

TOWN OF PHILLIPSBURG
TOWN COUNCIL MEETING
THURSDAY, March 26, 2020 Special Meeting
via ZOOM
7:00 P.M.

1. **CALL TO ORDER**

2. **OPEN PUBLIC MEETING ACT STATEMENT:**

THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW. THIS MEETING OF March 26, 2020 WAS INCLUDED IN A NOTICE SENT TO NEWSPAPERS OF RECORD AND POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS THE REQUIRED NOTICES UNDER THE STATUTE. IN ADDITION, A COPY OF THIS NOTICE HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK

3. **INVOCATION AND FLAG SALUTE**

Council Vice President McVey

4. **ROLL CALL**

Council President Piazza, Council Vice President McVey, Councilwoman DeGerolamo, Councilman Fulper, Councilman Wyant

5. **PAYMENT OF BILLS**

Bills List A – 1,634,883.87

Bills List B – 539,406.93

6. **PUBLIC COMMENT ON AGENDA ITEMS**

7. **ORDINANCES – SECOND READING**

O: 2020-07 First Reading 03-03-2020; Second Reading 03-26 -2020

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING SECTION 67-23, SCHEDULE VII, STOP INTERSECTIONS, OF THE CODE OF THE TOWN OF PHILLIPSBURG TO ADD STOP INTERSECTIONS AT HECKMAN AND WARREN STREETS WITHIN THE TOWN OF PHILLIPSBURG

8. **ORDINANCES — FIRST READING**

O: 2020-08 First Reading 03-26-2020

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ESTABLISHING THE TITLE OF, AND COMPENSATION RANGE FOR, THE UNCLASSIFIED POSITION OF ADMINISTRATIVE ASSISTANT TO MUNICIPAL CLERK

O:2020-09 First Reading 03-26-2020

CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

9. **RESOLUTIONS - CONSENT AGENDA** * **Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration*

R: 2020-77

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF A DITRIUM GLASS COBALT BLUE 28' DIAMETER KNUCKLE ROOF COVER FOR THE WASTE SLUDGE STORAGE TANK FOR ODOR CONTROL AT THE WASTEWATER TREATMENT PLAN

R: 2020-78

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES WITH REMINGTON & VERNICK ENGINEERS (RVE) FOR SERVICES RELATED TO THE PHILLIPSBURG SANITARY SEWER SYSTEM INVESTIGATION TO MITIGATE EXTRANEOUS FLOWS

R: 2020-79

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES WITH REMINGTON & VERNICK ENGINEERS (RVE) FOR ENGINEERING SERVICES RELATED TO THE COVERING OF EAST & WEST DIGESTERS/SLUDGE TANKS FOR THE PURPOSES OF ODOR MITIGATION AND CONTROL

R: 2020-80

A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF CASH BOND IN THE AMOUNT OF \$4,155.20 RELATING TO KAPPE ASSOCIATES

R-2020-81

RESOLUTION OF THE TOWN OF PHILLIPSBURG, AWARDING A CONTRACT FOR THE MERCER STREET STORMWATER SEWER VIDEO INSPECTION AND CLEANING

R: 2020-82

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWN OF PHILLIPSBURG AND THE BOROUGH OF ALPHA FOR TEMPORARY USE OF FACILITIES

R: 2020-83

A RESOLUTION TO PROVIDE FOR RENEWAL OF TAXI OPERATOR'S LICENSE FOR EDDY CHERISME

R: 2020-84

A RESOLUTION TO PROVIDE FOR RENEWAL OF LIMOUSINE OPERATOR'S LICENSE FOR AKAB, INC.

R: 2020-85

A RESOLUTION AWARDDING PURCHASES UNDER NEW JERSEY STATE CONTRACT

R: 2020-86

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF EMERGENCY TEMPORARY APPROPRIATIONS FOR 2020 CURRENT FUND IN ACCORDANCE WITH PROVISIONS OF N.J.S.A. 40A:4-20

R: 2020-87

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF EMERGENCY TEMPORARY APPROPRIATIONS FOR 2020 SEWER UTILITY IN ACCORDANCE WITH PROVISIONS OF N.J.S.A. 40A:4-20

