

TOWN OF PHILLIPSBURG
REGULAR TOWN COUNCIL MEETING
Tuesday, February 06, 2018
Phillipsburg Housing Authority
535 Fisher Avenue
7:00 P.M. — REGULAR SESSION

1. **CALL TO ORDER**

2. **OPEN PUBLIC MEETING ACT STATEMENT:**

This Regular Meeting of the Governing Body was called pursuant to applicable portions of the Open Public Meetings Act. Adequate Notice of this meeting was posted in the Municipal Building, and communicated to *The Express Times* on January 02, 2017.

3. **INVOCATION AND FLAG SALUTE**

Council Vice President DeGerolamo

4. **ROLL CALL**

Council President Fulper, Council Vice President DeGerolamo, Councilman Davis, Councilman Lutz, Councilman McVey

5. **APPROVAL OF MINUTES**

1. January 09, 2018
2. January 16, 2018

6. **PAYMENT OF BILLS**

7. **PUBLIC COMMENT ON AGENDA ITEMS**

8. **ORDINANCES — SECOND READING**

O: 2018 - 01

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY RENAMING ANDERSON STREET FROM THE
INTERSECTION OF RAILROAD AVENUE TO THE INTERSECTION OF LINCOLN
STREET, PURSUANT TO N.J.S.A. 40:67-1(k)

9. **OPEN PUBLIC HEARING**

Elizabeth Town Gas – Franchise in the Town of Phillipsburg - Attorney M. Richard Valenti

Public petitions were placed at the following sites:

Town of Phillipsburg Municipal Building 120 Filmore Street

Town of Phillipsburg Municipal Building (Police Station) 675 Corliss Avenue

Phillipsburg Public Library 200 Broubalow Way

Town of Phillipsburg Garage 441 Heckman Street

Phillipsburg Housing Authority 525 Fisher Avenue

Firth Youth Center 108 Anderson Street

Phillipsburg Senior Center 310 Firth Street

CLOSE THE PUBLIC HEARING

10. **ORDINANCES – FIRST READING**

O: 2018 – 02

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG GRANTING MUNICIPAL CONSENT TO PIVOTAL UTILITY HOLDINGS, INC. d/b/a ELIZABETHTOWN GAS TO CONSTRUCT, MAINTAIN AND OPERATE GAS LINES FOR THE DISTRIBUTION OF NATURAL AND MIXED GAS.

O: 2018-03

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 67, *VEHICLES AND TRAFFIC*, SECTION 28, *PARKING LOTS*, OF THE CODE OF THE TOWN OF PHILLIPSBURG IN ORDER TO DELETE SUBSECTION I ENTITLED *MUNICIPAL LOTS, PAYMENT REQUIRED*

11. **NEW BUSINESS Resolutions**

R: 2018-31A

A RESOLUTION TO PROVIDE FOR INTERFUND TRANSFERS

NEW BUSINESS

CONSENT AGENDA *

**Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.*

R: 2018-32

A RESOLUTION AWARDING PURCHASES UNDER NEW JERSEY STATE CONTRACT (Patches)

R: 2018-33

A RESOLUTION AWARDING PURCHASES UNDER NEW JERSEY STATE CONTRACT (Helmet)

R- 2018-34

A RESOLUTION OF THE TOWN OF PHILLIPSBURG COUNTY OF WARREN STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

R- 2018-35

A RESOLUTION OF THE TOWN OF PHILLIPSBURG COUNTY OF WARREN STATE OF
NEW JERSEY AUTHORIZING THE CONTRIBUTION IN THE AMOUNT OF \$5,000 TO
THE PHILLIPSBURG EMERGENCY SQUAD

ROLL CALL

Council	First	Second	Yea	Nay	Abstain	Absent
DeGerolamo						
Davis						
Lutz						
McVey						
Fulper						

12. **OLD BUSINESS – any tabled items from previous meeting**

- Mayor Attorney bill
- Property Lien – Sanitary Sewer
- *R: 2018-25 RESOLUTION AUTHORIZING THE TOWN OF PHILLIPSBURG TO EXECUTE A SHARED SERVICE AGREEMENT BETWEEN THE BOROUGH OF ALPHA AND THE TOWN OF PHILLIPSBURG FOR CLERICAL ASSISTANCE*

13. **MAYOR AND ADMINISTRATIVE REPORTS**

14. **PUBLIC PETITIONS**
(Time public can speak)

15. **COUNCIL OPEN TIME**

16. **MOTIONS:**

- Active Duty – for Richard D. Seifert, Jr. at Warren Chemical Co. No. 1
- Application for Raffle License #1266 for St. Philip and St. James Church on May 06, 2018

17. **EXECUTIVE SESSION**

R: 2018 -36

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING Personnel matters, action may be taken.

18. **ADJOURNMENT**

Bill List Summary
REGULAR BILL LIST AS OF February 6, 2018

		<u>Check No</u>
1	Current Fund	146,472.81
2	State & Federal Grants	14,460.15
4	Capital Fund	93,958.39
7	Sewage Utility Fund	515,749.91
8	Sewage Capital Fund	40,145.00
12	Planning Board Trust Fund	56,629.00
12	Opus Investments	0.00
13	Dog Trust Fund	0.00
15	Public Defender Trust Fund	0.00
16	Section 8	186.99
17	General Trust Fund	0.00
17	Commerce Park Redevelopment	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	0.00
21	Revolving Loan Fund	27.46
Total Regular Bill List as February 6, 2018		867,629.71

Section 8 Rent Payments for 2018

16	Section 8 Program	0.00
Total Section 8 Rent Payments Bill List as of February 6, 2018		0.00

Prior Council Meeting	Check # 71493	Date: 12/19/17	9,275.00
	BROSCIOUS, FISCHER & ZAITER		
Prior Council Meeting	Check # 71540	Date: 1/1/18	11,156.00
	DEVO & ASSOCIATES LLC		

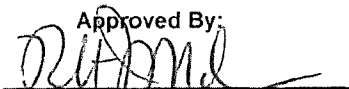
Pre-Paid Bill List as of February 6, 2018

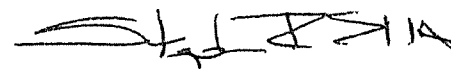
1	Current Fund	97,052.49
2	State & Federal Grants	0.00
4	Capital Fund	0.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	68,878.54
21	Revolving Loan Fund	0.00
Total Pre-Paid Bill List for February 6, 2018		165,931.03

Grand Total All Funds

1,053,991.74

Approved By:


 Robert J. Merlo, CFO


 Stephen R Ellis, Mayor

List of Bills - CLAIMS CHECKING ACCOUNT Meeting Date: 02/06/2018 For bills from 01/17/2018 to 02/06/2018

