

TOWN OF PHILLIPSBURG
REGULAR TOWN COUNCIL MEETING
Tuesday, February 04, 2020
PHA 535 Fisher Avenue
7:00 P.M. — REGULAR AMENDED SESSION

1. **CALL TO ORDER**

2. **OPEN PUBLIC MEETING ACT STATEMENT:**

THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW. THIS MEETING OF February 04, 2020 WAS INCLUDED IN A NOTICE SENT TO NEWSPAPERS OF RECORD AND POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS THE REQUIRED NOTICES UNDER THE STATUTE. IN ADDITION, A COPY OF THIS NOTICE HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK

3. **INVOCATION AND FLAG SALUTE**

Council Vice President McVey

4. **ROLL CALL**

Council President Piazza, Council Vice President McVey, Councilwoman DeGerolamo, Councilman Fulper, Councilman Wyant

5. **POLICE DEPARTMENT** – Chief Stettner’s speaks of the year-end report

6. **EXECUTIVE SESSION**

R: 2020 - 47

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF Contractual matters

7. **DISCUSSION** - Downtown Association – Pork Roll Fest – Robyn Coe

Antique Business– Daniel Risis

Elks Building Project – Joseph Paranee & Michael Finelli

Inspections / Code Report – Kevin Duddy

8. **APPROVAL OF MINUTES**

Council Meeting Minutes – January 07, 2020 (was tabled 01-07-2020)

9. **PAYMENT OF BILLS**

10. **PUBLIC COMMENT ON AGENDA ITEMS**

11. **ORDINANCES – SECOND READING**

O: 2020 -02 (First Reading 1-21-2020- Second Reading 02-04-2020)

AN ORDINANCE ESTABLISHING SALARIES FOR SOA’S POLICE DEPARTMENT

O: 2020-03 (First Reading 1-21-2020 Second Reading 02-04-2020)

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER
369, *LITTERING*

12. **ORDINANCES — FIRST READING**

13. **RESOLUTIONS - CONSENT AGENDA** * **Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration*

R: 2020-49

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY, AUTHORIZING THE EXPENDITURE OF NOT TO
EXCEED \$20,000.00 FOR PROPHYLAXIS ODOR CONTROL

R: 2020-50

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, COUNTY
OF WARREN, STATE OF NEW JERSEY, AUTHORIZING A REFUND OF ESCROW IN
THE AMOUNT OF \$83.21 TO LAMBERT CABLE

R: 2020-51

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY, ESTABLISHING THE 2020 RATE OF PAY FOR OFF-DUTY POLICE
OFFICERS

R: 2020 - 52

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AWARDED CONTRACT TO REUTER HANNEY. INC. IN THE AMOUNT NOT TO EXCEED \$147,000.00

R: 2020-53

A RESOLUTION AWARDED PURCHASES UNDER NEW JERSEY STATE CONTRACT

R: 2020-54

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH NO NONSENSE NEUTERING FOR THE PROVISION OF TRAP, NEUTER AND RELEASE SERVICES FOR THE TOWN OF PHILLIPSBURG

14. **NEW BUSINESS**

15. **OLD BUSINESS – any tabled items from previous meeting**

16. **MAYOR AND ADMINISTRATIVE REPORTS**

Mayor Todd M. Tersigni – UEZ Appointment –

17. **HABITABILITY HEARING**

65 Sitgreaves St., Block 1411, Lot 63

18. **PUBLIC PETITIONS**

19. **COUNCIL OPEN TIME**

20. **MOTIONS**

Approval for Raffle License No. RL:1298 issued to the Pohatcong PTA., for a Tricky Tray April 03, 2020 from 5:00 PM to 9:00 PM at Flynn's on the Hill

Approval for Raffle License No. RL:1299 issued to the Pohatcong PTA., for a 50/50 April 03, 2020 from 5:00 PM to 9:00 PM at Flynn's on the Hill

21. **EXECUTIVE SESSION**

R: 2020-

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING ..
Personnel discussion – action may be taken

21. **ADJOURNMENT**

**Bill List Summary
REGULAR BILL LIST AS OF February 4, 2020**

		<u>Check No</u>
1 Current Fund	1,302,713.79	_____
2 State & Federal Grants	2,229.00	_____
4 Capital Fund	7,267.00	_____
7 Sewage Utility Fund	289,415.60	_____
8 Sewage Capital Fund	0.00	_____
12 Planning Board Trust Fund	0.00	_____
12 Bridge Development	0.00	_____
13 Dog Trust Fund	0.00	_____
15 Public Defender Trust Fund	0.00	_____
16 Section 8	926.93	_____
17 General Trust Fund	0.00	_____
17 Commerce Park Redevelopment	0.00	_____
18 Bernards Township RCA	0.00	_____
20 Agency Fund	0.00	_____
21 Revolving Loan Fund	0.00	_____
Total Regular Bill List as February 4, 2020	1,602,552.32	_____

Section 8 Rent Payments for 2020

16 Section 8 Program	0.00	
Total Section 8 Rent Payments		0.00
 Prior Council Meeting	Check # 78075 Date: 1/7/20 RICHARD THOMPSON	58.50
 Prior Council Meeting	Check # 78075 Date: 1/7/20 RICHARD THOMPSON	93.60

Pre-Paid Bill List as of February 4, 2020

1 Current Fund	1,080.00
2 State & Federal Grants	33,000.00
4 Capital Fund	0.00
7 Sewer Utility Fund	193,694.75
8 Sewer Utility Capital	0.00
12 Planning Board Trust Fund	0.00
16 Section 8	0.00
17 General Trust Fund	0.00
18 Bernards Township RCA	0.00
20 Agency Fund	157,244.47
21 Revolving Loan Fund	0.00
Total Pre-Paid Bill List for February 4, 2020	385,019.22

Grand Total All Funds 1,987,723.64

Approved By:



Robert J. Merlo, CFO



Todd Tersigni, Mayor

List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Check#	Vendor	Description	Payment	Check Total
78296	3 - VERIZON, INC	PO 32706 1/1/20-2/9/20 Utility bills as per billi	1,056.54	1,056.54
78297	16 - J C P L	PO 32708 11/24/19-12/30/19 Services as per billin	1,840.48	1,840.48
78298	25 - ES2-ENVIR.SYS.&EQUIP SVCS INC	PO 32610 Parshall Flume Calibration - Dec. 2019	269.49	
		PO 32700 Quarterly district meter calibrations	1,249.50	1,518.99
78299	43 - ROSSNAGLE'S SERVICE CNTR INC	PO 32683 Replace motor Mayors durango	6,237.50	6,237.50
78300	76 - ELIZABETHTOWN GAS INC	PO 32707 12/11/19-1/10/20 services as per billing	498.58	498.58
78301	78 - AQUA NEW JERSEY, INC	PO 32709 12/6/19-1/7/20 Services as per billings	499.23	499.23
78302	114 - RELIABLE SIGN & STRIPING	PO 32675 Stop signs and posts	2,918.75	2,918.75
78303	130 - CINTAS PMS LOCKBOX 636525	PO 32647 Medical supplies for cabinets	545.57	545.57
78304	133 - COOPERFRIEDMAN ELECT.SUPPLY CO INC	PO 32579 Electrical supplies	1,095.34	1,095.34
78305	188 - MGL FORMS SYSTEMS LLC	PO 32419 FORMS , SEWER BILLS	3,866.00	
		PO 32419 FORMS , SEWER BILLS	459.00	
		PO 32617 2019 tax forms	296.00	4,621.00
78306	345 - N J FIRE EQUIPMENT	PO 32402 Purchase of Handlights	1,128.00	
		PO 32411 Clean and Repair Turnout Gear	1,640.00	2,768.00
78307	360 - KELSEY CHURCH CONTRACTING	PO 32268 Radio Room Renovations @ Armory	6,064.00	6,064.00
78308	392 - ANTHONY GOODELL	PO 32691 2019 Eyeglass Reimbursement	200.00	200.00
78309	396 - NJ DIVISION OF FIRE SAFETY	PO 32650 Life Hazard Use Registration	286.50	286.50
78310	452 - BOARD OF EDUCATION	PO 32645 Andover Morris Police Relocation Bills	3,677.45	3,677.45
78311	452 - BOARD OF EDUCATION	PO 32646 Utility Payments	6,520.36	6,520.36
78312	452 - BOARD OF EDUCATION	PO 32704 Board of Education - General Fund	1,023,358.92	1,023,358.92
78313	499 - NATURAL SYSTEMS UTILITIES	PO 32641 January Service Fee	175,570.96	175,570.96
78314	546 - GRAPHIC ACTION INC	PO 32611 Signs - Todd M. Tersigni, Mayor, Vinyl 1	638.00	638.00
78315	606 - FEDEX CUSTOM CRITICAL	PO 32604 Overnight Delivery 12/9/19	62.49	
		PO 32692 Overnight Delivery for January 10, 2020	63.95	126.44
78316	656 - VERIZON WIRELESS	PO 32697 December 02, 2019 - January 01, 2020	2,346.15	2,346.15
78317	677 - LAVERY, SELVAGGI & ABROMITIS PC	PO 32098 Cert of Funds - Prof. Svcs - Town Attorn	2,000.00	
		PO 32701 Professional Services Rendered July 2019	75.00	2,075.00
78318	687 - INDUSTRIAL COMMUNICATIONS INC	PO 32607 Radio Maintenance Contract for Police /	500.00	
		PO 32655 Furnish and Install Radio Charger in Eng	325.00	825.00
78319	830 - RIORDAN MATERIALS CORP	PO 31822 Cert of Funds - Biomag Spare Parts - R:2	34,532.71	34,532.71
78320	863 - SYNCHRONY BANK	PO 32640 January Blanket Purchase Order	80.57	80.57
78321	864 - PDB PROPERTY MAINTENANCE INC	PO 32653 Boots for Hulse, Sokolowski, Reppert	384.00	384.00
78322	879 - MAYBERRY SALES & SERVICE INC	PO 32609 Repair of Rescue Saw	227.49	227.49
78323	937 - REGISTRARS ASSOC OF N J	PO 32598 Membership Renewal - 2020	75.00	75.00
78324	953 - NORTHEAST PARTS GROUP LLC	PO 32642 January Blanket Purchase Order	247.55	247.55
78325	972 - BLOSKY & ASSOCIATES LLC	PO 32574 VMS Reporting	385.00	385.00
78326	998 - GRIFFITH-ALLIED TRUCKING LLC	PO 32637 January Blanket Purchase Order	13,960.07	
		PO 32637 January Blanket Purchase Order	400.00	14,360.07
78327	1033 - CHRISTINA CRANDALL	PO 32597 2019 Eyeglass Reimbursment	244.93	244.93
78328	1034 - P & W SERVICES LLC	PO 32203 Temporary restroom - Elem school	150.00	150.00
78329	1080 - AGERA HOLDINGS LLC	PO 32705 12/11/19-1/10/20 Utility Payment	2,630.76	2,630.76
78330	1100 - ADVANCE LOCAL HOLDINGS CORP	PO 32658 Public Notice 2020	4,149.90	4,149.90
78331	1103 - VITAL COMMUNICATIONS INC	PO 32621 MASTER TAPE	100.00	100.00
78332	1108 - OFFICE CONCEPTS GROUP INC	PO 32075 2020 Calendar Order	460.13	
		PO 32075 2020 Calendar Order	77.56	
		PO 32075 2020 Calendar Order	38.29	575.98
78333	1108 - OFFICE CONCEPTS GROUP INC	PO 32398 chairs & table	2,173.14	2,173.14
78334	1108 - OFFICE CONCEPTS GROUP INC	PO 32406 OFFICE FURNITURE	1,791.79	1,791.79
78335	1108 - OFFICE CONCEPTS GROUP INC	PO 32634 METAL STORAGE CABINET	407.00	407.00
78336	1108 - OFFICE CONCEPTS GROUP INC	PO 32636 TAPE FOR P-TOUCH	33.98	33.98
78337	1140 - STRATIX SYSTEMS, INC	PO 32176 Wide format map copier	7,280.87	
		PO 32231 Toner and paper for start up of copier	399.98	7,680.85
78338	1142 - BUREAU OF STATE USE INDUSTRIES, DEPTCOR	PO 32401 Clothing Lockers	11,685.00	11,685.00
78339	1152 - PRIMEPOINT, LLC	PO 32688 Payroll processing - January	1,022.50	1,022.50
78340	1165 - STEVEN M SIEGEL	PO 32718 Cert of Funds - Professional Svcs - Pros	6,274.66	6,274.66
78341	1223 - HOME DEPOT CREDIT SERVICES	PO 32639 January Blanket Purchase Order	607.38	607.38
78342	1942 - STATEWIDE INSURANCE FUND	PO 32710 INSTALLMENT 1 OF 4 WORKERS COMP	445.80	
		PO 32710 INSTALLMENT 1 OF 4 WORKERS COMP	73,488.65	
		PO 32710 INSTALLMENT 1 OF 4 WORKERS COMP	2,229.00	
		PO 32710 INSTALLMENT 1 OF 4 WORKERS COMP	136,135.05	212,298.50
78343	1971 - FASTENAL CO	PO 32648 Parts for sanitation trucks	461.24	461.24
78344	2167 - VICTORIA KLEINER	PO 32684 Reimbursement - Mileage - Supplies Counc	220.99	220.99
78345	6519 - WILLIS OF NEW JERSEY, INC	PO 32596 Renewal Business Crime 01/01/2020 to 01	879.00	
		PO 32606 Renewal of Business /Ralph A. Jiorle Jr.	115.00	994.00
78346	7041 - LIBERTY TRANSPORTATION & STORAGE IN	PO 31614 Cert of Funds - Moving & Transportation	14,204.00	
		PO 32393 Cert of Funds - Moving & Transportation	39,246.00	53,450.00
78347	7066 - MRI SOFTWARE INC	PO 32575 WaitList Check IVR	18.57	18.57

