal Facility	\$ 15,627.66	\$ 15,627.66
			<u>\$ 15,627.66</u>	<u>\$ 15,627.66</u>

TOWN OF PHILLIPSBURG
PART II – SINGLE AUDIT
YEAR ENDED DECEMBER 31, 2008

TOWN OF PHILLIPSBURG
SCHEDULE OF OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2008

Name of Federal Agency or Department	C.F.D.A. Account No.	Name of Program/ State Account #	Grant Award Amount	Grant Period		Current Year Receipts	Current Year Expenditures	Cumulative Expenditures
				From	To			
<u>Environmental Protection Agency:</u> (Passed Thru NJ Department of Environmental Protection)	66.605	Municipal Stormwater Regulation Program State #04-100-042-4850-118	\$ 12,029.00	03/01/04	02/28/07	\$ 3,007.00		\$ 8,031.75
			3,007.00	01/01/08	12/31/08	3,007.00		
Total Environmental Protection Agency			15,036.00			6,014.00		8,031.75
<u>U.S. Department of Housing and Urban Development</u>	14.856	Lower Income Housing Assistance Program - Section 8 Moderate Rehabilitation	1,811,857.00	01/01/07	12/31/07		\$ 9,670.16	1,662,783.21
			1,743,939.00	01/01/08	12/31/08	1,742,743.00	1,743,939.00	1,743,939.00
			3,555,796.00			1,742,743.00	1,753,609.16	3,406,722.21
Total Department of Housing and Urban Development			3,555,796.00			1,742,743.00	1,753,609.16	3,406,722.21
<u>U.S. Department of Transportation</u> (Passed thru State of NJ Department of Transportation)	20.205	Transportation Trust Fund Authority Act: Municipal Aid State #480-078-6320-TCAP-6010	161,000.00	01/01/08	12/31/08	119,506.83	159,342.44	159,342.44
	20.605	Over the Limit Under Arrest - Impaired Driving Crackdown Grant	10,000.00	01/01/06	12/31/08	5,000.00	4,147.31	10,000.00
			5,000.00	01/01/08	12/31/08	5,000.00	5,000.00	5,000.00
			15,000.00			10,000.00	9,147.31	15,000.00
	20.601	Cops-in-Shops Grant	1,600.00	01/01/08	12/31/08		450.03	450.03
Total Department of Transportation			177,600.00			129,506.83	168,939.78	174,792.47
Total Federal Awards			\$ 3,748,432.00			\$ 1,878,263.83	\$ 1,922,548.94	\$ 3,589,546.43