Check#	Vendor	Description	Payment	Check Total
71871	3 - VERIZON, INC	PO 27772 01/01/18-02/12/18 Services as per b	3,002.57	3,002.57
71872	5 - JIORLES OFFICE SUPPLIES	PO 27272 Stamps	69.97	
		PO 27441 OFFICE FURNITURE	6,307.60	
		PO 27599 MISCELLANEOUS RECREATION OFFICE SUP	138.66	
		PO 27619 office supplies	21.99	
		PO 27733 Privacy Panel	186.99	
		PO 27763 Wireless router for Walters Park Po	89.99	6,815.20
71873	8 - TILCON NEW YORK, INC	PO 27398 Paving Summit Avenue	63,391.42	63,391.42
71874	16 - J C P L	PO 27774 9/30/17-1/19/18 Services as per bill	17,980.70	17,980.70
71875	25 - ES2-ENVIR.SYS.&EQUIP SVCS INC	PO 27598 Phillipsburg Wastewater Trtmnt Faci	1,249.50	1,249.50
71876	43 - ROSSNAGLE'S SERVICE CNTR INC	PO 27696 Tow 94-4 to Garage	75.00	75.00
71877	46 - REGISTRAR'S ASSOC OF NJ	PO 27100 Renewal of 2018 Registrars membersh	50.00	50.00
71878	52 - STAR DOLLAR CLEANERS INC	PO 27647 uniform cleaning december	1,208.34	1,208.34
71879	57 - VERIZON PA	PO 27773 12/19/17-01/18/18 Services as per b	28.72	28.72
71880	73 - GENERAL SUPPLY CO	PO 27617 Keys for Municipal Bldg	42.99	42.99
71881	76 - ELIZABETHTOWN GAS INC	PO 27777 12/13/17-01/12/18 Services as per b	2,843.13	2,843.13
71882	78 - AQUA NEW JERSEY, INC	PO 27776 12/07/17-01/05/18 Services as per b	596.82	596.82
71883	86 - M.R. PURDY	PO 27583 Fire extinguisher's for Garage	67.00	67.00
71884	108 - WHIRL CONSTRUCTION INC	PO 24908 Skate Park Maintenance	8,475.00	8,475.00
71885	118 - WEST GROUP PAYMENT CENTER	PO 27716 2017 Assured Pricing Charges - bill	339.65	339.65
71886	129 - AMERIGAS CLINTON 7510	PO 27692 Propane for Walters Park Garage	215.37	215.37
71887	130 - CINTAS FAS LOCKBOX 636525	PO 27586 Supplies for medical cabinets	239.30	239.30
71888	133 - COOPER ELECTRIC SUPPLY CO	PO 27584 Tool replacement	30.76	
		PO 27693 Electrical Supplies	82.80	
		PO 27698 Electrical Supplies	17.99	
		PO 27706 Electrical Supplies	102.06	233.61
71889	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 23731 Cert of Funds - Engineering-Town Wi	3,660.00	3,660.00
71890	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 23732 Cert of Funds - Engineering - Heckm	2,444.40	2,444.40
71891	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 25437 Cert of Funds - Professional Servic	8,200.00	8,200.00
71892	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 26387 Cert of Funds - R:2017-107 Prof Ser	7,286.20	7,286.20
71893	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 26656 Cert of Funds - R:2017-130 - Heckma	2,332.80	2,332.80
71894	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 26657 Cert of Funds - R:2017-168 Repurpos	14,939.17	14,939.17
71895	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27593 Van Cleef invoice 9102039-5 for Mic	180.00	180.00
71896	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27724 Professional Services Rendered - No	343.00	343.00
71897	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27725 Professional Services Rendered Nove	1,813.00	1,813.00
71898	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27726 Professional Services Rendered - No	2,997.50	2,997.50
71899	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27727 Professional Services Rendered - 20	50,727.00	50,727.00
71900	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27728 Professional Services Rendered - Oc	735.00	735.00
71901	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27738 Professional Services Rendered - De	1,620.00	1,620.00
71902	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27757 VANCLEEF INVOICE 9102041-1 FOR VERI	1,788.00	1,788.00
71903	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27758 VANCLEEF INVOICE 9102040-3 FOR BOUR	300.00	300.00
71904	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27759 VANCLEEF INVOICE 9102037-12 FOR CHA	784.00	784.00
71905	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27760 VANCLEEF INVOICE 9102031-7 FOR SHAM	240.00	240.00
71906	176 - FIRST PRIORITY EMERGENCY VEHICLES	PO 27174 Bi-Annual Servicing of Fire Vehicle	4,550.00	4,550.00
71907	188 - MGL FORMS SYSTEMS LLC	PO 27461 Delinquent Notice	272.00	
		PO 27750 TAX FORMS	262.00	534.00
71908	215 - NAZARETH FORD INC	PO 27701 Repairs for 94-20	1,146.61	
		PO 27729 Repairs for 94-4	690.65	1,837.26
71909	221 - SANDRA O'LOUGHLIN	PO 27714 2017 Eyecare Reimbursement	55.00	
		PO 27715 2018 Eyecare Reimbursement	73.76	128.76
71910	250 - WELLS FARGO FINANCIAL LEASING INC	PO 27457 MONTHLY LEASE AGREEMENT	193.50	193.50
71911	288 - H.T. LYONS, INC	PO 26692 Armory Boiler Piping replacement	3,599.00	
		PO 27590 Repairs for boiler at Armory	383.00	
		PO 27730 Heating repairs - Lincoln Firehouse	222.00	4,204.00
71912	386 - RR DONNELLEY	PO 27442 Certified Safety Paper	147.00	147.00
71913	392 - ANTHONY GOODELL	PO 27634 2017 Eyecare Reimbursement	199.81	199.81
71914	396 - NJ DIVISION OF FIRE SAFETY	PO 27378 Life Hazard Use Registration	1,415.00	1,415.00
71915	412 - BROWN'S HUNTERDON MACK	PO 27688 Parts for Warren Chemical Firetruck	503.74	503.74
71916	458 - WAR/CTY POLICE CHIEFS ASN	PO 27400 Dues	492.40	492.40
71917	470 - RDJ SPECIALTIES INC	PO 27428 badge sticker	575.00	575.00
71918	499 - NATURAL SYSTEMS UTILITIES	PO 27061 November Contract Fee	167,502.67	167,502.67
71919	499 - NATURAL SYSTEMS UTILITIES	PO 27235 December Contract Fee	167,502.67	167,502.67
71920	499 - NATURAL SYSTEMS UTILITIES	PO 27684 January Contract Fee	167,502.67	167,502.67
71921	505 - NATIONAL DRUG SCREEN INC	PO 27743 Drug testing - Chris Reed	60.00	60.00

List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/06/2018 For bills from 01/17/2018 to 02/06/2018

