

TOWN OF PHILLIPSBURG
TOWN COUNCIL MEETING
TUESDAY, JUNE 16, 2020 AMENDED AGENDA
via ZOOM
7:00 P.M.

1. **CALL TO ORDER**

2. **OPEN PUBLIC MEETING ACT STATEMENT:**

THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW. THIS MEETING OF JUNE 16, 2020 WAS INCLUDED IN A NOTICE SENT TO NEWSPAPERS OF RECORD AND POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS THE REQUIRED NOTICES UNDER THE STATUTE. IN ADDITION, A COPY OF THIS NOTICE HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK

3. **INVOCATION AND FLAG SALUTE**

Council Vice President McVey

4. **ROLL CALL**

Council President Piazza, Council Vice President McVey, Councilwoman DeGerolamo, Councilman Fulper, Councilman Wyant

5. **PAYMENT OF BILLS**

6. **DISCUSSION** Police Chief Robert Stettner

7. **PUBLIC COMMENT ON AGENDA ITEMS**

8. **ORDINANCES – SECOND READING**

O: 2020-11 BOND ORDINANCE (05-19-2020 First Reading 06-16-2020 Second Reading)

BOND ORDINANCE AMENDING SECTION 3(a)(vi) OF BOND ORDINANCE NUMBER 2017-06 FINALLY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY ON JUNE 20, 2017, TO AMEND THE DESCRIPTION SET FORTH THEREIN

O: 2020-12 BOND ORDINANCE (05-19-2020 First Read 06-16-2020 Second Reading)

BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS, BY AND IN THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$1,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,045,000 BONDS OR NOTES OF THE TOWN TO FINANCE PART OF THE COST THEREOF

9. **ORDINANCES — FIRST READING -**

O: 2020-13 (1st Read – 06-16-2020)

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ESTABLISHING FEES FOR PHILLIPSBURG RECREATION DEPARTMENT

O: 2020-14 (1st Read- 06-16-2020)

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-19 HERETOFORE FINALLY ADOPTED AUGUST 20, 2019, IN ORDER TO REVISE THE DESCRIPTION OF IMPROVEMENTS TO COMPRISE THE RADIO TOWER AT THE ARMORY AND THE REPLACEMENT OF THE TOWN POOL

10. **RESOLUTIONS - CONSENT AGENDA** * **Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration*

R: 2020-121

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, APPROVAL TO SUBMIT A GRANT APPLICATION AND TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS TO HUDSON STREET PROJECT.

R: 2020-122

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, APPROVAL TO SUBMIT A GRANT APPLICATION AND TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS TO WARREN STREET PHASE 2 PROJECT.

R: 2020-123

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948) (SRO'S)

R-2020-124

RESOLUTION OF THE TOWN OF PHILLIPSBURG, AWARDED A CONTRACT FOR SANITARY SEWER MAIN REPLACEMENT (AUTUMN RIDGE CONNECTION)

R: 2020 -125

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF DEPOSIT FOR RESERVATION OF THE PAVILLION

R: 2020-126

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, APPROVING THE PAYMENT OF \$47,392.00 TO STEPHEN R. ELLIS FOR REIMBURSEMENT OF ATTORNEY FEES AND COSTS IN ACCORDANCE WITH CHAPTER 27-4 OF THE CODE OF THE TOWN OF PHILLIPSBURG

R: 2020-127

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1748) (Clean Communities)

R: 2020-128

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948) (Body Armor)

R: 2020-129

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) (Elizabethtown Gas Road Improvement)

R: 2020-130

A RESOLUTION PROVIDING FOR EXPENDITURE OF TAXES CERTIFICATION IN REGARDS TO RECYCLING ENHANCEMENT ACT

11. **NEW BUSINESS**

REQUEST FOR PROPOSALS FOR REDEVELOPMENT OF RIVERFRONT REDEVELOPMENT AREA (**SUB-AREA 1 (WATERFRONT-NORTH) SITE**) IN THE TOWN OF PHILLIPSBURG, WARREN COUNTY, NEW JERSEY

12. **OLD BUSINESS** – any tabled items from previous meeting

Tabled item on bills list 05-19-2020

All American Sports Ck # 79118 \$3,083.84

13. **MAYOR AND ADMINISTRATIVE REPORTS**

Mayor Tersigni - has a report

14. **PUBLIC PETITIONS**

15. **COUNCIL OPEN TIME**

16. **MOTIONS**

17. **EXECUTIVE SESSION**

R: 2020-

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN
COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING

19. **ADJOURNMENT**

Bill List Summary
REGULAR BILL LIST AS OF June 16, 2020

		<u>Check No</u>
1	Current Fund	2,192,195.79
2	State & Federal Grants	494.97
4	Capital Fund	0.00
7	Sewage Utility Fund	69,261.29
8	Sewage Capital Fund	136,782.00
12	Planning Board Trust Fund	1,122.00
12	Bridge Development	630.00
13	Dog Trust Fund	0.00
15	Public Defender Trust Fund	0.00
16	Section 8	3,715.98
17	General Trust Fund	2,899.00
17	Commerce Park Redevelopment	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	990.72
21	Revolving Loan Fund	0.00
Total Regular Bill List as June 16, 2020		2,408,091.75

Section 8 Rent Payments for 2020

16	Section 8 Program	152,840.57
Total Section 8 Rent Payments		152,840.57

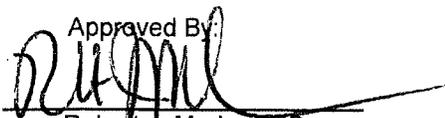
Prior Council Meeting	Check # 79118 Date: 5/19/20	3,083.84
	ALL AMERICAN SPORTS	

Pre-Paid Bill List as of June 16, 2020

1	Current Fund	0.00
2	State & Federal Grants	2,704.00
4	Capital Fund	0.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	159,907.92
21	Revolving Loan Fund	0.00
Total Pre-Paid Bill List for		162,611.92

Grand Total All Funds	2,726,628.08
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Approved By:


 Robert J. Merlo, CFO


 Todd Tersigni, Mayor

List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Check#	Vendor	Description	Payment	Check Total
79311	16 - J C P L	PO 33372 2/25/20-5/28/20 Services per billings	6,104.95	6,104.95
79312	73 - GENERAL SUPPLY CO	PO 33309 Deadbolt for garage	94.50	94.50
79313	78 - AQUA NEW JERSEY, INC	PO 33370 Service as per billings - 4/27/20-5/28/2	321.32	321.32
79314	88 - DELTA DENTAL OF NJ INC	PO 33292 May Dental Payment - Group #03947-00001	258.58	
		PO 33292 May Dental Payment - Group #03947-00001	5,283.26	5,541.84
79315	88 - DELTA DENTAL OF NJ INC	PO 33293 May Dental Payment - Group #03947-00003	49.99	
		PO 33293 May Dental Payment - Group #03947-00003	366.92	
		PO 33293 May Dental Payment - Group #03947-00003	124.96	
		PO 33293 May Dental Payment - Group #03947-00003	13.69	
		PO 33293 May Dental Payment - Group #03947-00003	1,645.60	2,201.16
79316	88 - DELTA DENTAL OF NJ INC	PO 33389 June Dental Payment - Group #03947-00001	325.25	
		PO 33389 June Dental Payment - Group #03947-00001	5,742.51	6,067.76
79317	88 - DELTA DENTAL OF NJ INC	PO 33390 June Dental Payment - Group #03947-00003	49.99	
		PO 33390 June Dental Payment - Group #03947-00003	1,645.60	
		PO 33390 June Dental Payment - Group #03947-00003	13.69	
		PO 33390 June Dental Payment - Group #03947-00003	124.96	
		PO 33390 June Dental Payment - Group #03947-00003	366.92	2,201.16
79318	88 - DELTA DENTAL OF NJ INC	PO 33409 July Dental Payment - Group #03947-00003	34.99	
		PO 33409 July Dental Payment - Group #03947-00003	256.88	
		PO 33409 July Dental Payment - Group #03947-00003	87.48	
		PO 33409 July Dental Payment - Group #03947-00003	9.58	
		PO 33409 July Dental Payment - Group #03947-00003	1,151.91	1,540.84
79319	88 - DELTA DENTAL OF NJ INC	PO 33410 July Dental Payment - Group #03947-00001	3,879.36	
		PO 33410 July Dental Payment - Group #03947-00001	227.67	4,107.03
79320	109 - D & G EQUIPMENT & SUPPLY INC	PO 33335 Purchase of N-95 Masks---COVID-19 Suppli	2,375.00	2,375.00
79321	114 - RELIABLE SIGN & STRIPING	PO 33313 Signs	293.00	293.00
79322	130 - CINTAS FAS LOCKBOX 636525	PO 33308 AED Agreement	436.00	
		PO 33324 Medical supplies for cabinets	681.79	1,117.79
79323	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 33391 Professional Services-4/1/20-4/30/20	360.00	360.00
79324	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 33392 Professional services rendered for April	171.50	171.50
79325	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 33393 Professional services rendered for April	950.50	950.50
79326	188 - MGL FORMS SYSTEMS LLC	PO 33354 MINUTES BOOK #56	238.00	238.00
79327	281 - ELECTRONIC MEASUREMENT LABS INC	PO 33333 Calibration & Repair of Gas Detector	140.87	140.87
79328	368 - W B MASON CO., INC	PO 33348 Copy Paper - Mun. Crt., Police, Clerk's	575.40	575.40
79329	452 - BOARD OF EDUCATION	PO 33408 Board of Education - General Fund	2,046,717.80	2,046,717.80
79330	499 - NATURAL SYSTEMS UTILITIES	PO 33108 Cert of Funds - Purchase of Ditrrium Glas	52,405.50	52,405.50
79331	499 - NATURAL SYSTEMS UTILITIES	PO 33109 Cert of Funds - Odor Control Mitigation-	28,613.50	28,613.50
79332	499 - NATURAL SYSTEMS UTILITIES	PO 33180 Cert of Funds - Odor Control Mitigation-	24,355.69	24,355.69
79333	499 - NATURAL SYSTEMS UTILITIES	PO 33376 NSU share of septic as per agreement	10,446.39	10,446.39
79334	656 - VERIZON WIRELESS	PO 33368 Service as per billings - 6/2/20-7/1/20	1,998.09	1,998.09
79335	670 - BLOCK LINE SYSTEMS LLC	PO 33367 Local & Long distance Telecommunications	1,786.06	1,786.06
79336	677 - LAVERY, SELVAGGI & ABROMITIS PC	PO 32719 Cert of Funds - Professional Svcs - Town	900.00	
		PO 33402 Professional Services - May 2020	10,894.50	
		PO 33403 Professional Services Rendered - May 202	3,558.51	
		PO 33403 Professional Services Rendered - May 202	630.00	
		PO 33403 Professional Services Rendered - May 202	2,187.00	18,170.01
79337	686 - TREAS STATE OF NJ/727 GSPT	PO 33377 Green Acres Loan Payment Account #203000	7,772.90	7,772.90
79338	687 - INDUSTRIAL COMMUNICATIONS INC	PO 33319 Repair of Pager	55.00	
		PO 33320 Police & Fire Maintenance Contract for M	500.00	
		PO 33350 Re-Installation and Repairs of Portable	790.00	1,345.00
79339	756 - WM RECYCLE AMERICA LLC	PO 33215 Recycling fees	7,537.35	7,537.35
79340	853 - GRAMCO WORD PROCESSING INC	PO 33341 Liberty digital recording system	1,145.00	1,145.00
79341	863 - SYNCHRONY BANK	PO 33210 May Blanket Purchase Order	418.03	418.03
79342	953 - NORTHEAST PARTS GROUP LLC	PO 33209 May Blanket Purchase Order	389.25	
		PO 33228 Brake pads & rotors for PW vehicles	443.99	
		PO 33265 Purchase of Batteries for Marine 1	205.33	1,038.57
79343	974 - ROUTE 12 WASH & GAS INC	PO 33275 March Car Washes	89.05	89.05
79344	977 - ALARMTRONICS INC	PO 33310 Annual sprinkler inspection - Corliss Av	700.00	
		PO 33311 Backflow inspection for Corliss Avenue	1,600.00	2,300.00
79345	1067 - BIZODO INC SEAMLESS DOCS	PO 33361 Base Subscription 1/1/2019 - 12/30/23	8,550.00	8,550.00
79346	1100 - ADVANCE LOCAL HOLDINGS CORP	PO 33336 TOP Meeting Notice due to COVID 19	102.15	
		PO 33337 2020 Mun. Budget Mtg & Notice Foregoing	828.40	
		PO 33340 Notice to Bidders & 2nd O-2020-08	1,214.95	2,145.50
79347	1103 - VITAL COMMUNICATIONS INC	PO 33385 Annual notice of assessment postage and	999.00	999.00
79348	1108 - OFFICE CONCEPTS GROUP INC	PO 33225 Purchase of Disposable Face Shields--COV	524.00	524.00
79349	1108 - OFFICE CONCEPTS GROUP INC	PO 33375 Office Supplies-Finance Office	50.23	50.23
79350	1108 - OFFICE CONCEPTS GROUP INC	PO 33382 Office Supplies	37.62	37.62
79351	1108 - OFFICE CONCEPTS GROUP INC	PO 33396 Office Supplies	74.15	74.15
79352	1118 - JAMES A SHOOK	PO 33342 Service Contract on Hedman 1600 Checkdis	247.50	

List of Bills - CLAIMS CHECKING ACCOUNT
 Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Check#	Vendor	Description	Payment	Check Total
		PO 33342 Service Contract on Hedman 1600 Checkdis	247.50	495.00
79353	1152 - PRIMEPOINT, LLC	PO 33378 Payroll processing - May	1,809.45	1,809.45
79354	1169 - REUTER & HANNEY INC	PO 32861 Cert of Funds - Installation Surge Prote	52,136.00	52,136.00
79355	1173 - CONSTELLATION NEWENERGY-GAS DIVISTO	PO 33371 Service as per billings - 4/15/20-5/12/2	1,316.20	1,316.20
79356	1180 - SERVICE ELECTRIC CABLE TV AND COMMUNICAT	PO 33369 Service as per billing-6/1/20-6/30/20	75.07	75.07
79357	1186 - MASER CONSULTING PA	PO 33268 Ground Penetrating Radar - sinkhole dete	2,500.00	2,500.00
79358	1223 - HOME DEPOT CREDIT SERVICES	PO 33211 May Blanket Purchase Order	462.15	462.15
79359	1492 - OPDYKE'S SERVICES	PO 33317 Emissions test for Truck 15	98.00	98.00
79360	1679 - CHRIN'S BROS INC	PO 33232 May Blanket Purchase Order	40,538.04	40,538.04
79361	1797 - SERVICE TIRE TRUCK CENTER	PO 33322 Tires for public works equipment	393.65	393.65
79362	1942 - STATEWIDE INSURANCE FUND	PO 33344 Deductible Recovery - Clm# KY18K2644873	11,707.50	11,707.50
79363	2331 - REMINGTON & VERNICK ENGINEERS	PO 29146 Cert of Funds - Prof Svcs Engineering Sv	288.75	288.75
79364	2331 - REMINGTON & VERNICK ENGINEERS	PO 31035 Cert of Funds - Replacement-Sewer Mains	1,783.75	1,783.75
79365	2331 - REMINGTON & VERNICK ENGINEERS	PO 31070 Cert of Funds - Bid document prep & soli	247.50	247.50
79366	2331 - REMINGTON & VERNICK ENGINEERS	PO 33106 Cert of Funds - Prof Svcs-Sewer Engineer	11,623.00	11,623.00
79367	2331 - REMINGTON & VERNICK ENGINEERS	PO 33107 Cert of Funds - Svcs Pburg Sanitary Sewe	18,545.00	18,545.00
79368	2331 - REMINGTON & VERNICK ENGINEERS	PO 33338 Professional Services through April 30,	1,565.25	1,565.25
79369	6519 - WILLIS OF NEW JERSEY, INC	PO 33356 Medical consulting July 2020 Installment	750.00	
		PO 33357 Medical consulting July 2020 Installment	1,750.00	
		PO 33357 Recreation Accident 5/23/20-5/23/21	3,513.00	6,013.00
79370	6917 - R & R LAWN SERVICE INC	PO 33314 Fertilizer for Shappell Park	193.80	193.80
79371	7066 - MRI SOFTWARE INC	PO 33078 Software Modules	3,360.00	
		PO 33079 WaitList Check IVR	18.58	3,378.58
TOTAL				2,408,091.75

