

TOWN OF PHILLIPSBURG  
Town Council Agenda  
October 20, 2015 – 7:00PM  
Council Chambers, Town Hall

1. **OPEN PUBLIC MEETING ACT STATEMENT**

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL**

5. **APPROVAL OF MINUTES**

Council Meeting 10-06-2015  
Executive Session 10-06-2015

6. **APPROVAL OF BILLS**

7. **MAYOR'S REPORT**

8. **HABITABILITY HEARING** Block 1301, Lot 11; 286 Hudson St.

THE AGENDA FOR SAID MEETING TO THE EXTENT NOW KNOWN IS AS FOLLOWS.  
ITEMS LISTED ON THIS AGENDA AND ANY OTHER BUSINESS THE COUNCIL MAY  
DEEM NECESSARY IS SUBJECT TO CHANGE. FORMAL ACTION MAY TAKE PLACE.

9. **OLD BUSINESS**

10. **PUBLIC DISCUSSION ON AGENDA ITEMS**

11. **ORDINANCE** NONE

12. **RESOLUTIONS**

R: 2015-164

A RESOLUTION IMPOSING LIEN FOR MUNICIPAL SERVICES

R: 2015-165

A RESOLUTION APPROVING THE PAYMENT OF THIRD QUARTER  
2015 COUNTY TAX AND OPEN SPACE TAX, DUE NOVEMBER 15,  
2015

R: 2015-166

A RESOLUTION APPROVING THE ISSUANCE OF A SPECIAL  
PERMIT FOR A SOCIAL AFFAIR TO SAINTS PHILIP & JAMES  
SCHOOL

**THE AGENDA FOR SAID MEETING TO THE EXTENT NOW KNOWN IS AS FOLLOWS.  
ITEMS LISTED ON THIS AGENDA AND ANY OTHER BUSINESS THE COUNCIL MAY  
DEEM NECESSARY IS SUBJECT TO CHANGE. FORMAL ACTION MAY TAKE PLACE.**

R: 2015- 167

A RESOLUTION APPROVING 2015-2016 LIQUOR LICENSES  
WITHIN TOWN OF PHILLIPSBURG

R: 2015 - 168

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF  
WARREN, STATE OF NEW JERSEY, AWARDED CONTRACT  
TO SAMUEL STOTHOFF CO., INC. IN THE AMOUNT  
OF \$35,450.00 FOR THE INSTALLATION OF THE PUBLIC NON-  
COMMUNITY WELL PROJECT

13. **NEW BUSINESS**

14. **PUBLIC PETITIONS**  
**(Public Comments)**

15. **OPEN TIME**

**THE AGENDA FOR SAID MEETING TO THE EXTENT NOW KNOWN IS AS FOLLOWS.  
ITEMS LISTED ON THIS AGENDA AND ANY OTHER BUSINESS THE COUNCIL MAY  
DEEM NECESSARY IS SUBJECT TO CHANGE. FORMAL ACTION MAY TAKE PLACE.**

16. **MOTIONS**

Approval for Raffle License No. RL: 1226 issued to St. Philip and St. James Church on premise tricky tray to be conducted on November 13, 2015

Approval for Raffle License No. RL: 1227 issued to the f St. Philip and St. James Church for an on premise 50/50 on November 13, 2015 from 6:00 PM – 10:00 PM

Approval for Raffle License No. RL: 1228 issued to St. Philip and St. James Church on premise tricky tray to be conducted on December 12, 2015

17. **EXECUTIVE MEETING**

R: 2015-

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING . . .

18. **ADJOURNMENT**

**THE AGENDA FOR SAID MEETING TO THE EXTENT NOW KNOWN IS AS FOLLOWS. ITEMS LISTED ON THIS AGENDA AND ANY OTHER BUSINESS THE COUNCIL MAY DEEM NECESSARY IS SUBJECT TO CHANGE. FORMAL ACTION MAY TAKE PLACE.**

R: 2015-164

A RESOLUTION IMPOSING LIEN FOR  
MUNICIPAL SERVICES

WHEREAS, the attached schedule lists the owner of a Block and Lot located in the Town of Phillipsburg, and

WHEREAS, there are unpaid charges in the amount listed outstanding on said Block and Lot, representing the costs incurred by the Town of Phillipsburg to remedy violations occurring on said property, according to the certification and cost annexed hereto, which the Town Council has examined and found to be proper,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that it does hereby place a lien on the premises listed in the amount listed for the purpose of collecting unpaid charges due to the Town of Phillipsburg.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their October 20, 2015 meeting.

