

TOWN OF PHILLIPSBURG
Town Council Agenda
November 05, 2015 – 7:00PM
Council Chambers, Town Hall

1. OPEN PUBLIC MEETING ACT STATEMENT
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF MINUTES

Council Meeting 10-20-2015

6. APPROVAL OF BILLS
7. MAYOR'S REPORT
8. OLD BUSINESS

THE AGENDA FOR SAID MEETING TO THE EXTENT NOW KNOWN IS AS FOLLOWS. ITEMS LISTED ON THIS AGENDA AND ANY OTHER BUSINESS THE COUNCIL MAY DEEM NECESSARY IS SUBJECT TO CHANGE. FORMAL ACTION MAY TAKE PLACE.

9. PUBLIC DISCUSSION ON AGENDA ITEMS

10. ORDINANCE NONE

11. RESOLUTIONS

R: 2015-171

A RESOLUTION IMPOSING LIEN FOR MUNICIPAL SERVICES

R: 2015-172

A RESOLUTION TO PROVIDE FOR INTERFUND TRANSFERS

R: 2015-173

A RESOLUTION AWARDED PURCHASES UNDER NEW JERSEY
STATE CONTRACT

**THE AGENDA FOR SAID MEETING TO THE EXTENT NOW KNOWN IS AS FOLLOWS.
ITEMS LISTED ON THIS AGENDA AND ANY OTHER BUSINESS THE COUNCIL MAY
DEEM NECESSARY IS SUBJECT TO CHANGE. FORMAL ACTION MAY TAKE PLACE.**

R: 2015- 174

A RESOLUTION APPROVING 2015-2016 LIQUOR LICENSES
WITHIN TOWN OF PHILLIPSBURG

R: 2015-175

A RESOLUTION PROVIDING FOR REFUND OF SEWER
OVERPAYMENT

R: 2015-176

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF
WARREN, STATE OF NEW JERSEY, AUTHORIZING THE
EXECUTION OF A CONTRACT WITH ADP COMPLIANCE OF THE
AFFORDABLE HEALTH CARE ACT

12. NEW BUSINESS

13. PUBLIC PETITIONS
(Public Comments)

**THE AGENDA FOR SAID MEETING TO THE EXTENT NOW KNOWN IS AS FOLLOWS.
ITEMS LISTED ON THIS AGENDA AND ANY OTHER BUSINESS THE COUNCIL MAY
DEEM NECESSARY IS SUBJECT TO CHANGE. FORMAL ACTION MAY TAKE PLACE.**

14. OPEN TIME

15. MOTIONS

16. EXECUTIVE MEETING

R: 2015-

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING . . .

17. ADJOURNMENT

THE AGENDA FOR SAID MEETING TO THE EXTENT NOW KNOWN IS AS FOLLOWS. ITEMS LISTED ON THIS AGENDA AND ANY OTHER BUSINESS THE COUNCIL MAY DEEM NECESSARY IS SUBJECT TO CHANGE. FORMAL ACTION MAY TAKE PLACE.

Bill List Summary
REGULAR BILL LIST AS OF NOVEMBER 5, 2015

		<u>Check No</u>
1	Current Fund	61,586.00
2	State & Federal Grants	37.77
4	Capital Fund	0.00
7	Sewage Utility Fund	2,566.19
8	Sewage Capital Fund	173,935.48
12	Planning Board Trust Fund	0.00
12	Opus Investments	0.00
13	Dog Trust Fund	1,200.00
15	Public Defender Trust Fund	0.00
16	Section 8	114.45
17	General Trust Fund	400.00
17	Commerce Park Redevelopment	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	951.19
21	Revolving Loan Fund	0.00
Total Regular Bill List as NOVEMBER 5, 2015		240,791.08

Section 8 Rent Payments for 2015

16	Section 8 Program	0.00
Total Section 8 Rent Payments Bill List		0.00

Pre-Paid Bill List as of NOVEMBER 5, 2015

1	Current Fund	0.00
2	State & Federal Grants	45,500.00
4	Capital Fund	0.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	1,388.34
21	Revolving Loan Fund	0.00
Total Pre-Paid Bill List for NOVEMBER 5, 2015		46,888.34