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	999.00			
01-201-20-110-050	Mayor & Council - O/E	1,219.15			
01-201-20-120-050	Municipal Clerk - O/E	11,249.97			
01-201-20-130-050	Financial Administration - O/E	2,107.18			
01-201-20-150-050	Tax Assessment Administration OE	37.62			
01-201-20-155-050	Legal Services	27,060.51			
01-201-23-210-050	Liability Insurance	3,513.00			
01-201-23-220-050	Employee Group Insurance	19,807.32			
01-201-25-240-050	Police Department - O/E	482.90			
01-201-25-265-050	Fire Department - O/E	1,441.20			
01-201-26-290-050	Street & Roads - O/E	293.00			
01-201-26-301-050	PEOSHA	436.00			
01-201-26-310-050	Building & Grounds - O/E	3,468.48			
01-201-26-315-050	Vehicle Maintenance - O/E	1,324.89			
01-201-28-370-050	Recreation Service & Program - O/E	2,500.00			
01-201-31-430-050	Utility Expenses - Electricity	6,104.95			
01-201-31-440-050	Switchboard Expenses - O/E	3,749.50			
01-201-31-445-050	Utility Expenses - Water	321.32			
01-201-31-446-050	Utility Expenses - Natural Gas	974.93			
01-201-32-465-050	Landfill/Solid Waste Disposal Costs	48,075.39			
01-201-33-490-050	Municipal Court - O/E	224.80			
01-201-45-940-050	Green Trust Loan Program	7,772.90			
01-201-47-390-050	Maintenance of Free Public Library	1,362.27			
01-203-26-301-050	(2019) PEOSHA		681.79		
01-207-55-000-000	School Taxes Payable			2,046,717.80	
01-260-05-100	Current Fund - Due to Claims			0.00	2,192,195.79
01-290-55-080-000	Library Grants			269.92	
TOTALS FOR CURRENT FUND		144,526.28	681.79	2,046,987.72	2,192,195.79
02-213-40-729-000				134.97	
02-213-40-731-000				360.00	
02-260-05-100				0.00	494.97
TOTALS FOR STATE & FEDERAL GRANTS		0.00	0.00	494.97	494.97

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
07-194-16-602-000	Septic Billing			195.75	
07-201-55-510-050	Sewer Utility OE	58,371.65			
07-203-55-510-050	(2019) Sewer Utility OE		247.50		
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	69,261.29
07-277-55-000-000	Reserve for Septic Payments			10,446.39	
TOTALS FOR	SEWER UTILITY	58,371.65	247.50	10,642.14	69,261.29
08-216-55-564-000	2007 Capital Improvement Authorizations			909.48	
08-216-55-568-000	2012 Capital Improvement Authorizations			288.75	
08-216-55-573-000	2015 Capital Improvement Authorizations			2,972.57	
08-216-55-574-000	O:2018-32 Various Imp & Acq			48,253.95	
08-216-55-575-000	O:2019-16 Various Imp & Acq			82,573.50	
08-260-05-100	Sewer Capital - Due to Claims Fund			0.00	136,782.00
08-298-55-000-000	Res Sewer Improvements - Connection Fees			1,783.75	
TOTALS FOR	SEWER CAPITAL	0.00	0.00	136,782.00	136,782.00
12-260-05-100	Planning Board - Due to Claims Fund			0.00	1,752.00
12-286-56-851-000	Land Use Escrows			950.50	
12-286-56-858-000	Engineering Escrows			171.50	
12-288-56-102-000	Escrow - Bridge Development			630.00	
TOTALS FOR	PLANNING BOARD ESCROW	0.00	0.00	1,752.00	1,752.00
16-260-05-100	Section 8 - Due to Claims Fund			0.00	3,715.98
16-289-56-081-000	Section 8 Spending Reserves			3,715.98	
TOTALS FOR	SECTION 8 PROGRAM	0.00	0.00	3,715.98	3,715.98
17-260-05-100	Trust - Due to Claims Fund			0.00	2,899.00
17-292-56-025-000	Dedicated by Rider			2,899.00	
TOTALS FOR	GENERAL TRUST FUND	0.00	0.00	2,899.00	2,899.00
20-260-05-100	Agency - Due to Claims Fund			0.00	990.72
20-291-55-070-000	Payroll Deductions			990.72	
TOTALS FOR	PAYROLL AGENCY FUND	0.00	0.00	990.72	990.72

Total to be paid from Fund 01 CURRENT FUND	2,192,195.79
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	494.97
Total to be paid from Fund 07 SEWER UTILITY	69,261.29
Total to be paid from Fund 08 SEWER CAPITAL	136,782.00
Total to be paid from Fund 12 PLANNING BOARD ESCROW	1,752.00
Total to be paid from Fund 16 SECTION 8 PROGRAM	3,715.98
Total to be paid from Fund 17 GENERAL TRUST FUND	2,899.00
Total to be paid from Fund 20 PAYROLL AGENCY FUND	990.72

	2,408,091.75

Checks Previously Disbursed

20206	St of NJ - Dept of Treasury	PO# 33398	June 2020 SHBP	158,225.42	6/11/2020
94094	AFLAC	PO# 33394	Monthly Invoice	1,682.50	6/11/2020
3104	N J YOUTH CORP OF PHILLIPSBURG	PO# 33399	Reimbursement NJYC-RISE 4/21/20-6/	2,704.00	6/09/2020

				162,611.92	

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

Totals by fund	Previous Checks/Voids	Current Payments	Total		

Fund 01 CURRENT FUND		2,192,195.79	2,192,195.79		
Fund 02 STATE & FEDERAL GRANTS	2,704.00	494.97	3,198.97		
Fund 07 SEWER UTILITY		69,261.29	69,261.29		
Fund 08 SEWER CAPITAL		136,782.00	136,782.00		
Fund 12 PLANNING BOARD ESCROW		1,752.00	1,752.00		
Fund 16 SECTION 8 PROGRAM		3,715.98	3,715.98		
Fund 17 GENERAL TRUST FUND		2,899.00	2,899.00		
Fund 20 PAYROLL AGENCY FUND	159,907.92	990.72	160,898.64		

BILLS LIST TOTALS	162,611.92	2,408,091.75	2,570,703.67		
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List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Account	PO #	Vendor	Description	Payment	Account Total
CURRENT FUND					
G/L Expenditures					
	33408	BOARD OF EDUCATION	General Fund - June	1,023,358.90	
	33408	BOARD OF EDUCATION	General Fund - May	1,023,358.90	
01-207-55-000-000		School Taxes Payable	TOTAL FOR ACCOUNT		2,046,717.80
TOTAL for G/L Expenditures					2,046,717.80
Library Federation					
	33292	DELTA DENTAL OF NJ INC	Library Federation	99.97	
	33410	DELTA DENTAL OF NJ INC	Library Federation	69.98	
	33389	DELTA DENTAL OF NJ INC	Library Federation	99.97	
01-290-55-080-001		Library Federation	TOTAL FOR ACCOUNT		269.92
TOTAL for Library Federation					269.92
Business Administrator					
	33385	VITAL COMMUNICATIONS INC	Annul notice of assessment postage and	999.00	
01-201-20-100-076		POSTAGE	TOTAL FOR ACCOUNT		999.00
TOTAL for Business Administrator					999.00
Mayor & Council					
	33396	OFFICE CONCEPTS GROUP INC	Office Supplies	74.15	
01-201-20-110-051		OFFICE SUPPLIES	TOTAL FOR ACCOUNT		74.15
	33341	GRAMCO WORD PROCESSING INC	System including hard/software support	1,145.00	
01-201-20-110-126		Equipment & System Repairs	TOTAL FOR ACCOUNT		1,145.00
TOTAL for Mayor & Council					1,219.15
Municipal Clerk					
	33348	W B MASON CO., INC	8.5 x 11 Copy Paper - Deliver to 120 Fil	316.47	
01-201-20-120-051		OFFICE SUPPLIES	TOTAL FOR ACCOUNT		316.47
	33354	MGL FORMS SYSTEMS LLC	Freight	19.00	
	33354	MGL FORMS SYSTEMS LLC	2970-DB MINUTES BK NO. 56 & paper	219.00	
01-201-20-120-071		PRINTING OTHER	TOTAL FOR ACCOUNT		238.00
	33336	ADVANCE LOCAL HOLDINGS CORP	Meeting Notice ZOOM Meeting	102.15	
	33337	ADVANCE LOCAL HOLDINGS CORP	Notice given forgoing Resolution R:2020-	303.60	
	33337	ADVANCE LOCAL HOLDINGS CORP	2020 Municipal Budget TOP	524.80	
	33340	ADVANCE LOCAL HOLDINGS CORP	2nd reading O:2020-08	141.65	
	33340	ADVANCE LOCAL HOLDINGS CORP	Notice to Bidders (sealed)	430.00	
	33340	ADVANCE LOCAL HOLDINGS CORP	Notice to Bidders (Heckman St phase 3 &	643.30	
01-201-20-120-084		ADVERTISING	TOTAL FOR ACCOUNT		2,145.50
	33361	BIZODO INC SEAMLESS DOCS	Service Center	1,500.00	
	33361	BIZODO INC SEAMLESS DOCS	Base Subscription	5,000.00	
	33361	BIZODO INC SEAMLESS DOCS	GRM	2,050.00	
01-201-20-120-161		SeamlessDoc	TOTAL FOR ACCOUNT		8,550.00
TOTAL for Municipal Clerk					11,249.97

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Account	PO #	Vendor	Description	Payment	Account Total
Financial Administration					
		33375 OFFICE CONCEPTS GROUP INC	Office Supplies-Tape-Tissues-Pens	19.70	
		33375 OFFICE CONCEPTS GROUP INC	Office Supplies-Tape-Tissues-Pens	30.53	
01-201-20-130-051		OFFICE SUPPLIES	TOTAL FOR ACCOUNT		50.23
		33342 JAMES A SHOOK	Service Contract on Hedman 1600 Checkdis	247.50	
01-201-20-130-083		SERVICE CONTRACT OTHER	TOTAL FOR ACCOUNT		247.50
		33378 PRIMEPOINT, LLC	Payroll Processing - May	911.45	
		33378 PRIMEPOINT, LLC	Additional Services - May	898.00	
01-201-20-130-108		Primepoint Payroll, HRMS & TIM	TOTAL FOR ACCOUNT		1,809.45
TOTAL for Financial Administration					2,107.18
Tax Assessment Administration					
		33382 OFFICE CONCEPTS GROUP INC	30" Hanging Clamp - the difference from	37.62	
01-201-20-150-051		OFFICE SUPPLIES	TOTAL FOR ACCOUNT		37.62
TOTAL for Tax Assessment Administration					37.62
Legal Services					
		33403 LAVERY, SELVAGGI & ABROMITIS PC	Pburg Police v. AADARI - May	20.25	
		32719 LAVERY, SELVAGGI & ABROMITIS PC	Professional Courtesy Discount - 10%	-100.00	
		32719 LAVERY, SELVAGGI & ABROMITIS PC	Professional Svcs - Town Attorney - R:20	1,000.00	
		33402 LAVERY, SELVAGGI & ABROMITIS PC	General Matters - May	11,205.00	
		33402 LAVERY, SELVAGGI & ABROMITIS PC	General Matters - May	900.00	
		33402 LAVERY, SELVAGGI & ABROMITIS PC	Professional Courtesy Credit - May	-1,210.50	
01-201-20-155-200		Municipal Attorney	TOTAL FOR ACCOUNT		11,814.75
		33403 LAVERY, SELVAGGI & ABROMITIS PC	Labor - May	1,930.50	
01-201-20-155-201		Labor Council	TOTAL FOR ACCOUNT		1,930.50
		33403 LAVERY, SELVAGGI & ABROMITIS PC	Tax Appeals - May	141.75	
01-201-20-155-202		Tax Appeal Council	TOTAL FOR ACCOUNT		141.75
		33403 LAVERY, SELVAGGI & ABROMITIS PC	In Rem 2020-11 - May	333.00	
		33403 LAVERY, SELVAGGI & ABROMITIS PC	In Rem 2018 - May	1,133.01	
01-201-20-155-204		Foreclosures	TOTAL FOR ACCOUNT		1,466.01
		33344 STATEWIDE INSURANCE FUND	Clm No. KY18K2644873 Betty Hoyd vs TOP	11,707.50	
01-201-20-155-207		Other	TOTAL FOR ACCOUNT		11,707.50
TOTAL for Legal Services					27,060.51
Liability Insurance					
		33357 WILLIS OF NEW JERSEY, INC	QBE Insurance Corp annual Renewal	3,513.00	
01-201-23-210-226		SPORTS	TOTAL FOR ACCOUNT		3,513.00
TOTAL for Liability Insurance					3,513.00
Employee Group Insurance					
		33356 WILLIS OF NEW JERSEY, INC	July Installment	1,750.00	
01-201-23-220-201		SHBP Consultant	TOTAL FOR ACCOUNT		1,750.00
		33389 DELTA DENTAL OF NJ INC	Town	5,403.48	
		33292 DELTA DENTAL OF NJ INC	Town	4,944.23	
		33409 DELTA DENTAL OF NJ INC	Town	1,054.55	
		33410 DELTA DENTAL OF NJ INC	Town	3,642.04	
		33293 DELTA DENTAL OF NJ INC	Town	1,506.51	

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Account	PO #	Vendor	Description	Payment	Account Total
Employee Group Insurance					
01-201-23-220-202	33390	DELTA DENTAL OF NJ INC Dental Insurance - AFSCME	Town TOTAL FOR ACCOUNT	1,506.51	18,057.32
TOTAL for Employee Group Insurance					19,807.32
Public Safety					
01-201-25-240-051	33348	W B MASON CO., INC OFFICE SUPPLIES	8.5 x 11 Copy Paper delivered to 712 Sou TOTAL FOR ACCOUNT	143.85	143.85
01-201-25-240-286	33275	ROUTE 12 WASH & GAS INC CAR WASH TICKETS	Supreme Wash Total Shine Wash Express Wash TOTAL FOR ACCOUNT	13.12 15.93 60.00	89.05
01-201-25-240-298	33320	INDUSTRIAL COMMUNICATIONS INC Radio Supplies / Equipment	Police and Fire Radio Maintenance Contra TOTAL FOR ACCOUNT	250.00	250.00
TOTAL for Public Safety					482.90
Fire Department					
01-201-25-265-116	33333	ELECTRONIC MEASUREMENT LABS INC PEOSHA TESTING	Calibration and Repair of Hazardous Gas TOTAL FOR ACCOUNT	140.87	140.87
01-201-25-265-121	33265	NORTHEAST PARTS GROUP LLC VEHICLE PARTS/EQUIP	#8303, Marine Battery for Rescue Boat. #8370, Marine Battery for Rescue Boat. TOTAL FOR ACCOUNT	100.69 104.64	205.33
01-201-25-265-245	33319	INDUSTRIAL COMMUNICATIONS INC INDUSTRIAL COMMUNICATIONS INC INDUSTRIAL COMMUNICATIONS INC INDUSTRIAL COMMUNICATIONS INC	Repair of Unication Pager SN# AG18870649 Re-Installation / Repair of Mobile Radio Factory Repair of HT-1250 Portable Radio TOTAL FOR ACCOUNT	55.00 250.00 450.00 340.00	1,095.00
TOTAL for Fire Department					1,441.20
Street & Roads					
01-201-26-290-274	33313	RELIABLE SIGN & STRIPING SIGNS	4-Way signs 3" Red reflective post strips 30" Stop Signs TOTAL FOR ACCOUNT	78.00 116.00 99.00	293.00
TOTAL for Street & Roads					293.00
PEOSHA					
01-201-26-301-209	33308	CINTAS FAS LOCKBOX 636525 PEOSHA	AED Agreement TOTAL FOR ACCOUNT	436.00	436.00
01-203-26-301-209	33324	CINTAS FAS LOCKBOX 636525 (2019) PEOSHA	Medical supplies for cabinets TOTAL FOR ACCOUNT	681.79	681.79
TOTAL for PEOSHA					1,117.79