R: 2020-88

A RESOLUTION DESIGNATING HANDICAP PARKING SPACES WITHIN THE TOWN OF PHILLIPSBURG

14. **NEW BUSINESS**

15. **OLD BUSINESS** – any tabled items from previous meeting
NONE

16. **MAYOR AND ADMINISTRATIVE REPORTS**

17. **PUBLIC PETITIONS**

18. **COUNCIL OPEN TIME**

19. **MOTIONS**

20. **ADJOURNMENT**

A

Bill List Summary
REGULAR BILL LIST AS OF March 17, 2020

		<u>Check No</u>
1	Current Fund	1,168,757.72
2	State & Federal Grants	4,481.99
4	Capital Fund	20,043.34
7	Sewage Utility Fund	205,286.29
8	Sewage Capital Fund	41,552.00
12	Planning Board Trust Fund	3,523.00
12	Bridge Development	2,679.65
13	Dog Trust Fund	0.00
15	Public Defender Trust Fund	0.00
16	Section 8	267.46
17	General Trust Fund	0.00
17	Commerce Park Redevelopment	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	366.92
21	Revolving Loan Fund	0.00
Total Regular Bill List as March 17, 2020		1,446,958.37

Section 8 Rent Payments for 2020

16	Section 8 Program	145,674.57
Total Section 8 Rent Payments		145,674.57

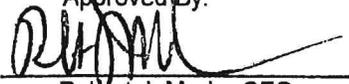
Prior Council Meeting	Check # 78386 Date: 2/18/20	102.93
	RICHARD THOMPSON	

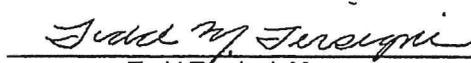
Pre-Paid Bill List as of

1	Current Fund	0.00
2	State & Federal Grants	42,148.00
4	Capital Fund	0.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	0.00
21	Revolving Loan Fund	0.00
Total Pre-Paid Bill List for		42,148.00

Grand Total All Funds 1,634,883.87

Approved By:


 Robert J. Merlo, CFO


 Todd Tersigni, Mayor

B

Bill List Summary
REGULAR BILL LIST AS OF March 26, 2020

		<u>Check No</u>
1 Current Fund	73,729.30	_____
2 State & Federal Grants	24,261.02	_____
4 Capital Fund	20,645.50	_____
7 Sewage Utility Fund	206,700.77	_____
8 Sewage Capital Fund	11,229.75	_____
12 Planning Board Trust Fund	9,989.00	_____
12 Bridge Development	0.00	_____
13 Dog Trust Fund	0.00	_____
15 Public Defender Trust Fund	0.00	_____
16 Section 8	374.85	_____
17 General Trust Fund	0.00	_____
17 Commerce Park Redevelopment	0.00	_____
18 Bernards Township RCA	0.00	_____
20 Agency Fund	0.00	_____
21 Revolving Loan Fund	0.00	_____
Total Regular Bill List as March 26, 2020	346,930.19	_____

Section 8 Rent Payments for 2020

16 Section 8 Program	0.00	_____
Total Section 8 Rent Payments	0.00	_____

Prior Council Meeting	Check # 78386 Date: 2/18/20	102.93
	RICHARD THOMPSON	

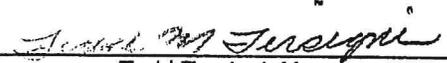
Pre-Paid Bill List as of

1 Current Fund	0.00
2 State & Federal Grants	37,284.00
4 Capital Fund	0.00
7 Sewer Utility Fund	0.00
8 Sewer Utility Capital	0.00
12 Planning Board Trust Fund	0.00
16 Section 8	0.00
17 General Trust Fund	0.00
18 Bernards Township RCA	0.00
20 Agency Fund	155,089.81
21 Revolving Loan Fund	0.00
Total Pre-Paid Bill List for	192,373.81

Grand Total All Funds	539,406.93
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Approved By:


Robert J. Merlo, CFO


Todd Tersigni, Mayor

ORDINANCE 2020-07

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY
OF WARREN, STATE OF NEW JERSEY, AMENDING SECTION 67-23,
SCHEDULE VII, STOP INTERSECTIONS, OF THE CODE OF
THE TOWN OF PHILLIPSBURG TO ADD STOP
INTERSECTIONS AT HECKMAN AND WARREN STREETS WITHIN
THE TOWN OF PHILLIPSBURG**

BE IT ORDAINED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that Section 67-23, Schedule VII, Stop Sections, of the Code of the Town of Phillipsburg, is hereby amended by adding the following as designated Stop Intersections:

STOP SIGN ON

All Approaches

AT INTERSECTION OF

Heckman Street and Warren Street

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED:

TODD M. TERSIGNI
Mayor

March 03, 2020 First Read
March 26, 2020 Second Read

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their March 03, 2020 meeting.

VICTORIA L. KLEINER,
Municipal Clerk

O: 2020-08

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ESTABLISHING THE TITLE OF, AND COMPENSATION RANGE FOR, THE UNCLASSIFIED POSITION OF ADMINISTRATIVE ASSISTANT TO MUNICIPAL CLERK

BE IT ORDAINED that the unclassified position of Administrative Assistant to the Clerk is hereby established.