Check#	Vendor	Description	Payment	Check Total
71922	510 - MORPHOTRAK, INC	PO 27429 yearly maint fee	3,336.27	3,336.27
71923	544 - WORTH AND COMPANY INC	PO 25438 Cert of Funds - 2017 Building Maint	1,369.50	1,369.50
71924	545 - BSN SPORTS	PO 27460 Portable Scale for Football #Wrestl	664.35	664.35
71925	587 - CHRISTOPHER MECCA	PO 27632 reimbursement	225.00	225.00
71926	600 - TCTASW C/O THREASA SCHLOSSER	PO 27751 2018 MEMBERSHIP	30.00	30.00
71927	606 - FEDEX CUSTOM CRITICAL	PO 27411 Fedex express services	27.46	
		PO 27637 2017 Express Postage	29.98	57.44
71928	669 - SAMR INC	PO 27585 Electronic recycling	1,675.00	1,675.00
71929	677 - LAVERY, SELVAGGI & ABROMITIS PC	PO 25439 Cert of Funds - R:2017-20 Professio	1,000.00	
		PO 27723 Professional Services Rendered	1,245.00	
		PO 27723 Professional Services Rendered	8,820.00	
		PO 27723 Professional Services Rendered	540.00	
		PO 27778 Professional Services - Monthly Ret	1,000.00	12,605.00
71930	687 - INDUSTRIAL COMMUNICATIONS INC	PO 27622 Portable Radio Accessories and Page	288.00	
		PO 27646 Radio Maintenance Contract	500.00	
		PO 27718 Batteries and Antennas	180.00	
		PO 27768 Repair of 2 Pagers and Purchase of	155.00	1,123.00
71931	733 - NJ ADVANCE MEDIA, LLC	PO 27636 2017 advertising 2017- 28 and 2017	508.45	
		PO 27717 2018 Meeting Schedules	746.00	
		PO 27717 2018 Meeting Schedules	240.40	1,494.85
71932	741 - COOPER ALARM SYSTEMS INC	PO 27401 Access control system for new locat	2,105.00	2,105.00
71933	760 - DEJANA TRUCK EQUIPMENT	PO 26060 Reservoir for truck	179.50	179.50
71934	789 - WILLIAM E MANDRY	PO 27756 WILLIAM MANDRY INVOICE 597 VERIZON	1,875.00	1,875.00
71935	821 - EDWARDS BUSINESS MACHINES INC	PO 27592 Copier Maintenance	192.00	192.00
71936	834 - READYREFRESH BY NESTLE	PO 27762 Water Rental	83.68	83.68
71937	844 - PBURG FIRE LADIES AUXILIARY	PO 27766 Reimbursement for Food	73.30	73.30
71938	864 - PDB PROPERTY MAINTENANCE INC	PO 27651 Boots for Gal	256.00	256.00
71939	865 - HUDSON ENERGY CORP	PO 27775 12/12/17-01/11/18 Services as per b	3,261.37	3,261.37
71940	899 - ECOSERVICES LLC	PO 27649 HEPA UNIT Rentals	2,600.00	2,600.00
71941	912 - FRANK TRIBENDIS	PO 27595 Repair on AK110 for WP Main Pool br	117.00	117.00
71942	919 - AQUA CHEMICAL SUPPLY INC	PO 27601 RENTAL EQUIPMENT FOR CO2 CONTAINER	100.77	
		PO 27602 Repair materials for chemical feed	45.84	146.61
71943	953 - NORTHEAST PARTS GROUP LLC	PO 27683 January Blanket Purchase Order	330.23	330.23
71944	954 - JEV CONSTRUCTION LLC	PO 27135 Cert of Funds - Replace Bar Screen	37,800.00	37,800.00
71945	955 - SAMSON CONCRETE LLC	PO 27650 Bob Samson Bill - Work performed af	1,000.00	1,000.00
71946	958 - MARY RINGO	PO 27639 Annual Fee for MaryBeth Ringo as Mu	1,290.00	1,290.00
71947	966 - KELSEA BAYLOR	PO 27641 Yoga Instructor for Municipal Allia	160.00	160.00
71948	967 - ROBERT JOHNSON	PO 27700 Clean up of 672 Ferguson Street	2,200.00	2,200.00
71949	1103 - VITAL COMMUNICATIONS INC	PO 27672 Master Tape	100.00	100.00
71950	1179 - SANDRA A CALLERY	PO 27792 Reimbursement	78.93	78.93
71951	1290 - CDW-G COMPUTER CENTERS INC	PO 27430 VIDEO MONITOR FOR SQUADROOM / CDW Q	995.99	
		PO 27453 DESKTOP FOR VIDEO SURVEILLANCE DISP	1,374.19	2,370.18
71952	1492 - OPDYKE'S SERVICES	PO 27588 Parts for sanitation trucks	176.16	
		PO 27616 Service for Truck 15	1,340.16	1,516.32
71953	1667 - E.C. KARDELIS CONST CO	PO 27084 Repair downspouts on front side of	2,075.00	
		PO 27085 Repair downspouts on backside of fi	2,075.00	4,150.00
71954	1676 - H & K AUTO BODY REPAIRS INC	PO 27645 tow to hq for invest	75.00	75.00
71955	1719 - ABE MATERIALS EASTON	PO 27365 Stone for canal trail	2,085.37	
		PO 27367 Stone for canal trail	1,434.08	3,519.45
71956	1758 - METZ INC	PO 27704 Heating Repairs - Municipal Bldg	265.00	
		PO 27722 Heating repairs - Municipal Bldg Fi	1,772.40	
		PO 27739 Heating Repairs - Municipal Bldg Fi	385.00	2,422.40
71957	1797 - SERVICE TIRE TRUCK CENTER	PO 27615 Tires	3,490.28	3,490.28
71958	1849 - RYAN L EPPLE VMD	PO 27659 Vet Expenses	576.24	576.24
71959	1971 - FASTENAL CO	PO 27699 Parts for sanitation trucks	48.34	48.34
71960	1976 - ALLIED OIL LLC	PO 27682 January Blanket Purchase Order	400.00	
		PO 27682 January Blanket Purchase Order	12,915.06	
		PO 27694 Gasoline Usage for end of December	1,386.17	14,701.23
71961	2007 - ATLANTIC SALT INC	PO 27587 Road salt	8,605.85	
		PO 27591 Road Salt	12,055.94	20,661.79
71962	2048 - S. ROTONDI & SONS, INC	PO 25335 Brush Recycling	250.00	250.00
71963	2205 - DRAEGER SAFETY DIAGNOSTICS INC	PO 27146 ALCOTEST SUPPLIES	529.50	529.50
71964	2331 - REMINGTON & VERNICK ENGINEERS	PO 25992 Cert of Funds - Prof Svcs - Rate St	202.50	202.50