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Account	PO #	Vendor	Description	Payment	Account Total
Building & Grounds					
	33311	ALARMTRONICS INC	Quarterly Backflow inspections for Corli	1,600.00	
	33310	ALARMTRONICS INC	Annual sprinkler inspection - Corliss Av	700.00	
01-201-26-310-221		BUILDING MAINTENANCE	TOTAL FOR ACCOUNT		2,300.00
	33309	GENERAL SUPPLY CO	Deadbolt for garage	94.50	
01-201-26-310-237		PA LOCKSMITH	TOTAL FOR ACCOUNT		94.50
	33211	HOME DEPOT CREDIT SERVICES	Credit	-226.77	
	33211	HOME DEPOT CREDIT SERVICES	May Blanket Purchase Order	385.71	
	33211	HOME DEPOT CREDIT SERVICES	May Blanket Purchase Order	8.58	
	33211	HOME DEPOT CREDIT SERVICES	May Blanket Purchase Order	31.40	
	33211	HOME DEPOT CREDIT SERVICES	May Blanket Purchase Order	263.23	
	33210	SYNCHRONY BANK	May Blanket Purchase Order	418.03	
01-201-26-310-264		MISC HARDWARE	TOTAL FOR ACCOUNT		880.18
	33314	R & R LAWN SERVICE INC	Fertilizer for Shappell Park	193.80	
01-201-26-310-266		LANDSCAPING	TOTAL FOR ACCOUNT		193.80
=====					
TOTAL for Building & Grounds					3,468.48
Vehicle Maintenance					
	33322	SERVICE TIRE TRUCK CENTER	Tires for public works equipment	393.65	
01-201-26-315-212		TIRES M/S EQUIPMENT	TOTAL FOR ACCOUNT		393.65
	33209	NORTHEAST PARTS GROUP LLC	May Blanket Purchase Order	184.28	
	33209	NORTHEAST PARTS GROUP LLC	May Blanket Purchase Order	109.63	
01-201-26-315-218		PARTS - POLICE VEHICLES	TOTAL FOR ACCOUNT		293.91
	33209	NORTHEAST PARTS GROUP LLC	May Blanket Purchase Order	10.36	
	33209	NORTHEAST PARTS GROUP LLC	May Blanket Purchase Order	84.98	
01-201-26-315-220		PARTS-PUBLIC WORKS EQUIP.	TOTAL FOR ACCOUNT		95.34
	33228	NORTHEAST PARTS GROUP LLC	Brake pads & rotors for PW vehicles	443.99	
01-201-26-315-221		PARTS-PUBLIC WORKS VEH.	TOTAL FOR ACCOUNT		443.99
	33317	OPDYKE'S SERVICES	Emissions test for Truck 15	98.00	
01-201-26-315-251		REPAIRS M/S VEHICLE	TOTAL FOR ACCOUNT		98.00
=====					
TOTAL for Vehicle Maintenance					1,324.89
Recreation Services & Programs					
	33268	MASER CONSULTING PA	Ground Penetrating Radar - sinkhole dete	2,500.00	
01-201-28-370-181		INSPECTIONS POOL	TOTAL FOR ACCOUNT		2,500.00
=====					
TOTAL for Recreation Services & Programs					2,500.00
Maintenance of Free Public Library					
	33292	DELTA DENTAL OF NJ INC	Library	239.06	
	33410	DELTA DENTAL OF NJ INC	Library	167.34	
	33293	DELTA DENTAL OF NJ INC	Library	139.09	
	33389	DELTA DENTAL OF NJ INC	Library	239.06	
	33409	DELTA DENTAL OF NJ INC	Library	97.36	
	33390	DELTA DENTAL OF NJ INC	Library	139.09	
01-201-47-390-584		Eringe Benefits	TOTAL FOR ACCOUNT		1,021.00
	33371	CONSTELLATION NEWENERGY-GAS DIVISIO	Library - 2012523656-0-4/15/20-5/12/20	341.27	
01-201-47-390-589		Building & Utilities	TOTAL FOR ACCOUNT		341.27
=====					
TOTAL for Maintenance of Free Public Library					1,362.27

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Account	PO #	Vendor	Description	Payment	Account Total
Electricity					
	33372	J C P L	Del Hgts. Park-100084022209	52.37	
	33372	J C P L	Dog Pound-2 Riverside Way-100089631061	145.56	
	33372	J C P L	Municipal Garage-100079474084	560.81	
	33372	J C P L	Control Box-S Main & Jersey-100087324339	73.60	
	33372	J C P L	Score Board-Bieher Alley-100087337422	3.05	
	33372	J C P L	Meyner Rd Park-100082801190	3.99	
	33372	J C P L	Jefferson/Main St	88.56	
	33372	J C P L	School Lts-Flashing-100067439008	6.30	
	33372	J C P L	Walters Park Road-100125117414	39.65	
	33372	J C P L	139 Cedar Alley-100125292795	2.78	
	33372	J C P L	2 Riverside Way-100127035309	3.15	
	33372	J C P L	Holiday Billing-120003538234	615.24	
	33372	J C P L	Heckman Street-100137162937	350.47	
	33372	J C P L	Mun. Bldg-100005661630	4,024.86	
	33372	J C P L	177 South Main St-100073164863	134.56	
01-201-31-430-175		<i>Electricity</i>	TOTAL FOR ACCOUNT		6,104.95
					=====
TOTAL for Electricity					6,104.95
Switchboard					
	33369	SERVICE ELECTRIC CABLE TV AND COMMUNICATIONS	120 Filmore St - 6/1/20-6/30/20	75.07	
	33367	BLOCK LINE SYSTEMS LLC	Telephone/Communications -6/1/20-6/30/20	1,786.06	
01-201-31-440-180		<i>Telephone & Telecommunications</i>	TOTAL FOR ACCOUNT		1,861.13
	33368	VERIZON WIRELESS	John Franceschini - 942050359-0004	77.27	
	33368	VERIZON WIRELESS	Police Sub - 942050359-0002	114.76	
	33368	VERIZON WIRELESS	Cell Phones - 942050359-0001	1,696.34	
01-201-31-440-181		<i>Wireless - Cell Phones & Tablets</i>	TOTAL FOR ACCOUNT		1,888.37
					=====
TOTAL for Switchboard					3,749.50
Water					
	33370	AQUA NEW JERSEY, INC	675 Corliss Ave/6" Fire - 10368120748670	321.32	
01-201-31-445-185		<i>Water</i>	TOTAL FOR ACCOUNT		321.32
					=====
TOTAL for Water					321.32
Natural Gas					
	33371	CONSTELLATION NEWENERGY-GAS DIVISIO	Fire Central - 201252365 - 3-4/15/20-5/1	106.37	
	33371	CONSTELLATION NEWENERGY-GAS DIVISIO	Warren Chemical - 201252365-4-4/15/20-5/	72.59	
	33371	CONSTELLATION NEWENERGY-GAS DIVISIO	Lincoln Engine - 201252365 - 1-4/15/20-5	91.24	
	33371	CONSTELLATION NEWENERGY-GAS DIVISIO	Jersey Hose - 201252365 - 6-4/15/20-5/12	45.37	
	33371	CONSTELLATION NEWENERGY-GAS DIVISIO	#1 Fire Co - 201252365-5-4/15/20-5/12/20	128.05	
	33371	CONSTELLATION NEWENERGY-GAS DIVISIO	Municipal Building - 201252365-2-4/15/20	531.31	
01-201-31-446-176		<i>Natural or Propane: Natural Gas</i>	TOTAL FOR ACCOUNT		974.93
					=====
TOTAL for Natural Gas					974.93
Landfill / Solid Waste Diposal Costs					
	33232	CHRIN'S BROS INC	May Blanket Purchase Order	9,890.43	
	33232	CHRIN'S BROS INC	May Blanket Purchase Order	10,854.27	
	33232	CHRIN'S BROS INC	May Blanket Purchase Order	10,400.67	
	33215	WM RECYCLE AMERICA LLC	Recycling fees	7,537.35	
	33232	CHRIN'S BROS INC	May Blanket Purchase Order	9,392.67	
01-201-32-465-236		<i>Garbage & Recycling Dumping Fees</i>	TOTAL FOR ACCOUNT		48,075.39
					=====
TOTAL for Landfill / Solid Waste Diposal Costs					48,075.39

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Account	PO #	Vendor	Description	Payment	Account Total
Municipal Court					
01-201-33-490-051	33348	W B MASON CO., INC <i>Office Supplies</i>	8.5 x 11 Copy Paper delivered to 1001 E. TOTAL FOR ACCOUNT	115.08	115.08
01-201-33-490-180	33368	VERIZON WIRELESS <i>Telephone / Telecommunications</i>	Alpha Court - 942142520-0001 TOTAL FOR ACCOUNT	109.72	109.72
TOTAL for Municipal Court					224.80
Green Trust Loan Program					
01-201-45-940-210	33377	TREAS STATE OF NJ/727 GSPT <i>Loan Repayments for Principal & Interest</i>	Principal Interest TOTAL FOR ACCOUNT	6,967.03 805.87	7,772.90
TOTAL for Green Trust Loan Program					7,772.90
STATE & FEDERAL GRANTS					
DEPARTMENT 729					
02-213-40-729-001	33390	DELTA DENTAL OF NJ INC <i>2019 - 2020 SRO Salaries</i>	SRO TOTAL FOR ACCOUNT	49.99	134.97
TOTAL for DEPARTMENT 729					134.97
DEPARTMENT 731					
02-213-40-731-001	33391	VAN CLEEF ENGINEERING ASSOC., LLC <i>2019 NPP Town Match</i>	Professional Services-4/1/20-4/30/20-NPP TOTAL FOR ACCOUNT	360.00	360.00
TOTAL for DEPARTMENT 731					360.00
SEWER UTILITY					
G/L Expenditures					
07-277-55-000-000	33376	NATURAL SYSTEMS UTILITIES <i>Reserve for Septic Payments</i>	Flow Free Delaware Valley Septic Flow Free ADS Environmental Inc Delaware Valley Septic Delaware Valley Septic Delaware Valley Septic Castle Septic Hicks Paving LLC P & W Services Frank F. Apgar & Sons River Valley Septic ADS Enviromental Inc The Pumper LLC TOTAL FOR ACCOUNT	976.50 350.00 1,173.37 78.75 1,757.70 350.00 1,088.32 1,836.45 1,098.09 14.17 439.42 165.37 252.00 866.25	10,446.39
TOTAL for G/L Expenditures					10,446.39

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Account	PO #	Vendor	Description	Payment	Account Total
Sewer Utility Department					
07-201-55-510-083	33342	JAMES A SHOOK <i>Service Contract Other</i>	Service Contract on Hedman 1600 Checkdis TOTAL FOR ACCOUNT	247.50	247.50
07-201-55-510-200	33356	WILLIS OF NEW JERSEY, INC <i>Health Benefits</i>	July Installment TOTAL FOR ACCOUNT	750.00	750.00
07-201-55-510-201	33293	DELTA DENTAL OF NJ INC	Sewer	13.69	
	33389	DELTA DENTAL OF NJ INC	Sewer	325.25	
	33410	DELTA DENTAL OF NJ INC	Sewer	227.67	
	33292	DELTA DENTAL OF NJ INC	Sewer	258.58	
	33390	DELTA DENTAL OF NJ INC	Sewer	13.69	
	33409	DELTA DENTAL OF NJ INC	Sewer	9.58	
		Dental	TOTAL FOR ACCOUNT		848.46
07-201-55-510-512	33403	LAVERY, SELVAGGI & ABROMITIS PC <i>Legal</i>	Sewer - May TOTAL FOR ACCOUNT	1,991.25	1,991.25
07-201-55-510-515	33338	REMINGTON & VERNICK ENGINEERS <i>Sewer Engineers</i>	Prof serv through 4/30/2020 TOTAL FOR ACCOUNT	1,565.25	1,565.25
07-201-55-510-557	33109	NATURAL SYSTEMS UTILITIES	Odor Control Mitigation - March 2020 - N	28,613.50	
	33180	NATURAL SYSTEMS UTILITIES	Odor Control Mitigation - February 2020	24,355.69	
		Pumping and Hauling	TOTAL FOR ACCOUNT		52,969.19
07-203-55-510-515	31070	REMINGTON & VERNICK ENGINEERS <i>(2019) Sewer Engineers</i>	Bid document prep & solicitation of spar TOTAL FOR ACCOUNT	247.50	247.50
TOTAL for Sewer Utility Department					58,619.15
Septic Receipts					
07-194-16-602-001	33403	LAVERY, SELVAGGI & ABROMITIS PC <i>WWTP Septic Billing</i>	Warren Septic - May TOTAL FOR ACCOUNT	195.75	195.75
TOTAL for Septic Receipts					195.75
SEWER CAPITAL					
G/L Expenditures					
08-298-55-000-601	31035	REMINGTON & VERNICK ENGINEERS <i>Connection Fees - Autumn Ridge (Larkin)</i>	Replacement-Sewer Mains related to Autum TOTAL FOR ACCOUNT	1,783.75	1,783.75
TOTAL for G/L Expenditures					1,783.75
2007 Capital Improvements					
08-216-55-564-320	32861	REUTER & HANNEY INC <i>0:2007-12 General Improvements</i>	Installation Surge Protection Device & S TOTAL FOR ACCOUNT	909.48	909.48
TOTAL for 2007 Capital Improvements					909.48
2012 Improvements Authorized					
08-216-55-568-001	29146	REMINGTON & VERNICK ENGINEERS <i>0:2012-08 Sewer improvements</i>	Professional Services for Engineering Sv TOTAL FOR ACCOUNT	288.75	288.75
TOTAL for 2012 Improvements Authorized					288.75

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Account	PO #	Vendor	Description	Payment	Account Total
DEPARTMENT 573					
08-216-55-573-001	32861	REUTER & HANNEY INC O:2015-21 General Improvements	Installation Surge Protection Device & S	2,972.57	
			TOTAL FOR ACCOUNT		2,972.57
TOTAL for DEPARTMENT 573					2,972.57
DEPARTMENT 574					
08-216-55-574-001	32861	REUTER & HANNEY INC O:2018-32 Various Imp & Acq	Installation Surge Protection Device & S	48,253.95	
			TOTAL FOR ACCOUNT		48,253.95
TOTAL for DEPARTMENT 574					48,253.95
DEPARTMENT 575					
08-216-55-575-001	33107	REMINGTON & VERNICK ENGINEERS	Services related to the Phillipsburg San	11,124.25	
	33108	NATURAL SYSTEMS UTILITIES	Purchase of Ditrrium Glass Cobalt Blue 28	52,405.50	
	33106	REMINGTON & VERNICK ENGINEERS	Services related to the covering of East	205.00	
	33106	REMINGTON & VERNICK ENGINEERS	Services related to the covering of East	11,418.00	
	33107	REMINGTON & VERNICK ENGINEERS	Services related to the Phillipsburg San	1,531.25	
	33107	REMINGTON & VERNICK ENGINEERS	Services related to the Phillipsburg San	5,889.50	
			TOTAL FOR ACCOUNT		82,573.50
TOTAL for DEPARTMENT 575					82,573.50
PLANNING BOARD ESCROW					
DEPARTMENT 102					
12-288-56-102-001	33403	LAVERY, SELVAGGI & ABROMITIS PC Bridge Development Escrow	Bridge - May	630.00	
			TOTAL FOR ACCOUNT		630.00
TOTAL for DEPARTMENT 102					630.00
Land Use Escrow					
12-286-56-851-229	33393	VAN CLEEF ENGINEERING ASSOC., LLC LU Escrow - Shamy Shine #2016-001	Professional services rendered for April	950.50	
			TOTAL FOR ACCOUNT		950.50
TOTAL for Land Use Escrow					950.50
Engineering Escrows					
12-286-56-858-012	33392	VAN CLEEF ENGINEERING ASSOC., LLC Del Heights Park	Pohatcong Solar Farm Easement Request -	171.50	
			TOTAL FOR ACCOUNT		171.50
TOTAL for Engineering Escrows					171.50
SECTION 8 PROGRAM					
Section 8 Expenditures					
	33078	MRI SOFTWARE INC	Payments for 1 year	720.00	
	33078	MRI SOFTWARE INC	1099s & Payment History for 1 year	720.00	
	33293	DELTA DENTAL OF NJ INC	Section 8	124.96	
	33078	MRI SOFTWARE INC	Project Management	480.00	
	33409	DELTA DENTAL OF NJ INC	Section 8	87.48	
	33078	MRI SOFTWARE INC	Internet-based Initial Training	320.00	
	33078	MRI SOFTWARE INC	Internet-based follow up training	400.00	
	33078	MRI SOFTWARE INC	Tenant Accounts Receivable for 1 year	720.00	
	33079	MRI SOFTWARE INC	IVR Phone Charges - 12/20/19-01/19/20	0.39	