BE IT FURTHER ORDAINED, the salary range for same shall be a minimum of \$40,000 and a maximum of \$50,000 per annum.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder off this Ordinance shall not be affected thereby.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk

TODD TERSIGNI
Mayor

DATED:

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their March 26, 2020 meeting.

VICTORIA L. KLEINER, RMC

O: 2020-09

**CALENDAR YEAR 2020
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Town Council of the Town of Phillipsburg in the County of Warren finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Town Council hereby determines that 1.0% increase in the budget for said year, amounting to \$145,262.72 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Town Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Town Council of the Town of Phillipsburg, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Town of Phillipsburg shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to **\$508,419.52**, and that the CY 2020 municipal budget for the Town of Phillipsburg be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk

Todd M. Tersigni
Mayor

DATE:

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an ordinance duly adopted by the Town Council at their March 26, 2020 meeting.

VICTORIA L. KLEINER, RMC

R: 2020-77

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE
OF A DITRIUM GLASS COBALT BLUE 28' DIAMETER KNUCKLE ROOF COVER
FOR THE WASTE SLUDGE STORAGE TANK FOR ODOR CONTROL AT THE
WASTEWATER TREATMENT PLAN**

WHEREAS, the Town of Phillipsburg owns and operates a wastewater treatment plant comprising of, among other things, storage tanks; and

WHEREAS, the Town Council desires to mitigate odor issues resulting from the storage of waste sludge in the tank; and

WHEREAS, Naturally Systems Utilities (“NSU”) has provided a price from a single source supplier of the waster sludge storage tank cover; and

WHEREAS, the Town Council desires to authorize the purchase and installation of same on the “blue tank” located at the plant in an effort to mitigate odor issues; and

WHEREAS, the price is not to exceed \$66,000 which price is inclusive of the costs for the cover itself as well as installation and an NSU administrative fee; and

WHEREAS, sufficient funds are available as evidence by the attached of Certification of Funds.

NOW, THEREFORE, BE IT RESOLVED by Town Council of Phillipsburg, County of Warren, State of New Jersey, that the foregoing purchase is hereby authorized in accordance with the correspondence dated February 28, 2020 submitted by NSU.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 17, 2020 meeting.

Victoria L. Kleiner
Municipal Clerk

R: 2020-78

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES WITH REMINGTON & VERNICK ENGINEERS (RVE) FOR SERVICES RELATED TO THE PHILLIPSBURG SANTITARY SEWER SYSTEM INVESTIGATION TO MITIGATE EXTRANEIOUS FLOWS

WHEREAS, the Town of Phillipsburg has a need to acquire professional services relative to the sanitary sewer system investigation to mitigate extraneous flows (“Project”); and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

WHEREAS, Remington & Vernick has submitted a proposal dated March 5, 2020 which proposal details the scope of services and attendant costs for same, which are detailed in the proposal attached hereto; and

WHEREAS, such services for the Project are as detailed not to exceed \$44,000.00; and

WHEREAS, funding is available by appropriation in the budget of the Town, as evidenced by the attached certification of funds.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey that the Mayor and Municipal Clerk are authorized to enter into a Contract with Remington & Vernick Engineers as described herein.

BE IT FURTHER RESOLVED that the Clerk is hereby authorized and directed to cause a notice to be published in the manner provided by law setting forth the nature, duration, service and amount of the Contract and that the resolution and Contract are on file in the Office of the Clerk and are available for public inspection.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 17, 2020.

Victoria L. Kleiner, Municipal Clerk

R: 2020-79

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES WITH REMINGTON & VERNICK ENGINEERS (RVE) FOR ENGINEERING SERVICES RELATED TO THE COVERING OF EAST & WEST DIGESTERS/SLUDGE TANKS FOR THE PURPOSES OF ODOR MITIGATION AND CONTROL

WHEREAS, the Town of Phillipsburg has a need to acquire professional services relative to the covering of the East and West Digesters for purposes of odor mitigation and control ("Project"); and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

WHEREAS, Remington & Vernick has submitted a proposal dated March 5, 2020 which proposal details the scope of services and attendant costs for same, which are detailed in the proposal attached hereto; and

WHEREAS, such services for the Project are as detailed not to exceed \$56,800.00; and

WHEREAS, funding is available by appropriation in the budget of the Town, as evidenced by the attached certification of funds.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey that the Mayor and Municipal Clerk are authorized to enter into a Contract with Remington & Vernick Engineers as described herein.

BE IT FURTHER RESOLVED that the Clerk is hereby authorized and directed to cause a notice to be published in the manner provided by law setting forth the nature, duration, service and amount of the Contract and that the resolution and Contract are on file in the Office of the Clerk and are available for public inspection.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 17, 2020.