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Victoria L. Kleiner, RMC  
Municipal Clerk

**Schedule-Municipal Liens –October 20, 2015**

Property Owner	Block/Lot/Address	Service	Lien
Randy & Connie Kocher P.O. Box 98 Wind Gap, PA 18091	2005/21 217 Mercer Street	Public Works Call Out – Invoice 2015-105	\$550.00
Connie Lee Case 612 Greenwood Ave G-3 Easton, PA 18045	2614/3 1120 Melrose Street	Public Works Call Out – Invoice 2015-106	\$650.00
HQ Holdings Group LLC 288 Rt 22 West Suite A Green Brook, NJ 08812	1115/6 277 Lincoln Street	Public Works Call Out – Invoice 2015-107	\$425.00
Grace Marie Ahearn 285 Lincoln Street Phillipsburg, NJ 08865	1115/10 285 Lincoln Street	Public Works Call Out – Invoice 2015-109	\$150.00
David & Luz Perez 259 Chambers Street Phillipsburg, NJ 08865	1415/2 259 Chambers Street	Public Works Call Out – Invoice 2015-110	\$925.00
HQ Holdings Group LLC 288 Rt 22 West Suite A Green Brook, NJ 08812	1812/6 391 Thomas Street	Public Works Call Out – Invoice 2015-111	\$160.00
Rita Ryan c/o K Figley 871 Topaz Street New Orleans, LA 070124	2004/30 139 Cedar Alley	Public Works Call Out – Invoice 2015-112	\$725.00
Estate of Donna Fuscuardi 137 Cedar Alley Phillipsburg, NJ 08865	2004/31 137 Cedar Alley	Public Works Call Out – Invoice 2015-113	\$700.00
Brook & Joseph Slabp 93 Filmore Street Phillipsburg, NJ 08865	811/6 93 Filmore Street	Public Works Call Out – Invoice 2015-114	\$350.00
Mathew Ackerman IV 166 Patricia Avenue Colonia, NJ 07067	1221/6 15 Wilson Street	Public Works Call Out – Invoice 2015-119	\$475.00
Andrew Sona 2101 Woodmont Ponca City, OK 74604	812/39 15 Glen Avenue	Public Works Call Out – Invoice 2015-120	\$1,300.00



R: 2015-165

A RESOLUTION APPROVING THE PAYMENT OF THIRD QUARTER  
2015 COUNTY TAX AND OPEN SPACE TAX, DUE  
NOVEMBER 15, 2015

BE IT RESOLVED by the Town Council of the Town of Phillipsburg  
that:

The payment of County Taxes in the amount of \$1,448,337.23 is  
hereby approved,

This payment represents FOURTH QUARTER 2015 COUNTY TAX  
and FOURTH QUARTER 2015 OPEN SPACE TAX due NOVEMBER 15,  
2015:

FOURTH QUARTER 2015 TAXES -- \$1,448,337.23

FOURTH QUARTER 2015 OPEN SPACE TAX -- \$49,458.76

AMOUNT DUE: \$1,497,795.99

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg,  
do hereby certify that the foregoing is a true copy of a resolution duly  
adopted by the Town Council at their October 20, 2015 meeting.

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Victoria L. Kleiner, RMC



R: 2015-166

A RESOLUTION APPROVING THE ISSUANCE OF A SPECIAL  
PERMIT FOR A SOCIAL AFFAIR TO SAINTS PHILIP & JAMES  
SCHOOL

BE IT RESOLVED by the Council of the Town of Phillipsburg that:

The said Council has no objection to the issuance of a SPECIAL PERMIT for SOCIAL AFFAIR applied for by:

Saints Philip & James School, 137 Roseberry Street, Phillipsburg, New Jersey, for:

November 13, 2015 from 6:00 P.M. to 9:30 P.M. in accordance with all local ordinances.