List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 02/06/2018 For bills from 01/17/2018 to 02/06/2018

Check#	Vendor	Description	Payment	Check Total
71965	2331 - REMINGTON & VERNICK ENGINEERS	PO 25993 Cert of Funds - Prof Svcs-Solid han	2,345.00	2,345.00
71966	2331 - REMINGTON & VERNICK ENGINEERS	PO 27705 prof services through Dec. 31,2017	3,562.00	3,562.00
71967	2355 - LEXIS-NEXIS RISK DATA MGMT. C/O	PO 27642 December Contract Fee	112.22	112.22
71968	2366 - MUNICIPAL SOFTWARE INC	PO 27611 On-Site Support Services	1,260.00	
		PO 27611 On-Site Support Services	2,340.00	3,600.00
71969	2370 - ATLANTIC TACTICAL	PO 27239 Widemond, Hull, Burger, Fielding	299.92	299.92
71970	6520 - ROBERT MARINO	PO 27597 2017 Eyecare Reimbursement	189.00	189.00
71971	6551 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 27643 2018 Membership Dues	1,065.00	1,065.00
71972	6716 - T.C.T.A. of NJ	PO 27752 Membership	100.00	100.00
71973	6842 - SOMERSET COUNTY POLICE ACADEMY	PO 27451 Training for C Mecca and Widemond	85.00	85.00
71974	6917 - R & R LAWN SERVICE INC	PO 27732 2018 Lawn care	736.44	736.44
TOTAL				867,629.71

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	354.61			
01-201-20-110-050	Mayor & Council - O/E	21.99			
01-201-20-120-050	Municipal Clerk - O/E	746.00			
01-201-20-130-050	Financial Adminstration - O/E	2,340.00			
01-201-20-145-050	Revenue Adminstration - O/E	492.00			
01-201-20-155-050	Legal Services	1,000.00			
01-201-23-220-050	Employee Group Insurance	73.76			
01-201-25-240-050	Police Department - O/E	581.00			
01-201-25-265-050	Fire Department - O/E	946.30			
01-201-26-290-050	Street & Roads - O/E	20,661.79			
01-201-26-301-050	PEOSHA	239.30			
01-201-26-310-050	Building & Grounds - O/E	6,285.89			
01-201-26-315-050	Vehicle Maintenance - O/E	3,001.49			
01-201-27-340-050	Animal Control Services - O/E	576.24			
01-201-28-370-050	Recreation Service & Program - O/E	89.99			
01-201-31-430-050	Utility Expenses - Electricity	6,042.75			
01-201-31-435-050	Utility Expenses - Street Lighting	11,937.95			
01-201-31-440-050	Switchboard Expenses - O/E	1,540.33			
01-201-31-460-050	Bulk Purchases - Gasoline	12,915.06			
01-201-33-490-050	Municipal Court - O/E	279.72			
01-201-47-390-050	Maintenance of Free Public Library	1,075.00			
01-203-20-100-050	(2017) Business Administrator - O/E		3,170.00		
01-203-20-120-050	(2017) Municipal Clerk - O/E		1,075.08		
01-203-20-145-050	(2017) Revenue Adminstration - O/E		69.97		
01-203-20-155-050	(2017) Legal Services		9,820.00		
01-203-20-165-050	(2017) Engineering services		9,820.00		
01-203-23-220-050	(2017) Employee Group Insurance		443.81		
01-203-25-240-050	(2017) Police Department - O/E		8,897.83		
01-203-25-265-050	(2017) Fire Department - O/E		4,550.00		
01-203-26-290-050	(2017) Street & Roads - O/E		2,340.16		
01-203-26-300-050	(2017) Public Works Adminstration - O/E		1,415.00		
01-203-26-301-050	(2017) PEOSHA		60.00		
01-203-26-310-050	(2017) Building & Grounds - O/E		10,621.79		
01-203-26-315-050	(2017) Vehicle Maintenance - O/E		3,669.78		
01-203-28-370-050	(2017) Recreation Service & Program - O/		1,066.62		
01-203-31-440-050	(2017) Switchboard Expenses - O/E		28.72		
01-203-31-445-050	(2017) Utility Expenses - Water		596.82		
01-203-31-446-050	(2017) Utility Expenses - Natural Gas		5,125.81		
01-203-31-460-050	(2017) Bulk Purchases - Gasoline		1,386.17		
01-203-32-465-050	(2017) Landfill/Solid Waste Disposal Cos		250.00		
01-203-47-390-050	(2017) Maintenance of Free Public Librar		1,771.33		
01-204-55-000	Accounts Payable			8,475.00	
01-260-05-100	Current Fund - Due to Claims			0.00	146,472.81

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-290-55-080-000	Library Grants			609.75	
TOTALS FOR	CURRENT FUND	71,209.17	66,178.89	9,084.75	146,472.81
02-213-41-726-000	2016 Grant Expenditures			4,048.95	
02-213-41-727-000	2017 Grant Expenditures			10,411.20	
02-260-05-100	St/Fed Grants - Due to Claims Fund			0.00	14,460.15
TOTALS FOR	STATE & FEDERAL GRANTS	0.00	0.00	14,460.15	14,460.15
04-215-55-914-000	2006 Improvements Authorized			14,939.17	
04-215-55-931-000	2016 Improvements Authorized			71,828.62	
04-215-55-933-000	2017 Improvements Authorized			540.00	
04-215-55-934-000	2017 Improvements Authorized			6,650.60	
04-260-05-100	Capital - Due to Claims Fund			0.00	93,958.39
TOTALS FOR	CAPITAL FUND	0.00	0.00	93,958.39	93,958.39
07-201-55-510-050	Sewer Utility OE	172,400.57			
07-203-55-510-050	(2017) Sewer Utility OE		343,349.34		
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	515,749.91
TOTALS FOR	SEWER UTILITY	172,400.57	343,349.34	0.00	515,749.91
08-216-55-568-000	2012 Capital Improvement Authorizations			40,145.00	
08-260-05-100	Sewer Capital - Due to Claims Fund			0.00	40,145.00
TOTALS FOR	SEWER CAPITAL	0.00	0.00	40,145.00	40,145.00
12-260-05-100	Planning Board - Due to Claims Fund			0.00	56,629.00
12-286-56-851-000	Land Use Escrows			5,167.00	
12-286-56-858-000	Engineering Escrows			51,462.00	
TOTALS FOR	PLANNING BOARD ESCROW	0.00	0.00	56,629.00	56,629.00
16-260-05-100	Section 8 - Due to Claims Fund			0.00	186.99
16-289-56-081-000	Section 8 Spending Reserves			186.99	
TOTALS FOR	SECTION 8 PROGRAM	0.00	0.00	186.99	186.99
21-260-05-100	Revolving Loan - Due to Claims Fund			0.00	27.46
21-271-55-000-000	Reserve for Revolving Loans			27.46	
TOTALS FOR	Revolving Loan Fund	0.00	0.00	27.46	27.46