Victoria L. Kleiner, Municipal Clerk

R: 2020-80

A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF CASH BOND IN THE AMOUNT OF \$4,155.20 RELATING TO KAPPE ASSOCIATES

WHEREAS, Kappe Associates submitted a cash bond as bid surety for a project in Town;
and

WHEREAS, Kappe Associates was not awarded the project and the surety needs to be refunded.

NOW THEREFORE IT BE RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Cash Bond in the amount of \$4,155.20 is hereby authorized to be released to Kappe Associates.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 17, 2020 meeting.

Victoria L. Kleiner
Municipal Clerk

R-2020-81

**RESOLUTION OF THE TOWN OF PHILLIPSBURG,
AWARDING A CONTRACT FOR THE MERCER STREET
STORMWATER SEWER VIDEO INSPECTION AND
CLEANING**

WHEREAS, the Town advertised for the submission of bids relative to the procurement of services to televise, inspect and clean the stormwater sewer lines underneath Mercer Street in the Town as identified in the bid specifications ("Project"); and

WHEREAS, the Town prepared and advertised bid specifications for the Project; and

WHEREAS, sealed bids were received and opened on March 10, 2020; and

WHEREAS, two companies submitted bids for the base bid plus Alternate C as follows:

1. National Water Main Cleaning Co. Kearny, NJ- \$54,800.00
2. North American Pipeline Services Freehold, NJ \$NO BID; and

WHEREAS, National Water Main Cleaning Co. Kearny, NJ- was the lowest responsible bidder; and

WHEREAS, the Town's Engineer, Van Cleef, submitted correspondence dated March 10, 2020 recommending a bid award to National Water Main Cleaning Co.; and

WHEREAS, the Town Council believes it to be in the best interest of the Town to award the Project to National Water Main Cleaning Co. as discussed above; and

WHEREAS, sufficient funding is available as evidenced by the attached certification of funds.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the contract for the Project is hereby awarded to National Water Main Cleaning Co. Kearny, NJ. in the amount NOT TO EXCEED \$54,800.00 and

FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract for same.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 17, 2020.

Victoria L. Kleiner, Municipal Clerk

R: 2020-82

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE
EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWN OF
PHILLIPSBURG AND THE BOROUGH OF ALPHA FOR TEMPORARY USE OF
FACILITIES**

WHEREAS, the parties previously entered into a shared services agreement in 2014 which renewed/extended for additional 5-year term commencing on January 1, 2018 through December 31, 2022 to provide court room services;

WHEREAS, the parties have decided to modify the term of the 2014 agreement to terminate on December 31, 2020 to also modify the amount payable to Alpha;

WHEREAS, the parties have agreed the amount Phillipsburg will pay to Alpha shall be \$27,500 per annum payable in quarterly payments to Alpha;

WHEREAS, the Town Council desires to authorize the execution of the shared services agreement in the form attached hereto.

NOW, THEREFORE, BE IT RESOLVED by Town Council of Phillipsburg, County of Warren, State of New Jersey, that the shared services agreement attached hereto is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor and the Clerk are hereby authorized and directed to execute and attest to same.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 17, 2020 meeting.

Victoria L. Kleiner
Municipal Clerk

R: 2020-83

A RESOLUTION TO PROVIDE FOR RENEWAL OF
TAXI OPERATOR'S LICENSE FOR EDDY CHERISME

BE IT RESOLVED by the Town Council of the Town of Phillipsburg
that:

WHEREAS, an application has been received from EDDY
CHERISME, 768 South Main Street, Phillipsburg, NJ for a Taxi Operator's
License @ \$55.00 and one (1) vehicles @ \$30.00 each, and

WHEREAS, the proper fee of \$85.00 has been received with the
application and the required Certificate of Insurance is in effect and in order,
and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of
the Town of Phillipsburg that the application be accepted and license
granted.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg,
do hereby certify that the foregoing is a true copy of a resolution duly
adopted by the Town Council at their March 17, 2020 meeting.

VICTORIA L. KLEINER
ACTING MUNICIPAL CLERK

R: 2020-84

A RESOLUTION TO PROVIDE FOR RENEWAL OF
LIMOUSINE OPERATOR'S LICENSE FOR AKAB, INC.

BE IT RESOLVED by the Town Council of the Town of Phillipsburg
that:

WHEREAS, an application has been received from AKAB, INC., 277
North Main Street, Phillipsburg, NJ for a Limousine Operator's License @
\$55.00 and one (10) vehicles @ \$30.00 each, and

WHEREAS, the proper fee of 355.00 has been received with the
application and the required Certificate of Insurance is in effect and in order,
and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of
the Town of Phillipsburg that the application be accepted, and license
granted.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg,
do hereby certify that the foregoing is a true copy of a resolution duly
adopted by the Town Council at March 17, 2019 meeting.