SEE ACCOMPANYING NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS

TOWN OF PHILLIPSBURG
SCHEDULE OF OF EXPENDITURES OF STATE AWARDS
YEAR ENDED DECEMBER 31, 2008

Name of State Agency or Department	Name of Program	Grant I.D. No.	Grant Award Amount	Grant Period		Current Year Receipts	Current Year Expenditures	Cumulative Expenditures
				From	To			
<u>Department of Commerce and Economic Growth</u>	Urban Enterprise Zone:							
	Administrative Budget	763-020-2830-037-5825	\$ 53,878.00	07/01/99	06/30/08		\$ 1,382.99	\$ 53,878.00
	Administrative Budget	763-020-2830-037-5825	53,878.00	07/01/00	06/30/08		9,447.16	47,184.77
	Union Square Engineering	763-020-2830-037-5825	57,100.00	01/08/03	01/31/08	\$ 8,761.00		40,203.00
	Marketing Program	763-020-2830-037-5825	94,837.00	06/01/03	05/31/08	719.55	719.55	94,404.53
	Market Street Streetscape	763-020-2830-037-5825	60,000.00	08/13/03	08/31/08	1,020.00		24,225.00
	Tenant Incentive Package	763-020-2830-037-5825	115,000.00	06/01/04	05/31/08	2,000.00		113,819.74
	Curbside Appeal Project	763-020-2830-037-5825	10,000.00	08/11/04	08/31/08	879.00	1,825.00	8,620.00
	Shappell Park Restoration - Phase II	763-020-2830-037-5825	5,000.00	08/11/04	08/31/08	928.65	113.66	5,000.00
	Phillipsburg Railroad Museum Engineering Project	763-020-2830-037-5825	31,650.00	02/09/05	02/28/08	798.00	798.00	20,571.50
	Police Patrols - Phase IV	763-020-2830-037-5825	24,000.00	05/11/05	05/31/08	2,724.91	1,935.79	24,000.00
	Railroad Museum Grant Administration Project	763-020-2830-037-5825	15,960.00	07/13/05	07/31/08	1,057.90		3,870.58
	Architectural Fees - Jersey Central Railroad	763-020-2830-037-5825	11,392.00	01/01/06	12/31/08	11,094.82	10,936.68	11,094.82
	Rent Subsidy Incentive Program	763-020-2830-037-5825	50,000.00	01/01/06	12/31/08	3,350.00	5,700.00	5,700.00
	Morris Canal Arch Architecture	763-020-2830-037-5825	6,500.00	05/10/06	05/31/08		325.00	6,500.00
	Trolley Bus Operation Project	763-020-2830-037-5825	20,000.00	08/09/06	08/31/08	7,065.79	3,853.03	19,951.79
	Railroad Museum Administration - Phase III	763-020-2830-037-5825	24,450.00	01/10/07	01/31/08	3,350.00		6,500.00
	Business Recruitment Project	763-020-2830-037-5825	10,000.00	01/10/07	01/31/08	632.10	(140.00)	9,855.59
	Industrial Park Rail Spur Project	763-020-2830-037-5825	8,000.00	01/10/07	01/31/08	1,072.80	1,072.80	8,000.00
	Morris Canal Arch Historic Consulting	763-020-2830-037-5825	5,600.00	01/10/07	01/31/08	910.00		5,600.00
	Marketing Phase V	763-020-2830-037-5825	85,850.00	02/14/07	02/29/08	39,800.83	20,353.26	80,332.71
	Walters Park Mall Signage Grant	763-020-2830-037-5825	31,293.00	05/09/07	05/31/08	31,293.00	31,293.00	31,293.00
	Downtown Incentive Program - Phase II	763-020-2830-037-5825	50,000.00	06/13/07	06/30/08	25,510.75	21,480.00	28,648.00
	Administrative Budget - FY 2008	763-020-2830-037-5825	129,897.14	07/01/07	06/30/08	103,460.48	55,647.27	122,658.88
	Hunterdon Transformer Relocation Grant	763-020-2830-037-5825	11,500.00	09/12/07	09/30/08	11,500.00	11,500.00	11,500.00
	TV Marketing & Promotions Project	763-020-2830-037-5825	30,000.00	11/14/07	11/30/08	15,898.00	15,898.00	15,898.00
	Police Patrols	763-020-2830-037-5825	59,642.00	01/09/08	01/31/10	15,933.67	21,001.88	21,001.88
	Union Signal Tower Roof Phase I	763-020-2830-037-5825	49,875.00	02/13/08	02/28/10	14,910.00	32,820.00	32,820.00
	Shappell Park Phase III	763-020-2830-037-5825	42,000.00	02/13/08	02/28/11	495.29	29,495.29	29,495.29
	Website Project	763-020-2830-037-5825	5,000.00	02/13/08	02/28/13	2,259.00	2,259.00	2,259.00
	Marketing Program Phase VI Amendment	763-020-2830-037-5825	85,850.00	03/12/08	03/31/09	54,549.37	63,186.37	63,186.37
	Administrative Budget - FY 2009	763-020-2830-037-5825	128,691.13	07/01/08	06/30/09	8,774.66	46,274.62	46,274.62
	Realty Partners Project	763-020-2830-037-5825	11,299.00	06/11/08	06/30/09		11,299.00	11,299.00
	Moussa LLC Façade Grant	763-020-2830-037-5825	25,000.00	07/09/08	07/31/09		25,000.00	25,000.00
	Potter Zone Grant	763-020-2830-037-5825	26,250.00	07/09/08	07/31/09		26,250.00	26,250.00
Total Department of Commerce and Economic Growth			1,429,392.27			370,749.57	451,727.35	1,056,896.07