Total to be paid from Fund 01 CURRENT FUND	146,472.81
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	14,460.15
Total to be paid from Fund 04 CAPITAL FUND	93,958.39
Total to be paid from Fund 07 SEWER UTILITY	515,749.91
Total to be paid from Fund 08 SEWER CAPITAL	40,145.00
Total to be paid from Fund 12 PLANNING BOARD ESCROW	56,629.00
Total to be paid from Fund 16 SECTION 8 PROGRAM	186.99
Total to be paid from Fund 21 Revolving Loan Fund	27.46

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT

		867,629.71			

Checks Previously Disbursed

180201	The Depository Trust Company	PO# 27770	General obligation bond interest	78,873.63	2/01/2018
2813	FORD MOTOR CREDIT CO	PO# 27673	Cert of Funds - Lease of 2 police	6,118.96	1/25/2018
201801121	TREAS STATE OF NJ/727 GSPT	PO# 27676	Green Acres Loan Payment Account #	7,772.90	1/16/2018
227707	POLICE & FIREMENS RETIRE.	PO# 27675	December 2017 Reconciliation	42,396.03	1/04/2018
227580	PUBLIC EMPLOYEES RET. SYS	PO# 27674	December 2017 Reconciliation	26,482.51	1/04/2018
340292786	NJ DIVISION OF TAXATION	PO# 27670	4th qtr 2017 Recycling Tax	4,287.00	1/19/2018

				165,931.03	

Total paid from Fund 01 CURRENT FUND	97,052.49
Total paid from Fund 20 PAYROLL AGENCY FUND	68,878.54

	165,931.03

Total for this Bills List: **1,033,560.74**

O: 2018 - 01

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY RENAMING ANDERSON STREET FROM THE
INTERSECTION OF WARREN STREET TO THE INTERSECTION OF LINCOLN
STREET, PURSUANT TO N.J.S.A. 40:67-1(k)**

WHEREAS, Ann Marie Fleming faithfully and tirelessly served the citizens of the Town of Phillipsburg for over 37 years; and

WHEREAS, Ann Marie Fleming was a devoted friend and dedicated public servant to the Town of Phillipsburg and its citizenry; and

WHEREAS, the Mayor and the Town Council of the Town of Phillipsburg desire to honor the legacy of Ann Marie Fleming and recognize her contribution to the Town of Phillipsburg; and

WHEREAS, pursuant to N.J.S.A. 40:67-1(k) the governing body has the power and authority to provide for the naming and the changing of the names of streets and highways as well as the erection of signs thereon.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey that the length of Anderson Street from the intersection of Lincoln Street to the intersection of Railroad Avenue is hereby renamed Fleming Drive.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their January 16, 2018 meeting.

Victoria L. Kleiner, RMC

O: 2018-02

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG GRANTING
MUNICIPAL CONSENT TO PIVOTAL UTILITY HOLDINGS, INC. d/b/a
ELIZABETHTOWN GAS TO CONSTRUCT, MAINTAIN AND OPERATE GAS
LINES FOR THE DISTRIBUTION OF NATURAL AND MIXED GAS.**

WHEREAS, Pivotal Utility Holdings, Inc. doing business as Elizabethtown Gas, a Corporation of the State of New Jersey and a public utility subject to the jurisdiction of the New Jersey Board of Public Utilities, on January 22, 2018, filed a Petition with the Clerk of Phillipsburg seeking renewal of the Municipal Consent to construct, operate and maintain natural and mixed gas distribution lines for public and private consumption throughout the Town of Phillipsburg (the "Town").

WHEREAS, City Gas Company of Phillipsburg, a predecessor of Elizabethtown Gas was granted Municipal Consent to serve residents within the municipality and to construct, maintain, and operate a gas line for the distribution of natural and mixed gas in the Town, pursuant to an Ordinance adopted on August 14, 1946, and that Municipal Consent expired in August, 1996.

WHEREAS, representatives of the Petitioner appeared before the Mayor and Council to present their request for renewal of the Consent Ordinance within the Town; and

WHEREAS, the Petitioner has provided public notice of such Petition through publication in the official newspaper of the Town, and notices of such Petition have been posted pursuant to Statute.

WHEREAS, the Town has determined that it is reasonable and necessary for Elizabethtown Gas, its successors and assigns, to continue to provide for construction, maintenance, and operation of a gas line for the distribution of natural and mixed gas in the entire Town.

WHEREAS, the Town desires to extend the municipal consent to Pivotal Utility Holdings, Inc. d/b/a Elizabethtown Gas under the terms set forth in this Ordinance.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Phillipsburg:

Section I. Grant of Municipal Consent.

The Mayor and Council of the Town of Phillipsburg hereby grant to Pivotal Utility Holdings, Inc. doing business as Elizabethtown Gas, a Corporation of the State of New Jersey (hereinafter "Elizabethtown") with principal offices located at 520 Green Lane, Union, New Jersey 07083, its successors and assigns, a nonexclusive consent, right and privilege for the use, without impairment of, or obstruction to the public use, of the public roads, streets, avenues, ways, and other public places of the Town to construct,

EXHIBIT A

STATE OF NEW JERSEY
COUNTY OF WARREN
TOWN OF PHILLIPSBURG

First Reading 02-06-2018

lay, maintain, and operate for a period of fifty (50) years, the necessary mains, conductors, pipes and concomitant appurtenances for the purpose of furnishing, conveying, storing, supplying and distributing natural and mixed gas for heat, power, light and other purposes for public and private use and consumption, along, in, or under the following described service area: all the public roads, streets, avenues, highways, and public places within the Town as they now exist or may be hereinafter be laid out by the municipal authorities of the Town or dedicated to the Town.

Section II. Conditions on Grant of Municipal Consent.

The Municipal Consent granted herein is expressly conditioned upon the following:

- (a) the written acceptance of Elizabethtown of the terms and conditions of this municipal Consent Ordinance within thirty (30) days of its final adoption.
- (b) the New Jersey Board of Public Utilities (hereinafter "N.J.B.P.U.") approval of the Consent herein granted and the issuance of such other grants or approvals as determined by the N.J.B.P.U.
- (c) Elizabethtown shall satisfy all Statutory requirements regarding the proper organization and operation of a Public Utilities engaged in the distribution of natural and mixed gas, and shall remain subject to the jurisdiction of and comply with all Rules and Regulations of the United States Department of Transportation, Office of Pipeline Safety and the N.J.B.P.U. as well as the Ordinance of the Town.
- (d) Elizabethtown shall construct and continuously maintain and operate their distribution lines within the service area in a safe and efficient manner, and maintain such gas distribution lines in a state of good operation and repair and including all streets, roads, and public rights-of-way within the Town wherein its lines are located.
- (e) the construction, operation and maintenance of the gas distribution system within the rights-of-way of the Town shall in no way place any obligation, financial or otherwise, or any liability of any kind, upon the Town and no obligation is to attach for the construction, operation and maintenance of the said gas distribution system to the Town.