Victoria L. Kleiner, RMC

R: 2020-85
A RESOLUTION AWARDDING PURCHASES
UNDER NEW JERSEY STATE CONTRACT

WHEREAS, the State of New Jersey adopted legislation which requires all municipalities who purchase under New Jersey State Contract to award said purchases by resolution and contract,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following purchases under New Jersey State Contract are hereby authorized:

Purchase of Fire Clothing StateContract#17- FLEET-00803

New Jersey Fire Equipment Co. 119-131 Route 22 East Green Brook, NJ 08812	Fire Department Equipment
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Two (2) Cairns #100710G6, Faceshield

Price: \$71.97, each; Total \$143.94

Two (2) Cairns #S918P, Mounting Hardware for Faceshield

Price: \$50.94, each; Total \$110.88

Total of Purchase: \$245.82

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of resolution duly adopted by the Town Council at their March 26, 2020 meeting.

Victoria L. Kleiner, RMC

R: 2020-86

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF
EMERGENCY TEMPORARY APPROPRIATIONS FOR 2020 CURRENT
FUND IN ACCORDANCE WITH PROVISIONS OF N.J.S.A. 40A:4-20

WHEREAS, an emergent condition has arisen with respect to delays in budget appropriation and the 2020 Temporary Budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an Emergency Temporary Appropriation for the purpose above mentioned; and

WHEREAS, the total Emergency Temporary Resolution adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, PL 1951, as amended) including this resolution total \$1,520,271.56;

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for Temporary Emergency Budget in the total amount of \$1,520,271.56. This resolution combined with the 2020 Temporary Budget Appropriation R:2020-01 and R:2020-03 adopted January 01, 2020 brings the total 2020 Temporary Appropriations to \$6,292,246.23.
2. That said Emergency Temporary Appropriation would be provided for in the 2020 Budget under the total budget - Town of Phillipsburg.
3. That a certified copy of this resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 26, 2020 meeting.

Victoria L. Kleiner, Municipal Clerk

Town of Phillipsburg
2020 Temporary Budget
Current Fund Appropriations

2020

Account Number		2020 Temporary Budget
(A) Operations - Within "CAPS"		
<u>GENERAL GOVERNMENT</u>		
Business Administrator		
01-201-20-100-000	Salaries and Wages	\$ -
01-201-20-100-050	Other Expenses	\$ 10,000.00
Human Resources:		
01-201-20-105-050	Other Expenses	\$ -
Mayor and Council:		
01-201-20-110-000	Salaries and Wages	\$ 10,000.00
01-201-20-110-050	Other Expenses	\$ 500.00
Office of Town Clerk:		
01-201-20-120-000	Salaries and Wages	\$ 18,000.00
01-201-20-120-050	Other Expenses	\$ 10,000.00
Financial Administration:		
01-201-20-130-000	Salaries and Wages	\$ 7,500.00
01-201-20-130-050	Other Expenses	\$ -
Financial Administration - Annual Audit		
01-201-20-135-050	Audit Services	\$ -
Revenue Administration:		
01-201-20-145-000	Salaries and Wages	\$ 7,500.00
01-201-20-145-050	Other Expenses	\$ 1,500.00
Tax Assessment Administration:		
01-201-20-150-000	Salaries and Wages	\$ 7,500.00
01-201-20-150-050	Other Expenses	\$ 1,500.00
Legal Services:		
01-201-20-155-050	Other Expenses	\$ 15,000.00

Town of Phillipsburg
2020 Temporary Budget
Current Fund Appropriations

2020

Account Number		Temporary Budget
	Engineering Services:	
01-201-20-165-050	Other Expenses	\$ 4,100.00
	<u>LAND USE ADMINISTRATION:</u>	
	Planning Board:	
01-201-21-180-050	Other Expenses	\$ 1,000.00
	<u>PUBLIC SAFETY FUNCTIONS:</u>	
	Police Department:	
01-201-25-240-000	Salaries and Wages	\$ 250,000.00
01-201-25-240-050	Other Expenses	\$ 20,000.00
	Emergency Management:	
01-201-25-252-000	Salaries and Wages	\$ 800.00
01-201-25-252-050	Other Expenses	\$ 100.00
01-201-25-255-124	Aid to Volunteer Fire Companies	\$ -
01-201-25-260-123	Aid to First Aid Organization	\$ -
	Fire Department:	
01-201-25-265-000	Salaries and Wages	\$ 1,200.00
01-201-25-265-050	Other Expenses:	\$ 2,500.00
01-201-25-266-050	Supplemental Fire Services:	\$ -
	Municipal Prosecutor:	
01-201-25-275-000	Salaries and Wages	\$ (10,000.00)
	Other Expenses	\$ 13,500.00
	<u>PUBLIC SERVICES FUNCTIONS:</u>	
	Streets and Road Maintenance:	
01-201-26-290-000	Salaries and Wages	\$ 35,000.00
01-201-26-290-050	Other Expenses	\$ 15,000.00
	Other Public Works Functions:	
01-201-26-300-000	Salaries and Wages	\$ 3,200.00
01-201-26-300-050	Other Expenses	\$ 1,025.00