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 06/16/2020 For bills from 06/04/2020 to 06/15/2020

Account	PO #	Vendor	Description	Payment	Account Total
SECTION 8 PROGRAM					
Section 8 Expenditures					
		33390 DELTA DENTAL OF NJ INC	Section 8	124.96	
		33079 MRI SOFTWARE INC	IVR Phone Charges - 01/20/20-02/19/20	0.05	
		33079 MRI SOFTWARE INC	IVR Monthly Charge- 02/20/20-03/19/20	6.00	
		33079 MRI SOFTWARE INC	IVR Phone Charges - 02/20/20-03/19/20	0.14	
		33079 MRI SOFTWARE INC	IVR Monthly Charge- 01/20/20-02/19/20	6.00	
		33079 MRI SOFTWARE INC	IVR Monthly Charge- 12/20/19-01/19/20	6.00	
16-289-56-081-820		<i>Administration - Salary and Fringe</i>	TOTAL FOR ACCOUNT		3,715.98
					=====
TOTAL for Section 8 Expenditures					3,715.98
GENERAL TRUST FUND					
DEPARTMENT 025					
		33335 D & G EQUIPMENT & SUPPLY INC	N-95 Masks, Complete.	2,375.00	
		33225 OFFICE CONCEPTS GROUP INC	#PFMD100F Disposable Face Shields, Deliv	499.00	
		33225 OFFICE CONCEPTS GROUP INC	Freight Charge	25.00	
17-292-56-025-002		<i>Storm Recovery Trust Fund</i>	TOTAL FOR ACCOUNT		2,899.00
					=====
TOTAL for DEPARTMENT 025					2,899.00
PAYROLL AGENCY FUND					
Payroll Deductions					
		33409 DELTA DENTAL OF NJ INC	Dental Buy Up	256.88	
		33390 DELTA DENTAL OF NJ INC	Dental Buy Up	366.92	
		33293 DELTA DENTAL OF NJ INC	Dental Buy Up	366.92	
20-291-55-070-201		<i>Dental Post Tax</i>	TOTAL FOR ACCOUNT		990.72
					=====
TOTAL for Payroll Deductions					990.72

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

BOND ORDINANCE NUMBER 2020-11

BOND ORDINANCE AMENDING SECTION 3(a)(vi) OF BOND ORDINANCE NUMBER 2017-06 FINALLY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY ON JUNE 20, 2017, TO AMEND THE DESCRIPTION SET FORTH THEREIN

BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. Section 3(a)(vi) of Bond Ordinance Number 2017-06 of the Town of Phillipsburg, in the County of Warren, State of New Jersey (the "Town"), heretofore finally adopted by the Town Council of the Town on June 20, 2017 and entitled, "BOND ORDINANCE PROVIDING FOR VARIOUS 2017 CAPITAL IMPROVEMENTS, BY AND IN THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$1,311,400 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,245,830 BONDS OR NOTES OF THE TOWN TO FINANCE PART OF THE COSTS THEREOF" (the "Original Ordinance"), is hereby amended to the extent and with the effect as set forth below:

"SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued are as follows:

<u>Description</u>	<u>Appropriation</u>	<u>Debt Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(vi) renovate tennis courts and volleyball courts, install macadam or concrete walkways/ramps to enable access to handicapped accessible playground equipment at various playgrounds (Mercer and Howell)"	\$140,500	\$133,475	\$7,025	10 years

SECTION 2. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 3. The Town covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under the Original Ordinance, as amended and supplemented hereby.

SECTION 4. Except as expressly amended hereby, the Original Ordinance shall remain in full force and effect.

SECTION 5. This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption, as provided by the Local Bond Law.

ADOPTED ON FIRST READING

DATED: May 19, 2020



VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

ADOPTED ON SECOND READING

DATED: JUNE 16, 2020

VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

1st Read 5-19-2020

2nd Read 06-16-2020

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY
O2020-11
PUBLIC NOTICE**

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Town of Phillipsburg, in the County of Warren, State of New Jersey, on May 19, 2020. It will be further considered for final passage, after public hearing thereon, at a virtual meeting of the governing body to be held on June 16, 2020 at 7:00 p.m. Information regarding remote access to the meeting may be found on the Town's website at www.phillipsburgnj.org. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE AMENDING SECTION 3(a)(vi) OF BOND ORDINANCE NUMBER 2017-06 FINALLY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY ON JUNE 20, 2017, TO AMEND THE DESCRIPTION SET FORTH THEREIN

Purpose(s): To amend the description in Section 3(a)(vi) of the Original Ordinance.

Appropriation: No Change

Down Payment: No Change

Bonds/Notes

Authorized: No Change

Section 20 Costs: No Change

Useful Life: No Change


VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

PUBLIC NOTICE

NOTICE OF FINAL ADOPTION OF BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the Town of Phillipsburg, in the County of Warren, State of New Jersey on June 16, 2020, and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE AMENDING SECTION 3(a)(vi) OF BOND ORDINANCE NUMBER 2017-06 FINALLY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY ON JUNE 20, 2017, TO AMEND THE DESCRIPTION SET FORTH THEREIN

Purpose(s): To amend the description in Section 3(a)(vi) of the Original Ordinance.

Appropriation: No Change

Down Payment: No Change

Bonds/Notes

Authorized: No Change

Section 20 Costs: No Change

Useful Life: No Change

**VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg**

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY
CERTIFICATE OF INTRODUCTION OF BOND ORDINANCE**

I, the undersigned Clerk of the Town of Phillipsburg, in the County of Warren, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the Town duly called and held on May 19, 2020 at 7:00 p.m. at the Town Hall, and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body of the Town and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town as of this 20 day of May, 2020.

(SEAL)


Victoria L. Kleiner
VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY
CERTIFICATE OF FINAL ADOPTION OF BOND ORDINANCE**

I, the undersigned Clerk of the Town of Phillipsburg, in the County of Warren, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the Town duly called and held on June 16, 2020 at 7:00 p.m. at the Town Hall, and that the following was the roll call:

Present:

Absent:

I DO FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body of the Town and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town as of this ____ day of _____, 2020.

(SEAL)

VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

**CLERK'S CERTIFICATE CONCERNING
BOND ORDINANCE ADOPTION PROCEDURES**

I, VICTORIA L. KLEINER, DO HEREBY CERTIFY that I am the Clerk of the Town of Phillipsburg, in the County of Warren (the "Town"), State of New Jersey, and that as such I am duly authorized to execute and deliver this certificate on behalf of the Town. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Town and the records relative to all resolutions and ordinances of the Town. The representations made herein are based upon the records of the Town. I DO HEREBY FURTHER CERTIFY THAT:

1. Attached hereto is the bond ordinance introduced on May 19, 2020 and finally adopted on June 16, 2020 and approved by the Mayor, as applicable, on _____, 2020.

2. After introduction, the bond ordinance was published as required by applicable law on _____, 2020 in The Express Times.

3. Following the passage of the bond ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the principal municipal building of the Town at the place where public notices are customarily posted, a copy of said bond ordinance or a summary thereof and a notice that copies of the bond ordinance would be made available to the members of the general public of the Town who requested copies, up to and including the time of further consideration of the bond ordinance by the governing body of the Town. Copies of the bond ordinance were made available to all who requested same.

4. After final adoption, the bond ordinance was duly approved by the Mayor of the Town (if applicable) and duly published as required by law on _____, 2020 in The Express Times. No protest signed by any person against making any improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on

the action proposed in the bond ordinance has been presented to the governing body of the Town or to me or filed in my office within twenty (20) days after said publication or at any other time after the final adoption thereof.

5. The bond ordinance has not been amended, added to, altered or repealed and said bond ordinance is now in full force and effect.

6. A certified copy of the bond ordinance and a copy of the amended capital budget form have been filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, as applicable.

7. The official seal of the Town is the seal, an impression of which is affixed opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town as of this ____ day of _____, 2020.

(SEAL)

VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

BOND ORDINANCE NUMBER 2020-12

BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS, BY AND IN THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$1,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,045,000 BONDS OR NOTES OF THE TOWN TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Town of Phillipsburg, in the County of Warren, State of New Jersey (the "Town"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$1,100,000, said sum being inclusive of the sum of \$55,000 as the aggregate amount of down payment for said improvements or purposes as required by the Local Bond Law, N.J.S.A. §40A:2-1 et seq. (the "Local Bond Law"). Said down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Town for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$1,100,000 appropriation not provided for by the \$55,000 down payment, negotiable bonds of the Town are hereby authorized to be

issued in the aggregate principal amount of \$1,045,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Town in an aggregate principal amount not exceeding \$1,045,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued, including, but not limited to, as follows:

<u>Description</u>	<u>Appropriation</u>	<u>Debt Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) Fire Department: purchase of turnout gear and self-contained breathing apparatus cylinders;	\$50,000	\$47,500	\$2,500	5 years
(ii) Public Works: purchase of manholes, inlets, various tools and equipment, including, but not limited to, air spade, hydraulic chain saw, pump, concrete water saw, lawn mowers, steel road plates and trench boxes for the Department of Public Works	\$52,000	\$49,400	\$2,600	5 years
(iii) Redevelopment: demolition of Town-owned buildings;	\$75,000	\$71,250	\$3,750	20 years
(iv) Road Improvements: improvements to various Town roads, as referenced on a list on file with the Town Clerk's office, which list is hereby approved and incorporated herein;	<u>\$923,000</u>	<u>\$876,850</u>	<u>\$46,150</u>	20 years
TOTALS	<u>\$1,100,000</u>	<u>\$1,045,000</u>	<u>\$55,000</u>	18.60 years

(b) The above improvements and purposes set forth in Section 3(a) shall also include the following, as applicable, demolition and excavation, paving, resurfacing and reconstruction of the roadways, roadway painting and striping, replacing the castings on catch basins and manholes, the repairing and/or removal and installation of sidewalks, driveway aprons, curbing, retaining walls and curb ramps, guardrails, and concrete

improvements, and all other related improvements, surveying, design work, preparation of plans and specifications, permits, bid documents, contract inspection and contract administration, environmental testing and remediation and also all work, materials, equipment, labor and appurtenances as necessary therefor or incidental thereto.

(c) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$1,045,000.

(d) The aggregate estimated cost of said improvements or purposes is \$1,100,000, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payments for said improvements or purposes in the aggregate amount of \$55,000.

SECTION 4. In the event the United States of America, the State of New Jersey and/or the County of Warren make a contribution or grant in aid to the Town for the improvements and purposes authorized hereby and the same shall be received by the Town prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Warren. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Warren shall be received by the Town after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply however, with respect to any contribution or grant in aid received by the Town as a result of using such funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Town (the “Chief Financial Officer”), provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of Section 40A:2-8.1 of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Town may lawfully undertake as general improvements or purposes, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 18.60 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Town and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Town as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$1,045,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$123,000 for items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes herein before described.

SECTION 8. The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Town, and the

Town shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Town for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Town reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Town's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Internal Revenue Code of 1986, as amended (the "Code"). The proceeds of any bonds or notes authorized herein used to reimburse the Town for costs of the improvements or purposes described in Section 3 hereof, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of any bonds or notes authorized herein or another issue of debt obligations of the Town other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). The bonds or notes authorized herein to reimburse the Town for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$1,045,000. The costs to be reimbursed

with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of section 150 of the Code. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii) the date the improvements or purposes described in Section 3 hereof is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid. The Town covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all bonds and notes issued under this ordinance.

SECTION 10. The Town covenants to maintain the exclusion from gross income under section 103(a) of the Code, of the interest on all bonds and notes issued under this ordinance.

SECTION 11. The Chief Financial Officer of the Town is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Town, which are authorized herein, and to execute such disclosure document on behalf of the Town. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Town pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Town, which are authorized herein, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Town fails to comply with

1st Read May 19, 2020
2nd Read June 16, 2020

its undertaking, the Town shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: May 19, 2020**



**VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg**

**ADOPTED ON SECOND READING
DATED: JUNE 16, 2020**

**VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg**

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY
O2020-12
PUBLIC NOTICE**

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Town of Phillipsburg, in the County of Warren, State of New Jersey, on May 19, 2020. It will be further considered for final passage, after public hearing thereon, at a virtual meeting of the governing body to be held on June 16, 2020 at 7:00 p.m. Information regarding remote access to the meeting may be found on the Town's website at www.phillipsburgnj.org. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS, BY AND IN THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$1,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,045,000 BONDS OR NOTES OF THE TOWN TO FINANCE PART OF THE COST THEREOF

Purpose(s): Various 2020 capital improvements and equipment acquisitions for Town Fire Department, Department of Public Works, Redevelopment and Road Improvements.

Appropriation: \$1,100,000

Bonds/Notes Authorized: \$1,045,000

Grants Appropriated: None

Section 20 Costs: \$123,000

Useful Life: 18.60 years


VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

PUBLIC NOTICE

NOTICE OF FINAL ADOPTION OF BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the Town of Phillipsburg, in the County of Warren, State of New Jersey on June 16, 2020, and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL IMPROVEMENTS, BY AND IN THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$1,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,045,000 BONDS OR NOTES OF THE TOWN TO FINANCE PART OF THE COST THEREOF

Purpose(s): Various 2020 capital improvements and equipment acquisitions for Town Fire Department, Department of Public Works, Redevelopment and Road Improvements.

Appropriation: \$1,100,000

Bonds/Notes Authorized: \$1,045,000

Grants Appropriated: None

Section 20 Costs: \$123,000

Useful Life: 18.60 years

**VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg**

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY
CERTIFICATE OF INTRODUCTION OF BOND ORDINANCE**

I, the undersigned Clerk of the Town of Phillipsburg, in the County of Warren, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the Town duly called and held on May 19, 2020 at 7:00 p.m. at the Town Hall, and that the following was the roll call:

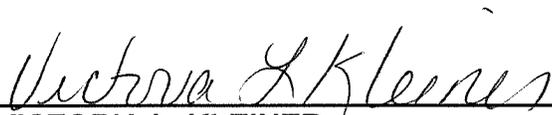
Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body of the Town and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town as of this 20 day of June, 2020.

(SEAL)



VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY
CERTIFICATE OF FINAL ADOPTION OF BOND ORDINANCE**

I, the undersigned Clerk of the Town of Phillipsburg, in the County of Warren, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the Town duly called and held on June 16, 2020 at 7:00 p.m. at the Town Hall, and that the following was the roll call:

Present:

Absent:

I DO FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body of the Town and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town as of this ____ day of _____, 2020.

(SEAL)

VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

**CLERK'S CERTIFICATE CONCERNING
BOND ORDINANCE ADOPTION PROCEDURES**

I, VICTORIA L. KLEINER, DO HEREBY CERTIFY that I am the Clerk of the Town of Phillipsburg, in the County of Warren (the "Town"), State of New Jersey, and that as such I am duly authorized to execute and deliver this certificate on behalf of the Town. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the Town and the records relative to all resolutions and ordinances of the Town. The representations made herein are based upon the records of the Town. I DO HEREBY FURTHER CERTIFY THAT:

1. Attached hereto is the bond ordinance introduced on May 19, 2020 and finally adopted on June 16, 2020 and approved by the Mayor, as applicable, on _____, 2020.

2. After introduction, the bond ordinance was published as required by applicable law on _____, 2020 in The Express Times.

3. Following the passage of the bond ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the principal municipal building of the Town at the place where public notices are customarily posted, a copy of said bond ordinance or a summary thereof and a notice that copies of the bond ordinance would be made available to the members of the general public of the Town who requested copies, up to and including the time of further consideration of the bond ordinance by the governing body of the Town. Copies of the bond ordinance were made available to all who requested same.

4. After final adoption, the bond ordinance was duly approved by the Mayor of the Town (if applicable) and duly published as required by law on _____, 2020 in The Express Times. No protest signed by any person against making any improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the bond ordinance has been presented to the governing body of the Town or to me or filed in my office within twenty (20) days after said publication or at any other time after the final adoption thereof.

5. The bond ordinance has not been amended, added to, altered or repealed and said bond ordinance is now in full force and effect.