List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Check#	Vendor	Description	Payment	Check Total
TOTAL				1,602,552.32

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	126.44			
01-201-20-110-050	Mayor & Council - O/E	653.46			
01-201-20-120-050	Municipal Clerk - O/E	4,344.50			
01-201-20-130-050	Financial Administration - O/E	1,261.50			
01-201-20-145-050	Revenue Administration - O/E	100.00			
01-201-23-210-050	Liability Insurance	59,788.60			
01-201-23-215-050	Workers Compensation	76,025.92			
01-201-23-220-050	Employee Group Insurance	444.93			
01-201-25-240-050	Police Department - O/E	634.00			
01-201-25-265-050	Fire Department - O/E	802.49			
01-201-25-275-050	Municipal Prosecutor O/E	6,274.66			
01-201-26-290-050	Street & Roads - O/E	2,918.75			
01-201-26-301-050	PEOSHA	545.57			
01-201-26-310-050	Building & Grounds - O/E	687.95			
01-201-26-315-050	Vehicle Maintenance - O/E	6,946.29			
01-201-31-430-050	Utility Expenses - Electricity	782.68			
01-201-31-435-050	Utility Expenses - Street Lighting	13.04			
01-201-31-440-050	Switchboard Expenses - O/E	2,346.15			
01-201-31-445-050	Utility Expenses - Water	341.42			
01-201-31-460-050	Bulk Purchases - Gasoline	13,960.07			
01-201-47-390-050	Maintenance of Free Public Library	2,528.36			
01-203-20-110-050	(2019) Mayor & Council - O/E		85.93		
01-203-20-130-050	(2019) Financial Administration - O/E		49.90		
01-203-20-145-050	(2019) Revenue Administration - O/E		554.39		
01-203-20-150-050	(2019) Tax Assessment Administration OE		24.26		
01-203-20-155-050	(2019) Legal Services		2,000.00		
01-203-22-195-050	(2019) Inspections Department - O/E		79.09		
01-203-25-240-050	(2019) Police Department - O/E		73,352.01		
01-203-25-265-050	(2019) Fire Department - O/E		1,640.00		
01-203-26-290-050	(2019) Street & Roads - O/E		286.50		
01-203-26-300-050	(2019) Public Works Administration - O/E		444.33		
01-203-26-310-050	(2019) Building & Grounds - O/E		8,376.21		
01-203-28-370-050	(2019) Recreation Service & Program - O/		154.59		
01-203-31-430-050	(2019) Utility Expenses - Electricity		2,634.01		
01-203-31-440-050	(2019) Switchboard Expenses - O/E		67.23		
01-203-31-445-050	(2019) Utility Expenses - Water		460.53		
01-203-31-446-050	(2019) Utility Expenses - Natural Gas		7,034.11		
01-203-33-490-050	(2019) Municipal Court - O/E		85.90		
01-207-55-000-000	School Taxes Payable			1,023,358.92	
01-260-05-100	Current Fund - Due to Claims			0.00	1,302,713.79
01-290-55-080-000	Library Grants			499.10	
TOTALS FOR CURRENT FUND		181,526.78	97,328.99	1,023,858.02	1,302,713.79
02-213-40-729-000	2019 - 2024 School Resource Officer			2,229.00	
02-260-05-100	St/Fed Grants - Due to Claims Fund			0.00	2,229.00
TOTALS FOR STATE & FEDERAL GRANTS		0.00	0.00	2,229.00	2,229.00
04-215-55-914-000	2006 Improvements Authorized			6,064.00	
04-215-55-933-000	2017 Improvements Authorized			75.00	
04-215-55-934-000	2017 Improvements Authorized			1,128.00	
04-260-05-100	Capital - Due to Claims Fund			0.00	7,267.00
TOTALS FOR CAPITAL FUND		0.00	0.00	7,267.00	7,267.00

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
07-201-55-510-050	Sewer Utility OE	250,709.11			
07-203-55-510-050	(2019) Sewer Utility OE		38,706.49		
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	289,415.60
TOTALS FOR	SEWER UTILITY	250,709.11	38,706.49	0.00	289,415.60
16-260-05-100	Section 8 - Due to Claims Fund			0.00	926.93
16-289-56-081-000	Section 8 Spending Reserves			926.93	
TOTALS FOR	SECTION 8 PROGRAM	0.00	0.00	926.93	926.93

Total to be paid from Fund 01 CURRENT FUND	1,302,713.79
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	2,229.00
Total to be paid from Fund 04 CAPITAL FUND	7,267.00
Total to be paid from Fund 07 SEWER UTILITY	289,415.60
Total to be paid from Fund 16 SECTION 8 PROGRAM	926.93
	<u>1,602,552.32</u>

Checks Previously Disbursed

23310	AFLAC	PO# 32667	Monthly Invoice	1,682.50	1/23/2020
3073	N J YOUTH CORP OF PHILLIPSBURG	PO# 32703	Reimbursement NJYC-2020 - 11/21/1	33,000.00	1/28/2020
1333575	St of NJ - Dept of Treasury	PO# 32652	January 2020 SHBP	155,561.97	1/15/2020
				<u>190,244.47</u>	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND		1,302,713.79	1,302,713.79
Fund 02 STATE & FEDERAL GRANTS	33,000.00	2,229.00	35,229.00
Fund 04 CAPITAL FUND		7,267.00	7,267.00
Fund 07 SEWER UTILITY		289,415.60	289,415.60
Fund 16 SECTION 8 PROGRAM		926.93	926.93
Fund 20 PAYROLL AGENCY FUND	157,244.47		157,244.47
BILLS LIST TOTALS	190,244.47	1,602,552.32	1,792,796.79

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Account	PO #	Vendor	Description	Payment	Account Total
CURRENT FUND					
G/L Expenditures					
01-207-55-000-000	32704	BOARD OF EDUCATION School Taxes Payable	General Fund - January	1,023,358.92	
			TOTAL FOR ACCOUNT		1,023,358.92
TOTAL for G/L Expenditures					=====
					1,023,358.92
Library Federation					
01-290-55-080-001	32706	VERIZON, INC Library Federation	Library-201V03-8343-1/1/20-1/31/20	499.10	
			TOTAL FOR ACCOUNT		499.10
TOTAL for Library Federation					=====
					499.10
Business Administrator					
01-201-20-100-076	32604	FEDEX CUSTOM CRITICAL	Overnight Express Delivery Inv# 6-868-05	62.49	
	32692	FEDEX CUSTOM CRITICAL	Overnight delivery Inv#6-895-17252	63.95	
		POSTAGE	TOTAL FOR ACCOUNT		126.44
TOTAL for Business Administrator					=====
					126.44
Mayor & Council					
01-201-20-110-051	32684	VICTORIA KLEINER OFFICE SUPPLIES	Velcro - for Council tables	15.46	
			TOTAL FOR ACCOUNT		15.46
01-201-20-110-071	32611	GRAPHIC ACTION INC	Premium Vinyl letters	37.00	
	32611	GRAPHIC ACTION INC	Printing of Special Signs - Todd M. Ters	295.00	
	32611	GRAPHIC ACTION INC	Up to 4.0 Removal & Installation each	26.00	
	32611	GRAPHIC ACTION INC	8 x 72 Todd M. Tersigni Mayor	280.00	
		PRINTING OTHER	TOTAL FOR ACCOUNT		638.00
01-203-20-110-229	32684	VICTORIA KLEINER	Tablecloths	2.98	
	32684	VICTORIA KLEINER	Flowers	11.96	
	32684	VICTORIA KLEINER	Cake	70.99	
		(2019) EMPLOYEE RECOGNITION	TOTAL FOR ACCOUNT		85.93
TOTAL for Mayor & Council					=====
					739.39
Municipal Clerk					
01-201-20-120-084	32658	ADVANCE LOCAL HOLDINGS CORP	Res. Notice 0-2020-05 Inv#0009473790	777.60	
	32658	ADVANCE LOCAL HOLDINGS CORP	Res. Notice 0-2020-06 Inv#0009473812	983.00	
	32658	ADVANCE LOCAL HOLDINGS CORP	Res. Notice 0-2020-07 Inv#0009473819	193.00	
	32658	ADVANCE LOCAL HOLDINGS CORP	Res. Notice 0-2020-08 Inv#0009473778	307.55	
	32658	ADVANCE LOCAL HOLDINGS CORP	Pub Notice 0-2020-01 Inv #0009474013	295.70	
	32658	ADVANCE LOCAL HOLDINGS CORP	Res. Notice 0-2020-08 Inv#0009473824	307.55	
	32658	ADVANCE LOCAL HOLDINGS CORP	Res. Notice R-2020-23 Inv.#0009473951	374.70	
	32658	ADVANCE LOCAL HOLDINGS CORP	Res. Notice R-2020-24 Inv#0009473971	339.15	
	32658	ADVANCE LOCAL HOLDINGS CORP	Res. Notice R2020-25 Inv#0009473977	354.95	
	32658	ADVANCE LOCAL HOLDINGS CORP	Res. Notice R2020-29 Inv#0009473985	216.70	
		ADVERTISING	TOTAL FOR ACCOUNT		4,149.90
01-201-20-120-089	32598	REGISTRARS ASSOC OF N J	Deborah Hay - Alt Dep Reg - CMR 4378	25.00	
	32598	REGISTRARS ASSOC OF N J	Victoria Kleiner - Registrar - CMR 2420	25.00	
	32598	REGISTRARS ASSOC OF N J	Lorraine Loudenberry - Dep Reg- CMR 2457	25.00	
		MEMBERSHIP	TOTAL FOR ACCOUNT		75.00