Town of Phillipsburg
2020 Temporary Budget
Current Fund Appropriations

2020

Account Number		Temporary Budget
01-201-26-301-050	PEOSHA	\$ 2,000.00
	Solid Waste Collection:	
01-201-26-305-000	Salaries and Wages	\$ 25,000.00
01-201-26-305-050	Other Expenses	\$ 1,000.00
	Buildings and Grounds:	
01-201-26-310-000	Salaries and Wages	\$ 25,000.00
01-201-26-310-050	Other Expenses	\$ 10,000.00
	Vehicle Maintenance:	
01-201-26-315-000	Salaries and Wages	\$ 6,500.00
01-201-26-315-050	Other Expenses	\$ 20,000.00
	<u>HEALTH AND HUMAN SERVICES FUNCTIONS:</u>	
	Animal Control Services:	
01-201-27-340-000	Salaries and Wages	\$ 3,000.00
01-201-27-340-050	Other Expenses	\$ -
	Contributions to Social Services:	
01-201-27-360-050	Other Expenses	\$ -
	<u>PARKS AND RECREATION FUNCTIONS:</u>	
	Recreation Services and Programs:	
01-201-28-370-000	Salaries and Wages	\$ 5,000.00
01-201-28-370-050	Other Expenses	\$ 5,000.00
	Municipal Swimming Pool:	
01-201-28-371-000	Salaries and Wages	\$ -
01-201-28-371-050	Other Expenses	\$ -
	Celebration of Public Events	
01-201-30-420-050	Other Expenses	\$ -
	Accumulated Leave Compensation	
01-201-30-415-050	Other Expenses	\$ -

Town of Phillipsburg
2020 Temporary Budget
Current Fund Appropriations

2020

Account Number		2020 Temporary Budget
<u>UTILITY EXPENSES AND BULK PURCHASES:</u>		
01-201-31-430-050	Electricity	\$ 15,000.00
01-201-31-435-050	Street Lighting	\$ 5,000.00
	Telephone:	
01-201-31-440-050	Other Expenses	\$ 13,000.00
01-201-31-445-050	Water	\$ 5,000.00
01-201-31-446-050	Gas (natural or propane)	\$ 5,000.00
01-201-31-460-050	Gasoline	\$ 15,000.00
<u>LANDFILL/SOLID WASTE DISPOSAL COSTS:</u>		
Waste Disposal:		
01-201-32-465-050	Other Expenses	\$ 50,000.00
Municipal Court:		
01-201-33-490-000	Salaries and Wages	\$ 13,500.00
01-201-33-490-050	Other Expenses	\$ 2,000.00
Public Defender (P.L. 1997 Chapter 256)		
01-201-33-495-000	Salaries and Wages	\$ (2,700.00)
	Other Expenses	\$ 3,390.00
<u>INSURANCE:</u>		
01-201-23-210-050	Liability Insurance	\$ 59,000.00
01-201-23-215-050	Workers compensation	\$ 78,000.00
01-201-23-220-050	Group Insurance Plan for Employees	\$ 75,000.00
	Health Benefit Waivers	\$ -
<u>UNIFORM CONSTRUCTION CODE:</u>		
Code Enforcement:		
01-201-22-195-000	Salaries and Wages	\$ 20,000.00
01-201-22-195-050	Other Expenses	\$ 3,500.00
<u>UNCLASSIFIED:</u>		
	Total Operations (Item 8(A) within "CAPS"	\$ 888,615.00
01-201-35-470-000	B. Contingent	\$ -
	Total Operations Including Contingent within "CAPS"	\$ 888,615.00

Town of Phillipsburg
2020 Temporary Budget
Current Fund Appropriations

Account Number		2020 Temporary Budget
	Detail:	
	Salaries and Wages	\$ 426,000.00
	Other Expenses Including Contingent	\$ 445,725.00
	(E) Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"	
	<u>(1) DEFERRED CHARGES:</u>	
	Emergency Authorizations	\$ -
	(E) Deferred Charges and Statutory Expenditures - Municipal Within "CAPS" (continued)	
	<u>(2) STATUTORY EXPENDITURES:</u>	
	Contribution to:	
01-201-36-471-050	Public Emp. Retire. System.	\$ (43,027.84)
01-201-36-472-050	Social Security System	\$ 25,000.00
01-201-36-474-050	Cons. Police & Fire Pension	
01-201-36-475-050	Police & Firemen's Retire. System	\$ 602,684.40
01-201-23-225-050	Unemployment Compensation Insurance	\$ 2,500.00
01-201-36-477-050	Defined Contribution Retirement Program	\$ 2,500.00
	Total Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"	\$ 589,656.56
	(G) CASH DEFICIT OF PRECEDING YEAR:	
	(H-1)Total General Appropriations for Municipal Purposes within "CAPS"	\$ 1,478,271.56