6. A certified copy of the bond ordinance and a copy of the amended capital budget form have been filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, as applicable.

7. The official seal of the Town is the seal, an impression of which is affixed opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town as of this ____ day of _____, 2020.

(SEAL)

VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

**TOWN OF PHILLIPSBURG
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

**CERTIFICATE OF SUPPLEMENTAL DEBT STATEMENT
FOR BOND ORDINANCE**

I, the undersigned, Clerk of the Town of Phillipsburg, in the County of Warren, State of New Jersey, DO HEREBY CERTIFY, that the attached Supplemental Debt Statement was prepared, executed and sworn to by Robert J. Merlo, the Chief Financial Officer as of May 19, 2020, that such Supplemental Debt Statement was filed in my office on May 19, 2020 and with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs on _____, 2020.

VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg

O: 2020-13
ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE
OF NEW JERSEY, ESTABLISHING FEES FOR PHILLIPSBURG RECREATION
DEPARTMENT

BE IT ORDAINED that by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey, that the fees for the Phillipsburg Recreation Department within the Town of Phillipsburg shall be as set forth on this schedule of fees attached hereto:

Section I

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder off this Ordinance shall not be affected thereby.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk

TODD TERSIGNI
Mayor

DATED:

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their June 16, 2020 meeting.

VICTORIA L. KLEINER, RMC

Phillipsburg Recreation Department Fee Schedule

A. Pool Fees	1/1/2021	1/1/2022	1/1/2023	1/1/2024
Family resident (up to 4 in a household, \$20 for each additional)	\$ 190.00	\$ 205.00	\$ 220.00	not to exceed a \$10 increase/year after
Individual resident	\$ 80.00	\$ 85.00	\$ 90.00	not to exceed a \$5 increase/year after
Parent/Child	\$ 115.00	\$ 120.00	\$ 125.00	not to exceed a \$5 increase/year after
Grandparent/Child	\$ 90.00	\$ 90.00	\$ 100.00	not to exceed a \$5 increase/year after
Daily rate-resident (\$1 off for under 12 and over 62 years of age)	\$5/\$7	\$6/\$8	\$6/\$8	Not to exceed \$1 increase/year after
Holiday daily rate (\$1 off for under 12 and over 62 years of age)	\$6/\$8	\$7/\$9	\$7/\$9	Not to exceed \$1 increase/year after
Daily rate - NR	\$ 10.00	\$ 12.00	\$ 12.00	Not to exceed \$1 increase/year after
Family - NR	\$ 290.00	\$ 305.00	\$ 320.00	not to exceed a \$10 increase/year after
Individual - NR	\$ 160.00	\$ 165.00	\$ 170.00	not to exceed a \$5 increase/year after
Parent/Child - NR	\$ 135.00	\$ 140.00	\$ 145.00	not to exceed a \$5 increase/year after
Grandparent/Child - NR	\$ 100.00	\$ 100.00	\$ 110.00	not to exceed a \$5 increase/year after
Earlybird Disc. (Residents only)	\$10 off for all residents if purchased prior to March 15			
Summer camp fees: \$4/camper, \$5/counselor				

B. Special use permit fees. General Application fee: \$25

To be used for organizations intending to host public events/gatherings and individuals looking for events at facilities.

Up to 125 people	\$	100.00	
126-250	\$	150.00	
251-400	\$	200.00	
401 and up	\$	250.00	
All fees due within 30 days of approved permit application			

C. Pavilion Use Fees

Weekend and/or holiday use of Walter park pavilion:		9/1/2020	9/1/2021	9/1/2022	9/1/2023	9/1/2024
		R/NR/NP	R/NR/NP	R/NR/NP	R/NR/NP	R/NR/NP
a. Up to 59 people		50/75/45	50/75/45	55/80/50	55/80/50	not to exceed a \$5 increase/year after
b. 60 to 125 people		75/100/70	75/100/70	80/105/75	80/105/75	not to exceed a \$5 increase/year after
Weekend and/or holiday use of Green St park pavilion:		9/1/2020	9/1/2021	9/1/2022	9/1/2023	9/1/2024
		R/NR/NP	R/NR/NP	R/NR/NP	R/NR/NP	R/NR/NP
a. Up to 24 people		30/60/25	30/60/25	35/65/30	35/65/30	not to exceed a \$5 increase/year after
b. 25 to 50 people		45/75/40	45/75/40	50/80/45	50/80/45	not to exceed a \$5 increase/year after
Weekday Use of Pavilions	10-40 people may utilize a pavilion for a maximum of four hours for:	9/1/2020	9/1/2021	9/1/2022	9/1/2023	9/1/2024
		NR/R/NP	NR/R/NP	NR/R/NP	NR/R/NP	R/NR/NP
		25/55/20	25/55/20	30/60/25	30/60/25	not to exceed a \$5 increase/year after

D. General Program Fees:	
Resident (Non Resident within range as well)	
Special instruction and activity program	\$0 to \$1,000.00 per person
Special instruction and activity program passes	\$0 to \$1,000.00 per person
Special events and field trips	\$0 to \$500.00 per person
Youth program fees (under 17)	\$0-\$125
Adult Program Fees (18-61)	\$15-\$200
Senior Program Fees (62+)	\$0-\$125
Summer Camp Fees	\$75-\$250

E. Field/Facility Fees		
	Resident	Non-Resident
Baseball/ Softball (lined, per game)	30	60
Football/ Soccer (lined, per game)	50	100
Field House (per month)	40	100
Concession Stand (per month)	70	150
Concession Stand (single use)	30	60
Sport court (tennis, basketball, volleyball, etc.)	30	70
Lights: \$37.50/hour		
Fields/Courts/Single use concession are per 4 hours		

F. Sports Supplies/Equipment
All safety equipment being provided to a non-town sponsored program is subject to the cost of reconditioning or replacment.
Uniforms will be supplied at no cost to town sponsored teams, billed at cost if not returned clean and in good shape
General supplies will be billed at cost (baseballs, softballs, soccerballs, etc.)
Bases, soccer, volleyball, and other nets are supplied at no cost for town fields.
All fees due within 30 days of approved use.

G. Late fees

Registration and due dates will be set by the Department of Recreation and advertised in a timely manner for ample registration/payment. If fees are not paid by posted due dates, a \$10 or 5% late fee will be assessed (whichever is less)

H. Discount/Billing of fees.

Fees required under this fee schedule shall be discounted 10% for any town resident receiving public assistance. For purposes of this section, public assistance shall include participation in the following: Welfare, subsidized housing, federal school lunch program, food stamps or other form of public assistance.

Recreation Department is responsible for the adherence of this fee schedule and for all billing of fees.

Non profit/Not for profit groups based in Phillipsburg shall receive a 50% discount off of resident rates for facility usage. (Does not apply to light usage)

Discounts cannot be combined.

I. Payment of fees can be made through cash, check, EFT, and credit card through designated payment system

TOWN OF PHILLIPSBURG

O: 2020-14

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-19 HERETOFORE FINALLY ADOPTED AUGUST 20, 2019, IN ORDER TO REVISE THE DESCRIPTION OF IMPROVEMENTS TO COMPRISE THE RADIO TOWER AT THE ARMORY AND THE REPLACEMENT OF THE TOWN POOL

BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1. Section 3(a) of the bond ordinance of the Town of Phillipsburg, in the County of Warren, State of New Jersey (the "Town"), finally adopted by the Town Council of the Town on August 20, 2019, numbered 2019-19 and entitled, "BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE ARMORY, BY AND IN THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$1,400,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,333,000 BONDS OR NOTES TO FINANCE THE COST THEREOF," (the "Original Ordinance"), is hereby amended and supplemented to the extent and with the effect as follows:

"SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are (i) the renovation of an existing building commonly known as the Armory, located at 441 Heckman Street, including the relocation of the radio tower and various equipment and (ii) the replacement of the Town pool."

SECTION 2. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 3. Except as expressly amended and supplemented hereby, the Original Ordinance shall remain in full force and effect.

SECTION 4. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: _____, 2020**

**VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg**

**ADOPTED ON SECOND READING
DATED: _____, 2020**

**VICTORIA L. KLEINER,
Clerk of the Town of Phillipsburg**

Town of Phillipsburg
Resolution No. 121

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Improvements to Hudson Street project.

NOW, THEREFORE, BE IT RESOLVED that Council of the Town of Phillipsburg formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-PHILLIPSBURG TOWN-00296 to the New Jersey Department of Transportation on behalf of the Town of Phillipsburg.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Phillipsburg and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 16 day of June, 2020

Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)

(Presiding Officer)

R: 2020-123

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR
MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87
(CHAPTER 159, P.L. 1948) (SRO)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$206,000.00 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

FY 2020 Interlocal agreement with BOE for SRO

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$206,000.00 be and is hereby appropriated under the caption of:

8. General Appropriations
(A) Operations – Excluded from “CAPS”

FY 2020 Interlocal agreement with BOE for SRO

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 16, 2020 meeting.

Victoria L. Kleiner, RMC

2119 Phillipsburg Town - County of Warren

Select your local Government unit by pressing the triangle

Budget Amendment Certification Form, Appropriations Offset by Revenue

Counties/Municipalities (NJS.A.40A:4-87) or Fire Districts (NJS.A.40A:14-78.5)

Resolution Date: 6/16/2020

Resolution # R2020-

Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of Warren

Fiscal Year 2020 Calendar Year State Fiscal Year Transitional year

Revenue Title Donations Amount \$ 206,000.00

Description Interlocal Agreement with BOE for SRO 2020-2021

Appropriation Title Donations Amount \$ 206,000.00

Description Interlocal Agreement with BOE for SRO 2020-2021

Local Match Amount _____

Municipalities and Counties only	<u>Chapter 85 - Title and Text</u>	
Appropriation (From) Title	_____	Amount _____
Appropriation (To) Title	_____	Amount _____

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true

Victoria L. Kleiner
 County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar
 Title of Certifying Officer

vkleiner@phillipsburgnj.org
 Email Address

(908) 454-5500 x309
 Telephone Number

Robert J. Merlo
 County/Municipal CFO or Fire District Accountant

Chief Financial Officer
 Title of Certifying Officer

bmerlo@phillipsburgnj.org
 Email Address

(908) 454-5500 x311
 Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date: 6/16/2020

Duly Appointed Designee

**EXTRACT FROM THE MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF THE TOWN
OF PHILLIPSBURG, WARREN COUNTY, NJ AS RECORDED IN THE OFFICIAL MINUTE BOOK**

The Board of Education of the Town of Phillipsburg in the County of Warren, NJ, convened in Regular Session on Monday, September 9, 2019 at 7:00 P.M. in the Meeting Room at the Education Center, 50 Sargent Avenue.

The following members of the Board of Education were present:

Mr. Alan Amey	Mrs. Cathy Morgan
Mr. Kevin Bayne	Mr. Matthew Scerbo
Mr. Robert McFarlane	Mr. James Shelly
Mr. Peter Marino	Mrs. Rosemarie Person
Mrs. Vickie Mendes-Branch	

