



State of New Jersey Local Government Services

Year: 2016 **Municipal User Friendly Budget**

MUNICIPALITY: 2119 Phillipsburg Town - County of Warren

Introduced

Municode: 2119

Filename: 2119_fbi_2016.xlsm

Website: www.phillipsburgnj.org

Phone Number: (908) 454-5500

Mailing Address: 675 Corliss Avenue

[Email the UFB if not using Outlook](#)

Municipality: Phillipsburg **State:** NJ **Zip:** 08865

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Stephen	R.	Ellis	12/31/2019	sellis@phillipsburgnj.org

Chief Administrative Officer

Stephen	R.	Ellis		sellis@phillipsburgnj.org
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Chief Financial Officer

Robert	J	Merlo		bmerlo@phillipsburgnj.org
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Municipal Clerk

Victoria	L	Kleiner		vkleiner@phillipsburgnj.org
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Registered Municipal Accountant

Heidi		Wohlleb		hwohlleb@nisivoccia.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Todd		Tersigni	12/31/2017	ttersigni@phillipsburgnj.org
Bernard		Fey	12/31/2017	bfey@phillipsburgnj.org
Randy		Piazza	12/31/2017	rpiazza@phillipsburgnj.org
Joshua		Davis	12/31/2019	jdavis@phillipsburgnj.org
Mark		Lutz	12/31/2019	mlutz@phillipsburgnj.org

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	8.13%	\$97,500.00	\$1,200,000.00	\$1,297,500.00	\$900,000.00		\$397,500.00					
08	Local Revenue	-0.40%	(\$18,352.94)	\$4,625,152.94	\$4,606,800.00	\$886,800.00		\$3,720,000.00					
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$2,005,401.00	\$2,005,401.00	\$2,005,401.00							
08	Uniform Construction Code Fees	-0.80%	(\$2,173.00)	\$272,173.00	\$270,000.00	\$270,000.00							
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	23.68%	\$83,516.02	\$352,699.98	\$436,216.00	\$436,216.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00	\$0.00	\$0.00								
10	Public and Private Revenue	-93.12%	(\$1,558,450.00)	\$1,673,567.56	\$115,117.56	\$115,117.56							
08	Other Special Items	14.81%	\$48,375.00	\$326,625.00	\$375,000.00	\$375,000.00							
15	Receipts from Delinquent Taxes	-7.10%	(\$71,096.48)	\$1,001,096.48	\$930,000.00	\$930,000.00							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	-0.80%	(\$87,440.48)	\$10,863,449.92	\$10,776,009.44	\$10,776,009.44							
07	Minimum Library Tax	-5.16%	(\$13,856.78)	\$268,793.41	\$254,936.63	\$254,936.63							
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-6.74%	(\$1,521,978.66)	\$22,588,959.29	\$21,066,980.63	\$16,949,480.63	\$0.00	\$4,117,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	11.00	9.00	6.21%	\$71,100.00	\$1,144,461.00	\$1,215,561.00	\$1,215,561.00								
21	Land-Use Administration			-97.53%	(\$138,230.00)	\$141,730.00	\$3,500.00	\$3,500.00								
22	Uniform Construction Code	5.00	4.00	3.59%	\$13,000.00	\$362,000.00	\$375,000.00	\$375,000.00								
23	Insurance			5.37%	\$104,833.00	\$1,952,317.00	\$2,057,150.00	\$2,057,150.00								
25	Public Safety	39.00	37.00	-12.25%	(\$578,209.05)	\$4,721,395.00	\$4,143,185.95	\$4,027,393.00	\$115,792.95							
26	Public Works	26.00	3.00	-13.31%	(\$322,254.95)	\$2,420,650.56	\$2,098,395.61	\$2,065,275.00	\$33,120.61							
27	Health and Human Services		1.00	-83.21%	(\$528,714.00)	\$635,414.00	\$106,700.00	\$106,700.00								
28	Parks and Recreation	1.00	43.00	-15.30%	(\$47,200.00)	\$308,420.00	\$261,220.00	\$261,220.00								
29	Education (including Library)	8.00	10.00	-3.42%	(\$18,730.00)	\$547,480.00	\$528,750.00	\$525,000.00	\$3,750.00							
30	Unclassified			-80.00%	(\$280,000.00)	\$350,000.00	\$70,000.00	\$70,000.00								
31	Utilities and Bulk Purchases			-1.78%	(\$70,000.00)	\$3,932,000.00	\$3,862,000.00	\$740,000.00		\$3,122,000.00						
32	Landfill / Solid Waste Disposal			1.17%	\$6,000.00	\$512,000.00	\$518,000.00	\$518,000.00								
35	Contingency			-100.00%	(\$450.00)	\$450.00	\$0.00	\$0.00								
36	Statutory Expenditures			11.36%	\$168,440.00	\$1,482,338.00	\$1,650,778.00	\$1,622,778.00		\$28,000.00						
37	Judgements			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
42	Shared Services			2.64%	\$11,216.00	\$425,000.00	\$436,216.00	\$436,216.00								
43	Court and Public Defender	3.00	4.00	1.13%	\$3,330.00	\$294,670.00	\$298,000.00	\$298,000.00								
44	Capital			195.45%	\$215,000.00	\$110,000.00	\$325,000.00	\$75,000.00		\$250,000.00						
45	Debt			5.47%	\$96,549.00	\$1,763,546.00	\$1,860,095.00	\$1,142,595.00		\$717,500.00						
46	Deferred Charges			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
48	Debt - Type 1 School District			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
50	Reserve for Uncollected Taxes			3.09%	\$37,678.86	\$1,219,750.21	\$1,257,429.07	\$1,257,429.07								
55	Surplus General Budget			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
	Total	93.00	111.00	-5.63%	(\$1,256,641.14)	\$22,323,621.77	\$21,066,980.63	\$16,796,817.07	\$152,663.56	\$0.00	\$4,117,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	1.00	5.00	87,422.63	\$80,850.00				\$6,572.63
Supervisory Staff (Department Heads & Managers)	10.00	1.00	1,279,363.93	\$937,100.00	\$20,500.00	\$105,478.27	\$140,361.26	\$75,924.40
Police Officers (Including Superior Officers)	38.00	2.00	5,528,069.65	\$3,557,000.00	\$371,000.00	\$930,678.45	\$602,380.80	\$67,010.40
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	39.00	3.00	3,533,989.03	\$2,134,701.00	\$163,450.00	\$259,539.09	\$789,747.97	\$186,550.97
All Other Non-Union Employees not listed above		90.00	676,620.42	\$588,445.00		\$23,812.06	\$15,066.96	\$49,296.40
Totals	88.00	101.00	11,105,465.66	\$7,298,096.00	\$554,950.00	\$1,319,507.87	\$1,547,556.99	\$385,354.80