GENERAL APPROPRIATIONS

2020

(A) Operations - Excluded from "CAPS"

Temporary Budget

01-201-47-390-050	Maintenance of Free Public Library:	\$ 25,000.00
01-201-47-396-050	Recycling Tax (P.L. 2007, C. 311)	\$ -
01-201-47-395-050	Employee Group Insurance	

Town of Phillipsburg
2020 Temporary Budget
Current Fund Appropriations

2020

Account Number		2020 Temporary Budget
01-201-30-426-050	Reserve for Tax Appeals	
	Total Other Operations - Excluded from "CAPS"	\$ 25,000.00
	Shared Service Agreements	
01-201-42-901-251	Borough of Alpha - Police Services	\$ 15,000.00
01-201-42-901-252	Borough of Alpha - Municipal Court	\$ 1,000.00
01-201-42-901-253	Borough of Alpha - Municipal Court	\$ 1,000.00
	Total Shared Service Agreements	\$ 17,000.00
	ADDITIONAL APPROPRIATIONS OFFSET BY REVENUES (N.J.S. 40A:4-45.3h)	
	Total Additional Appropriations Offset by Revenues (N.J.S. 40A:4-45.3h)	\$ -
	<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES:</u>	
01-201-40-700-203	Municipal Alliance on Alcoholism - Board of Education	\$ -
01-201-40-700-213	Aqua NJ - Various Road Improvements	\$ -
01-201-40-700-215	Elizabethtown Gas - Various Road Improvements	\$ -
01-201-40-700-216	School Resource Officer	\$ -
01-201-41-701-201	Reserve for Recycling Tonnage Grant	\$ -
01-201-41-745-201	Drunk Driving Enforcement Fund	\$ -
01-201-41-703-240	Municipal Alliance of Alcoholism and Drug Abuse-State	\$ -
01-201-41-703-241	Municipal Alliance of Alcoholism and Drug Abuse-Local	\$ -
	NJ Dept of Community Affairs Grant:	
01-201-41-704-005	NPP Grant	\$ -
	US Department of Justice:	
01-201-41-711-005	Bulletproof Vest Partnership Grant	\$ -
	Emergency Management Grant	
01-201-41-714-211	Generators	\$ -

Town of Phillipsburg
2020 Temporary Budget
Current Fund Appropriations

2020

Account Number		Temporary Budget
Department of Human Services:		
01-201-41-719-210	New Jersey Youth Corps Grant - 2019 ALWY18N	\$ -
01-201-41-719-211	New Jersey Youth Corps Grant - RISE	\$ -
Green Communities Grant		
01-201-41-725-201	Body Armor Replacement Grant	\$ -
Warren County Dept of Human Services:		
01-201-41-733-001	Stationhouse Adjustment Grant	\$ -
Joint Insurance Fund		
01-201-41-736-001	Statewide Insurance - Safety Grant	\$ -
01-201-41-770-001	Clean Communities Program	\$ -
Total Public and Private Programs Offset by Revenues		\$ -
Total Operations Excluded from "CAP"		\$ 42,000.00
Detail:		
Salaries and Wages		\$ -
Other Expenses		\$ 42,000.00
<u>(C) CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>		
	Down Payments on Improvements	\$ -
01-201-44-901-050	Capital Improvement Fund	\$ -
<u>PUBLIC and PRIVATE PROGRAMS OFFSET BY REVENUES:</u>		
01-201-41-865-210	NJ Transportation Trust Fund Authority Act	\$ -
01-201-41-865-211	NJ Transportation Trust Fund Authority Act - Supplemental	\$ -
01-201-41-867-007	NJ DOT Grants - Heckman St Phase 3	\$ -
01-201-41-867-008	NJ DOT Grants - Heckman St Phase 4	\$ -
Total Capital Improvements Excluded from "CAPS"		\$ -