Section III. Construction; Installation; Restoration.

- A. Construction. In each and every case in which road openings or excavation of any nature are required or made for the purposes aforesaid, Elizabethtown shall restore, all such public and private lands or facilities to as good a condition as existed at the commencement of the said work or such better condition, at its sole cost and expense. All such openings and installation and maintenance shall be undertaken in strict compliance with the standards imposed by the N.J.B.P.U., any other regulatory agency,

EXHIBIT A

STATE OF NEW JERSEY
COUNTY OF WARREN
TOWN OF PHILLIPSBURG

First Reading 02-06-2018

and all applicable Municipal Ordinances, with such work to be done in a careful, prudent and workmanlike manner, and within such time limitations as shall be best for the proper safeguard of the public.

- B. Relocation. If at any time during the period of this Municipal consent, the Town finds it necessary to alter or change the grade of any street, road or other public right-of-way or area, Elizabethtown shall, upon reasonable notice by the Town, remove and relocate its distribution line and pipes at the expense of Elizabethtown.
- C. Restoration. In the event that Elizabethtown shall refuse or neglect, after ten (10) days notice in writing by the representative of the Town, to restore any disturbed area at its cost and expense, and in compliance with all applicable Municipal Ordinances in effect at the time, to its pre-existing or better condition, any street, road, pavement, driveway or other improvements after having made an opening or excavation, the necessary work to accomplish such restoration may be done by the Town, and thereafter, Elizabethtown shall be liable for the actual and necessary costs thereof, and shall immediately pay such costs to the Town upon receiving notice thereof.
- D. Preconditions to Undertaking Construction. Elizabethtown shall give to the Town, through its duly designated representative, written notice of its intention to open or excavate any street or other public place in accordance with the Town Ordinance regulating the excavation and opening of streets, roads and highways, with the exception that such notice requirement shall be waived in the event of an emergent circumstance such that such emergency will affect public health or safety. As soon as practically possible after the occurrence of such emergent circumstance, Elizabethtown shall give prompt written notice to the Town of any emergency opening or excavation that Elizabethtown shall undertake.

Section IV. Indemnification, Performance Bond, Liability.

- A. Indemnification. Elizabethtown, its successors and assigns, by the acceptance of the grants, rights and privileges conferred by this ordinance, shall at all times and does hereby and will indemnify and hold harmless, the Town and all of its subsidiary agencies, officials and employees for any and all claims of whatsoever kind or nature arising from or relating to the construction, installation, maintenance, laying, repairing, inspecting, or altering of mains conductors, pipes

EXHIBIT A

**STATE OF NEW JERSEY
COUNTY OF WARREN
TOWN OF PHILLIPSBURG**

First Reading 02-06-2018

and appurtenances thereto, and any other facilities, and including, but not by way of limitation, any damages, penalties, costs, attorney's fees and charges for personal injury, property damage or otherwise, based upon Elizabethtown's negligence or the negligence of its agents, servants, employees or independent contractors.

- B. Performance Bond. Prior to the commencement or any construction or installation under this Municipal Consent, Elizabethtown shall execute and deliver to the Clerk of the Town and subject to prior review and approval by the Town Attorney, a Bond in the amount of \$10,000.00 guaranteeing the faithful performance of all of its obligations and undertakings under this Ordinance, which Bond shall be enlarged or renewed from time to time as the Committee may require.
- C. Liability Insurance. Elizabethtown agrees to maintain and keep in full force and effect, at its sole expense, and at all times during the terms and duration of this Municipal Consent, sufficient liability insurance naming the Town as an additional insured party, and insuring and indemnifying the Town against any loss by any such claim, suit, judgment, execution or as follows:
 - (a) Elizabethtown shall carry Workman's Compensation Insurance with Statutory limits.
 - (b) Elizabethtown shall at all times, maintain a Comprehensive General Liability Insurance Policy with a single limit amount of \$1,000,000.00 covering liability for any death, personal injury, property damage or other liability arising out of its construction and operation of the gas distribution systems herein and in addition, an excess liability (or "umbrella") policy in the amount of \$3,000,000.00.
 - (c) Elizabethtown shall furnish to the Town a certified copy or Certificate of Insurance of each of the Policies as set forth herein.

Section V. Duration of Consent.

Term. The Municipal consent granted to Elizabethtown herein is for a period of fifty (50) years from the effective date of this Ordinance.

Section VI. Severability.

If the provision of any article, section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged invalid by any Court or Competent jurisdiction,

EXHIBIT A

**STATE OF NEW JERSEY
COUNTY OF WARREN
TOWN OF PHILLIPSBURG**

First Reading 02-06-2018

such Order or Judgment shall not effect or invalidate this remainder of any such article, section, subsection, paragraph or clause, and, to this end, the provisions of this Ordinance are hereby declared to be severable.

Section VII. Effective Date.

This Municipal Consent Ordinance shall become effective upon adoption and publication according to law, and only upon written acceptance of this Municipal Consent by Elizabethtown, which written consent shall be filed with the Clerk of the Municipality within thirty (30) days of the date after which Elizabethtown receives notice of the passage of this Ordinance.

Stephen R. Ellis, Mayor

ATTEST:

Victoria L. Kleiner, Clerk

O: 2018-03

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY AMENDING CHAPTER 67, *VEHICLES AND TRAFFIC*,
SECTION 28, *PARKING LOTS*, OF THE CODE OF THE TOWN OF PHILLIPSBURG
IN ORDER TO DELETE SUBSECTION I ENTITLED *MUNICIPAL LOTS, PAYMENT
REQUIRED***

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of

Phillipsburg, County of Warren, State of New Jersey as follows:

Section One.

Chapter 67, *Vehicles and Traffic*, Section 28, *Parking Lots*, subsection I entitled *Municipal Lots, Payment Required* of the Code of the Town of Phillipsburg is hereby deleted in its entirety.

Section Two.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section Three.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section Four.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk

STEPHEN R. ELLIS
Mayor

DATED:

First Reading 02-06-18

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their February 06, 2018 meeting.

VICTORIA L. KLEINER,
Municipal Clerk

R: 2018-31A

A RESOLUTION TO PROVIDE FOR
INTERFUND TRANSFERS

BE IT RESOLVED by the Town Council of the Town of Phillipsburg
that:

Pursuant to the provision of N.J.S.A. 40A:5-48, the Chief Financial
Officer be and is hereby authorized to make transfers to said accounts in
accordance with the attached listing.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg,
do hereby certify that the foregoing is a true copy of a resolution duly
adopted by the Town Council at their February 06, 2018 meeting.