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Account	PO #	Vendor	Description	Payment	Account Total
Municipal Clerk					
01-201-20-120-090		Travel			
			TOTAL FOR ACCOUNT		119.60
		TOTAL for Municipal Clerk			=====
					4,344.50
Financial Administration					
01-201-20-130-067		32617 MGL FORMS SYSTEMS LLC PRINTING ENVELOPES	envelopes for Misc forms	98.00	
			TOTAL FOR ACCOUNT		98.00
01-201-20-130-071		32617 MGL FORMS SYSTEMS LLC PRINTING OTHER	1099 Misc 1099 forms	141.00	
			TOTAL FOR ACCOUNT		141.00
01-201-20-130-108		32688 PRIMEPOINT, LLC 32688 PRIMEPOINT, LLC Primepoint Payroll, HRMS & TLM	Payroll Processing - January Additional Services - January	720.50 302.00	
			TOTAL FOR ACCOUNT		1,022.50
01-203-20-130-051		32075 OFFICE CONCEPTS GROUP INC (2019) OFFICE SUPPLIES	Finance - 2020 calendar order	49.90	
			TOTAL FOR ACCOUNT		49.90
		TOTAL for Financial Administration			=====
					1,311.40
Revenue Administration					
01-201-20-145-077		32621 VITAL COMMUNICATIONS INC SERVICE COMPUTER	MASTER TAPE TO E SENT TO SMI FOR TAXES 2	100.00	
			TOTAL FOR ACCOUNT		100.00
01-203-20-145-051		32075 OFFICE CONCEPTS GROUP INC (2019) OFFICE SUPPLIES	Revenue - Sandy/Becky 2020 calendar orde	38.39	
			TOTAL FOR ACCOUNT		38.39
01-203-20-145-056		32419 MGL FORMS SYSTEMS LLC 32419 MGL FORMS SYSTEMS LLC 32419 MGL FORMS SYSTEMS LLC (2019) COMPUTER SUPPLIES FORMS	tc42-White 3 up notice Shipping Neon Notice 3 on page	135.00 46.00 278.00	
			TOTAL FOR ACCOUNT		459.00
01-203-20-145-067		32617 MGL FORMS SYSTEMS LLC (2019) PRINTING ENVELOPES	shipping	21.00	
			TOTAL FOR ACCOUNT		21.00
01-203-20-145-069		32617 MGL FORMS SYSTEMS LLC (2019) PRINTING FORMS	100 interest only 1099 forms	36.00	
			TOTAL FOR ACCOUNT		36.00
		TOTAL for Revenue Administration			=====
					654.39
Tax Assessment Administration					
01-203-20-150-051		32075 OFFICE CONCEPTS GROUP INC (2019) OFFICE SUPPLIES	Tax Assessor - 2020 calendar order	24.26	
			TOTAL FOR ACCOUNT		24.26
		TOTAL for Tax Assessment Administration			=====
					24.26
Legal Services					
01-203-20-155-200		32098 LAVERY, SELVAGGI & ABROMITIS PC 32098 LAVERY, SELVAGGI & ABROMITIS PC (2019) Municipal Attorney	Professional Services Town Attorney Fees Professional Services Town Attorney Fees	1,000.00 1,000.00	
			TOTAL FOR ACCOUNT		2,000.00
		TOTAL for Legal Services			=====
					2,000.00

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Account	PO #	Vendor	Description	Payment	Account Total
01-203-22-195-051	32075	OFFICE CONCEPTS GROUP INC (2019) OFFICE SUPPLIES	Inspections - 2020 calendar order TOTAL FOR ACCOUNT	79.09	79.09
TOTAL for Inspections Department					=====
					79.09
Liability Insurance					
01-201-23-210-215	32596	WILLIS OF NEW JERSEY, INC	Renewal Business Crime Inv #2563558	879.00	
	32606	WILLIS OF NEW JERSEY, INC SURETY BOND	Renewal of business Inv #2576993 TOTAL FOR ACCOUNT	115.00	994.00
01-201-23-210-220	32710	STATEWIDE INSURANCE FUND GENERAL LIABILITY	Installment 1 of 4 Worker's comp Inv#202 TOTAL FOR ACCOUNT	58,794.60	58,794.60
TOTAL for Liability Insurance					=====
					59,788.60
Workers Compensation					
01-201-23-215-218	32710	STATEWIDE INSURANCE FUND Worker's Compensation Insurance	Installment 1 of 4 Worker's comp Inv #2 TOTAL FOR ACCOUNT	76,025.92	76,025.92
TOTAL for Workers Compensation					=====
					76,025.92
Employee Group Insurance					
01-201-23-220-208	32691	ANTHONY GOODELL Vision Care - PBA Superiors	2019 Eyeglass Reimbursement Inv#44912 TOTAL FOR ACCOUNT	200.00	200.00
01-201-23-220-210	32597	CHRISTINA CRANDALL Vision Care - Staff	2019 eyeglass reimbursement Inv # 103944 TOTAL FOR ACCOUNT	244.93	244.93
TOTAL for Employee Group Insurance					=====
					444.93
Public Safety					
01-201-25-240-099	32653	PDB PROPERTY MAINTENANCE INC UNIFORM PURCHASES	Rocky Work Boots Size 9.5, 11, 12 TOTAL FOR ACCOUNT	384.00	384.00
01-201-25-240-298	32607	INDUSTRIAL COMMUNICATIONS INC Radio Supplies / Equipment	Radio Maintenance Contract for Police / TOTAL FOR ACCOUNT	250.00	250.00
01-203-25-240-051	32636	OFFICE CONCEPTS GROUP INC	DYM-45013 TAPE	33.98	
	32634	OFFICE CONCEPTS GROUP INC	METAL STORAGE CABINET	407.00	
	32406	OFFICE CONCEPTS GROUP INC	BOP B16215 MESH DRAFTING STOOL	291.84	
	32406	OFFICE CONCEPTS GROUP INC	VIR 872448E84 TABLE ADJ 24X48	1,499.95	
	32075	OFFICE CONCEPTS GROUP INC (2019) OFFICE SUPPLIES	Police - 2020 calendar order TOTAL FOR ACCOUNT	133.65	2,366.42
01-203-25-240-054	32398	OFFICE CONCEPTS GROUP INC	hon-5701sb11t chair tilt leather	1,288.00	
	32398	OFFICE CONCEPTS GROUP INC (2019) COMPUTER SUPPLIES	BSX-VL705VM10 TOTAL FOR ACCOUNT	885.14	2,173.14
	32645	BOARD OF EDUCATION	Home Depot	98.95	
	31614	LIBERTY TRANSPORTATION & STORAGE IN	Change Order #1	1,614.00	
	32645	BOARD OF EDUCATION	HJ Opdyke Lumber Co Inc	2,795.81	
	32645	BOARD OF EDUCATION	Sherwin Williams	782.69	
	32393	LIBERTY TRANSPORTATION & STORAGE IN	Moving & Transportation Svcs - Records/V	39,246.00	
	32401	BUREAU OF STATE USE INDUSTRIES, DEPTCOR	Clothing Locker	11,685.00	
01-203-25-240-941	31614	LIBERTY TRANSPORTATION & STORAGE IN (2019) Relocation Expenses	Moving & Transportation Svcs-Police & Fir TOTAL FOR ACCOUNT	12,590.00	68,812.45
TOTAL for Public Safety					=====
					73,986.01

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Account	PO #	Vendor	Description	Payment	Account Total
Fire Department					
01-201-25-265-119	32609	MAYBERRY SALES & SERVICE INC EQUIPMENT REPAIRS	Repair of Stihl #461 Rescue Saw, Serial	227.49	
			TOTAL FOR ACCOUNT		227.49
01-201-25-265-245	32607 32655	INDUSTRIAL COMMUNICATIONS INC INDUSTRIAL COMMUNICATIONS INC INDUSTRIAL COMMUNICATIONS	Furnish and Install six (6) Bank Portabl	250.00 325.00	
			TOTAL FOR ACCOUNT		575.00
01-203-25-265-112	32411	N J FIRE EQUIPMENT (2019) REPAIR TURNOUT GEAR	Clean / Repair 8 Turnout Coats and 9 Tur	1,640.00	
			TOTAL FOR ACCOUNT		1,640.00
TOTAL for Fire Department					=====
					2,442.49
Municipal Prosecutor					
01-201-25-275-211	32718 32718	STEVEN M SIEGEL STEVEN M SIEGEL Municipal Prosecutor	Professional Svcs - Prosecutor - R:2020- Professional Svcs - Prosecutor - R:2020-	3,137.33 3,137.33	
			TOTAL FOR ACCOUNT		6,274.66
TOTAL for Municipal Prosecutor					=====
					6,274.66
Street & Roads					
01-201-26-290-274	32675 32675 32675	RELIABLE SIGN & STRIPING RELIABLE SIGN & STRIPING RELIABLE SIGN & STRIPING SIGNS	30" stop signs 10' green u-channel post 3' green u-channel base	225.00 1,647.50 1,046.25	
			TOTAL FOR ACCOUNT		2,918.75
01-203-26-290-299	32650 32650	NJ DIVISION OF FIRE SAFETY NJ DIVISION OF FIRE SAFETY (2019) MISC FEES/PERMITS	Registration #2119075121000103 - 94-5 Registration #2119075121000102 - 94-2	95.50 191.00	
			TOTAL FOR ACCOUNT		286.50
TOTAL for Street & Roads					=====
					3,205.25
Public Services Administration					
01-203-26-300-051	32231 32075	STRATIX SYSTEMS, INC OFFICE CONCEPTS GROUP INC (2019) OFFICE SUPPLIES	Toner and paper for start up of copier Public Works - 2020 calendar order	399.98 44.35	
			TOTAL FOR ACCOUNT		444.33
TOTAL for Public Services Administration					=====
					444.33
PEOSHA					
01-201-26-301-209	32647	CINTAS FAS LOCKBOX 636525 PEOSHA	Medical supplies for cabinets	545.57	
			TOTAL FOR ACCOUNT		545.57
TOTAL for PEOSHA					=====
					545.57
Building & Grounds					
	32639 32640 32639 32639 32639 32639 32639	HOME DEPOT CREDIT SERVICES SYNCHRONY BANK HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES	January Blanket Purchase Order January Blanket Purchase Order	149.00 80.57 48.09 104.61 18.34 84.41 14.98	