The following members of the Board of Education were absent: Mr. John Albright, Mrs. Sandra Morrisette, Mr. Tim Zagra

~~~~~

On motion of Mrs. Morgan and seconded by Mr. Marino, the Board approved:

Action: 7.04 SRO inter-local Agreement (Attachment)

the SRO Inter-local Agreement with the Town of Phillipsburg to provide School Resource Officer services for the 2019-2024 school year, as recommended by the Superintendent.

**Roll Call**

Yeas: Mr. Amey, Mr. Bayne, Mr. McFarlane, Mr. Marino, Mrs. Mendes-Branch, Mrs. Morgan, Mr. Scerbo, Mr. Shelly, Mrs. Person

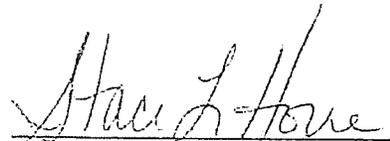
Nays:

**Motion Carried**

STATE OF NEW JERSEY)  
COUNTY OF WARREN)

I, Staci Horne, Secretary of the Board of Education of the Town of Phillipsburg, in the County of Warren, State of New Jersey, hereby certify that the foregoing extract from the minutes of the meeting of the Board of Education of said district duly called and held on September 9, 2019 has been compared by me with the original minutes as officially recorded in the minute book of said Town of Phillipsburg, Board of Education and is a true, complete copy thereof and of the whole of said original minutes so far as the same relate to the subject matter referred to in said extract in witness I have hereunto set my hand and affixed the corporate seal of said Board of Education this 18th day of September, 2019.

AFFIX SEAL:

  
\_\_\_\_\_  
Signature of Secretary

## INTERLOCAL SERVICE AGREEMENT

**THIS INTERLOCAL SERVICES AGREEMENT** is made and entered into this 14<sup>th</sup> day of August, 2019 by and between **THE TOWN OF PHILLIPSBURG** ("Town"), a municipal corporation in the County of Warren, State of New Jersey with offices at 120 Filmore Street, Phillipsburg, NJ 08865 and the **PHILLIPSBURG SCHOOL DISTRICT** ("District"), a school district in the County of Warren, State of New Jersey with board offices at 50 Sargent Avenue, Phillipsburg, NJ 08865.

**WHEREAS**, The District wishes to ensure the safety and welfare of its students, faculty and staff by providing School Resource Officer (SRO) services which are professional, comprehensive and affordable; and

**WHEREAS**, the Phillipsburg Police Department is currently the primary police response agency for the Phillipsburg School District and is qualified and able to provide SRO protection to the District; and

**WHEREAS**, the Town is willing to provide SRO services to the District; and

**WHEREAS**, the providing of SRO's will benefit both the Town and District by increasing the safety of Phillipsburg students, faculty and staff, while improving operational efficiency and decreasing the Town's costs of providing those services to the District; and

**WHEREAS**, the District has approved this Agreement pursuant to Phillipsburg School District Board Approval and the Town has approved this Agreement pursuant to RESOLUTION \_\_\_\_\_.

**NOW, THEREFORE**, with the foregoing recitals incorporated herein by reference and in consideration of the mutual covenants contained herein, hereto, intend to be legally bound, hereby agree as follows:

### 1. SERVICES

- A. The Town agrees to provide police officers and equipment to render SRO services to the District on a seasonal 182 day per school year basis (September – June). Such services shall be provided under the sole and exclusive direction of the Town of Phillipsburg Chief of Police. All rules and regulations pertaining to the SRO's shall be promulgated and enforced by the Phillipsburg Police Department.
- B. The seasonal 182 day per school year coverage shall ensure that the District has one (1) uniformed and armed SRO stationed at the Early Childhood Learning Center (located at 451 Center Street, Phillipsburg, NJ 08865), one (1) uniformed and armed SRO stationed at the Phillipsburg Primary School (located at 1000 Green Street, Phillipsburg, NJ 08865), one (1) uniformed and armed SRO stationed at the Phillipsburg Elementary School (located at 525 Warren Street, Phillipsburg, NJ 08865) and one (1) uniformed and armed SRO stationed at the Phillipsburg Middle School (located at 200 Hillcrest Boulevard, Phillipsburg, NJ 08865).
- C. The provider's SRO duties and responsibilities shall include, but are not limited to: having officers on each campus for 8 hours each day during the 182 day school session, the parking of a marked Phillipsburg Police Department patrol vehicle, if feasible, in front of the school buildings during assigned hours, foot and / or vehicle patrols (of school buildings, parking lots and grounds), proving positive public relations contacts (with students, faculty and staff), response to general service calls (all police/fire/medical emergencies and traffic related issues)

on school grounds. The Town shall make every attempt keep the SRO on campus during scheduled hours. However, some incidents may require an SRO to temporarily be off campus such as: follow up investigations, court appearances, arrest processing and follow up interviews. During times when the SRO is off campus, the Town shall have regular patrol officers available for as needed reactive emergency response to said school as currently provided.

## 2. TERM

The term of this agreement shall commence the first day of school September 2019 and shall continue for a term of three (3) years until the last day of school (June, 2022). The parties may agree in writing to renew this agreement at the expiration of its initial term for an additional two, one (1) year extensions. The terms of the Agreement may be renegotiated for the renewal term. Notice of Intent to renew must be provided no later than 60 days prior to the expiration of the term of this agreement.

## 3. CONSIDERATION

A. In consideration for providing law enforcement services set forth herein, the District shall pay to the Town the following per annum amounts (the "service fee"):

| Year           | Officer Compensation | Operating Expenses | Total        |
|----------------|----------------------|--------------------|--------------|
| 2019 thru 2024 | \$195,000.00         | \$5,000.00         | \$200,000.00 |

- 1). **Officer Compensation:** includes salary-related expenses for the four (4) SRO's. A true up of actual vs. projected compensation costs will be provided by the Town to the District by July 15<sup>th</sup> and the final payment is due to the Town on August 15<sup>th</sup>.
- 2). **Operating Expenses:** are an allocation of projected expenses for uniforms, equipment, vehicle expenses, training and administrative costs. Operating expenses will be charged as a fixed service fee and will not be subject to a true up.
- 3). This contract is subject to a 3% per year increase if needed.

## 4. INSURANCE

Final approval of this Agreement by the Town and the District is subject to the Town obtaining insurance coverage which shall include the minimum coverage amounts:

\$1,000,000.00 General Liability each occurrence.  
\$1,000,000.00 Automobile Liability CSL  
\$1,000,000.00 Law Enforcement Liability per occurrence.  
Workers Compensation

The Town shall provide proof to the District of the Town's conformance to the within provision regarding insurance coverage during the duration of this agreement.

## 5. APPLICABLE LAW

Each party shall comply with all applicable laws pertaining to the provisions of law enforcement services including, without limitation to the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

## 6. TERMINATION/ NON-RENEWAL

Either party may elect to not renew this agreement for an additional one (1) year term consistent with provision two (2) above.

## 7. REMEDIES

In the event either party defaults in the performance of any of its obligations under this Agreement and following thirty (30) days of prior written notice and an opportunity to cure within such time period, the non-defaulting party shall be entitled to all remedies available at law or equity. The defaulting party shall be entitled to an additional thirty (30) days if the default cannot reasonably be cured within such time period, providing the defaulting party is using reasonable diligent efforts to cure the default. The non-defaulting party shall also be entitled to receive from the defaulting party costs and expenses, including legal fees, caused by the default. Such remedies shall include, without limitation, the right to terminate this Agreement. In the event of termination by either party, the Town shall provide the District with SRO services for a period of one hundred eighty (182) days consistent with the term of the within agreement, and the District shall pay for those services under the terms of this agreement.

In addition, following termination of service, the non-defaulting party shall be entitled to payment equal to a three (3) month period which the parties acknowledge is the reasonable estimate of damages that would be suffered by the non-defaulting party as a result of default.

## 8. CHAIN OF COMMAND

The SRO's shall be under the exclusive authority and control of the Town of Phillipsburg Chief of Police (or his designee). The District shall not provide any direction, instruction to, discipline or reprimand to any member of the Phillipsburg Police Department. All complaints, instruction and requests shall be made directly to the Chief of Police or his designee, unless the complaint concerns the Chief of Police. The Phillipsburg School District Superintendent shall be designated as the school board's representative for all communications with the Town regarding the provision of SRO services under this Agreement. Nothing contained in this section shall prevent the designated District representative from contacting the Town of Phillipsburg Mayor with information or suggestions regarding law enforcement issues, provided the Town Chief of Police is informed of such contacts and the substance thereof. The Town agrees that the Chief of Police or his designee shall attend Phillipsburg School Board meetings when requested, if necessary to address issues concerning this agreement.

## 9. CHOICE OF LAW AND DISPUTE RESOLUTION

- A. All remedies provided elsewhere in this Agreement to resolve disputes, claims and protests shall be exhausted.
- B. The District and the Town shall endeavor to settle all disputes by mediation. Either party may initiate the mediation process by making a written demand for mediation upon the other party and by providing the names of three acceptable mediators. Within twenty (20) days of the date of demand for mediation, the other party must either accept one of the mediators recommended or submit its own list of three (3) mediators. If no mediator is mutually agreed upon within thirty (30) days of the initial request for mediation, then the party initiating the mediation

request shall make application to the Vicinage Assignment Judge for the appointment of the mediator. Each party shall be equally responsible for the mediator's fees. Any mediation shall be completed within sixty (60) days of the date of appointment of the mediator, unless the parties mutually agree to extend the time. Nothing herein shall be construed to prevent the District and the Town from mutually agreeing any other alternative dispute resolution procedure in lieu of or in addition to mediation.

- C. In the event that mediation is unsuccessful, the parties agree to submit any dispute to binding arbitration. No later than twenty (20) days after the conclusion of the mediation process, either party may initiate the arbitration process by making a written demand for arbitration upon the other party and by providing the names of three (3) acceptable arbitrators. Within twenty (20) days of the date of demand for arbitration, the other party must either accept one of the arbitrators recommended or submit its own list of three (3) arbitrators. If no arbitrator is mutually agreed upon within thirty (30) days of the initial request for arbitration, then either may make application to the Vicinage Assignment Judge for the appointment of an arbitrator. Each party shall be equally responsible for arbitrator's fees. Any arbitration shall be completed within ninety (90) days of the date of the appointment of the arbitrator, unless the parties mutually agree to extend the time. The arbitrator and the parties shall meet within twenty (20) days of the arbitrator's appointment to discuss whether any discovery is necessary and the procedures to be followed for that discovery process.

If the parties cannot mutually agree as to either the need for, the timing or the scope of discovery, the arbitrator shall resolve all such disputes. Any decision by the arbitrator of a factual nature shall be final in accordance with New Jersey law; any legal ruling by the arbitrator may be challenged in the Superior Court within forty five (45) days of the arbitrator's final decision. Nothing herein shall be construed to prevent the District and the Town from mutually agreeing to utilize any other alternative dispute resolution procedure in lieu of the arbitration procedures described herein.

Any dispute under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

#### **10. ENTIRE AGREEMENT**

This Agreement represents the entire agreement between the parties and may not be supplemented, amended or revised unless in writing and signed by the parties to the original agreement.

#### **11. SEVERABILITY**

If any part of this Agreement shall be held to be unenforceable, the remainder of this Agreement shall remain in full force and effect.

#### **12. WAIVER**

Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement at any time shall not be deemed a waiver of such term, covenant or condition at any other time; nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date first above written.

ATTEST:

Victoria Kleiner  
Clerk

TOWN OF PHILLIPSBURG

By: Shirley Sill

Title: Mayor  
Town of Phillipsburg Representative

ATTEST:

Stan L. Horne  
School Board Secretary

PHILLIPSBURG SCHOOL DISTRICT

By: Roanmore Pearson

Title: School Board President  
School Board Representative



**R-2020-124**

**RESOLUTION OF THE TOWN OF PHILLIPSBURG,  
AWARDING A CONTRACT FOR SANITARY SEWER  
MAIN REPLACEMENT (AUTUMN RIDGE CONNECTION)**

**WHEREAS**, the Town advertised for the submission of bids relative to the sanitary sewer main replacement (Autumn Ridge Connection) as identified in the bid specifications (“Project”); and

**WHEREAS**, the Town prepared and advertised bid specifications for the Project; and

**WHEREAS**, sealed bids were received and opened on May 29, 2020; and

**WHEREAS**, KDP Phillipsburg, NJ- was the lowest responsible bidder with a base bid \$117,250.00; and

**WHEREAS**, the Town’s Sewer Engineer, Remington & Vernick, submitted correspondence dated June 1, 2020 recommending a bid award to KDP; and

**WHEREAS**, the Town Council believes it to be in the best interest of the Town to award the Project to KDP as discussed above; and

**WHEREAS**, sufficient funding is available as evidenced by the attached certification of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the contract for the Project is hereby awarded to KDP Phillipsburg, NJ in the amount NOT TO EXCEED \$117,250.00 and

**FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract for same.

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on June 16, 2020.

---

Victoria L. Kleiner, Municipal Clerk



**REMINGTON  
& VERNICK  
ENGINEERS**

RVE HQ:  
232 Kings Highway East  
Haddonfield, NJ 08033  
O: (856) 795-9595  
F: (856) 795-1882

June 1, 2020

Victoria Kleiner, Clerk  
Town of Phillipsburg  
Town Hall  
120 Filmore Street  
Phillipsburg, NJ 08865

**Re: Town of Phillipsburg  
Sanitary Sewer Main Replacement  
Autumn Ridge Connection  
Award Letter  
R&V File No. 2119T031**

Dear Ms. Kleiner:

We have tabulated the bids received May 29, 2020 with reference to the above-captioned project and find the apparent low bidder to be KDP Developers, Inc., 424 Coventry Drive, Phillipsburg, NJ 08865 in the amount of \$117,250.00 representing bid items 1-13.

A copy of the bid tabulation is enclosed for your review. The engineer's estimate was \$138,760.00. Money from the Autumn Ridge project connection fees were earmarked for this improvement. A future project to enlarge the entire sewer section from Kneedler Avenue to Warren Street is needed. This is Phase 1.

If the Town wishes to proceed with this contract, then in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et. seq., the contract should be awarded to the lowest responsible bidder, which appears to be KDP Developers, Inc. The award should be contingent upon approval of your solicitor and monies being available.

Sincerely,

**REMINGTON & VERNICK ENGINEERS, INC.**

By

Dennis K. Yoder, PE, CME

enclosure

cc: Mayor & Council  
Richard Wenner, Esq.  
Robert Merlo, CFO



REMINGTON  
& VERNICK  
ENGINEERS

**BID TABULATION**

**PROJECT NAME:**  
SANITARY SEWER MAIN - AUTUMN RIDGE CONNECTION  
**PROJECT NUMBER:**  
2119T031  
**CLIENT:**  
TOWN OF PHILLIPSBURG

|                                                                                                              |
|--------------------------------------------------------------------------------------------------------------|
| KDP DEVELOPERS, INC.<br>424 Coventry Drive<br>Phillipsburg, NJ 08865<br>908-213-1570<br>((BB, CS, SS, etc.)) |
|--------------------------------------------------------------------------------------------------------------|

**BASE BID**

| #                         | DESCRIPTION                                                                                   | QUANTITY & UNITS |    | UNIT PRICE  | TOTAL               |
|---------------------------|-----------------------------------------------------------------------------------------------|------------------|----|-------------|---------------------|
|                           |                                                                                               |                  |    |             |                     |
| 1                         | MOBILIZATION (MAXIMUM 3% OF CONTRACT AMOUNT)                                                  | 1                | LS | \$3,000.00  | \$3,000.00          |
| 2                         | 12" DIAMETER PVC SANITARY SEWER                                                               | 18               | LF | \$170.00    | \$3,060.00          |
| 3                         | 18" DIAMETER PVC SANITARY SEWER                                                               | 410              | LF | \$85.00     | \$34,850.00         |
| 4                         | 6' DIAMETER PRECAST CONCRETE SANITARY SEWER MANHOLE                                           | 2                | UN | \$10,000.00 | \$20,000.00         |
| 5                         | MODIFICATIONS TO EXISTING MANHOLE INCLUDING RECONNECTION OF PIPE AND MODIFICATIONS TO CHANNEL | 2                | UN | \$2,500.00  | \$5,000.00          |
| 6                         | 6' DIAMETER DOGHOUSE SANITARY SEWER MANHOLE                                                   | 1                | UN | \$10,000.00 | \$10,000.00         |
| 7                         | SELECT BACKFILL, IF & WHERE DIRECTED, MIN. BID=\$8.00/CY                                      | 450              | CY | \$8.00      | \$3,600.00          |
| 8                         | TRENCH STABILIZATION, IF & WHERE DIRECTED, MIN. BID=\$8.00/CY                                 | 150              | CY | \$8.00      | \$1,200.00          |
| 9                         | SITE CLEARING INCLUDING TREE REMOVAL, GRUBBING, SOIL EROSION AND SEDIMENT CONTROL             | 1                | LS | \$16,000.00 | \$16,000.00         |
| 10                        | TOPSOILING, 4" THICK, MIN. BID = \$3.50/SY                                                    | 560              | SY | \$15.00     | \$8,400.00          |
| 11                        | FERTILIZING AND SEEDING, MN. BID = \$2.50/SY                                                  | 560              | SY | \$9.00      | \$5,040.00          |
| 12                        | TEST PITS, IF & WHERE DIRECTED, MIN BID = \$500.00/UN                                         | 3                | UN | \$700.00    | \$2,100.00          |
| 13                        | ALLOWANCE, IF & WHERE DIRECTED                                                                | 1                | LS | \$5,000.00  | \$5,000.00          |
| <b>BASE BID SUBTOTAL:</b> |                                                                                               |                  |    |             | <b>\$117,250.00</b> |

**R: 2020 -125**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG,  
COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND  
OF DEPOSIT FOR RESERVATION OF THE PAVILLION**

