

TOWN OF PHILLIPSBURG
REGULAR TOWN COUNCIL MEETING
Tuesday, March 06, 2018
Phillipsburg Housing Authority
535 Fisher Avenue
7:00 P.M. — REGULAR SESSION
AGENDA

1. **CALL TO ORDER**

2. **OPEN PUBLIC MEETING ACT STATEMENT:**

This Regular Meeting of the Governing Body was called pursuant to applicable portions of the Open Public Meetings Act. Adequate Notice of this meeting was posted in the Municipal Building, and communicated to *The Express Times* on January 02, 2017.

3. **INVOCATION AND FLAG SALUTE**

Council Vice President DeGerolamo

4. **ROLL CALL**

Council President Fulper, Council Vice President DeGerolamo, Councilman Davis, Councilman Lutz, Councilman McVey

5. **APPROVAL OF MINUTES**

February 06, 2018

6. **PAYMENT OF BILLS**

7. **PUBLIC COMMENT ON AGENDA ITEMS**

8. **ORDINANCES — SECOND READING**

O: 2018-04

CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP
BANK (N.J.S.A. 40A: 4-45.14)

ROLL CALL

Council Members	First	Second	Yea	Nay	Abstain	Absent
Councilmen Lutz						
Councilmen McVey						
Councilmen Davis						
Council Vice Pres. DeGerolamo						
Council Pres. Fulper						

9.

ORDINANCES – FIRST READING

O: 2018 - 06

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 67, *VEHICLES AND TRAFFIC*, SECTION 28, *PARKING LOTS*, OF THE CODE OF THE TOWN OF PHILLIPSBURG

ROLL CALL

Council Members	First	Second	Yea	Nay	Abstain	Absent
Councilmen Lutz						
Councilmen McVey						
Councilmen Davis						
Council Vice Pres. DeGerolamo						
Council Pres. Fulper						

O: 2018-07

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 67, *VEHICLES AND TRAFFIC*, SECTION 28, *PARKING LOTS*, OF THE CODE OF THE TOWN OF PHILLIPSBURG IN ORDER TO DELETE SUBSECTION I ENTITLED *MUNICIPAL LOTS, PAYMENT REQUIRED*

ROLL CALL

Council Members	First	Second	Yea	Nay	Abstain	Absent
Councilmen Lutz						
Councilmen McVey						
Councilmen Davis						
Council Vice Pres. DeGerolamo						
Council Pres. Fulper						

O: 2018-08

AN ORDINANCE REPEALING CHAPTER 53 “ETHICS, Code of” AND REPLACED WITH A NEW CHAPTER 53 “MUNICIPAL ETHICS BOARD” OF THE CODE OF THE TOWN OF PHILLIPSBURG, NJ

ROLL CALL

Council Members	First	Second	Yea	Nay	Abstain	Absent
Councilmen Lutz						
Councilmen McVey						
Councilmen Davis						
Council Vice Pres. DeGerolamo						
Council Pres. Fulper						

10. **NEW BUSINESS RESOLUTIONS**

CONSENT AGENDA *

**Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.*

R: 2018 - 51

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR OPEN SPACE RECREATION AND FARMLAND AND HISTORIC PRESERVATION TRUST FUND (NJS 40:12-15.2) FUND REQUIRED BY THE TOWN OF PHILLIPSBURG, NJS 40A:5-29

R: 2018 - 52

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER ANIMAL CONTROL FEES (NJS 40:12-15.2) FUND REQUIRED BY THE TOWN OF PHILLIPSBURG, NJS 40A:5-29

R: 2018-53

A RESOLUTION TO PROVIDE FOR AN APPLICATION FOR A LIMOUSINE OPERATOR'S LICENSE FOR HALIM A BOURI

R: 2018-54

A RESOLUTION AUTHORIZING SUBMISSION OF RECYCLING TONNAGE GRANT APPLICATION TO NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION

ROLL CALL

Council Members	First	Second	Yea	Nay	Abstain	Absent
Councilmen Lutz						
Councilmen McVey						
Councilmen Davis						
Council Vice Pres. DeGerolamo						
Council Pres. Fulper						

11. **SPEAKER** – Mark Bellin – Pohatcong Solar Panel

12. **OLD BUSINESS – any tabled items from previous meeting**

13. **MAYOR AND ADMINISTRATIVE REPORTS**

14. **PUBLIC PETITIONS**
(Time public can speak)

15. **COUNCIL OPEN TIME**

16. **MOTIONS:** None

17. **EXECUTIVE SESSION**

R: 2018 -

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN
COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING

18. **ADJOURNMENT**

Bill List Summary
REGULAR BILL LIST AS OF MARCH 6, 2018

		<u>Check No</u>
1	Current Fund	2,138,021.32
2	State & Federal Grants	195.37
4	Capital Fund	16,812.18
7	Sewage Utility Fund	8,257.84
8	Sewage Capital Fund	31,107.71
12	Planning Board Trust Fund	651.50
12	Opus Investments	2,025.00
13	Dog Trust Fund	0.00
15	Public Defender Trust Fund	0.00
16	Section 8	18.00
17	General Trust Fund	0.00
17	Commerce Park Redevelopment	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	0.00
21	Revolving Loan Fund	0.00
Total Regular Bill List as MARCH 6, 2018		2,197,088.92

