

**Phillipsburg Urban Enterprise Zone
Meeting Minutes
August 28, 2017**

The meeting was called to order at 6:11 pm. In attendance were Helene Meissner, Carrie Scott, Mayor Ellis, Councilman Piazza, Dorothy Kays, Kent Corcoran, Jen Vogt and Gayle Rogers. Also present was Pat Dragotta from the UEZ office.

Minutes from the July 24, 2017 meeting were not available. They will be approved at a later date.

Presentation: Sandra Edwards made a presentation to the board with her amended plan seeking UEZ funding for awnings on her building rather than the original request for tree removal. She is trying to re-brand her business. The services they provide are tutoring, SAT prep and computer classes for adults. She is open in the evening from 6-9 pm. She uses sub-contractors as needed. During the question and answer session after Sandra's presentation it was determined that she is not currently a UEZ certified business. She was informed that we will not even consider her request until she recertifies.

Old Business: JGSC made a very impressive presentation before the Land Use Board last week. They will have display boards lining the entrance to the Phillipsburg Film Premiere in September for people to see the results of their study of our downtown area.

New Business:

The movie premiere will be at PHS at 6:30 pm on September 14th. There are many invited guests. Refreshments will be served. UEZ board members are asked to arrive by 6:00 pm. There were updates about the marketing plan and what the next steps are. A pamphlet with the movie DVD will be prepared to give to prospective businesses

The meeting was adjourned at 6:57 at which time we entered into Executive Session.

The first discussion revolved around whether or not a joint study should be done with Easton to determine how the two communities can work together for the betterment of both. A motion was made by Carrie Scott and seconded by Kent Corcoran to move forward with the joint study. All were in favor.

The second discussion was about Edwards Learning Center. In addition to the fact that she is not a UEZ certified business, concern was expressed that she still owed money to the town from prior loans. Pat will try to confirm if this is accurate. Either way, she must be UEZ certified (which she agreed to do). Carrie Scott made the motion to table a vote on this item. Dottie Kays seconded. All were in favor.

Executive session was adjourned at 7:15 pm.