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Account	PO #	Vendor	Description	Payment	Account Total
Building & Grounds					
01-201-26-310-264	32639	HOME DEPOT CREDIT SERVICES	January Blanket Purchase Order	37.92	
		MISC HARDWARE	TOTAL FOR ACCOUNT		687.95
	32579	COOPERFRIEDMAN ELECT.SUPPLY CO INC	Electrical supplies	46.76	
	32579	COOPERFRIEDMAN ELECT.SUPPLY CO INC	Electrical supplies	258.34	
	32579	COOPERFRIEDMAN ELECT.SUPPLY CO INC	Electrical supplies	22.23	
01-203-26-310-254	32579	COOPERFRIEDMAN ELECT.SUPPLY CO INC	Electrical supplies	768.01	
		(2019) ELECTRICAL PARTS	TOTAL FOR ACCOUNT		1,095.34
	32176	STRATIX SYSTEMS, INC	Ricoh Aficio MP CW2201SP wide format map	9,199.25	
	32176	STRATIX SYSTEMS, INC	Ricoh Aficio MP CW2201SP wide format map	239.40	
01-203-26-310-290	32176	STRATIX SYSTEMS, INC	Ricoh Aficio MP CW2201SP wide format map	-2,157.78	
		(2019) MAPS/FLAGS	TOTAL FOR ACCOUNT		7,280.87
TOTAL for Building & Grounds					9,064.16
Vehicle Maintenance					
01-201-26-315-218	32642	NORTHEAST PARTS GROUP LLC	January Blanket Purchase Order	184.28	
	32642	NORTHEAST PARTS GROUP LLC	January Blanket Purchase Order	50.32	
	32642	NORTHEAST PARTS GROUP LLC	January Blanket Purchase Order	23.88	
	32642	NORTHEAST PARTS GROUP LLC	January Blanket Purchase Order	5.88	
	32642	NORTHEAST PARTS GROUP LLC	January Blanket Purchase Order	-51.71	
		PARTS - POLICE VEHICLES	TOTAL FOR ACCOUNT		212.65
01-201-26-315-220	32642	NORTHEAST PARTS GROUP LLC	January Blanket Purchase Order	13.52	
		PARTS-PUBLIC WORKS EQUIP.	TOTAL FOR ACCOUNT		13.52
01-201-26-315-221	32642	NORTHEAST PARTS GROUP LLC	January Blanket Purchase Order	21.38	
		PARTS-PUBLIC WORKS VEH.	TOTAL FOR ACCOUNT		21.38
01-201-26-315-222	32648	FASTENAL CO	Parts for sanitation trucks	75.08	
	32648	FASTENAL CO	Parts for sanitation trucks	386.16	
		PARTS OTHER VEHICLES	TOTAL FOR ACCOUNT		461.24
01-201-26-315-251	32683	ROSSNAGLE'S SERVICE CNTR INC	Replace motor Mayors durango	6,237.50	
		REPAIRS M/S VEHICLE	TOTAL FOR ACCOUNT		6,237.50
TOTAL for Vehicle Maintenance					6,946.29
Recreation Services & Programs					
01-203-28-370-051	32075	OFFICE CONCEPTS GROUP INC	Recreation - 2020 calendar order	4.59	
		(2019) OFFICE SUPPLIES	TOTAL FOR ACCOUNT		4.59
01-203-28-370-167	32203	P & W SERVICES LLC	Temporary restroom - Elem school	150.00	
		(2019) JOB JOHNIES	TOTAL FOR ACCOUNT		150.00
TOTAL for Recreation Services & Programs					154.59
Maintenance of Free Public Library					
01-201-47-390-584	32710	STATEWIDE INSURANCE FUND	Installment 1 of 4 Worker's comp Inv#202	1,314.53	
		Fringe Benefits	TOTAL FOR ACCOUNT		1,314.53
	32706	VERIZON, INC	Library - 454-3712 -1/2/20-2/9/20	512.98	
	32707	ELIZABETHTOWN GAS INC	Library - 317926631 -12/11/19-1/20/20	498.58	
	32709	AQUA NEW JERSEY, INC	Library-10306200743555-12/6/19-1/7/20	157.81	
01-201-47-390-589	32706	VERIZON, INC	Library - 454-3555 -01/02/20-02/9/20	44.46	
		Building & Utilities	TOTAL FOR ACCOUNT		1,213.83

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Account	PO #	Vendor	Description	Payment	Account Total
Electricity					
	32708 J C P L		Meyner Park Road-100082801190-12/27/19-1	6.20	
	32708 J C P L		Municipal Garage-100079474084-12/24/19-1	647.50	
	32708 J C P L		Del.Hgts.Park - 100084022209-12/22/20-1/	18.23	
	32708 J C P L		Heckman Street-100137162937-12/24/19-1/2	104.50	
01-201-31-430-175	32708 J C P L	Electricity	Sch Lts Flashing-100067439008-12/27/19-1	6.25	
			TOTAL FOR ACCOUNT		782.68
	32646 BOARD OF EDUCATION		Freeman-JCP&L 10/30/19 to 11/25/19	683.31	
	32708 J C P L		Fire Department - 200000053807-11/24/19-	1,044.76	
01-203-31-430-175	32646 BOARD OF EDUCATION	(2019) Electricity	Freeman-JCP&L 9/27/19 to 10/29/19	905.94	
			TOTAL FOR ACCOUNT		2,634.01
TOTAL for Electricity					3,416.69
Street Lighting					
01-201-31-435-175	32708 J C P L	Electricity - Street Lighting	Street Lighting - 100098829169 -12/19/19	13.04	
			TOTAL FOR ACCOUNT		13.04
TOTAL for Street Lighting					13.04
Switchboard					
01-201-31-440-180	32697 VERIZON WIRELESS	Telephone & Telecommunications	Switchboard-Main Acct 94050359-0001 Inv	1,793.00	
			TOTAL FOR ACCOUNT		1,793.00
	32697 VERIZON WIRELESS		J.Franceschino sub-acct 94020359-0004	52.44	
	32697 VERIZON WIRELESS		I-Pad Council sub acct 9405039-0003 Inv	385.95	
01-201-31-440-181	32697 VERIZON WIRELESS	Wireless - Cell Phones & Tablets	Police Sub-acct 94050350-0002 Inv #9845	114.76	
			TOTAL FOR ACCOUNT		553.15
01-203-31-440-180	32646 BOARD OF EDUCATION	(2019) Telephone & Telecommunications	Freeman-Service Electric Phone 12/15/19	67.23	
			TOTAL FOR ACCOUNT		67.23
TOTAL for Switchboard					2,413.38
Water					
01-201-31-445-185	32709 AQUA NEW JERSEY, INC	Water	Mun Building-10306210743556-12/6/19-1/7/	341.42	
			TOTAL FOR ACCOUNT		341.42
	32646 BOARD OF EDUCATION		Freeman-Aqua 9/19/19 to 10/16/19	151.36	
	32646 BOARD OF EDUCATION		Freeman-Aqua 10/16/19 to 11/18/19	157.81	
01-203-31-445-185	32646 BOARD OF EDUCATION	(2019) Water	Freeman-Aqua 11/18/19 to 12/17/19	151.36	
			TOTAL FOR ACCOUNT		460.53
TOTAL for Water					801.95
Natural Gas					
	32646 BOARD OF EDUCATION		Armory-ETown Gas 11/11/19 to 12/10/19	1,204.41	
	32646 BOARD OF EDUCATION		Armory-ETown Gas 10/11/19 to 11/10/19	548.84	
	32705 AGERA HOLDINGS LLC		Utility Payment - 12/11/19-1/10/20 - 356	2,630.76	
	32646 BOARD OF EDUCATION		Freeman-ETown Gas 11/8/19 to 12/10/19	981.91	
	32646 BOARD OF EDUCATION		Freeman-UGI 9/11/19 to 10/11/19	5.64	
	32646 BOARD OF EDUCATION		Freeman-UGI 10/11/19 to 11/08/19	462.29	
01-203-31-446-176	32646 BOARD OF EDUCATION	(2019) Natural or Propane: Natural Gas	Freeman-UGI 11/08/19 to 12/11/19	1,200.26	
			TOTAL FOR ACCOUNT		7,034.11
TOTAL for Natural Gas					7,034.11

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Account	PO #	Vendor	Description	Payment	Account Total
Gasoline					
	32637	GRIFFITH-ALLIED TRUCKING LLC	January Blanket - Diesel	1,426.56	
	32637	GRIFFITH-ALLIED TRUCKING LLC	January Blanket - Diesel	1,552.16	
	32637	GRIFFITH-ALLIED TRUCKING LLC	January Blanket - Diesel	1,480.38	
	32637	GRIFFITH-ALLIED TRUCKING LLC	January Blanket - Unleaded	1,852.08	
	32637	GRIFFITH-ALLIED TRUCKING LLC	January Blanket - Unleaded	3,898.33	
	32637	GRIFFITH-ALLIED TRUCKING LLC	January Blanket - Diesel	466.75	
	32637	GRIFFITH-ALLIED TRUCKING LLC	January Blanket - Unleaded	1,151.73	
	32637	GRIFFITH-ALLIED TRUCKING LLC	January Blanket - Unleaded	2,132.08	
01-201-31-460-195		<i>Gasoline Townwide: Gasoline</i>			
			TOTAL FOR ACCOUNT		13,960.07
					=====
			TOTAL for Gasoline		13,960.07
Municipal Court					
01-203-33-490-051	32075	OFFICE CONCEPTS GROUP INC (2019) Office Supplies	Mun. Court - 2020 calendar order	85.90	
			TOTAL FOR ACCOUNT		85.90
					=====
			TOTAL for Municipal Court		85.90
STATE & FEDERAL GRANTS					
DEPARTMENT 729					
02-213-40-729-001	32710	STATEWIDE INSURANCE FUND 2019 - 2020 SRO Salaries	Installment 1 of 4 Worker's comp Inv#202	2,229.00	
			TOTAL FOR ACCOUNT		2,229.00
					=====
			TOTAL for DEPARTMENT 729		2,229.00
CAPITAL FUND					
DEPARTMENT 914					
04-215-55-914-007	32268	KELSEY CHURCH CONTRACTING 2006 ARMORY PURCHASE/RENOVATIONS	Provide Renovations to new Radio Room @	6,064.00	
			TOTAL FOR ACCOUNT		6,064.00
					=====
			TOTAL for DEPARTMENT 914		6,064.00
Municipal Offices					
04-215-55-933-001	32701	LAVERY, SELVAGGI & ABROMITIS PC 0:2017-03 Municipal Offices	Municipal - July 2019	75.00	
			TOTAL FOR ACCOUNT		75.00
					=====
			TOTAL for Municipal Offices		75.00
2017 Improvements Authorizations					
04-215-55-934-003	32402	N J FIRE EQUIPMENT 2017 Fire Department	Six (6) Streamlight #44315 Vulcan 180 LE	1,128.00	
			TOTAL FOR ACCOUNT		1,128.00
					=====
			TOTAL for 2017 Improvements Authorizations		1,128.00
SEWER UTILITY					
Sewer Utility Department					
07-201-55-510-517	32641	NATURAL SYSTEMS UTILITIES Natural Systems Utilities	January Fee - Maintenance & Repair	8,333.33	
	32641	NATURAL SYSTEMS UTILITIES	January Fee - Services	167,237.63	
			TOTAL FOR ACCOUNT		175,570.96

