



## ***Town of Phillipsburg***

### **Planning Board**

**120 FILMORE STREET  
PHILLIPSBURG, NJ 08865**

Phone: 908-454-5500 ext 341

Email: [planningbrd@phillipsburgnj.org](mailto:planningbrd@phillipsburgnj.org)

Town Website: [www.phillipsburgnj.org](http://www.phillipsburgnj.org)

**When filing for Site Plan Exemption you should provide the following:**

- 1. Application**
- 2. Provide a drawing or survey indicating the following:**
  - a. Size of property**
  - b. Existing and proposed parking**
  - c. Where building sits on the street**
  - d. Where building is from property lines**
- 3. A check in the amount of \$100.00 made payable to the Town of Phillipsburg.**

TOWN OF PHILLIPSBURG

APPLICATION FOR SITE PLAN EXEMPTION

(PLEASE COMPLETE ALL QUESTIONS AND BE SPECIFIC, ATTACH ADDITIONAL SHEET IF NECESSARY)

FILE # \_\_\_\_\_

Property Address \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Area Code (\_\_\_\_\_) Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Owner's Name (if different) \_\_\_\_\_

Owner's Address (if different) \_\_\_\_\_

Relationship of applicant to owner \_\_\_\_\_  
(Tenant, agent, purchase under contract, other)

Current Zone \_\_\_\_\_ Square feet of Lot \_\_\_\_\_ Total Sq. ft. of building \_\_\_\_\_

Current Use of Property and Building (attach plot plan and show existing uses and square feet of rooms). \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposed Use of Property & Buildings (attach plot plan showing proposed use and square feet of rooms). \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**How does the project change the layout of the property?** \_\_\_\_\_

---

---

---

**How does the size or number of buildings change in this proposal?** \_\_\_\_\_

---

---

---

**How does the number of dwellings or commercial units change with this proposal?** \_\_\_\_\_

---

---

---

**How does the number of customers or visitors change with this proposal?** \_\_\_\_\_

---

---

---

**How does the number of employees or occupants change with this proposal?** \_\_\_\_\_

---

---

How does odors, noises, or other pollutants increase with this proposal? \_\_\_\_\_

---

---

---

How does the amount and type of storage material change with this proposal? \_\_\_\_\_

---

---

---

I am the owner of the above listed property and acknowledge that this site plan exemption is being done with my knowledge and consent.

\_\_\_\_\_  
Owner Signature

(PLEASE COMPLETE ALL QUESTIONS AND BE SPECIFIC, ATTACH  
ADDITIONAL SHEET IF NECESSARY)

DO NOT WRITE BELOW \_\_\_\_\_

Action of the Board \_\_\_\_\_ Hearing Date \_\_\_\_\_

Reason for Action \_\_\_\_\_

---

---

---

\_\_\_\_\_  
Administrator's Signature