

**Phillipsburg Urban Enterprise Zone
Minutes of Meeting – October 23, 2017**

The meeting was called to order at 5:59 pm by Chairperson Meissner. In attendance were Helene Meissner, Carrie Scott, Keith Zwicker, Mayor Ellis, Dorothy Kays, Kent Corcoran and Gayle Rogers.

Minutes of the September 25, 2017 meeting were approved. Kent Corcoran made the motion. Gayle Rogers seconded. All were in favor

Old Business:

- 1) Chris Cotty loan-all paperwork has been completed and things are moving along.
- 2) Union Square Lighting Project – next week there will be a demonstration of the different types of lights that are available. Anyone interested in seeing them should go to Union Square at 6 pm on the designated date. Pat Dragotta will confirm the date to everyone.
- 3) DVD Sales – so far we have made \$2,170 selling the promotional DVD's at the high school premier, at Pork Roll Palooza and at the Municipal Building. A condensed version of the video (8-10 minutes) will be shown at the Greater Lehigh Valley Chamber's Annual meeting.
- 4) The high school was asked what they would like from us as a way to thank the students who were involved in designing the cover of the DVD. They said they would like to order t-shirts for all the students involved. They would need 33 shirts at a cost of approximately \$15 each. Dottie Kays made a motion to donate \$500 toward the cost of the shirts. Helene Meissner seconded the motion. All were in favor.

New Business:

- 1) Discussion on the JGSC Report – nothing new except the upcoming lighting demonstration. Pat will keep us updated.
- 2) UEZ Property – it has been confirmed that the UEZ owns the strip of land at 100 Elizabeth Street where the train station ticket booth is located. There are concerns about erosion on the hill and the need to reinforce it and replace the fencing. It was suggested that we have Stan Shreck take a look at it and tell us what he thinks. We do not want this to become a liability for the UEZ.
- 3) For the good of the board – Mayor and Pat would like to schedule a meeting with Angela and Joe in the month of November.

The meeting was adjourned at 7:05 pm.

Respectfully submitted,