TOWN OF PHILLIPSBURG
SCHEDULE OF OF EXPENDITURES OF STATE AWARDS
YEAR ENDED DECEMBER 31, 2008

Name of State Agency or Department	Name of Program	Grant I.D. No.	Grant Award Amount	Grant Period		Current Year Receipts	Current Year Expenditures	Cumulative Expenditures
				From	To			
<u>Department of Law and Public Safety</u>	Drunk Driving Enforcement Fund	100-078-6400-YYYY	\$ 13,019.26	01/01/03	12/31/08		\$ 1,551.78	\$ 13,019.26
			8,648.34	01/01/05	12/31/08		4,100.21	4,100.21
			4,701.13	01/01/08	12/31/09	\$ 4,701.13		
			<u>26,368.73</u>			<u>4,701.13</u>	<u>5,651.99</u>	<u>17,119.47</u>
	Body Armor Replacement Grant	718-066-1020-001-6120	3,446.62	01/01/04	12/31/08		414.90	3,446.62
			12,362.04	01/01/05	12/31/08		291.30	9,321.50
			3,590.58	01/01/08	12/31/09	3,590.58		
			<u>19,399.24</u>			<u>3,590.58</u>	<u>706.20</u>	<u>12,768.12</u>
	Office of Emergency Management - Emergency Management Grant	100-066-1200-726-6120	5,000.00	01/01/06	12/31/08		1,100.00	5,000.00
			5,000.00	01/01/07	12/31/08		255.00	4,173.80
			5,000.00	01/01/08	12/31/08	5,000.00		
			<u>15,000.00</u>			<u>5,000.00</u>	<u>1,355.00</u>	<u>9,173.80</u>
Total Department of Law and Public Safety			<u>60,767.97</u>			<u>13,291.71</u>	<u>7,713.19</u>	<u>39,061.39</u>
<u>Department of Community Affairs</u>	Domestic Violence Training Reimbursement Funds	N/A	3,128.00	01/01/02	01/31/08		2,289.00	2,289.00
<u>Department of Labor and Workforce Development</u>	N.J. Youth Corps - 2007 - ALWY8N	100-062-4545-095-6140	567,632.00	07/01/07	06/30/08	343,042.00	488,069.00	567,632.00
	N.J. Youth Corps - 2008 - ALWY9N	100-062-4545-095-6140	629,151.00	07/01/08	06/30/09	309,373.00	153,167.00	153,167.00
Total Department of Labor and Workforce Development			<u>1,196,783.00</u>			<u>652,415.00</u>	<u>641,236.00</u>	<u>720,799.00</u>
<u>Department of Environmental Protection</u>	Clean Communities Grant	765-042-4900- 004-6020	20,014.68	01/01/07	12/31/08		87.00	19,985.38
			20,983.78	01/01/08	12/31/08	20,983.78	20,776.08	20,776.08
			<u>40,998.46</u>			<u>20,983.78</u>	<u>20,863.08</u>	<u>19,985.38</u>
	Recycling Grant	752-042-4900- 001-6020	7,280.46	01/01/07	12/31/08		591.92	591.92
			15,577.81	01/01/08	12/31/08	15,577.81		
			<u>22,858.27</u>			<u>15,577.81</u>	<u>591.92</u>	<u>591.92</u>

TOWN OF PHILLIPSBURG
SCHEDULE OF OF EXPENDITURES OF STATE AWARDS
YEAR ENDED DECEMBER 31, 2008

Name of State Agency or Department	Name of Program	Grant I.D. No.	Grant Award Amount	Grant Period		Current Year Receipts	Current Year Expenditures	Cumulative Expenditures
				From	To			
<u>Department of Environmental Protection</u>	Green Communities Challenge Grant	N/A	\$ 2,000.00	01/01/05	12/31/05	\$ 2,000.00		\$ 2,000.00
	Hazardous Discharge Site Remediation	N/A	41,178.00	01/01/05	12/31/08	36,980.00		36,980.00
Total Department of Environmental Protection/N.J. Economic Development Authority			107,034.73			75,541.59	\$ 21,455.00	59,557.30
<u>Department of Treasury</u>								
Passed through the County of Warren	Governor's Council on Alcoholism and Drug Abuse - Municipal Alliance	100-082-2000- 044-995120	11,760.00	01/01/07	12/31/08	1,887.00	1,084.50	11,760.00
			11,760.00	01/01/08	12/31/08	5,548.00	10,710.63	10,710.63
Total Department of Treasury			23,520.00			7,435.00	11,795.13	22,470.63
Total State Awards			\$ 2,820,625.97			\$ 1,119,432.87	\$ 1,136,215.67	\$ 1,901,073.39

N/A - Not Available

TOWN OF PHILLIPSBURG
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED DECEMBER 31, 2008

A. GENERAL

The accompanying Schedules of Expenditures of Federal and State Awards present the activity of all federal and state award programs of the Town of Phillipsburg. The Town of Phillipsburg is defined in Note 1 to the Town's financial statements. All federal and state financial awards received directly from federal and state agencies, as well as federal and state financial awards passed through other government agencies are included on the schedules of expenditures of federal and state awards.