Section 8 Rent Payments for 2018

16	Section 8 Program	0.00
Total Section 8 Rent Payments Bill List as of MARCH 6, 2018		0.00

Pre-Paid Bill List as of MARCH 6, 2018

1	Current Fund	0.00
2	State & Federal Grants	0.00
4	Capital Fund	0.00
7	Sewer Utility Fund	2,391.54
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	3,233.48
21	Revolving Loan Fund	0.00
Total Pre-Paid Bill List for MARCH 6, 2018		5,625.02

Grand Total All Funds

2,202,713.94

Approved By:


 Robert J. Merlo, CFO


 Stephen R. Ellis, Mayor

List of Bills - CLAIMS CHECKING ACCOUNT
Meeting Date: 03/06/2018 For bills from 02/21/2018 to 03/06/2018

Check#	Vendor	Description	Payment	Check Total
72169	3 - VERIZON, INC	PO 27978 2/10/18-3/12/18 Services as per bil	2,344.68	2,344.68
72170	5 - JIORLES OFFICE SUPPLIES	PO 27104 Section 8 Counter for 120 Filmore S	881.40	
		PO 27702 STAMP - RETURN ADDRESS	42.98	
		PO 27821 Supplies per Quote #23438	463.98	
		PO 27877 Glare Filter, Monitor Riser, Post i	172.98	
		PO 27941 Glare Filter,LCD	89.59	1,650.93
72171	10 - FORD MOTOR CREDIT CO	PO 27673 Cert of Funds - Lease of 2 police i	3,059.48	3,059.48
72172	16 - J C P L	PO 27977 11/30/17-1/30/18 Services as per bi	13,541.52	13,541.52
72173	47 - NORTHWEST JERSEY TECHNICAL ASSOC	PO 27853 MEMBERSHIP FEE TECHNICAL ASSISTANT	40.00	40.00
72174	52 - STAR DOLLAR CLEANERS INC	PO 27852 January Uniform Cleaning	1,208.34	1,208.34
72175	76 - ELIZABETHTOWN GAS INC	PO 27979 1/11/18-2/12/18 Services as per bil	2,591.34	2,591.34
72176	78 - AQUA NEW JERSEY, INC	PO 27980 1/5/18-2/7/18 Services as per billi	169.68	169.68
72177	133 - COOPER ELECTRIC SUPPLY CO	PO 27228 Electric supplies	430.93	430.93
72178	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27854 VAN CLEEF INVOICE 9102031-8 FOR SHA	411.50	411.50
72179	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 27855 VAN CLEEF INVOICE 9102040-4 FOR BOU	240.00	240.00
72180	221 - SANDRA O'LOUGHLIN	PO 27934 2018 Eyecare Reimbursement	226.24	226.24
72181	236 - MARIANNA'S PIZZA CAFE II	PO 27836 Municipal Alliance Program at FYC f	195.37	195.37
72182	250 - WELLS FARGO FINANCIAL LEASING INC	PO 27802 MONTHLY LEASE AGREEMENT	207.81	207.81
72183	258 - N J STATE ASSOC CHIEFS OF POLICE	PO 27703 New Police Chiefs Orientation	550.00	
		PO 27856 2018 MEMBERSHIP	275.00	825.00
72184	263 - MUN CLERK'S ASSOC OF NJ INC	PO 27963 Conference for Municipal Clerks	325.00	325.00
72185	296 - ABBEY GLEN PET CREMATORY	PO 27876 Freezer pick up	553.70	553.70
72186	301 - P'BURG EMERGENCY SQUAD	PO 27844 Cert of Funds - Contribution	5,000.00	5,000.00
72187	419 - KRISTI ANTHERS	PO 27968 TCMCAA Feb seminar & travel	68.31	68.31
72188	452 - BOARD OF EDUCATION	PO 27880 Board of Education - General Fund	1,948,960.50	1,948,960.50
72189	452 - BOARD OF EDUCATION	PO 27965 January Utilities	4,126.24	4,126.24
72190	452 - BOARD OF EDUCATION	PO 27966 February Utilities	5,023.30	5,023.30
72191	477 - LANGUAGE SERVICES ASSOCIATES	PO 27866 Language Line Service January 2018	29.25	29.25
72192	499 - NATURAL SYSTEMS UTILITIES	PO 27976 Professional Services Rendered	31,107.71	31,107.71
72193	500 - ADP, LLC	PO 27331 Payroll processing charges	627.59	
		PO 27711 Payroll processing charges	597.16	
		PO 27744 Payroll Processing Charges/HR Softw	1,896.49	
		PO 27761 Processing charges for period endin	106.20	
		PO 27837 Payroll processing charges	623.39	
		PO 27904 Payroll processing charges	2,275.35	6,126.18
72194	545 - BSN SPORTS	PO 27625 Mat tape for Steele Hill Wrestling	248.02	248.02
72195	606 - FEDEX CUSTOM CRITICAL	PO 27833 2017 Shipping Cost	27.46	27.46
72196	608 - CANDORIS TECHNOLOGIES LLC	PO 27431 DESKTOP COMPUTERS FOR PD (SPECS AS	2,635.90	2,635.90
72197	630 - BEYER FORD LLC	PO 27850 NEW PATROL VEHICLE (REPLACEMENT FOR	32,166.50	32,166.50
72198	656 - VERIZON WIRELESS	PO 27795 telephone / telecommunications invo	1,732.59	1,732.59
72199	662 - STEWART & STEVENSON POWER PRODUCTS	PO 27742 Repairs for sanitation truck #29	1,821.43	1,821.43
72200	670 - BLOCK LINE SYSTEMS LLC	PO 27938 Line Systems - Div of Telesystem	2,467.75	2,467.75
72201	677 - LAVERY, SELVAGGI & ABROMITIS PC	PO 27964 Professional Services Rendered	2,025.00	
		PO 27964 Professional Services Rendered	1,260.00	
		PO 27964 Professional Services Rendered	4,575.00	7,860.00
72202	687 - INDUSTRIAL COMMUNICATIONS INC	PO 27165 Replace Light Bar on 94-65	4,780.00	
		PO 27861 Radio Maintenance Contract for Febr	500.00	
		PO 27884 Repair of Portable Radio	196.00	
		PO 27900 RELOCATE OEM RADIOS	360.00	5,836.00
72203	733 - NJ ADVANCE MEDIA, LLC	PO 27940 O:2018-01 renaming st./Fleming, O:2	1,868.20	1,868.20
72204	821 - EDWARDS BUSINESS MACHINES INC	PO 27251 Ricoh MP171 12/8/17-1/7/18 & overag	113.34	113.34
72205	843 - LAURI KAULIUS	PO 27405 2017 Eyeglass Reimbursement	160.00	160.00
72206	865 - HUDSON ENERGY CORP	PO 27981 1/11/18-2/12/18 Services as per bil	2,946.03	2,946.03
72207	879 - MAYBERRY SALES & SERVICE INC	PO 27605 Purchase of Portable Pump for 94-67	866.00	866.00
72208	889 - CHAREE CARNEY	PO 26531 webinar	305.51	305.51
72209	899 - ECOSERVICES LLC	PO 27883 HEPA UNIT Rentals	2,600.00	2,600.00
72210	953 - NORTHEAST PARTS GROUP LLC	PO 27807 February Blanket Purchase Order	408.75	408.75
72211	959 - THE SAFE MAN, LLC	PO 27323 safes - for vital records	7,576.80	7,576.80
72212	963 - GAMKA SALES CO INC	PO 27390 Wacker LTV6L Light Tower	7,890.00	7,890.00
72213	1118 - JAMES A SHOOK	PO 27870 Service Contract on Hedman 1600 Che	242.50	
		PO 27870 Service Contract on Hedman 1600 Che	242.50	485.00
72214	1223 - HOME DEPOT COMMERCIAL	PO 27053 Purchase of Batteries for SCBA	302.82	
		PO 27805 February Blanket Purchase Order	633.49	936.31
72215	1383 - JEANNINE WARGO	PO 27860 2018 Eyecare Reimbursement	233.00	233.00