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/04/2020 For bills from 01/22/2020 to 02/04/2020

Account	PO #	Vendor	Description	Payment	Account Total
SEWER UTILITY					
Sewer Utility Department					
07-201-55-510-519	32637	GRIFFITH-ALLIED TRUCKING LLC Lubricants & Motor Fuels	January Blanket - Diesel TOTAL FOR ACCOUNT	200.00	400.00
07-201-55-510-536	32710	STATEWIDE INSURANCE FUND Insurance Premiums	Installment 1 of 4 Worker's comp Inv#202 TOTAL FOR ACCOUNT	34,292.25 39,196.40	73,488.65
07-201-55-510-552	32700	ES2-ENVIR.SYS.&EQUIP SVCS INC Calibration of Meters	Quarterly District Meter Calibration Inv TOTAL FOR ACCOUNT	1,249.50	1,249.50
07-203-55-510-051	32075	OFFICE CONCEPTS GROUP INC (2019) Office Supplies	Sewer - 2020 calendar order TOTAL FOR ACCOUNT	38.29	38.29
07-203-55-510-056	32419	MGL FORMS SYSTEMS LLC (2019) Computer Supplies Forms	Sewer bills 30,000 Shipping TOTAL FOR ACCOUNT	3,570.00 296.00	3,866.00
07-203-55-510-552	32610	ES2-ENVIR.SYS.&EQUIP SVCS INC (2019) Calibration of Meters	Parshall Flume Calibration TOTAL FOR ACCOUNT	269.49	269.49
07-203-55-510-553	31822	RIORDAN MATERIALS CORP (2019) Gen Equip & Mach Parts	Biomag Spare Parts - R:2019-189 TOTAL FOR ACCOUNT	1,885.54 7,256.96 12,558.62 12,831.59	34,532.71
TOTAL for Sewer Utility Department					=====
					289,415.60

SECTION 8 PROGRAM

Section 8 Expenditures

16-289-56-081-820	32574	BLOSKY & ASSOCIATES LLC	VMS Submission-November, 2019	90.00	
	32574	BLOSKY & ASSOCIATES LLC	VMS Submission-December, 2019	90.00	
	32574	BLOSKY & ASSOCIATES LLC	VMS Monthly Review-November, 2019	70.00	
	32574	BLOSKY & ASSOCIATES LLC	VMS Submission and Review-October, 2019	135.00	
	32575	MRI SOFTWARE INC	IVR Phone Charges-09/20/19-10/19/19	0.13	
	32575	MRI SOFTWARE INC	IVR Monthly Charge-09/20/19-10/19/19	6.00	
	32710	STATEWIDE INSURANCE FUND	Installment 1 of 4 Worker's comp Inv#202	445.80	
	32575	MRI SOFTWARE INC	IVR Phone Charges-10/20/19-11/19/19	0.23	
	32575	MRI SOFTWARE INC	IVR Monthly Charge-10/20/19-11/19/19	6.00	
	32575	MRI SOFTWARE INC	IVR Monthly Charge-11/20/19-12/19/19	6.00	
	32075	OFFICE CONCEPTS GROUP INC	Section 8/Comm. Dev. - 2020 calendar ord	77.56	
	32575	MRI SOFTWARE INC	IVR Phone Charges-11/20/19-12/19/19	0.21	
TOTAL FOR ACCOUNT					=====
TOTAL for Section 8 Expenditures					926.93

List of Bills - CLAIMS CHECKING ACCOUNT
 Meeting Date: 01/23/2020 For bills from 01/23/2020 to 01/23/2020

Check#	Vendor	Description	Payment	Check Total
78292	171 - NJEIT	PO 32584 NJEIT series 2010A loan agreement d	42,467.33	42,467.33
78293	171 - NJEIT	PO 32585 NJEIT series 2014A loan agreement d	130,087.16	130,087.16
78294	171 - NJEIT	PO 32586 NJEIT Principal & Interest for S340	21,140.26	21,140.26
TOTAL				193,694.75

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
07-201-55-524-050	State of NJ Wastewater Treatment Loans	193,694.75			
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	193,694.75
TOTALS FOR	SEWER UTILITY	193,694.75	0.00	0.00	193,694.75

Total to be paid from Fund 07 SEWER UTILITY

193,694.75

=====

193,694.75

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 01/23/2020 For bills from 01/23/2020 to 01/23/2020

Account	PO #	Vendor	Description	Payment	Account Total
SEWER UTILITY					
NJWWT Loans					
	32584	NJEIT	NJ Environmental Infrastructure Trust -	2,077.50	
	32584	NJEIT	State of NJ - Loan	23,969.83	
	32584	NJEIT	NJ Environmental Infrastructure Trust -	16,420.00	
	32585	NJEIT	Net NJ Environmental Infrastructure Trus	27,950.00	
	32585	NJEIT	NJ Environmental Infrastructure Trust - A	2,857.50	
	32585	NJEIT	State of NJ - Loan	99,279.66	
	32586	NJEIT	Gross NJEIT - Loan (Principal & Interest	6,475.00	
	32586	NJEIT	NJEIT - Admin Fee	517.50	
	32586	NJEIT	State of NJ - Loan Principal	14,147.76	
07-201-55-524-546		<i>Loan Repayment for Principal & Interest</i>	TOTAL FOR ACCOUNT		193,694.75
TOTAL for NJWWT Loans					193,694.75

List of Bills - CLAIMS CHECKING ACCOUNT
 Meeting Date: 01/27/2020 For bills from 01/21/2020 to 01/27/2020

Check#	Vendor	Description	Payment	Check Total
78295	290 - FIRTH YOUTH CENTER	PO 32702 Gymnasium Rental-Firhtown Falcons-	1,080.00	1,080.00
	TOTAL			1,080.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-28-370-050	Recreation Service & Program - O/E	1,080.00			
01-260-05-100	Current Fund - Due to Claims			0.00	1,080.00
TOTALS FOR	CURRENT FUND	1,080.00	0.00	0.00	1,080.00

Total to be paid from Fund 01 CURRENT FUND

1,080.00
 =====
 1,080.00

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 01/27/2020 For bills from 01/21/2020 to 01/27/2020

Account	PO #	Vendor	Description	Payment	Account Total
CURRENT FUND					
Recreation Services & Programs					
01-201-28-370-250	32702	FIRTH YOUTH CENTER Firthtown - Court Rentals	Gymnasium Rental-Firthtown Falcons-Janua	1,080.00	
			TOTAL FOR ACCOUNT		1,080.00
TOTAL for Recreation Services & Programs					1,080.00

O: 2020 -02

AN ORDINANCE ESTABLISHING SALARIES
FOR SOA'S POLICE DEPARTMENT

BE IT ORDAINED by the Town Council of the Town of Phillipsburg
that the following salaries are hereby established: --

	2020	2021	2022	2023
Sergeant	\$ 112,669.32	\$ 116,049.40	\$ 120,691.38	\$ 125,519.03
Lieutenant	\$ 119,858.01	\$ 123,453.75	\$ 128,391.90	\$ 133,527.58
Captain	\$ 129,204.07	\$ 133,080.19	\$ 138,403.39	\$ 143,939.53
Chief	\$ 136,073.54	\$ 140,155.74	\$ 145,761.97	\$ 151,592.45

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an ordinance duly adopted by the Town Council at their January 21, 2020 meeting.

Victoria L. Kleiner
Municipal Clerk

O: 2020-03

**ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF
WARREN, STATE OF NEW JERSEY AMENDING AND
SUPPLEMENTING CHAPTER 369, *LITTERING***

NOW, THEREFORE, BE IT ORDAINED by the Town Council, Town of Phillipsburg,
County of Warren, State of New Jersey as follows:

Section One.

Chapter 369, *LITTERING*, of the Code of the Town of Phillipsburg is hereby amended to add the following:

§ 369-1

Definitions.

For the purposes of this chapter, the following terms shall have the meanings indicated:

PRINTED MATTER OR PRINTED MATERIALS

All newspapers, shoppers, circulars, leaflets, flyers, handbills, commercial and noncommercial, and all similar materials.

UNSOLICITED

The printed matter referred to herein which has not been ordered, subscribed to or requested by the recipient.

§ 369-9.1

Distribution of printed materials in public places.

No person shall throw or distribute any printed material in or upon any sidewalk, street or other public place within the Town of Phillipsburg or in or upon any unoccupied motor vehicle.

§ 369-9.2

Delivery of printed materials to private premises.

It shall be unlawful for any person to deliver or deposit or for any person, firm or corporation to cause the delivery or deposit of any unsolicited printed material to or upon any private premises within the Town of Phillipsburg, except in accordance with the terms hereof.

§369-9.3

Permitted delivery to private premises.

Printed matter may be delivered to private premises when delivered in accordance with the following:

A. Printed matter shall be placed only within a permanently installed appurtenance to the premises designed and designated for the receipt of such printed matter, or if there is none, it shall be placed on the ground or floor at a point beneath the place where such premises receives its mail or within a three-foot radius of that point.

B. Printed matter which plainly bears upon it an address to which a written notice indicating the recipient's desire to cease future delivery of the particular item of printed matter may be sent, may at all times be delivered to private premises unless delivery is prohibited pursuant to the terms of § 369-9.4.

§ 369-9.4

Premises to which delivery of printed matter is prohibited.

It shall be a violation of this chapter when unsolicited printed matter is intentionally delivered to a private premises after the owner or tenant of said premises has notified the publisher or the delivery person, or in the case of printed matter referred to in § 369-9.3B hereof, after the owner or tenant of the premises has provided notice by certified mail, return receipt requested, at the address so indicated, that delivery shall cease or be suspended for a stated period of time.

Section Two.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section Three.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section Four.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED:

TODD TERSIGNI
Mayor

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their January 21, 2020 meeting.