B. BASIS OF ACCOUNTING

The accompanying Schedules of Expenditures of Federal and State Awards are presented using the modified accrual basis of accounting. The information in these schedules is presented in accordance with the requirements of federal OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations*.

C. RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

D. THRESHOLD FOR FEDERAL AND STATE AWARDS

The threshold for distinguishing federal and state Type A and B programs was \$300,000. The Town qualified as a "low-risk" auditee under the provisions of section 530 of the Circular.

E. COMMUNITY DEVELOPMENT REVOLVING LOAN PROGRAM

In 1982, the Town of Phillipsburg received two Small Cities Community Development Block Grants from the New Jersey Department of Community Affairs. These grant funds were utilized to revitalize the downtown area of Phillipsburg and to create jobs for low-income people in the community. The grant funds were provided to eligible participants through low-interest loans. In 1984, the Town was granted approval from the New Jersey Department of Community Affairs to utilize loan repayments received for the provision of new loans for other projects which would provide for the creation of jobs for low-income people in the community. This program is included in the Other Trust Funds as the Community Development Revolving Loan Program.

F. NJ WASTEWATER TREATMENT LOANS PAYABLE

At December 31, 2008, the Town has \$220,213.95 and \$140,745.93 of NJ Wastewater Treatment Trust and Fund Loans Payable outstanding which are recorded in the General Capital Fund. The Town also has \$568,709.18 and \$281,164.70 of NJ Wastewater Treatment Trust and Fund Loans Payable outstanding which are recorded in the Sewer Utility Capital Fund.

Currently, the Town is in the process of repaying the loan balances. There were no loan receipts or expenditures in the current year. The projects which relate to the loans are complete.

TOWN OF PHILLIPSBURG
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED DECEMBER 31, 2008

(Continued)

G. GREEN ACRES LOANS PAYABLE

At December 31, 2008, the Town has a \$223,102.92 Green Acres Loan Payable outstanding which is recorded in the General Capital Fund.

Currently, the Town is in the process of repaying this loan balance. There were no loan receipts or expenditures in the current year. The project which relates to the loan is complete.



Mount Arlington Corporate Center
 200 Valley Road, Suite 300
 Mount Arlington, NJ 07856
 Phone: 973-328-1825
 Fax: 973-328-0507

Lawrence Business Park
 11 Lawrence Road
 Newton, NJ 07860
 Phone: 973-383-6699
 Fax: 973-383-6555

Independent Auditors' Report on Internal Control Over Financial Reporting
 and on Compliance and Other Matters Based on an Audit of Financial
 Statements Performed in Accordance with *Government Auditing Standards*

The Honorable Mayor and Members
 of the Town Council
 Town of Phillipsburg
 Phillipsburg, New Jersey

We have audited the financial statements of the Town of Phillipsburg, in the County of Warren (the "Town") as of, and for the years ended, December 31, 2008 and 2007 and have issued our report thereon dated June 11, 2009, which indicated that the financial statements have been prepared on an other comprehensive basis of accounting. We conducted our audits in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of providing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to initiate, authorize, record, process, or report financial data reliably in accordance with accounting principles prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") such that there is more than a remote likelihood that a misstatement of the Town's financial statements that is more than inconsequential will not be prevented or detected by the Town's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

The Honorable Mayor and Members
of the Town Council
Town of Phillipsburg
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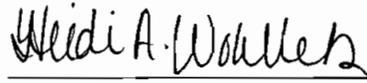
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain matters that we have reported to management in the Comments and Recommendations section of this report.