Victoria L. Kleiner, RMC

Account #	Description	Debits	Credits	FROM	TO
01-203-26-290-285	(2017) Snow Removal	50,000.00			
01-203-20-155-209	(2017) Settlements / Court Orders		50,000.00		
01-203-26-310-235	(2017) Worth and Company	5,000.00			
01-203-25-260-123	(2017) Aid to Emergency Squad		5,000.00		
		0.00		FROM	TO
			0.00	TO	
				FROM	TO
		55,000.00	55,000.00		

NEW BUSINESS

CONSENT AGENDA *

**Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.*

R: 2018-32

**A RESOLUTION AWARDDING PURCHASES
UNDER NEW JERSEY STATE CONTRACT**

WHEREAS, the State of New Jersey adopted legislation which requires all municipalities who purchase under New Jersey State Contract to award said purchases by resolution and contract,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following purchases under New Jersey State Contract are hereby authorized:

Purchase of Fire Clothing

State Contract #A-80945

**New Jersey Fire Equipment Co.
119-131 Route 22 East
Green Brook, NJ 08812**

**Personal Protective
Equipment**

Five (5) Globe Rear Hanging Name Patches w/snaps & Velcro for G-EXTREME Turnout Coat, with 2 inch Lime / Yellow Scotch-lite Letter, per quote of 01-01-2018 with the following names:

**J. CAMPBELL, J. FORTUNA, R. MANANA, R. SEIFERT,
R. SELSER**

Price - \$50.33, each

Total - \$251.65

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of resolution duly adopted by the Town Council at their February 06, 2018 meeting.

Victoria L. Kleiner, RMC

R: 2018-33

**A RESOLUTION AWARDING PURCHASES
UNDER NEW JERSEY STATE CONTRACT**

WHEREAS, the State of New Jersey adopted legislation which requires all municipalities who purchase under New Jersey State Contract to award said purchases by resolution and contract,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the following purchases under New Jersey State Contract are hereby authorized:

Purchase of Fire Clothing

StateContract#A-80953

**New Jersey Fire Equipment Co.
119-131 Route 22 East
Green Brook, NJ 08812**

**Fire Department
Equipment**

**One(1)Cairns#C-TRD-1212122200,Helmet,#1010,Red
(NFPA/NJPEOSHA), standard configuration, LIEUTENANT – 6
PHILLIPSBURG, per quote of January 08, 2018**

Total - \$ 380.00

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of resolution duly adopted by the Town Council at their February 06, 2018 meeting.

Victoria L. Kleiner, RMC

R- 2018-34

**A RESOLUTION OF THE TOWN OF PHILLIPSBURG COUNTY OF WARREN
STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF THE MORRIS
COUNTY COOPERATIVE PRICING COUNCIL**

WHEREAS, N.J.S.A 40A:11-11(5) authorizes two or more contracting units to enter into a cooperative pricing agreement for the purchase of work, materials and supplies; and

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct the voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its member through the cooperative public bidding process; and

WHEREAS, the Town of Phillipsburg is desirous of entering into said Agreement to join or renew membership in the MCCPC, recognizing the Township of Randolph as the lead agency for the MCCPC; and

WHEREAS, Town Council believes it to be in the best interest of the Town of Phillipsburg to join said MCCPC in order to procure services, goods and materials without the need for public bidding.

NOW THEREFORE BE IT RESOLVED by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey that the Town of Phillipsburg is hereby authorized to join the Morris County Cooperative Pricing Council as set forth above.

BE IT FURTHER RESOLVED the Mayor is hereby directed to execute the Agreement with the MCCPC in the form attached hereto and the Clerk is directed to attest to same.

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their January 16, 2018 meeting.

Victoria L. Kleiner
Registered Municipal Clerk

R- 2018-35

**A RESOLUTION OF THE TOWN OF PHILLIPSBURG COUNTY OF WARREN
STATE OF NEW JERSEY AUTHORIZING THE CONTRIBUTION IN THE
AMOUNT OF \$5,000 TO THE PHILLIPSBURG EMERGENCY SQUAD**

WHEREAS, the idea for the Phillipsburg Emergency Squad first began to take root in 1936 when Ira Snyder, Alfred Bates, Louis Silverthorn and Charles Shappel, Jr., were returning home from a demonstration hosted by the Washington Fire Department First Aid and Rescue Squad; and

WHEREAS, the original members of the Squad were volunteers from local fire companies and the police departments utilizing the fire house at the Lincoln Engine Company as its headquarters; and

WHEREAS, by 1979 membership in the Squad had increased to fifty (50) members with four (4) women becoming the Squad's first female members; and

WHEREAS, Phillipsburg Emergency Squad responds to more calls than any other emergency squad in the County; and

WHEREAS, the Town Council recognizes the importance of the Phillipsburg Emergency Squad and performing often times life saving measures for the residents of Phillipsburg and beyond; and

WHEREAS, the Town Council further recognizes the sacrifice made by this all volunteer organization for no other purpose than to help their fellow citizens in times of need; and

WHEREAS, pursuant to N.J.S.A. 40:5-2 a municipality is empowered to make a voluntary contribution to a duly incorporated emergency or rescue squad or squad association of the municipality; and

WHEREAS, the Town Council desires to so make a voluntary contribution in the amount of \$5,000 in recognition of the contribution and services provided by the Phillipsburg Emergency Squad; and

WHEREAS, sufficient funding is available in the Town's budget as evidenced by the attached Certification of Funds.

NOW THEREFORE BE IT RESOLVED by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey a contribution of \$5,000 is hereby authorized and directed to be made to the Phillipsburg Emergency Squad as more fully set forth above.

.

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their February 06, 2018 meeting.

Victoria L. Kleiner
Registered Municipal Clerk

Attorney Bill

LIEN FOR SANITARY SEWER REPAIRS

R: 2017-256

A RESOLUTION IMPOSING LIEN FOR
MUNICIPAL SERVICES

WHEREAS, the attached schedule lists the owner of a Block and Lot located in the Town of Phillipsburg, and

WHEREAS, there are unpaid charges in the amount listed outstanding on said Block and Lot, representing the costs incurred by the Town of Phillipsburg to remedy violations occurring on said property, according to the certification and cost annexed hereto, which the Town Council has examined and found to be proper,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that it does hereby place a lien on the premises listed in the amount listed for the purpose of collecting unpaid charges due to the Town of Phillipsburg.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their December 19, 2017 meeting.

