

Phillipsburg Urban Enterprise Zone
Meeting Minutes October 22, 2018

The meeting was called to order at 6:15 pm. In attendance were Keith Zwicker, Mayor Stephen Ellis, Councilwoman Danielle DeGerolamo, Kelly Post-Sheedy, Dottie Kays, Amy Hoppe, Gayle Rogers and Helene Meissner. Also in attendance from the UEZ office was Pat Dragotta.

Danielle DeGerolamo made a motion to accept the minutes of the August and September meetings with several corrections. Helene Meissner seconded. All were in favor.

Lorraine D'Sylva-Lee from Lee Services, Inc. came before the board to request money for signage for her business on So. Main Street. The total request was for \$268.00. She is also looking for assistance with a center curb cut/crosswalk. Councilwoman DeGerolamo indicated that she believes there is grant money available and suggested speaking with Paul Aronsohn.

A suggestion was made that perhaps a calendar with scenes of Phillipsburg could be used as a fundraiser in the future.

The Phillipsburg Area Arts Council is planning a "Unite with Light" event on So. Main Street in December. This will include luminaria lining the street, paintings on empty store front windows, singers, hot chocolate, and a host of other activities. The luminaria will be weighted down with cans of food-all of which will be donated to the Food Bank after the fact.

Other updates include the following: A Micro Brewery is supposed to be moving in on Broad Street. Pat Dragotta also informed us that the town website is considered a marketing tool and therefore can be paid for by the UEZ. We asked for additional clarification on this.

The regular meeting was adjourned at 6:56 at which time we went into Executive Session. Helene Meissner made a motion that we approve the signage request for Lee Services, Inc. Dottie Kays seconded the motion. All were in favor. Motion passed.

Executive Session adjourned at 6:58 pm.

2nd Generation Funds (PNC Savings Account) December **\$111,644.62**

Checking Account (Provident Checking Account) **\$47,717.23**

Cashed Checks

Chamber of Commerce Membership \$299.00

Lees Services \$268.00

SoMa Lighting Grant \$1,200.00

Total \$1,767.00

Ending Balance (Including earned interest) **\$45,956.05**

Commitments

SoMa Lighting Grant \$1,700.00

Downtown Lighting Project \$20,000.00

Mural Matching Grant \$1,000.00

Chamber of Commerce Contract \$17,500.00

Chamber of Commerce Membership \$299.00

Total \$40,499.00

Checking Account Less Outstanding Checks **\$45,956.05**

Checking Account Less Commitments **\$5,457.05**