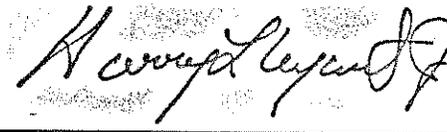
Grand Total All Funds

287,679.42

Approved By:



Robert J. Merlo, CFO



Harry L. Wyant Jr., Mayor

R: 2015-171

A RESOLUTION IMPOSING LIEN FOR
MUNICIPAL SERVICES

WHEREAS, the attached schedule lists the owner of a Block and Lot located in the Town of Phillipsburg, and

WHEREAS, there are unpaid charges in the amount listed outstanding on said Block and Lot, representing the costs incurred by the Town of Phillipsburg to remedy violations occurring on said property, according to the certification and cost annexed hereto, which the Town Council has examined and found to be proper,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that it does hereby place a lien on the premises listed in the amount listed for the purpose of collecting unpaid charges due to the Town of Phillipsburg.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their November 05, 2015 meeting.

Victoria L. Kleiner, RMC
Municipal Clerk

Schedule-Municipal Liens –November 5, 2015

Property Owner	Block/Lot/Address	Service	Lien
Kathleen Mahoney 706 Columbus Avenue Phillipsburg, NJ 08865	2404/5 706 Columbus Avenue	Public Works Call Out – Invoice 2015-124	\$882.50
Joseph Loscialo 38 Skimmer Lane Port Monmouth, NJ 07758	2404/3 702 Columbus Avenue	Public Works Call Out – Invoice 2015-125	\$375.00
Estate of Joseph Olah 270A Sitgreaves Street Phillipsburg, NJ 08865	1904/6 270-270A Sitgreaves Street	Public Works Call Out – Invoice 2015-126	\$450.00
James & Jennifer Doyle 1141 Tudor Drive Breinigsville, PA 18031	2722/5 404 Lyndale Street	Public Works Call Out – Invoice 2015-127	\$1,187.50
Angelique Mazzell 10 Lewis Street Phillipsburg, NJ 08865	1403/5 10 Lewis Street	Public Works Call Out – Invoice 2015-128	\$750.00
Andrew Sona 2101 Woodmont Ponca City, OK 74604-1528	813/52 165 Hudson Street	Public Works Call Out – Invoice 2015-129	\$375.00
Melissa Miller & Phillip Amato 3004 Revere Court Hillsborough, NJ 08844	2422/14 839 Hill Street	Public Works Call Out – Invoice 2015-134	\$425.00
Estate of Lucille Farina 4108 Bayard Street Easton, PA 18045	1308/9 65 Davis Street	Public Works Call Out – Invoice 2015-135	\$425.00
Richard Roskilly 252 Heckman Street Phillipsburg, NJ 08865	1222/7 252 Heckman Street	Public Works Call Out – Invoice 2015-136	\$225.00
Shawnda Newbitt 240 Natalie Drive Phillipsburg, NJ 08865	2909/12 240 Natalie Drive	Public Works Call Out – Invoice 2015-137	225.00

R: 2015-172

A RESOLUTION TO PROVIDE FOR
INTERFUND TRANSFERS

BE IT RESOLVED by the Town Council of the Town of Phillipsburg
that:

Pursuant to the provision of N.J.S.A. 40A:5-48, the Chief Financial
Officer be and is hereby authorized to make transfers to said accounts in
accordance with the attached listing.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg,
do hereby certify that the foregoing is a true copy of a resolution duly
adopted by the Town Council at their November 05, 2015 meeting.