Victoria L. Kleiner, RMC



Town Of Phillipsburg

OFFICE OF THE TAX COLLECTOR

675 CORLISS AVENUE

PHILLIPSBURG, NJ 08865

Phone 908-454-5500 Ext 307

Fax 908-454-6511

December 11, 2017

TO: Vicki Kleiner

FROM: Sandy Callery

SUBJECT: Municipal Services Liens

Please have a resolution on the next Council Meeting of December 19, 2017. For Municipal Services Liens for repairs to Sanitary Sewer Lines at the following properties:

~~439 Barrymore Street Block 524 Lot 04 \$ 6,719.16~~

~~240 Irwin Street Block 1308 Lot 46 \$ 3,430.00~~

234 Irwin Street Block 1308 Lot 43 \$ 3,430.00

244 Irwin Street Block 1308 Lot 48 \$ 3,430.00

SHARED SERVICE AGREEMENT WITH ALPHA AND
PHILLIPSBURG FOR CLERICAL ASSISTANCE

R: 2018 - 25

**RESOLUTION AUTHORIZING THE TOWN OF
PHILLIPSBURG TO EXECUTE A SHARED SERVICE
AGREEMENT BETWEEN THE BOROUGH OF ALPHA
AND THE TOWN OF PHILLIPSBURG FOR CLERICAL
ASSISTANCE**

WHEREAS, the Town of Phillipsburg ("Phillipsburg") is a municipal corporation of the State of New Jersey, with offices located at 675 Corliss Avenue, Phillipsburg, New Jersey 08865-1698; and

WHEREAS, the Borough of Alpha (Alpha) is a municipal corporation of the State of New Jersey, with offices located at 1001 East Boulevard, Alpha, New Jersey 08865-4418; and

WHEREAS, Phillipsburg is in need of clerical assistance on a temporary basis; and

WHEREAS, Alpha is capable of providing and does so desire to provide an employee to assist Phillipsburg; and

WHEREAS, the parties have reduced the rights and obligations of the other to writing in the form of a shared service agreement; and

WHEREAS, the Agreement is authorized under N.J.S.A. 40A:65-1, *et seq* and N.J.S.A. 2B: 12-1(c).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Shared Service Agreement between the Town of Phillipsburg and the Borough of Alpha is hereby approved.

BE IT FURTHER RESOLVED that the Council of the Town of Phillipsburg hereby authorize and direct the Mayor of the Town of Phillipsburg and the Acting Municipal Clerk to execute the Agreement, a copy of which annexed hereto as Exhibit "A".

CERTIFICATION

I, Victoria L. Kleiner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on January 16, 2018.

Victoria L. Kleiner, Municipal Clerk

**SHARED SERVICES AGREEMENT BETWEEN THE TOWN OF PHILLIPSBURG
AND THE BOROUGH OF ALPHA**

THIS SHARED SERVICES AGREEMENT (this "Agreement") is made this 8th day of December, 2017 by and between **THE TOWN OF PHILLIPSBURG** ("Phillipsburg"), a municipal corporation of the State of New Jersey with its principal offices located at 120 Filmore Street, Phillipsburg, New Jersey, 08865, and **THE BOROUGH OF ALPHA** ("Alpha"), a municipal corporation of the State of New Jersey with its principal offices located at 1001 East Boulevard, Alpha New Jersey, 08865. Phillipsburg and Alpha will be collectively referred to herein as the "Parties."

WITNESSETH:

WHEREAS, Phillipsburg is in need of clerical assistance on a temporary basis; and

WHEREAS, Alpha is capable of providing and does so desire to provide an employee to assist Phillipsburg;

WHEREAS, the Governing Bodies of both Phillipsburg and Alpha find that it would be in the best interest of the Parties to execute this Agreement.

NOW THEREFORE, with the foregoing Recitals incorporated herein by reference and in consideration of the mutual covenants contained herein, Phillipsburg and Alpha, intending to be legally bound, hereby agree as follows:

- 1. Provision of Employee.** Alpha shall provide to Phillipsburg an employee to assist Phillipsburg at the Town Hall in the provision of clerical and other duties that may be required. Said employee shall work a maximum of one (1) day per week, between the hours of 8:30a.m and 4:30p.m. The employee's work hours may be amended by written agreement between the parties.
- 2. Payment to Alpha.** Phillipsburg hereby agrees to pay Alpha the sum of \$33.86 per hour for the employee with payments being made monthly. This sum takes into account all salary requirements including all possible benefit contribution and an administrative fee. It is agreed by the parties that Phillipsburg will not be responsible for any amount above the stated amount.
- 3. Indemnification.** In addition to the other rights and remedies of the Parties herein, the Parties, to the extent permitted by law, agree to indemnify and hold harmless the other, its officials, employees and agents, from any and all liability and claims for damages or injuries on the part of one party caused by or resulting from the negligent acts or omissions of the other party arising out of this Agreement provided it is determined by a court of proper jurisdiction that one party is solely responsible for such liability. In the event it is determined by the Court that one party is not solely responsible for said liability, liability shall be limited to that degree of liability determined by said Court to be the proportionate liability of each party.

4. Modification. Any modification to the Agreement may be directly negotiated between the Parties, and amendments shall be made and adopted by duly-adopted resolution of both Parties.

5. Term. The term of this Agreement shall extend until December 31, 2018. Notwithstanding the foregoing, by resolutions of the governing bodies of both parties, this Agreement may be extended for such additional terms, or terminated as may be agreed upon by the parties.

6. The parties agree that the employee is not an Agent, Employee or Servant of Phillipsburg. The parties expressly agree that the relationship intended between them shall be that of an independent contractor only and that this Agreement is not intended to create the relationship of principal and agent, employer and employee, or master and servant.

7. The parties agree that all payments will be made directly to Alpha, and that the employee shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes. No federal, state or local income tax or payroll tax of any kind shall be withheld or paid by Phillipsburg on behalf of the employee. Alpha understands that it is responsible to pay the employee's withholding taxes in accordance with the law.

8. Worker's Compensation. No worker's compensation insurance shall be obtained by Phillipsburg for the employee. Alpha shall comply with applicable worker's compensation laws regarding the employee, as the employee is an Alpha employee.

9. Notices. All notices, statements, or other documents required by this Agreement shall be hand-delivered or mailed to the designated municipal representative.

a. The designated municipal representative for Phillipsburg is:

Town Clerk
Township of Phillipsburg
675 Corliss Avenue, Phillipsburg, N.J. 08865

b. The designated municipal representative for Alpha is:

Borough Clerk
Borough of Alpha
1001 East Boulevard Alpha, N.J. 08865

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their respective officers duly authorized, and have caused this Agreement to be dated as of the day and year written above.

BOROUGH OF ALPHA

TOWN OF PHILLIPSBURG

Craig S. Dunwell, Mayor

Stephen R. Ellis, Mayor

ATTEST

ATTEST

Donna L. Messina, Acting Clerk

Victoria L. Kleiner, RMC