**NOW, THEREFORE, BE IT RESOLVED** by Town Council of Phillipsburg, County of Warren, State of New Jersey, that the following refunds for deposits made for reservation of the pavilion are hereby authorized:

1. Kelly McQuaid: \$25.00
2. Naomi Gomez: \$25.00
3. Maria Carasquillo: \$25.00

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June, 16, 2020 meeting.

---

Victoria L. Kleiner  
Municipal Clerk

R: 2020-126

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG,  
COUNTY OF WARREN, STATE OF NEW JERSEY, APPROVING THE PAYMENT OF  
\$47,392.00 TO STEPHEN R. ELLIS FOR REIMBURSEMENT OF ATTORNEY FEES  
AND COSTS IN ACCORDANCE WITH CHAPTER 27-4 OF THE CODE OF THE  
TOWN OF PHILLIPSBURG**

**WHEREAS**, on February 11, 2020 the Municipal Court of the State of New Jersey (Bedminster) found Stephen R. Ellis not guilty on criminal charges with were brought against him; and

**WHEREAS**, Chapter 27-4 of the code of Phillipsburg provides relevant part as follows: *“If any criminal action is instituted against any employee based upon an act or admission of that employee arising out of and directly related to the lawful exercise of the employee’s official duties under of his or her authority, and that action is dismissed or results in a final disposition in favor of that officer, the town shall reimburse the employee for the costs for defending the action, including reasonable counsel fees and expenses, together with costs of appeal, if any.”; and*

**WHEREAS**, Stephen R. Ellis was alleged to have acted in his capacity as the Mayor of the Town of Phillipsburg during the commission of the alleged acts;

**WHEREAS**, Stephen R. Ellis, through his attorneys, Broscious, Fisher and Zaiter, has submitted an invoice in the amount of \$47,392.00 representing the costs incurred in his defense;

**WHEREAS**, John M. Zaiter, Esq. an attorney at law in the State of New Jersey, has represented that those fees have been paid to the law firm and that the monies paid by the town shall be forwarded to Stephen R. Ellis as reimbursement accordance with Chapter 27-4 of the Code of the Town of Phillipsburg and has further requested that the money be paid to the trust account of Broscious, Fisher and Zaiter.

**NOW, THEREFORE, BE IT RESOLVED** by Town Council of Phillipsburg, County of Warren, State of New Jersey, that payment in the amount of \$47,392.00 is hereby authorized to be paid as reimbursement for costs incurred by Stephen R. Ellis in his defense of criminal charges brought against him.

**BE IT FURTHER RESOLVED** that the check shall be made payable to the trust account of Broschious, Fisher and Zaiter.

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 16, 2020 meeting.

---

Victoria L. Kleiner  
Municipal Clerk

## AGREEMENT TO PROVIDE LEGAL SERVICES

THIS AGREEMENT is made between the Client, STEPHEN ELLIS, whose address is 627 Hillcrest Boulevard, Phillipsburg, New Jersey 08865, referred to as "You", and **Broschius, Fischer & Zaiter**, whose address is 43 Broad Street, Washington, New Jersey, 07882, referred to as the "Law Firm".

1. **Legal Services to be Provided.** You agree that the Law Firm will represent you in the following matter:

### All Legal Matters

The legal work includes all necessary office meetings, court appearances, research, investigation, correspondence, preparation and drafting of pleadings and other legal documents, trial preparation, conferences in person and by telephone with you and others, travel time to and from court or meetings, and any other work necessary to properly represent you in this matter.

2. **Additional Legal Services.** If you need any other services which are not related to the above matter, you and the Law Firm may make a new agreement to provide those other services.

3. **Legal Fees.** The Law Firm cannot predict or guarantee what your final bill will be. This will depend on the amount of time spent on your case and the amount of other expenses.

4. **Hourly Rate.** You agree to pay the Law Firm for legal services at the following rates: **\$350 per hour.** The Law Firm will bill in time intervals of one quarter hour or multiples thereof for all legal services.

5. **Initial Payment.** The Law Firm will begin working on your case upon receipt of \$N/A, which shall be the law firm's minimum fee charged in this case. The Law Firm will bill at the hourly rate explained in the previous paragraph.

6. **Costs and Expenses.** In addition to legal fees, you agree to be responsible for necessary costs and expenses, if applicable in your case, including but not limited to: experts' fees, court filing fees, accountants' fees, appraisers' fees, deposition costs, messenger services, extraordinary photocopying or postage costs, telefax charges, mileage (50.5¢/mile), and any other necessary expenses in this matter. The Law Firm will require that expert(s) be retained directly by you and you will be solely responsible to pay the expert(s), in advance.

7. **Monthly Bills.** The Law Firm will send you itemized bills on a monthly basis showing either a credit balance or an amount due and owing to the Law Firm. It is specifically understood that the Law Firm shall not be obligated to continue with your representation or render any further legal services on your behalf if any outstanding bills are not paid in full within 30 days of receipt and may thereafter withdraw from representing you further, in accordance with New Jersey law and

Court Rules, in addition to charging lawful interest on any balance owed. THE LAW FIRM WILL

REQUEST PAYMENT IN FULL OF ALL ANTICIPATED TRIAL PREPARATION AND TRIAL COSTS AND FEES NO LATER THAN FOURTEEN (14) DAYS PRIOR TO THE SCHEDULED TRIAL DATE.

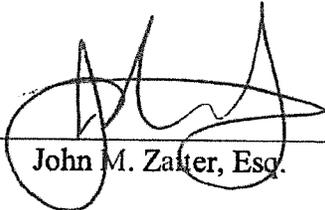
8. **No Guarantee.** The Law Firm will seek to achieve the most favorable results possible on your behalf. However, because of the uncertainty of legal proceedings, the interpretation and changes in the law and many unknown factors, the Law Firm cannot and does not warrant or guarantee a particular result or the final outcome of any case.

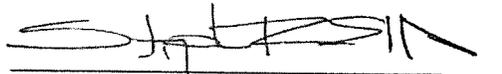
9. **Retention of Your File:** The Law Firm will retain possession of your file in the matter which is the subject matter of this fee agreement for a period of seven (7) years after the proceedings have been completed. Thereafter the Law Firm reserves the right to destroy the file without further notice to you at the time. In the event that you wish to retrieve any portions of the file prior to the expiration of the aforementioned seven (7) year time period you may contact the Law Firm in order to make arrangements to do so.

10. **Signatures.** By signing this Agreement, You agree to the above terms and conditions. You also acknowledge that You have been provided with a copy of this Agreement and have had an adequate opportunity to read and understand this Agreement. The Law Firm has answered all of your questions and fully explained this Agreement to your complete satisfaction. You acknowledge that this Agreement represents the entire fee agreement between You and the Law Firm and that there have been no discussions or representations either contrary to or in any way altering the terms of this Agreement.

Law Firm:

**BROSCIOUS, FISCHER & ZAITER**

By   
John M. Zaiter, Esq.

  
Stephen Ellis

Dated: 10/5/2018

Dated: 10/5/2018

R: 2020-127

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF  
REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY  
PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1748)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$32,610.99 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated With Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

**CLEAN COMMUNITIES PROGRAM**

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$32,610.99 be and is hereby appropriated under the caption of:

8. General Appropriations  
(A) Operations – Excluded from “CAPS”

**2020 CLEAN COMMUNITIES GRANT**

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 16, 2020 meeting.

---

Victoria L. Kleiner, RMC  
Municipal Clerk

2119 Phillipsburg Town - County of Warren

Select your local Government unit by pressing the triangle

### Budget Amendment Certification Form, Appropriations Offset by Revenue

Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)

Resolution Date: 6/16/2020

Resolution # R2020-

Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of Warren

Fiscal Year 2020  Calendar Year  State Fiscal Year  Transitional year

Revenue Title NJDEP - Clean Communities Program Amount \$ 32,610.99  
Description FY2020 Clean Communities Grant

Appropriation Title NJDEP - Clean Communities Program Amount \$ 32,610.99  
Description FY2020 Clean Communities Grant

Local Match \_\_\_\_\_ Amount \_\_\_\_\_

|                                  |                                    |              |
|----------------------------------|------------------------------------|--------------|
| Municipalities and Counties only | <u>Chapter 85 - Title and Text</u> |              |
| Appropriation (From) Title       | _____                              | Amount _____ |
| Appropriation (To) Title         | _____                              | Amount _____ |

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true)

Victoria L. Kleiner  
County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar  
Title of Certifying Officer

vkleiner@phillipsburgnj.org  
Email Address

(908) 454-5500 x309  
Telephone Number

Robert J. Merlo  
County/Municipal CFO or Fire District Accountant

Chief Financial Officer  
Title of Certifying Officer

bmerlo@phillipsburgnj.org  
Email Address

(908) 454-5500 x311  
Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date: \_\_\_\_\_  
Duly Appointed Designee

STATE OF NEW JERSEY  
Department of the Treasury  
New Jersey Comprehensive Financial System  
PO BOX 221  
Trenton, NJ 08625-0221

**Payment Details**

|                         |                         |
|-------------------------|-------------------------|
| Vendor Name:            | PHILLIPSBURG TOWN       |
| Vendor Code:            | XXXXXX2211(04)          |
| Payment Type:           | Check                   |
| Scheduled Payment Date: | Thursday, June 11, 2020 |

**Payment Line Details**

|                  |                                |
|------------------|--------------------------------|
| Trans Code:      | UA                             |
| Voucher Agency:  | ENVIRONMENTAL PROTECTION       |
| Voucher Number:  | 4900CC19864                    |
| Payee Reference: | FY2020 CLEAN COMMUNITIES GRANT |
| Line Number:     | 01                             |
| Line Amount:     | \$32,610.99                    |

**Additional Information**

|                     |                            |
|---------------------|----------------------------|
| Budget Fiscal Year: | 2020                       |
| Fund:               | 765                        |
| Agency:             | ENVIRONMENTAL PROTECTION   |
| Organization:       | SOLID WASTE ADMINISTRATION |
| Appr Unit:          | 004                        |
| Object:             | 6020                       |
| Revenue Source:     | N/A                        |
| Purchase Order #:   | N/A                        |
| Contract Number:    | N/A                        |
| CFDA Number:        | N/A                        |
| CFDA Description:   | N/A                        |

R: 2020-128

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL  
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR  
MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1948) Body Armor

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$3,857.38 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated With Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

FY 2020 Body Armor \$3,857.38

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$ \_\_\_\_\_ be and is hereby appropriated under the caption of:

8. General Appropriations  
(A) Operations – Excluded from “CAPS”

FY2020 Body Armor \$3,857.38

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 16, 2020 meeting.

\_\_\_\_\_  
Victoria L. Kleiner, RMC

2119 Phillipsburg Town - County of Warren

Select your local Government unit by pressing the triangle

### Budget Amendment Certification Form, Appropriations Offset by Revenue

Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)

Resolution Date: 6/16/2020

Resolution # R2020-

Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of Warren

Fiscal Year 2020  Calendar Year  State Fiscal Year  Transitional year

Revenue Title Body Armor Fund Amount \$ 3,857.38

Description 2019 Body Armor

Appropriation Title Body Armor Fund Amount \$ 3,857.38

Description 2019 Body Armor

Local Match \_\_\_\_\_ Amount \_\_\_\_\_

|                                  |                                    |              |
|----------------------------------|------------------------------------|--------------|
| Municipalities and Counties only | <u>Chapter 85 - Title and Text</u> |              |
| Appropriation (From) Title       | _____                              | Amount _____ |
| Appropriation (To) Title         | _____                              | Amount _____ |

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true)

Victoria L. Kleiner  
 County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar  
 Title of Certifying Officer

vkleiner@phillipsburgnj.org  
 Email Address

(908) 454-5500 x309  
 Telephone Number

Robert J. Merlo  
 County/Municipal CFO or Fire District Accountant

Chief Financial Officer  
 Title of Certifying Officer

bmerlo@phillipsburgnj.org  
 Email Address

(908) 454-5500 x311  
 Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A. 40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date: \_\_\_\_\_

Duly Appointed Designee

STATE OF NEW JERSEY  
Department of the Treasury  
New Jersey Comprehensive Financial System  
PO BOX 221  
Trenton, NJ 08625-0221

**Check Summary**

|               |                             |
|---------------|-----------------------------|
| Vendor Name:  | PHILLIPSBURG TOWN TREASURER |
| Vendor Code:  | XXXXX2211(99)               |
| Payment Type: | ACH                         |
| Check Number: | 1001160012                  |
| Payment Date: | Thursday, January 16, 2020  |
| Check Total:  | \$3,857.38                  |

**Payment Line(s)**

| Line                   | Agency                | Payee Reference       | Payment Amount |
|------------------------|-----------------------|-----------------------|----------------|
| 01                     | LAW AND PUBLIC SAFETY | 2019 BODY ARMOR 22327 | \$3,857.38     |
| Total Check Amount ==> |                       |                       | \$3,857.38     |

STATE OF NEW JERSEY  
Department of the Treasury  
New Jersey Comprehensive Financial System  
PO BOX 221  
Trenton, NJ 08625-0221

**Payment Details**

|               |                             |
|---------------|-----------------------------|
| Vendor Name:  | PHILLIPSBURG TOWN TREASURER |
| Vendor Code:  | XXXXXX2211(99)              |
| Payment Type: | ACH                         |
| Check Number: | 1001160012                  |
| Payment Date: | Thursday, January 16, 2020  |
| Check Total:  | \$3,857.38                  |

**Payment Line Details**

|                   |                       |
|-------------------|-----------------------|
| Trans Code:       | UA                    |
| Voucher Agency:   | LAW AND PUBLIC SAFETY |
| Voucher Number:   | 1020BA01852           |
| Payee Reference:  | 2019 BODY ARMOR 22327 |
| Line Number:      | 01                    |
| Line Amount:      | \$3,857.38            |
| Disbursed Amount: | \$3,857.38            |

**Additional Information**

|                     |                         |
|---------------------|-------------------------|
| Budget Fiscal Year: | 2020                    |
| Fund:               | 718                     |
| Agency:             | LAW AND PUBLIC SAFETY   |
| Organization:       | DIV OF CRIMINAL JUSTICE |
| Appr Unit:          | 001                     |
| Object:             | 6120                    |
| Revenue Source:     | N/A                     |
| Purchase Order #:   | N/A                     |
| Contract Number:    | N/A                     |

R: 2020-129

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL  
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR  
MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87  
(CHAPTER 159, P.L. 1948) Elizabethtown Gas Road Improvement

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$497,274.07 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

FY 2020 Elizabethtown Gas Road Improvement

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$497,274.07 be and is hereby appropriated under the caption of:

8. General Appropriations  
(A) Operations – Excluded from “CAPS”

FY 2017 Elizabethtown Gas Road Improvement

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 16, 2020 meeting.

---

Victoria L. Kleiner, RMC

2119 Phillipsburg Town - County of Warren

Select your local Government unit by pressing the triangle

# Budget Amendment Certification Form, Appropriations Offset by Revenue

Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)

Resolution Date: 6/16/2020

Resolution # R2020-

Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of Warren

Fiscal Year 2020  Calendar Year  State Fiscal Year  Transitional year

Revenue Title Donations Amount \$ 494,274.07  
Description Elizabethtown Gas Road Improvements

Appropriation Title Donations Amount \$ 494,274.07  
Description Elizabethtown Gas Road Improvements

Local Match \_\_\_\_\_ Amount \_\_\_\_\_

|                                  |                                    |              |
|----------------------------------|------------------------------------|--------------|
| Municipalities and Counties only | <u>Chapter 85 - Title and Text</u> |              |
| Appropriation (From) Title       | _____                              | Amount _____ |
| Appropriation (To) Title         | _____                              | Amount _____ |

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true)

Victoria L. Kleiner  
County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar  
Title of Certifying Officer

vkleiner@phillipsburgnj.org  
Email Address

(908) 454-5500 x309  
Telephone Number

Robert J. Merlo  
County/Municipal CFO or Fire District Accountant

Chief Financial Officer  
Title of Certifying Officer

bmerlo@phillipsburgnj.org  
Email Address

(908) 454-5500 x311  
Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date: \_\_\_\_\_

Duly Appointed Designee



SJI Utilities, Inc.  
1 South Jersey Plaza  
Folsom, NJ 08037

CHECK  
NUMBER 201571

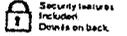
50-937  
213

January 9, 2020

PAY TO THE ORDER OF: TOWN OF PHILLIPSBURG  
120 FILMORE STREET  
PHILLIPSBURG, NJ 08865

CHECK AMOUNT  
\$494,274.07

EXACTLY \*\*\*\*\*494,274 DOLLARS AND 07 CENTS



JPMorgan Chase Bank, N.A.  
Syracuse, NY

*Paving: Congress St. - Phase 2 - AFE 177352*

*Ann J. Anthony*

Authorized Signature

⑈ 201571⑈ ⑆021309379⑆ 272119600⑈

ENGINEER'S ESTIMATE

PROJECT NAME: Congress/Valley View Project (2019 Project)  
 MUNICIPALITY: Town of Phillipsburg  
 PREPARED BY: TMO  
 REVIEWED BY: SJS  
 DATE: 12/23/19  
 PROJECT NO. 9140

\$ 3.25 Milling Unit Price (SY) - Price includes escalation due fuel and asphalt adjustment, base price is \$2.95/SY  
 \$ 82.50 9.5M64 HMA Unit Price (Ton) - Price includes escalation due fuel and asphalt adjustment, base price is \$75.15/ton

| Road Name          | Limit                                      | Length | Width | Area (SY)        | HMA (TONS)      | Cost Milling         | Cost Paving          | Total Cost           | Etown Cost Share | Etown Cost           |
|--------------------|--------------------------------------------|--------|-------|------------------|-----------------|----------------------|----------------------|----------------------|------------------|----------------------|
| Arlington Street   | Hillside Road to Gates Street              | 619    | 24    | 1,650.67         | 217.89          | \$ 5,364.67          | \$ 17,975.76         | \$ 23,340.43         | 100%             | \$ 23,340.43         |
| Columbus Avenue    | Congress Street to Dead End                | 319    | 30    | 1,063.33         | 140.36          | \$ 3,455.83          | \$ 11,579.70         | \$ 15,035.53         | 50%              | \$ 7,517.77          |
| Congress Street    | Green Street to Gates (including dead end) | 1,200  | 30    | 4,000.00         | 528.00          | \$ 13,000.00         | \$ 43,560.00         | \$ 56,560.00         | 100%             | \$ 56,560.00         |