This report is intended solely for the information and use of the Mayor, the Members of the Town Council, management of the Town, and to meet the requirements for filing with the Division of Local Government Services, federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Mount Arlington, New Jersey
June 11, 2009

NISIVOCCIA & COMPANY LLP



Heidi A. Wohlleb
Registered Municipal Accountant No. 481
Certified Public Accountant



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Independent Auditors' Report on Compliance with Requirements Applicable to Each
Major Program and on Internal Control Over Compliance in Accordance with OMB Circular
A-133 and New Jersey's OMB Circular NJOMB 04-04

The Honorable Mayor and Members
of the Town Council
Town of Phillipsburg
Phillipsburg, New Jersey

Compliance

We have audited the compliance of the Town of Phillipsburg in the County of Warren (the "Town") with the types of compliance requirements described in the U.S. Office of Management and Budget (the "OMB") *Circular A-133 Compliance Supplement* and the *New Jersey State Aid/Grant Compliance Supplement* that are applicable to each of its major federal and state programs for the year ended December 31, 2008. The Town's major federal and state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal and state programs is the responsibility of the Town's management. Our responsibility is to express an opinion on the Town's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments and Nonprofit Organizations*, and New Jersey's OMB Circular NJOMB 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*. Those standards, OMB Circular A-133 and New Jersey's OMB Circular NJOMB 04-04 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town's compliance with those requirements.

In our opinion, the Town complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal and state programs for the year ended December 31, 2008.

Internal Control Over Compliance

The management of the Town is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal and state programs. In planning and performing our audit, we considered the Town's internal control over compliance with requirements that could have a direct and material effect on a major federal or state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over compliance.

The Honorable Mayor and Members
of the Town Council
Town of Phillipsburg
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A control deficiency in a Town's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to administer a federal or state program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal or state program that is more than inconsequential will not be prevented or detected by the Town's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented or detected by the Town's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Mayor, the Members of the Town Council, management of the Town, and to meet the requirements for filing with the Division of Local Government Services, federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Mount Arlington, New Jersey
June 11, 2009

NISIVOCCIA & COMPANY LLP



Heidi A. Wohlleb
Registered Municipal Accountant No. 481
Certified Public Accountant

TOWN OF PHILLIPSBURG
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED DECEMBER 31, 2008

Summary of Auditors' Results:

- An unqualified report was issued on the Town's financial statements for 2008 prepared on an other comprehensive basis of accounting.
- The audit did not disclose any material weaknesses or significant deficiencies in the internal controls of the Town.
- The audit did not disclose any noncompliance which is material in relation to the financial statements of the Town.
- The audit did not disclose any material weaknesses or significant deficiencies in the internal controls of the Town's major federal and state programs.
- An unqualified report was issued on the Town's compliance for major federal and state programs.
- The audit did not disclose any audit findings which are required to be reported under Federal OMB Circular A-133 and New Jersey's OMB Circular NJOMB 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*.
- The Town's major federal and state programs for the year ended December 31, 2008 consisted of the following awards:

	CFDA No./ State Account No.	Budgetary Expenditures
<u>Federal:</u>		
Lower Income Housing Assistance Program - Section 8 Moderate Rehabilitation	14.856	\$ 1,753,609.16
<u>State:</u>		
Urban Enterprise Zone Grants	763-020-2830-037-5825	451,727.35

- The threshold for distinguishing Type A and B programs was \$300,000.
- The Town qualified as a "low-risk" auditee under the provisions of section 530 of the Circular.

Findings Relating to the Financial Statements which are required to be Reported in Accordance with Generally Accepted Government Auditing Standards:

- The audit did not disclose any findings required to be reported under Generally Accepted Government Auditing Standards.

Findings and Questioned Costs for Federal Awards:

- The audit did not disclose any findings or questioned costs for federal awards as defined in Federal OMB Circular A-133.

Findings and Questioned Costs for State Awards:

- The audit did not disclose any findings or questioned costs for state awards as defined in New Jersey's OMB Circular NJOMB 04-04.

TOWN OF PHILLIPSBURG
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2008

There were no prior year findings.

TOWN OF PHILLIPSBURG

PART III

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2008

TOWN OF PHILLIPSBURG
COMMENTS AND RECOMMENDATIONS

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

N.J.S.A. 40A:11-3 states:

- a. " When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to Subsection b. of Section 9 of P.L. 1971, C.198 (N.J.S.A. 40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.
- b. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (i) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, C.198 (N.J.S.A. 40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.
- c. The Governor, in consultation with the Department of the Treasury, shall, no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, C.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, C.198 (N.J.S.A. 40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. The adjustment shall become effective on July 1 of the year in which it is made."

N.J.S.A. 40A: 11-4 states: "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

Effective July 1, 2005, the bid threshold in accordance with N.J.S.A. 40A:11-3 and 40A:11-4 (as amended) is \$21,000, and with a qualified purchasing agent the threshold may be up to \$29,000.