VICTORIA L. KLEINER,
Municipal Clerk

R: 2020-49

**A RESOLUTION OF THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN, STATE OF NEW JERSEY,
AUTHORIZING THE EXPENDITURE OF NOT TO
EXCEED \$20,000.00 FOR PROPHYLAXIS ODOR
CONTROL**

WHEREAS, Natural Systems Utility has submitted a proposal dated September 21, 2019 in the amount of \$59,390.65 for prophylaxis odor control related to the Town's Wastewater Treatment Plant (the "Project"); and

WHEREAS, the Town Council desires to approve the proposal and authorize the Project in an amount NOT TO EXCEED \$20,000.00; and

WHEREAS, sufficient funds are available as evidenced by the attached certification of funds.

NOW THEREFORE IT BE RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Town Council hereby approves the proposal dated September 21, 2019 in an amount not to exceed \$20,000.00.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their , 2020 meeting.

Victoria L. Kleiner
Municipal Clerk

AVAILABILITY OF FUNDS CERTIFICATION

I, **Robert J. Merlo**, Chief Financial Officer of the Town of Phillipsburg do hereby certify as follows:

1. I have examined the accounts of the Town to determine if sufficient funds are available to award a contract for the following:

- A. Professional Services
 Materials, Supplies or Equipment
 Construction
 Capital
 Sick / Vacation Pay

B. Resolution # R:2020-49
 Description Odor control mitigation

C. Vendor: NSU Vendor # 499

D. Vendor Address: 900 S Main St Phillipsburg, NJ 08865

E. Amount: \$ 20,000.00 October 2019 Odor Control
 \$ 20,000.00

F. Project # _____

G. Purchase Order #: _____

H. Drawdown: Yes No

2. I have determined that funds are available as follows:

A. Fund:	<input checked="" type="checkbox"/>	Sewer Utility	Pumping and Hauling
	<input type="checkbox"/>		
	<input type="checkbox"/>		

B. Contingencies: Yes No

	Account Numbers	Account Titles	Amounts
(1)	<u>07-203-55-510-557</u>	<u>Pumping and Hauling</u>	<u>\$ 20,000.00</u>
(2)	_____	_____	_____
(3)	_____	_____	_____
(4)	_____	_____	_____
		Total :	<u>\$ 20,000.00</u>

3. Only amounts for the 2019 Budget Year have been certified.

Amounts for future years are contingent upon sufficient funds being appropriated.

Robert J Merlo

January 31, 2020

Robert J. Merlo, Chief Financial Officer

Date



NATURAL
SYSTEMS
UTILITIES

Natural Systems Utilities
900 South Main Street
Phillipsburg, NJ, 08865
Office: 908-454-1200
dbaransky@naturalsystemsutilities.com
dbaransky@nsuwater.com
www.NSUWater.com

September 21, 2019
Stephen Ellis,
Mayor
Town of Phillipsburg
120 Filmore Street
Phillipsburg, NJ, 08865

Mayor Ellis:

The Operational Activity that is part of the Normal and Emergency Operational program for the Phillipsburg Sewer Utility, implemented and exercised by NSU, has made the following observations and suggestions:

- The need to reinstitute the Prophylaxis Odor Control Program used effectively since 2017 for the control of odors at the Facility;
- The need is based on our attempts to affect the production of H₂S and other odorous mercaptans that are the result of biological systems used at the facility to meet NPDES requirements for discharge of treated wastewater into a high value receiving body;
- The need to mesh these activities with process requirements, operational set points and limitations required to meet all National Pollution Discharge Elimination System, New Jersey Department of Environmental Protection and Delaware River Basin Commission permitted values, as well as State and Federal disposal requirements for the resultant coproduction.

This activity is contemplated as a temporary replacement for the submitted upgrade of the Digester – Odor Control project submitted for review initially in 2017. It was and is the most advantageous method available to attempt mitigation of odor complaints generated by residents adjacent to the Wastewater Treatment Facility; short of the recommended upgrades referenced in the Odor Control Study submitted in October 2017.



NATURAL
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UTILITIES

Background:

The Phillipsburg Treatment facility has suffered on and off with odor related issues since the 1990's. Aeration to the digesters was halted in 1994 due to increasing odor issues. In May of 2015, in preparation for the pending facility upgrade, aerators in the East Digester were repaired and the unit placed back in service with air to the tanks to accomplish mixing and test the ability to handle new thickened sludge characteristics posed by the new process changes. This resulted in a significant number of complaints prompting another shutdown of the mixing and aeration in the digesters. The digester operation was modified and after acknowledging that lack of mixing would result in deposition that would be detrimental to the operation of the digester and its pumping and transfer systems due to the introduction of Iron Oxide into the system. With the new processes in place operation of the new configuration began in 2016.

Odor issues began to surface almost immediately, though reports were centralized in the Hillside area adjacent to the facility. Facility staff was instructed thru the Mayor and city Council to mitigate the issue...Community outreach and informational sessions were held beginning in February of 2017 in preparation for the spring and its projected odor issues and subsequent complaints. Beginning with the March 7, 2017 council meeting odor control issues were at the forefront. By the May 23rd Council meeting authorizations of a comprehensive odor study was commissioned (R: 2017-109) and the facility was instructed to do all possible to mitigate the odors. In proactive efforts, various and sundry methods were attempted;

- Magnesium Hydroxide addition
- Lime Additions
- Utilization of Auxiliary Odor control devices and sprays
- Potassium Permanganate additions
- Sodium Permanganate additions
- Bioxide additions

None of which could accomplish a "Zero Complaint" condition.

With new complaints coming and unable to consistently produce an acceptable outcome, a strategy was developed whereby process would be modified, lowering the Mixed Liquor and modifying hauling strategies to operate the Coproduction levels at a reduced level and begin Vx456 chemical additions to break sulfide production

- This involved significantly increasing sludge hauling for the purpose of odor control...and odor control only.

The Mayor, council and all interested stakeholders were informed of the significant cost of this activity, and that the costs, estimated in the 100,000's of dollars, would be continually occurring until such time as a permanent resolution thru infrastructure modification



NATURAL
SYSTEMS
UTILITIES

would occur. The first of these costs were reflected in the Contract year 2017 -2018 continuing thru Contact year 2018 – 2019 and into the present.

It is this methodology which we will employ in this seasons odor control activities.

The following request is therefore tendered for September Prophylaxis Odor Control Program:

Prophylaxis Odor Control Program October 2019			
Quantity	Parts Description	Unit Cost	Price
.291 MG	Remove from the Facility additional Coproduction for Prophylaxis Odor Control.	0.12	\$34,844.04
7	Chemical Additions Vx456	\$2,400.00	\$16,800.00
1	NSU Management Fee	\$7,746.61	\$7,746.61
Total Cost			\$59,390.65

Pricing on the activity and services are quoted based on activities conducted over the previous 2 years, and should be viewed as an estimated value. Actual hauling and costs are subject to operational conditions at the facility and are subject to changes based on those activities and the number of complaints generated over the time span of the activity.

The NSU Management fee encompasses additional costs associated with the processing including additional Polymers, operations and handling. Invoicing will occur on a monthly basis.

NSU/AWM therefore respectfully requests approval and funding of the activity through Capital Authorization at pricing quoted and through estimates and this request. Total Capital funding request for the "Prophylaxis Odor Control Program September 2019" (inclusive) is \$59,390.65; shall not exceed \$66,000.00.

Respectfully,
Daniel G. Baransky
Project Manager, NSU – Phillipsburg
Telephone: 908-454-1200
Mobile: 908-894-8878
dbaransky@naturalsystemsutilities.com.

Cc: Town of Phillipsburg (Various)



NATURAL
SYSTEMS
UTILITIES

Dennis Yoder, Remington and Vernick
Stephanie Cuthbert, Remington and Vernick
Richard Wenner, Lavery, Selvaggi, Abromitis & Cohen, p.c.
Jim Huntington, Natural Systems Utilities
John Tekula, Natural Systems Utilities
Chester Makowski, Natural Systems Utilities
Tom Maxwell, Natural Systems Utilities



INVOICE
Payment Terms Net 30 Days

REMIT TO:
Applied Water Management, Inc.
dba Natural Systems Utilities
PO Box 780899
Philadelphia, PA, 19178-0899
(908) 359-5501

Town of Phillipsburg
Attn: Accounts Payable
120 Filmore Street
Phillipsburg, NJ 08865

Invoice Number INV-000368616
Invoice Date December 26, 2019
Invoice Amount \$19,960.60

Project Number 001500AA.P.00.ODR
Project Name PB ODR19-20
Project Manager Baransky, Daniel
Client Ref. Number Odor Control Authorization
Customer Number PHILL
Billing Representative Hany Sadala

Odor Control Expenses 2019 - 2020
Invoicing Period: 10.01.2019 -10.22.2019 Odor Control Program

Invoice #	Vendor / Description	Odor Control Cost	Process Control Cost Totals	Total Balance Due	Comments
5686141	Russell Reid	\$649.80	\$1,949.59	\$649.80	Odor Control Measures
5745636	Russell Reid	\$1,299.60	\$1,949.40	\$1,299.60	Odor Control Measures
5744590	Russell Reid	\$1,299.60	\$1,949.40	\$1,299.60	Odor Control Measures
5749577	Russell Reid	\$1,299.60	\$1,949.40	\$1,299.60	Odor Control Measures
5745636	Russell Reid	\$1,047.06	\$1,949.40	\$1,047.06	Odor Control Measures
575613	Russell Reid	\$649.80	\$1,299.50	\$649.80	Odor Control Measures
5435754	Russell Reid	\$1,299.60	\$6,925.29	\$1,299.60	Odor Control Measures
5448261	Russell Reid	\$1,299.60	\$11,087.90	\$1,299.60	Odor Control Measures
5703985	Russell Reid	\$649.80	\$1,332.09	\$649.80	Odor Control Measures
5706533	Russell Reid	\$649.80	\$1,299.50	\$649.80	Odor Control Measures
5707577	Russell Reid	\$682.29	\$1,364.58	\$682.29	Odor Control Measures
5709599	Russell Reid	\$682.29	\$1,364.58	\$682.29	Odor Control Measures
571432	Russell Reid	\$1,299.60	\$1,949.40	\$1,299.60	Odor Control Measures
571242	Russell Reid	\$649.80	\$1,299.60	\$649.80	Odor Control Measures
571740	Russell Reid	\$1,299.60	\$2,599.20	\$1,299.60	Odor Control Measures
5716307	Russell Reid	\$1,299.60	\$1,949.40	\$1,299.60	Odor Control Measures
5717111	Russell Reid	\$1,299.60	\$1,949.40	\$1,299.60	Odor Control Measures
Management Fee	Additional Scope of Services	\$2,603.56		\$2,603.56	Odor Control Measures

Total for Invoice Number: INV-000368616 \$19,960.60 Odor Control Measures

Questions? Please contact your Project Manager.
To ensure proper credit to your account, please include a copy of this invoice or write Invoice # on your remittance.
Invoice Due Date: January 26, 2020



PLEASE MAIL PAYMENT TO:

Russell Reid
PO Box 130
Keasbey, NJ 08832

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005686141	

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid



Russell Reid
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 081108
Invoice Date 9/10/2019
Invoice Number 0005686141
Page 1 of 1

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
Account Executive: Fred Farina						
9/10/2019	WO# 0002140465					
	2.00	0.50	Demurrage (Non Taxable)	5 times per week	125.00000	187.50
	6,300.00		Sludge Transportation and Disposal by the	5 times per week	0.10830	682.29
			Gallon (Non Taxable)			
9/10/2019	WO# 0002140484					
	6,000.00		Sludge Transportation and Disposal by the	5 times per week	0.10830	649.80
			Gallon (Non Taxable)			
					Site Total	1,519.59
					Total Invoice Amount	1,519.59

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Simply visit our website Russellreid.com and sign up for Electronic Invoicing today.