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

yes

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
<u>Active Employees - Health Benefits - Annual Cost</u>						
Single Coverage	10.00	\$11,418.84	\$114,188.40	9.00	\$11,016.12	\$99,145.08
Parent & Child	10.00	\$20,439.72	\$204,397.20	10.00	\$18,617.28	\$186,172.80
Employee & Spouse (or Partner)	23.00	\$22,837.56	\$525,263.88	17.00	\$22,032.12	\$374,546.04
Family	39.00	\$31,858.56	\$1,242,483.84	35.00	\$29,633.40	\$1,037,169.00
Employee Cost Sharing Contribution (enter as negative -)			(\$415,167.18)			(\$349,467.75)
Subtotal	82.00		\$1,671,166.14	71.00		\$1,347,565.17
<u>Elected Officials - Health Benefits - Annual Cost</u>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
<u>Retirees - Health Benefits - Annual Cost</u>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
GRAND TOTAL	82.00		\$1,671,166.14	71.00		\$1,347,565.17

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

			Current Year	2017	2018	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt	\$8,500,000.00	\$8,500,000.00	\$0.00			
Regional School Debt			\$0.00			
Utility Fund Debt						
Sewer	\$11,425,921.07	\$11,425,921.07	\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
<u>Municipal Purposes</u>						
Debt Authorized	\$5,489,160.01	\$105,839.99	\$5,383,320.02			
Notes Outstanding	\$4,417,045.00		\$4,417,045.00			
Bonds Outstanding			\$0.00			
Loans and Other Debt	\$140,266.26		\$140,266.26			
Total (Current Year)	\$29,972,392.34	\$20,031,761.06	\$9,940,631.28			
Population (2010 census)	<u>14,950</u>					
Per Capita Gross Debt	<u>\$2,004.84</u>					
Per Capita Net Debt	<u>\$664.93</u>					
3 Yr. Average Property Valuation		<u>\$795,810,717.00</u>				
Net Debt as % of 3 Year Avg Property Valuation		<u>1.25%</u>				
Utility Fund - Principal			\$552,191.75	\$557,191.75	\$567,191.75	\$8,802,681.82
Utility Fund - Interest			\$165,256.50	\$159,656.50	\$142,644.00	\$974,340.75
Bond Anticipation Notes - Principal			\$1,017,045.00			
Bond Anticipation Notes - Interest			\$31,500.00			
Bonds - Principal						
Bonds - Interest						
Loans & Other Debt - Principal			\$12,804.18	\$13,061.54	\$13,324.07	\$101,076.48
Loans & Other Debt - Interest			\$2,741.62	\$2,484.26	\$2,221.73	\$7,744.13
Total			\$1,781,539.05	\$732,394.05	\$725,381.55	\$9,885,843.18
Total Principal			\$1,582,040.93	\$570,253.29	\$580,515.82	\$8,903,758.30
Total Interest			\$199,498.12	\$162,140.76	\$144,865.73	\$982,084.88
% of Total Current Year Budget			<u>8.46%</u>			
Description	Debt Not Listed Above					
Total Guarantees - Governmental						
Total Guarantees - Other						
Total Capital/Equipment Leases			\$78,452.28	\$82,741.02	\$84,000.00	
Total Other						
<u>Bond Rating</u>	<u>Moody's</u>	<u>Standard & Poors</u>	<u>Fitch</u>			
Rating						
Year of Last Rating						
Mark "X" if Municipality has no bond rating		X				

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