The governing body of the Town of Phillipsburg has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Town Counsel's opinion should be sought before a commitment is made.

The minutes indicated that bids were requested by public advertising per N.J.S.A. 40A:11-4. The minutes also indicated that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services".

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed. No exceptions were noted.

TOWN OF PHILLIPSBURG
COMMENTS AND RECOMMENDATIONS
(Continued)

Collection of Interest on Delinquent Taxes and Sewer Rents

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

On January 25, 1994, the governing body adopted the following ordinance authorizing interest to be charged on delinquent taxes:

“WHEREAS, the Town of Phillipsburg wishes to set forth procedures for the collection of taxes;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Phillipsburg that the procedures are set forth as follows:

DELINQUENT TAX PAYMENTS

The below-stated charges shall be assessed against delinquent accounts:

Interest – 8% per annum on first \$1,500. 18% per annum on amounts in excess of \$1,500.

Penalties – Additional 6% on amounts in excess of \$10,000 as of December 31 current year.

Grace Period – A ten (10) day grace period shall be granted for the payment of current taxes.”

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing ordinance.

On January 25, 1994, the governing body adopted the following ordinance authorizing interest to be charged on delinquent sewer payments:

“WHEREAS, the Town of Phillipsburg wishes to set forth procedures for the collection of sewer payments;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Phillipsburg that the procedures are set forth as follows:

DELINQUENT SEWER PAYMENTS

The below-stated charges shall be assessed against delinquent accounts:

Interest – 8% per annum on first \$1,500. 18% per annum on amounts in excess of \$1,500.

Penalties – Additional 6% on amounts in excess of \$10,000 as of December 31 current year.

Grace Period – A ten (10) day grace period shall be granted for the payment of current sewer charges.”

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing ordinance.

TOWN OF PHILLIPSBURG
COMMENTS AND RECOMMENDATIONS
(Continued)

Delinquent Taxes and Tax Title Liens/Sewer Liens

The last tax sale was held on December 3, 2008, and was complete with respect to all items eligible for sale.

The following comparison is made of the number of sewer and tax title liens receivable on December 31, of the last three years.

<u>Year</u>	<u>Number of Liens</u>
2008	7
2007	11
2006	9

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens and sewer liens in order to get such properties back on a taxpaying basis.

Verification of Delinquent Taxes and Other Charges

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>Type</u>	<u>Number Mailed</u>
Payments of 2009 Taxes	20
Payments of 2008 Taxes	20
Payments of Sewer Utility Charges	10
Delinquent Taxes	20
Delinquent Sewer Utility Charges	10
Tax Title Liens	3

Municipal Court

A summary of Municipal Court transactions for the year 2008 is as follows:

RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2008

	<u>Balance</u> <u>Dec. 31, 2007</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>Dec. 31, 2008</u>
State of New Jersey	\$ 13,443.24	\$ 203,344.61	\$ 204,138.54	\$ 12,649.31
County	7,075.18	97,879.02	97,349.02	7,605.18
Municipality	18,748.93	299,120.88	292,301.20	25,568.61
Municipality - POAA	70.00	1,070.00	1,058.00	82.00
Conditional Discharge	157.00	1,702.00	1,842.00	17.00
Local Park Commission	172.00	3,035.00	3,009.00	198.00
Public Defender		100.00	100.00	
Weights and Measures		4,184.00	3,984.00	200.00
SPCA		2,077.00	2,077.00	
Restitution		50.00	50.00	
	<u>\$ 39,666.35</u>	<u>\$ 612,562.51</u>	<u>\$ 605,908.76</u>	<u>\$ 46,320.10</u>

TOWN OF PHILLIPSBURG
COMMENTS AND RECOMMENDATIONS
(Continued)

Municipal Court

During our review of the Municipal Court records, we noted that there were a large number of tickets on the tickets assigned to an officer but not issued report which had been issued over six months ago. The Court Administrator has made an effort to obtain these tickets from the respective officers and void them.

It is recommended that the Court Administrator continue to pursue collection of the older tickets on the tickets assigned to an officer but not issued report so that these tickets may be voided.

Management's Response

The Court Administrator will continue to pursue collection from the respective officers of the older tickets on the tickets assigned to an officer but not issued report.