'19 SEP 20 11:51



PLEASE MAIL PAYMENT TO:

Russell Reid
PO Box 130
Keasbey, NJ 08832

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005745636	

CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid

PO?



Russell Reid
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 081108
Invoice Date 10/18/2019
Invoice Number 0005745636
Page 1 of 1

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
10/18/2019	WO# 0002182438	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/18/2019	WO# 0002182464	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/18/2019	WO# 0002182535	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80

Site Total 1,949.40

Total Invoice Amount 1,949.40

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'19 OCT 30 PM 3:47:28



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Russell Reid
PO Box 130
Keasbey, NJ 08832

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005744590	

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid

PO?



Russell Reid
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 081108
Invoice Date 10/17/2019
Invoice Number 0005744590
Page Page 1 of 1

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867

DEARANSKY
APPROVED
11/12/19

Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
10/17/2019	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/17/2019	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/17/2019	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
Site Total						1,949.40
Total Invoice Amount						1,949.40

Russell Reid is pleased to announce we are now able to provide our customers with invoices via email. Simply visit our website Russellreid.com and sign up for Electronic Invoicing today.

19 OCT 28 PM 3:00:55



PLEASE MAIL PAYMENT TO:

Russell Reid
 PO Box 130
 Keasbey, NJ 08832

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005719537	

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867



CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid

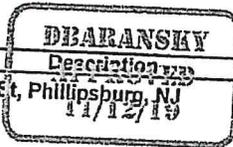
PO?



Russell Reid
 PO Box 130
 Keasbey, NJ 08832
 Phone: (732) 225-2238
 Fax: (732) 417-0367

Customer ID 081108
 Invoice Date 10/16/2019
 Invoice Number 0005719537
 Page Page 1 of 1

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867



Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
10/16/2019	WO# 0002181107		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
	6,000.00					
10/16/2019	WO# 0002181127		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
	-6,000.00					
10/16/2019	WO# 0002181201		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
	6,000.00					

Site Total 1,949.40

Total Invoice Amount 1,949.40

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19 OCT 28 PM 3:00:53



PLEASE MAIL PAYMENT TO:

Russell Reid
 PO Box 130
 Keasbey, NJ 08832

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867



PO?

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005751613	

CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid



Russell Reid
 PO Box 130
 Keasbey, NJ 08832
 Phone: (732) 225-2238
 Fax: (732) 417-0367

Customer ID 081108
 Invoice Date 10/31/2019
 Invoice Number 0005751613
 Page Page 1 of 1

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867



Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
Account Executive: Fred Farina						
10/31/2019	WO# 0002193998					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/31/2019	WO# 0002194015					
	-6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80

Site Total 1,299.60

Total Invoice Amount 1,299.60

Russell Reid is pleased to announce we are now able to provide our customers with invoices via email.
 Simply visit our website Russellreid.com and sign up for Electronic Invoicing today.



PLEASE MAIL PAYMENT TO:

Russell Reid Inc.
PO Box 130
Keasbey, NJ 08832

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005435754	

Natural Systems Utilities
2 Clerico Ln
Hillsborough, NJ 08844-1620

CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature



\$25.00 Returned Check Fee | Terms: Wire Transfer | Make Checks Payable to Russell Reid Inc.



Russell Reid Inc.
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 081108
Invoice Date 8/1/2018
Invoice Number 0005435754
Page Page 1 of 2

Natural Systems Utilities
2 Clerico Ln
Hillsborough, NJ 08844-1620

REVIEWED BY
THROWN
08/17/18

DBARANSKY
APPROVED

Date/Period	Qty	N/C Qty	Description	10/01/Sec Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
Account Executive: Devin Dam						
8/1/2018	WO# 0001944530					
	0.75	0.50	Demurrage (Non Taxable)	5 times per week	125.00000	31.25
	12,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	1,299.60
8/1/2018	WO# 0001951331					
	18,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	1,949.40
8/1/2018	WO# 0001951875					
	12,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	On-Call	0.10830	1,299.60
8/1/2018	WO# 0001951876					
	12,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	On-Call	0.10830	1,299.60
8/1/2018	WO# 0001951877					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	On-Call	0.10830	649.80
Site Total						6,529.25

Continued on Next Page

'18 AUG 18 PM 3:33:58



PLEASE MAIL PAYMENT TO:

Russell Reid
PO Box 130
Keasbey, NJ 08832

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005703985	

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid

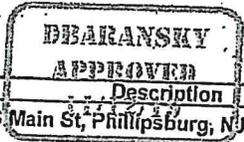
PO?



Russell Reid
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 081108
Invoice Date 10/1/2019
Invoice Number 0005703985
Page Page 1 of 1

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S. Main St, Phillipsburg, NJ						
Account Executive: Fred Farina						
10/1/2019	WO# 0002166582					
	6,000.00		Sludge Transportation and Disposal by the	5 times per week	0.10830	649.80
			Gallon (Non Taxable)			
10/1/2019	WO# 0002166583					
	6,300.00		Sludge Transportation and Disposal by the	5 times per week	0.10830	682.29
			Gallon (Non Taxable)			

Site Total 1,332.09

Total Invoice Amount 1,332.09

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19 OCT 15 13:59:20



PLEASE MAIL PAYMENT TO:

Russell Reid
PO Box 130
Keasbey, NJ 08832

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005707677	

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid

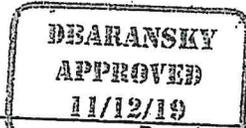
PO?



Russell Reid
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 081108
Invoice Date 10/3/2019
Invoice Number 0005707677
Page Page 1 of 1

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
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Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ

Account Executive: Fred Farina

10/3/2019 WO# 0002167837
6,300.00

Sludge Transportation and Disposal by the
Gallon (Non Taxable) 5 times per week 0.10830 682.29

10/3/2019 WO# 0002167855
6,300.00

Sludge Transportation and Disposal by the
Gallon (Non Taxable) 5 times per week 0.10830 682.29

Site Total 1,364.58

Total Invoice Amount 1,364.58

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 Russell Reid
 PO Box 130
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REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005709599	

CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867



\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid



Russell Reid
 PO Box 130
 Keasbey, NJ 08832
 Phone: (732) 225-2238
 Fax: (732) 417-0367

Customer ID 081108
 Invoice Date 10/4/2019
 Invoice Number 0005709599
 Page 1 of 1

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867

DEBARANSKY
 APPROVED
 11/12/19

Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
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Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ

Account Executive: Fred Farina

10/4/2019	WO# 0002168193		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	682.29
10/4/2019	WO# 0002168216		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	682.29

Site Total 1,364.58

Total Invoice Amount 1,364.58

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19 OCT 17 PM 2:48:43



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PO?
REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005711432	

CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid



Russell Reid
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

DEBARANSKY
APPROVED
11/12/19

Customer ID 081108
Invoice Date 10/7/2019
Invoice Number 0005711432
Page Page 1 of 1

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867

DEBARANSKY
APPROVED
11/12/19

Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
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Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ

Account Executive: Fred Farina

10/7/2019	WO# 0002171823	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/7/2019	WO# 0002171881	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/7/2019	WO# 0002171882	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80

Site Total 1,949.40

Total Invoice Amount 1,949.40

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PO Box 130
Keasbey, NJ 08832

^{DO?}
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CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005712242	

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



CHARGE MY: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover	
Cardholder Name	
Cardholder Address, City State & Zip Code	
Card #	
Amount Paid	Exp. Date
Signature	

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid



Russell Reid
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 081108
Invoice Date 10/8/2019
Invoice Number 0005712242
Page Page 1 of 1

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867

DEBARANSKY
APPROVED
11/12/19

Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
Account Executive: Fred Farina						
10/8/2019	WO# 0002173011					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/8/2019	WO# 0002173064					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80

Site Total 1,299.60

Total Invoice Amount 1,299.60

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13 OCT 18 PM 2:52:26



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 PO Box 130
 Keasbey, NJ 08832

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005712740	

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867



CHARGE MY: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover	
Cardholder Name	
Cardholder Address, City State & Zip Code	
Card #	
Amount Paid	Exp. Date
Signature	

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid



Russell Reid
 PO Box 130
 Keasbey, NJ 08832
 Phone: (732) 225-2238
 Fax: (732) 417-0367

Customer ID 081108
 Invoice Date 10/9/2019
 Invoice Number 0005712740
 Page 1 of 1

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867

Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
Account Executive: Fred Farina						
10/9/2019	WO# 0002173063	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/9/2019	WO# 0002174256	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/9/2019	WO# 0002174307	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/9/2019	WO# 0002174308	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80

Site Total 2,599.20

Total Invoice Amount 2,599.20

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PLEASE MAIL PAYMENT TO:

Russell Reid
PO Box 130
Keasbey, NJ 08832

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



PO?

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE#	AMOUNT PAID
081108	0005716307	

CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid

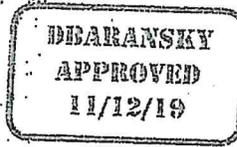


Russell Reid
A United Site Services COMPANY

Russell Reid
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 081108
Invoice Date 10/11/2019
Invoice Number 0005716307
Page Page 1 of 1

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
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Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ

Account Executive: Fred Farina

10/11/2019 WO# 0002175733
6,000.00

Sludge Transportation and Disposal by the
Gallon (Non Taxable) 5 times per week 0.10830 649.80

10/11/2019 WO# 0002175788
6,000.00

Sludge Transportation and Disposal by the
Gallon (Non Taxable) 5 times per week 0.10830 649.80

10/11/2019 WO# 0002175789
6,000.00

Sludge Transportation and Disposal by the
Gallon (Non Taxable) 5 times per week 0.10830 649.80

Site Total 1,949.40

Total Invoice Amount 1,949.40

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 PO Box 130
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PO?
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CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005717211	

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867



CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid



Russell Reid
 PO Box 130
 Keasbey, NJ 08832
 Phone: (732) 225-2238
 Fax: (732) 417-0367

Customer ID 081108
 Invoice Date 10/14/2019
 Invoice Number 0005717211
 Page Page 1 of 1

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867

DEBARANSKY
APPROVED
11/12/19

Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
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Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ

Account Executive: Fred Farina

10/14/2019	WO# 0002178340	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/14/2019	WO# 0002178357	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/14/2019	WO# 0002178413	6,000.00	Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80

Site Total 1,949.40

Total Invoice Amount 1,949.40

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19 OCT 24 PM 3:10:31



PLEASE MAIL PAYMENT TO:

Russell Reid Inc.
PO Box 130
Keasbey, NJ 08832

REMITTANCE COPY-DETACH AND RETURN WITH PAYMENT

CUSTOMER ID	INVOICE #	AMOUNT PAID
103241	0005446861	

Natural Systems Utilities
2 Clerico Ln
Hillsborough, NJ 08844-1620



CHARGE MY: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover	
Cardholder Name	
Cardholder Address, City State & Zip Code	
Card #	
Amount Paid	Exp. Date
Signature	

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid Inc.