Town of Phillipsburg
2020 Temporary Budget
Current Fund Appropriations

2020

Account Number	Temporary Budget
<u>(D) MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u>	
01-201-45-920-050	Payment of Bond Principal
01-201-45-925-050	Payment of Bond Anticipation Notes and Capital Notes
01-201-45-930-050	Interest on Bonds
01-201-45-935-050	Interest on Notes
	Green Trust Loan Program:
01-201-45-940-050	Loan Repayments for Principal and Interest
	State of NJ Wastewater Treatment Loans:
01-201-45-941-050	Loan Repayment for NJWWT Principal & Interest
01-201-45-942-050	Capital Lease Obligations
	Total Municipal Debt Service - Excluded from "CAPS"
	\$ -
	 <u>(1) DEFERRED CHARGES</u>
	Emergency Authorizations
	\$ -
	Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-55)
	\$ -
	Special Emergency Authorizations - 3 Years (N.J.S. 40A:4-55.1 & 40A:4-55.13)
	\$ -
	Deferred Charges to Future Taxation -
	Unfunded Ordinances #2006-32
	\$ -
	Unfunded Ordinances #1999-05; 1999-16
	\$ -
	Total Deferred Charges - Municipal - Excluded from "CAPS"
	\$ -
	 (F) Judgements
	\$ -
	(N) Transferred to Board of Education for Use of Local Schools(N.J.S.A. 40:48-17.1 & 17.3
	\$ -
	 (G) With Prior Consent of Local Finance Board: Cash Deficit of Preceeding Year
	\$ -
	(O) Total General Appropriations For Municipal Purposes Excluded from "CAPS"
	\$ 42,000.00
	 (L) Subtotal General Appropriations (Items (H-1) and (O))
	\$ 1,520,271.56
	(M) Reserve for Uncollected Taxes (ESTIMATED)
	\$ -
	9. Total General Appropriations
	\$ 1,520,271.56

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF
EMERGENCY TEMPORARY APPROPRIATIONS FOR 2020 SEWER
UTILITY IN ACCORDANCE WITH PROVISIONS OF N.J.S.A. 40A:4-20

WHEREAS, an emergent condition has arisen with respect to delays in budget appropriation and the 2020 Sewer Utility Temporary Budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an Emergency Temporary Appropriation for the purpose above mentioned; and

WHEREAS, the total Emergency Temporary Resolution adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, PL 1951, as amended) including this resolution total \$290,500.00.

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for Temporary Emergency Budget in the total amount of \$290,500.00. This resolution combined with the 2020 Temporary Budget Appropriation R: 2020-01 and R: 2020-03 adopted January 01, 2020 brings the total 2020 Temporary Appropriations to \$1,205,575.00.
2. That said Emergency Temporary Appropriation would be provided for in the 2020 Budget under the total budget - Town of Phillipsburg.
3. That a certified copy of this resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 26, 2020 meeting.

Victoria L. Kleiner, Municipal Clerk

Town of Phillipsburg
2020 Temporary Budget
Sewer Utility Appropriations

2020

Account Number		Temporary Budget
(A) Operations - Within "CAPS"		
<u>APPROPRIATION FOR SEWER UTILITY</u>		
Operating:		
07-201-55-510-000	Salaries and Wages	\$ 27,500.00
07-201-55-510-050	Other Expenses	\$ 216,970.00
Capital Improvement Fund		
	Down Payments on Improvements	\$ -
07-201-55-512-050	Capital Improvement Fund	\$ -
	Capital Outlay	\$ -
Debt Service:		
	Payment of Bond Principal	\$ -
	Payment of Bond Anticipation Notes and Capital Notes	\$ -
	Interest on Bonds	\$ -
	Interest on Notes	\$ -
State of NJ Wastewater Treatment/NJEIT Loans:		
	Loan Repayments for Principal and Interest	\$ -
Deferred Charges:		
07-201-55-518-050	Emergency Authorizations	\$ -
	Overexpenditures	\$ -
07-201-55-519-050	Deferred Charges to Future Taxation - Unfunded O:90-10	\$ -
Statutory Expenditures:		
	Contribution to Public Employees' Retirement System	\$ 43,030.00
	DCRP	\$ 750.00
07-201-55-520-050	Social Security System	\$ 2,000.00
07-201-55-521-050	Unemployment Compensation Insurance	\$ 250.00
	Deficit in Operation in Prior Years	\$ -
07-201-55-545-999	Surplus (General Budget)	\$ -
	Total Sewer Utility Appropriations	<u>\$ 290,500.00</u>

R: 2020-88

A RESOLUTION DESIGNATING HANDICAP PARKING SPACES WITHIN THE TOWN OF PHILLIPSBURG

BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following locations be designated as "Handicapped Parking Space" within the Town of Phillipsburg as permitted under Chapter 414 of the Town Code:

Name of Street	Side	Location
Green Street	West Side	In front of 561 Green St
Mercer Street	West Side	In front of 104 Mercer St
Mercer Street	East Side	In front of 135 Mercer St
Thomas Street	North Side	In front of 379 Thomas St

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 26, 2020 meeting.

Victoria L. Kleiner, RMC