The above stated Special Permit is for premises known as Flynn's on the Hill, 341 Pursel Street, Phillipsburg, New Jersey.

CERTIFICATION

I, Victoria L. Kleiner, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their October 20, 2015 meeting.

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Victoria L. Kleiner,  
Acting Municipal Clerk

R: 2015- 167

A RESOLUTION APPROVING 2015-2016 LIQUOR LICENSES  
WITHIN TOWN OF PHILLIPSBURG

BE IT RESOLVED by the Council of the Town of Phillipsburg that:

WHEREAS, application for renewal of licenses in accordance with the provisions of law has been received and no remonstrance's, protests or complaints having been filed by any person with the Council on below listed licensees, and the said Council having investigated the applicant and premises, and

WHEREAS, Tax Clearance Certificates for below listed establishments have been received from Division of Taxation,

NOW, THEREFORE, BE IT RESOLVED that the following licenses be renewed: (Attached hereto and made a part hereof)

PLENARY RETAIL CONSUMPTION EFFECTIVE: July 1, 2015 FEE: \$14000.00

2119-33-006-004 XANDER HOLDING, LLC., 191 GLENN AVE.

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their October 20, 2015 meeting.

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Victoria L. Kleiner, RMC

**A RESOLUTION OF THE  
TOWN OF PHILLIPSBURG, COUNTY OF WARREN,  
STATE OF NEW JERSEY, AWARDED CONTRACT  
TO SAMUEL STOTHOFF CO., INC. IN THE AMOUNT  
OF \$35,450.00 FOR THE INSTALLATION OF THE PUBLIC NON-COMMUNITY  
WELL PROJECT**

**WHEREAS**, the Town advertised for sealed bids to be submitted in connection with the installation of a public non-community well (the "Project"); and

**WHEREAS**, the Town set forth specifications for the Project; and

**WHEREAS**, the Town received a total of one (1) sealed bids; and

**WHEREAS**, the Town opened sealed bids on October 6, 2015 at the Town Hall; and

**WHEREAS**, the bidders were:

1. Samuel Stothoff, Co., Inc.                      \$35,450.00

**WHEREAS**, the bids were reviewed by the administration and by the Town's Professionals with a recommendation to award the bid to Samuel Stothoff, Co., Inc. as being the lowest responsible bidder; and

**WHEREAS**, funding is available as evidenced by the attached Certificate of Availability of Funds; and

**WHEREAS**, the Town is desirous of awarding said bid.

**NOW THEREFORE IT BE RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Town Council does hereby award the bid for the Public Non-Community Well Project to Samuel Stothoff, Co., Inc. in the amount of \$35,450.00 in accordance with the bid and bid specifications submitted therefor.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized to enter into a contract on behalf of the Town of Phillipsburg upon the submission of all proper documentation by Samuel Stothoff, Co., Inc. pursuant to said bid.

**CERTIFICATION**

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their October 20, 2015 meeting.

\_\_\_\_\_  
Victoria L. Kleiner  
Registered Municipal Clerk

R: 2015-169

A RESOLUTION AWARDING PURCHASES  
UNDER NEW JERSEY STATE CONTRACT

WHEREAS, the State of New Jersey adopted legislation which requires all municipalities who purchase under New Jersey State Contract to award said purchases by resolution and contract,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following purchases under New Jersey State Contract are hereby authorized:

**Purchase of Splash Pad**

**Walters Park Pool**

**State Contract #A-81411**

**Rain Drop C/O Marturano Recreation**

**Company, Vendor # 374**

**Brook Park 2130, Rt 35 B, Ste 222**

**Sea Girt, NJ 08570**

**Purchase Total**

**\$64,484.62**

**For supplies and parts for first phase only, second phase equipment and supplies. Does not include construction and installation**

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of resolution duly adopted by the Town Council at their October 20, 2015 meeting.

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Victoria L. Kleiner, RMC