| Congress Street    | Hill Street to Green Street                | 1,630  | 30    | 5,433.33         | 717.20          | \$ 17,658.33         | \$ 59,169.00         | \$ 76,827.33         | 100%             | \$ 76,827.33         |
| Farm Street        | Tuttle Street to Hillside Road             | 210    | 25    | 583.33           | 77.00           | \$ 1,895.83          | \$ 6,352.50          | \$ 8,248.33          | 100%             | \$ 8,248.33          |
| Gates Street       | Hillside Street to Dead End                | 605    | 24    | 1,613.33         | 212.96          | \$ 5,243.33          | \$ 17,569.20         | \$ 22,812.53         | 100%             | \$ 22,812.53         |
| Hill Street        | Kent Street to Congress                    | 1,500  | 30    | 5,000.00         | 660.00          | \$ 16,250.00         | \$ 54,450.00         | \$ 70,700.00         | 50%              | \$ 35,350.00         |
| Hillside Road      | Congress Street to Farm Street             | 1,100  | 30    | 3,666.67         | 484.00          | \$ 11,916.67         | \$ 39,930.00         | \$ 51,846.67         | 100%             | \$ 51,846.67         |
| Kent Street        | Green Street to 3 house down               | 1,000  | 30    | 3,333.33         | 440.00          | \$ 10,833.33         | \$ 36,300.00         | \$ 47,133.33         | 100%             | \$ 47,133.33         |
| Mill Street        | Kent Street to Congress Street             | 1,300  | 30    | 4,333.33         | 572.00          | \$ 14,083.33         | \$ 47,190.00         | \$ 61,273.33         | 50%              | \$ 30,636.67         |
| Ridge Street       | Hillside Road to Lock Street               | 652    | 26    | 1,883.56         | 248.63          | \$ 6,121.56          | \$ 20,511.92         | \$ 26,633.48         | 30%              | \$ 7,990.04          |
| Stanley Street     | Valley View Circle to Madison Street       | 170    | 17    | 321.11           | 42.39           | \$ 1,043.61          | \$ 3,496.90          | \$ 4,540.51          | 50%              | \$ 2,270.26          |
| Steele Street      | Pordue Alley to Mill Street                | 480    | 25    | 1,333.33         | 176.00          | \$ 4,333.33          | \$ 14,520.00         | \$ 18,853.33         | 100%             | \$ 18,853.33         |
| Tuttle Street      | Hillside Road to Gates Street              | 730    | 22    | 1,784.44         | 235.55          | \$ 5,799.44          | \$ 19,432.60         | \$ 25,232.04         | 100%             | \$ 25,232.04         |
| Valley View Circle | Hillside Road to Hillside Road             | 450    | 22    | 1,100.00         | 145.20          | \$ 3,575.00          | \$ 11,979.00         | \$ 15,554.00         | 100%             | \$ 15,554.00         |
| Wilbur Avenue      | Congress Street to Kent Street             | 1,360  | 30    | 4,333.33         | 598.40          | \$ 14,733.33         | \$ 49,368.00         | \$ 64,101.33         | 100%             | \$ 64,101.33         |
| <b>Total</b>       |                                            |        |       | <b>41,633.11</b> | <b>5,495.57</b> | <b>\$ 135,307.61</b> | <b>\$ 453,384.58</b> | <b>\$ 588,692.19</b> |                  | <b>\$ 494,274.07</b> |

R: 2020-130

A RESOLUTION PROVIDING FOR EXPENDITURE OF TAXES  
CERTIFICATION IN REGARDS TO RECYCLING  
ENHANCEMENT ACT

WHEREAS, the Recycling Enhancement Act, P.L. 2007, Chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs, and

WHEREAS, there is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility, and

WHEREAS, whenever a municipality operates a municipal service system for solid waste collection or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant monies received by the municipality shall be expended only for its recycling program,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that it hereby certifies a submission of expenditure for taxes paid pursuant to P.L. 2007, Chapter 311, in 2020 in the amount of \$19,545.00. Documentation supporting this submission is available in the Office of Public Works located at 120 Filmore Street, Phillipsburg, NJ 08865 and shall be maintained for no less than five years from this date.

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 16, 2020 meeting.

---

Victoria L. Kleiner, RMC

2119 Phillipsburg Town - County of Warren

Select your local Government unit by pressing the triangle

### Budget Amendment Certification Form, Appropriations Offset by Revenue Counties/Municipalities (NJS.A. 40A:4-87) or Fire Districts (NJS.A. 40A:14-78.5)

Resolution Date: 6/16/2020

Resolution # R2020-

Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of Warren

Fiscal Year 2020  Calendar Year  State Fiscal Year  Transitional year

Revenue Title NJ Department of Environmental Protection Amount \$ 19,545.00  
Description Recycling Tonnage Grant

Appropriation Title NJ Department of Environmental Protection Amount \$ 19,545.00  
Description Recycling Tonnage Grant

Local Match \_\_\_\_\_ Amount \_\_\_\_\_

|                                  |                                    |              |
|----------------------------------|------------------------------------|--------------|
| Municipalities and Counties only | <u>Chapter 85 - Title and Text</u> |              |
| Appropriation (From) Title       | _____                              | Amount _____ |
| Appropriation (To) Title         | _____                              | Amount _____ |

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true)

Victoria L. Kleiner  
County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar  
Title of Certifying Officer

vkleiner@phillipsburgnj.org  
Email Address

(908) 454-5500 x309  
Telephone Number

Robert J. Merlo  
County/Municipal CFO or Fire District Accountant

Chief Financial Officer  
Title of Certifying Officer

bmerlo@phillipsburgnj.org  
Email Address

(908) 454-5500 x311  
Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A. 40A: 4-87

For Director, Division of Local Government Services by: New

Approved Date: \_\_\_\_\_  
Duly Appointed Designee \_\_\_\_\_

STATE OF NEW JERSEY  
Department of the Treasury  
New Jersey Comprehensive Financial System  
PO BOX 221  
Trenton, NJ 08625-0221

### Payment Details

|               |                            |
|---------------|----------------------------|
| Vendor Name:  | PHILLIPSBURG TOWN          |
| Vendor Code:  | XXXXX2211(04)              |
| Payment Type: | Check                      |
| Check Number: | 0013783186                 |
| Payment Date: | Tuesday, December 24, 2019 |
| Check Total:  | \$19,545.00                |

### Payment Line Details

|                   |                              |
|-------------------|------------------------------|
| Trans Code:       | UA                           |
| Voucher Agency:   | ENVIRONMENTAL PROTECTION     |
| Voucher Number:   | 4910RC07827                  |
| Payee Reference:  | 2017 RECYCLING TONNAGE GRANT |
| Line Number:      | 01                           |
| Line Amount:      | \$19,545.00                  |
| Disbursed Amount: | \$19,545.00                  |

### Additional Information

|                     |                          |
|---------------------|--------------------------|
| Budget Fiscal Year: | 2020                     |
| Fund:               | 100                      |
| Agency:             | ENVIRONMENTAL PROTECTION |
| Organization:       | HAZARDOUS WASTE          |
| Appr Unit:          | 224                      |
| Object:             | 6020                     |
| Revenue Source:     | N/A                      |
| Purchase Order #:   | N/A                      |
| Contract Number:    | N/A                      |
| CFDA Number:        | N/A                      |
| CFDA Description:   | N/A                      |

| ORGANIZATION NAME<br>PAYMENT FOR                | CONTACT INFORMATION | DOCUMENT NUMBER                                   | AMOUNT  |
|-------------------------------------------------|---------------------|---------------------------------------------------|---------|
|                                                 |                     | ACCOUNT NUMBER                                    |         |
| HAZARDOUS WASTE<br>2017 RECYCLING TONNAGE GRANT | 609-984-7744        | 0424910RC07827<br>4910-100-042-4910-224-V42Y-6020 | 1954500 |
|                                                 |                     |                                                   |         |
|                                                 |                     |                                                   |         |
|                                                 |                     |                                                   |         |
|                                                 |                     |                                                   |         |
|                                                 |                     |                                                   |         |
|                                                 |                     |                                                   |         |
|                                                 |                     |                                                   |         |

QUESTIONS SHOULD BE DIRECTED TO APPROPRIATE STATE ORGANIZATION LISTED ABOVE. TOTAL 1954500

CHECK NUMBER 0A0013783186 DATE 12/24/19 PAY PHILLIPSBURG TOWN  
 OMB021 (Rev. 08/2019) DETACH BEFORE CASHING CHECK AND RETAIN AS EVIDENCE OF PAYMENT



Department Of The Treasury  
 STATE OF NEW JERSEY  
 Trenton, New Jersey 08625-0221  
 GENERAL STATE FUND

64-1278  
611

CHECK NUMBER  
**A 0013783186**  
 DATE: DECEMBER 24, 2019  
 VOID 180 Days After This Date

**PAY** *Nineteen Thousand Five Hundred Forty Five and 00/100 Dollars*

PAY TO THE ORDER OF: PHILLIPSBURG TOWN  
 675 CORLISS AVE  
 PHILLIPSBURG NJ 08865

\$ \*\*\*\*\*19,545.00  
 Audited, Allowed and Payment Warranted

*Charles M. Musio*  
 Acting Director  
 Payment Director  
 State Treasurer

BANK OF AMERICA  
 003359875641

⑈0013783186⑈ ⑆061112788⑆ 003359875641⑈

01-214-41000 005

# NEW BUSINESS

**REQUEST FOR PROPOSALS FOR REDEVELOPMENT OF RIVERFRONT  
REDEVELOPMENT AREA (SUB-AREA 1 (WATERFRONT-NORTH) SITE) IN THE  
TOWN OF PHILLIPSBURG, WARREN COUNTY, NEW JERSEY**

**ISSUED BY: TOWN OF PHILLIPSBURG, WARREN COUNTY, NEW JERSEY**

**120 FILMORE STREET, PHILLIPSBURG, NEW JERSEY 08865**

Issue Date: June 16, 2020

Pre-Proposal Meeting: July 30, 2020

Proposal Due Date: August 31, 2020

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**1. Seeking Proposals for Redevelopment Opportunity:** The Town of Phillipsburg, Warren County, New Jersey (the "Town") is requesting that qualified developers or development teams ("Respondents") respond to this Request for Proposals ("RFP") for the redevelopment of the Riverfront redevelopment area. The proposed redevelopment area is part of a larger area designated, by the Town Council ("Town Council") of the Town, as an area in need of redevelopment pursuant to the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "Redevelopment Law"). The Town is seeking proposals for the redevelopment of the Sub-Area 1 (Waterfront-North) Site consistent with the Riverfront Redevelopment Plan. This parcel is approximately two (2) acres. Respondents should demonstrate a broad background of real estate, development and financing experience, including successful experience with private/public development ventures along commercial and downtown corridors. The Town reserves the right, if it is deemed to be in the public interest, to enter directly into negotiations with one or more Respondents in order to advance the planning process.

**2. Redevelopment Site:** The Sub-Area 1 (Waterfront-North) Site is located in the Town of Phillipsburg, Warren County, New Jersey. The Sub-Area 1 (Waterfront-North) Site is subject to the Riverfront Redevelopment Plan as implemented pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. ("LRHL"). The LRHL grants municipalities broad powers to place underutilized and unproductive properties under a redevelopment plan and to negotiate with private developers in order to effectuate the goals and objectives of such a plan. A redevelopment plan establishes particular land use and building controls, serving as the zoning for the applicable property. The Town intends to sell the Sub-Area 1 (Waterfront-North) Site to a private developer, who will redevelop the site in accordance with the Riverfront Redevelopment Plan. The Riverfront Redevelopment Plan envisions this site to be a gateway to the Town and the downtown area, redeveloped in a way that reinforces the rural ambience of the immediately surrounding area (with an emphasis on pedestrian circulation and green space), but that begins the transition to more modestly dense commercial and related uses. A copy of the Riverfront Redevelopment Plan is on file with the Office of the Municipal Clerk.

**3. Goals of Redevelopment Master Plan:** The goals of the Riverfront Redevelopment Plan are to:

1. To encourage redevelopment in a manner that is compatible with the character of adjacent neighborhoods and land uses; and to minimize negative impacts on new and existing residential neighborhoods.
2. To provide for an increase in the economic base by redeveloping underutilized and non-productive properties.
3. To create new residential neighborhoods and support facilities, which will provide an economic stimulus for existing businesses and create new opportunities for growth.
4. To enhance riverfront areas and river views, improve accessibility to the water, and promote recreational use and water -related activities to attract and in- crease the use of riverfront lands.

5. To utilize the existing railroad properties and riverfront to create a system of footpaths and bikeways that will link the entire waterfront to local attractions and neighborhoods along the river, including routes extending inland to Walters Park and north and south to the regional trail system.
6. To enhance accessibility to, and use of, Delaware River Park.
7. To promote tourism opportunities based on the transportation history of the town and region, through the use of such facilities as the original rail station, Black Bridge signal tower, excursion railway, miniature railroad, and the Morris Canal arch, and creating new facilities to showcase the Town's rail and canal heritage.
8. To provide adequate infrastructure to support redevelopment, including roadway accessibility and safe, convenient and accessible parking to adequately serve the existing and future commercial and residential needs of the redevelopment area.
9. To attract educational and cultural amenities and provide for linkages to a variety of tourist, recreational and cultural facilities in Phillipsburg and the region.

#### **4. RFP Submission Requirements:**

*General Requirements:* Respondents should submit 3 hard copies and an electronic copy, either on a USB or a CD of their proposal. Proposals should be submitted on 8.5 x 11 sized paper and should not exceed 50 pages (excluding appendices). Planning diagrams may be submitted on 11 x 17 sized papers. Proposals should be sent in a sealed envelope which bears the name of the Respondent clearly marked "Phillipsburg – Sub-Area 1 (Waterfront-North) Site Request for Proposals," and included forms identified on Exhibit A through G. Proposals should be sent to: Victoria L. Kleiner, RMC Phillipsburg Town Clerk, Phillipsburg Municipal Building 120 Filmore Street, Phillipsburg, New Jersey 08865. Issuance of RFP June 16, 2020; RFP Submission Conference July 30, 2020 RFP Due to Town August 31, 2020.

The Town will host a RFP Submission Conference at 11:00 a.m. on July 30, 2020, via ZOOM. All questions must be submitted in writing via e-mail to: Stanley J. Schrek, PE, Town Engineer, [sschrek@vcea.org](mailto:sschrek@vcea.org)

#### *Submissions Requirements:*

##### *A. Development Team*

Respondents should identify their development team (the "Development Team"). For key Development Team members, identify the following:

- Development Teams should provide an overview of each key team member, describing general experience with details on years of operation, number of projects, range of urban and architectural project sizes and budgets, awards, prizes, citations, etc.
- Name, address, telephone number, fax number and e-mail address of each principal, and such team member's résumé, including roles or titles within the Development Team.
- Name, address, telephone number, fax number and e-mail address of the Development Team Members authorized to act on behalf of the Respondent.

### *B. Qualifications & Experience*

Respondents must clearly demonstrate qualifications in completing the type of development contemplated in the Respondents' proposal and prior experience and success with such projects. Respondents should present a minimum of three and up to five relevant projects for each team member that exemplifies the Respondent's accomplishments. Local and/or regional experience should also be highlighted, particularly where local and New Jersey-based partners have been included.

Respondents should include the following for each project identified:

- Project summary, including project name, address, size, total development cost, project team members (including project principals) and date of completion.
- Brief physical description (may include photograph, site plan, or rendering in Appendices).
- A municipal reference per project, including name, address, telephone number and e-mail addresses for municipal individuals directly involved with projects presented in the qualifications section.

### *C. Development Approach*

Respondents are required to submit the following:

- Concept Plan: Respondents must provide a concept plan, diagram and a narrative that describes the Respondent's overall vision for the site.
- Project Development Approach: Respondents must provide a development plan that identifies, among other things, the target market for the development plan components.
- Project Phasing Plan: Respondents must outline their implementation strategy, including a description of the phasing plan for the overall project.

### *D. Financial Feasibility*

Respondents should provide a preliminary project financial framework plan for the redevelopment proposal. The financial framework plan should consist of order-of-magnitude projections and a description of sources and uses, a hard and soft cost budget and an operating pro forma through project stabilization for each project component (retail, residential, office, parking, etc.). Sufficient preliminary information should be provided for the Town to determine the proposed project's financial underpinnings and ability to be self-sustaining. Respondents should indicate whether they anticipate that the feasibility of their proposal will be dependent upon redevelopment area bond, payments in lieu of taxes and/or other public subsidies and/or incentives.

## **5. RFP Selection Process Evaluation Process**

The Town will evaluate RFP responses based on their completeness, feasibility, responsiveness to the RFP requirements and redevelopment goals described herein, the strength of the development approach, innovation of the proposal, the Respondent's comparable past experience and capacity to successfully complete the proposed project. The Town will evaluate proposals based on the following key criteria:

- Development Team qualifications, comparable experience and capacity
- Vision and quality of development approach
- Public benefits from the proposal
- Financial feasibility and capacity
- Implementation strategy

The Town reserves the right to:

- Select a short list of Respondents
- Enter into exclusive negotiations with selected Respondent(s) with the intent of entering into a redevelopment agreement
- Request more detailed offers leading to final Respondent selection/negotiation
- Request additional information from any Respondent
- Take no action

### **Legal Disclaimers**

A. The award of any contracts from the Town under this RFP is subject to approval by the Town Council.

B. Respondents are responsible for ensuring that responses to this RFP are compliant with all applicable Federal, State, and local laws, regulations and ordinances.

C. Respondents acknowledge that the preparation and submission of responses is at their own risk and expense, and in no event may they seek reimbursement or contribution from the Town.

D. In an effort to foster the timely redevelopment of the Sub-Area 1 (Waterfront-North) Site, each Respondent acknowledges that by submitting a response to this RFP, such Respondent waives its right to file or maintain, through itself or any other party with which it is affiliated, any action or proceeding challenging the Town's determinations made pursuant to this RFP