Victoria L. Kleiner, RMC

Account #	Description	Debits	Credits	
01-201-20-100-001	Regular Salaries	25,000.00		FROM
01-201-20-100-235	Coop Fees		25,000.00	TO
01-201-20-100-001	Regular Salaries	3,500.00		FROM
01-201-26-301-209	PEOSHA		3,500.00	TO
		0.00		FROM
			0.00	TO
		0.00		FROM
			0.00	TO
		28,500.00		FROM
			28,500.00	TO

R: 2015-173
A RESOLUTION AWARDDING PURCHASES
UNDER NEW JERSEY STATE CONTRACT

WHEREAS, the State of New Jersey adopted legislation which requires all municipalities who purchase under New Jersey State Contract to award said purchases by resolution and contract,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following purchases under New Jersey State Contract are hereby authorized:

**Purchase of Fire Clothing
New Jersey Fire Equipment Co.
119-131 Route 22 East
Green Brook, NJ 08812**

**State Contract #A-80961
Personal Protective
Equipment**

**Three (3) standard Turnout Coats @ \$1,692.94 each, Sizes 28, 44 and 48 with hanging name patches: S. HOYD, M. SHILLER, M. ROWE, JR.
Total: \$4,899.82**

**One (1) additional Hanging Name Patch: S. JESSAMINE @ \$52.28
Total: \$52.28**

Three (3) standard Turnout Pants @\$1,223.59 each, Sizes (48X30), (34X26), and (40X28). Total: \$3,670.77

Four (4) pair Pull on Leather Boots @\$346.00 each, sizes 9.0 W, 10.5W and two pair of 12.0W. Total \$1,384.00

Total - \$ 9,996.87 Total – Per quote of August 18, 2015

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of resolution duly adopted by the Town Council at their November 05, 2015 meeting.

Victoria L. Kleiner, RMC

R: 2015- 174

A RESOLUTION APPROVING 2015-2016 LIQUOR LICENSES
WITHIN TOWN OF PHILLIPSBURG

BE IT RESOLVED by the Council of the Town of Phillipsburg that:

WHEREAS, application for renewal of licenses in accordance with the provisions of law has been received and no remonstrance's, protests or complaints having been filed by any person with the Council on below listed licensees, and the said Council having investigated the applicant and premises, and

WHEREAS, Tax Clearance Certificates for below listed establishments have been received from Division of Taxation,

NOW, THEREFORE, BE IT RESOLVED that the following licenses be renewed: (Attached hereto and made a part hereof)

PLENARY RETAIL CONSUMPTION EFFECTIVE: July 1, 2015 FEE: \$14000.00

2119-33-017-003

The Brass Rail II/ Fuzzy's

Heckman Street

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their November 05, 2015 meeting.

Victoria L. Kleiner, RMC

R: 2015-175

A RESOLUTION PROVIDING FOR REFUND
OF SEWER OVERPAYMENT

WHEREAS, Sandra Callery, Tax Collector for the Town of Phillipsburg, has herewith submitted the following Sewer overpayments,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the Mayor and Chief Financial Officer be and they are hereby authorized to draw checks for the following:

YEAR	ACCOUNT#	PROPERTY OWNER	AMOUNT
2015	52520	Luca, Michael R. Block 2504 Lot 03	\$ 177.17

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their November 05, 2015 meeting.

Victoria L. Kleiner, RMC

R: 2015-176

**A RESOLUTION OF THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN,
STATE OF NEW JERSEY, AUTHORIZING THE
EXECUTION OF A CONTRACT WITH ADP COMPLIANCE OF THE AFFORDABLE
HEALTH CARE ACT**

WHEREAS, Automatic Data Processing (“ADP”) is up to date on the latest compliance standards for the affordable health care act (“ACA”) implementation;

WHEREAS, The Town of Phillipsburg is mandated to follow the compliance standard and implementation of the ACA and the filing of the annual 1094C/1095C; and

WHEREAS, the Town Council finds it to be in the best interest of the Town of Phillipsburg to authorize said contract agreement; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign an agreement on behalf of the Town of Phillipsburg, and that their signature constitutes acceptance of the terms and conditions

NOW BE IT FURTHER RESOLVED, that said authorization is contingent upon the certification of availability of funds by the Town’s Chief Financial Officer.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their November 05, 2015 meeting.

Victoria L. Kleiner, RMC
Municipal Clerk