Russell Reid Inc.
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 103241
Invoice Date 8/31/2018
Invoice Number 0005446861
Page 1 of 1

Natural Systems Utilities
2 Clerico Ln
Hillsborough, NJ 08844-1620

Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 103241-002 - Phillipsburg WWTP - 900 S Main St, Phillipsburg, NJ						
Account Executive: Devin Dam						
8/22/2018	WO# 0001958776					
	1.00		Roll-Off Transportation Fee Solid Waste (Non Taxable)	On-Call	495.00000	495.00
	18.19		Waste Disposal by the Ton (Taxable)	On-Call	250.00000	4,547.50
8/23/2018	WO# 0001962855					
	1.00		Roll-Off Transportation Fee Solid Waste (Non Taxable)	On-Call	495.00000	495.00
	20.36		Waste Disposal by the Ton (Taxable)	On-Call	250.00000	5,090.00
8/23/2018	WO# 0001962856					
	1.00		Roll-Off Transportation Fee Solid Waste (Non Taxable)	On-Call	495.00000	495.00
	3.86		Waste Disposal by the Ton (Taxable)	On-Call	250.00000	965.00

Site Total 12,087.50

Total Invoice Amount 12,087.50

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18 SEP 10 PM 2:26:30



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 PO Box 130
 Keasbey, NJ 08832

PO?
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CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005714938	

Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867



CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

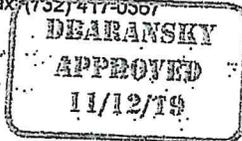
Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid



Russell Reid
 PO Box 130
 Keasbey, NJ 08832
 Phone: (732) 225-2238
 Fax: (732) 411-0557

Customer ID 081108
 Invoice Date 10/10/2019
 Invoice Number 0005714938
 Page 1 of 1



Natural Systems Utilities
 170 Township Line Rd
 Bldg C
 Hillsborough, NJ 08844-3867

Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
Account Executive: Fred Farina						
10/10/2019	WO# 0002175423					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/10/2019	WO# 0002175472					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/10/2019	WO# 0002175473					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80

Site Total 1,949.40

Total Invoice Amount 1,949.40

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Keasbey, NJ 08832

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CUSTOMER ID	INVOICE #	AMOUNT PAID
081108	0005716307	

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



CHARGE MY: Visa MasterCard AMEX Discover

Cardholder Name

Cardholder Address, City State & Zip Code

Card #

Amount Paid Exp. Date

Signature

\$25.00 Returned Check Fee | Terms: Net 10 Days | Make Checks Payable to Russell Reid



Russell Reid
PO Box 130
Keasbey, NJ 08832
Phone: (732) 225-2238
Fax: (732) 417-0367

Customer ID 081108
Invoice Date 10/11/2019
Invoice Number 0005716307
Page 1 of 1

Natural Systems Utilities
170 Township Line Rd
Bldg C
Hillsborough, NJ 08844-3867



Date/Period	Qty	N/C Qty	Description	Svc Frequency	Rate	Amount
Site 081108-050 - Phillipsburg STP - 900 S Main St, Phillipsburg, NJ						
Account Executive: Fred Farina						
10/11/2019	WO# 0002175733					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/11/2019	WO# 0002175788					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80
10/11/2019	WO# 0002175789					
	6,000.00		Sludge Transportation and Disposal by the Gallon (Non Taxable)	5 times per week	0.10830	649.80

Site Total 1,949.40

Total Invoice Amount 1,949.40

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R: 2020-50

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING A REFUND OF
ESCROW IN THE AMOUNT OF \$83.21 TO LAMBERT CABLE**

WHEREAS, Lambert Cable retained the services of Phillipsburg Police Department offices for security and off-duty employment purposes, and

WHEREAS, there was no overfund of payment to the Town in the amount of \$83.21; and

WHEREAS, the Town desires to refund the escrow to Lambert Cable.

NOW, THEREFORE, BE IT RESOLVED by Town Council, Town of Phillipsburg, County of Warren, State of New Jersey, that the CFO is hereby authorized and directed to refund in the amount of \$83.21 to Lambert Cable for the reasons stated herein above.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their February 04, 2020 meeting.

Victoria L. Kleiner
Municipal Clerk

R: 2020-51

**A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY, ESTABLISHING THE 2020 RATE OF PAY FOR OFF-
DUTY POLICE OFFICERS**

BE IT RESOLVED that the rate of compensation for contracting services of off-duty police officers for the year 2020 shall be \$78.98/hour. An additional administrative fee of 10% shall be charged.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at its February 04, 2020 meeting.

Victoria L. Kleiner
Municipal Clerk

R: 2020 - 52

**A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY, AWARING CONTRACT TO REUTER HANNEY. INC. IN
THE AMOUNT NOT TO EXCEED \$147,000.00**

WHEREAS, the Town is the owner of a Wastewater Treatment Plant (“Plant”) located at 900 South Main Street, in the Town of Phillipsburg, Warren County, New Jersey and of sewer and stormwater infrastructure within the Town; and

WHEREAS, the Town has a need for the installation of surge protection devices and switchgear maintenance (the “Project”); and

WHEREAS, the Town set forth specifications for the Project; and

WHEREAS, the Town advertised for competitive bids; and

WHEREAS, the Town received a total of one (1) sealed bid; and

WHEREAS, Reuter Hanney. Inc., was the lowest responsible with a base bid price of not to exceed \$147,000.00; and

WHEREAS, the bid was reviewed by the administration and by the Town Sewer Engineer with a recommendation to award the bid to Reuter Hanney. Inc. as being the lowest responsible bidder; and

WHEREAS, sufficient funding is available as evidenced by the attached certification of funds; and

WHEREAS, the Town is desirous of awarding said bid.

NOW THEREFORE IT BE RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Town Council does hereby award the bid for the Project to Reuter Hanney. Inc. in the amount not to exceed \$147,000.00 in accordance with the bid and bid specifications submitted therefor.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to enter into a contract on behalf of the Town of Phillipsburg upon the submission of all proper documentation by Reuter Hanney. Inc. pursuant to said bid.

BE IT FURTHER RESOLVED that this Resolution shall be incorporated into, and form a part of, the contract documents.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their February 02, 2020 meeting.

Victoria L. Kleiner
Municipal Clerk

AVAILABILITY OF FUNDS CERTIFICATION

I, Robert J. Merlo, Chief Financial Officer of the Town of Phillipsburg do hereby certify as follows:

1. I have examined the accounts of the Town to determine if sufficient funds are available to award a contract for the following:

- A.

x

 Professional Services

--

 Materials, Supplies or Equipment

--

 Construction

--

 Capital

--

 Sick / Vacation Pay

B. Resolution # R:2020-49 52
 Description Installation of Surge Protection Device and Switchgear Maintenance

C. Vendor: Reuter Hanney, Inc Vendor # 499

D. Vendor Address: 149 Railroad Drive Ivylnd, PA 18974

E. Amount: \$ 147,000.00 **Not to Exceed**

\$ 147,000.00

F. Project # _____

G. Purchase Order #: _____

H. Drawdown: Yes No

2. I have determined that funds are available as follows:

A. Fund:	X	Sewer Capital	Capital Improvements

B. Contingencies: Yes No

	Account Numbers	Account Titles	Amounts
(1)	<u>08-216-55-564-320</u>	<u>O:2017-12 General Improvements</u>	<u>\$ 909.48</u>
(2)	<u>08-216-55-573-001</u>	<u>O:2015-21 General Improvements</u>	<u>\$ 2,972.57</u>
(3)	<u>08-216-55-574-001</u>	<u>O:2018-32 General Improvements</u>	<u>\$ 143,117.95</u>
(4)	_____	_____	_____
		Total :	\$ 147,000.00

3. Only amounts for the 2020 Budget Year have been certified.

Amounts for future years are contingent upon sufficient funds being appropriated.

Robert J Merlo

January 31, 2020

Robert J. Merlo, Chief Financial Officer

Date



REMINGTON
& VERNICK
ENGINEERS

RVE HQ:
232 Kings Highway East
Haddonfield, NJ 08033
O: (856) 795-9595
F: (856) 795-1882

December 16, 2019

Victoria Kleiner, Clerk
Town of Phillipsburg
Town Hall
120 Filmore Street
Phillipsburg, NJ 08865

**Re: Town of Phillipsburg
Wastewater Treatment Plant
SDP Installation and Switchgear Maintenance
Award Letter
R&V File No. 2119T030, Phase 08**

Dear Ms. Kleiner:

We have tabulated the bids received December 12, 2019 with reference to the above-captioned project and find the apparent low bidder to be Reuter Hanney, Inc., 149 Railroad Drive, Ivyland, Pennsylvania, 18974 in the amount of \$147,000.00 representing the Base Bid, bid items 1-5. Although only one (1) bid was submitted, we feel that cost is fair based on review of budgetary component pricing. We are not recommending award of the Alternate Bid at this time but will consider in future if budget is available.

A copy of the bid tabulation is enclosed for your review.

If the Town wishes to proceed with this contract, then in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et. seq., the contract should be awarded to the lowest responsible bidder, which appears to be Reuter Hanney, Inc. The award should be contingent upon approval of your solicitor and monies being available.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.

By

Dennis K. Yoder, PE, CME

enclosure

cc: Mayor & Council
Richard Wenner, Esq.
Robert Merlo, CFO



BID TABULATION

PROJECT NAME:
SDP Installation and Switchgear Maintenance
PROJECT NUMBER:
2119T030 ph08
CLIENT:
Town of Phillipsburg

Reuter Hanney, Inc.
149 Railroad Drive
Ivyland, PA 18974
215-416-4869
(BB, CS, SS, etc.)

BASE BID

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL
1	Install Seven (7) Surge Protection Devices; Complete	1	UN	\$52,000.00	\$52,000.00
2	Maintenance of Main Switchgear and Oil Filled Transformers	1	UN	\$24,000.00	\$24,000.00
3	Infra Scanning of WTP Electrical Switchgear, Panel Boards and Motor Control Centers	1	UN	\$5,000.00	\$5,000.00
4	Arc Flash & Short Circuit Coordination Study for Entire WTP Facility	1	UN	\$41,000.00	\$41,000.00
5	Allowance for Repair of Equipment	1	UN	\$25,000.00	\$25,000.00
BASE BID SUBTOTAL:					\$147,000.00

ALTERNATE BID NO. 1

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL
A1.1	Painting of Main Switch	1	UN	\$9,800.00	\$9,800.00
A1.2	ITEM	0	UN	\$0.00	\$0.00
ALTERNATE BID NO. 1 SUBTOTAL:					\$9,800.00