Federal and State Grant Receivables/Appropriated Grant Reserves

During the course of the audit, we noted that while a definite effort had been made to submit reimbursement requests and pursue collection of older Urban Enterprise Zone grant receivable balances, there are still a few older Urban Enterprise Zone grant receivable balances which have not been collected. Also, there are a number of older appropriated grant reserve balances. A large number of these appropriated grant reserve balances are for Urban Enterprise Zone grants.

It is recommended that the Town continue to pursue collection of the older Urban Enterprise Zone receivable balances. Also, all of the older appropriated grant reserve and receivable balances, especially the Urban Enterprise Zone balances, should be reviewed for possible cancellation.

Management's Response

The Town will review appropriated grant reserve and receivable balances for possible cancellation in 2009. A continued emphasis will be placed on reviewing the Urban Enterprise Zone grant receivable and appropriated grant reserve balances.

Single Audit

During our review of the Urban Enterprise Zone grants in 2007, it was noted that the unexpended balances for certain grants per the Town's accounting records were not reconciled with the unexpended balances reported on the quarterly Urban Enterprise Zone financial reports and supporting records. Although a definite effort has been made during 2008 to reconcile the two sets of records, there remain differences between the Town's accounting records and the unexpended balances reported on the quarterly Urban Enterprise Zone financial reports and supporting records.

It is recommended that the unexpended Urban Enterprise Zone grant balances per the Town's accounting records be fully reconciled with the Urban Enterprise Zone quarterly financial reports and supporting records on at least a quarterly basis.

Management's Response

The Urban Enterprise Zone will ensure that their quarterly financial reports and supporting records are reconciled with the Town's accounting records on at least a quarterly basis.

TOWN OF PHILLIPSBURG
COMMENTS AND RECOMMENDATIONS
(Continued)

Capital Fund

There is one General Capital Fund ordinance and one Sewer Utility Capital Fund ordinance which are over five years old and which have deficit cash balances at December 31, 2008. This situation arises when expenditures are made from an ordinance without the respective debt being issued. As the amount of the cash deficits are not material to the respective funds, no formal recommendation is judged to be warranted.

Community Development Block Grant Revolving Loan Program

During our review of the Community Development Block Grant Revolving Loan Program receivable analysis, it was noted that there are a number of borrowers who are delinquent in paying back their loan balances. Additionally, the Town does not prepare monthly bank reconciliations for the Community Development Block Grant account and reconcile that with the receivable analysis prepared by the bank.

It is recommended that monthly bank reconciliations be prepared for the Community Development Block Grant account, which are reconciled with the receivable analysis prepared by the bank, and that every effort be made to pursue collection of the delinquent Community Development Block Grant Revolving Loan balances.

Management's Response

The Town has already taken steps to pursue collection of these delinquent balances and will prepare monthly reconciliations which are reconciled with the receivable analysis.

Lower Income Housing Assistance Program – Section 8 Moderate Rehabilitation

During our review of the monthly reports filed on the online system for the U.S. Department of Housing and Urban Development (H.U.D.), we noted that total expenditures for the year per the monthly reports was not in agreement with the Town's accounting records. The amount of the difference between the Town's accounting records and the monthly H.U.D. reports was not significant and we do not believe a formal recommendation is warranted.

Management's Suggestion

Consideration be given to requiring that prenumbered receipts be issued for all collections in order to strengthen controls over collections.

Corrective Action Plan

The Town has initiated a corrective action plan to resolve comments and recommendations from the 2007 audit report.

TOWN OF PHILLIPSBURG
SUMMARY OF RECOMMENDATIONS

It is recommended that:

1. The Court Administrator continue to pursue collection of the older tickets on the tickets assigned to an officer but not issued report so that these tickets may be voided.
2. The Town continue to pursue collection of the older Urban Enterprise Zone receivable balances. Also, all older appropriated reserve and receivable balances, especially the Urban Enterprise Zone balances, should be reviewed for possible cancellation.
3. The unexpended Urban Enterprise Zone grant balances per the Town's accounting records be reconciled with the Urban Enterprise Zone quarterly financial reports and supporting records on at least a quarterly basis.
4. Monthly bank reconciliations be prepared for the Community Development Block Grant account which are reconciled with the receivable analysis prepared by the bank. Also, every effort should be made to pursue collection of the delinquent Community Development Block Grant Revolving Loan balances.

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