List of Bills - CLAIMS CHECKING ACCOUNT Meeting Date: 03/06/2018 For bills from 02/21/2018 to 03/06/2018

Check#	Vendor	Description	Payment	Check Total
72216	1566 - PATTY HUXTA	PO 27970 2018 Eyecare Reimbursement	184.00	184.00
72217	1802 - PHILLIPSBURG MUNICIPAL COURT	PO 26924 PNC/AMEX fees Sept. 2017	241.57	
		PO 27340 PNC/Amex Fees November 2017	244.91	486.48
72218	1849 - RYAN L EPPLE VMD	PO 27903 Vet Bills	450.30	450.30
72219	1891 - W.DOWD EXCAVATING LLC	PO 27832 Emergency call - 224 Stockton Stree	2,064.00	2,064.00
72220	1919 - CHARLES R GRUBB D.O., PC	PO 27862 Physical Exams	240.00	240.00
72221	1942 - STATEWIDE INSURANCE FUND	PO 27871 Thomas Courter Claim#KY17K2137289	48,103.20	48,103.20
72222	1976 - ALLIED OIL LLC	PO 27806 February Blanket Purchase Order	400.00	
		PO 27806 February Blanket Purchase Order	16,751.67	17,151.67
72223	2007 - ATLANTIC SALT INC	PO 24969 Road Salt	2,781.37	2,781.37
72224	2167 - VICTORIA KLEINER	PO 27905 Eye care reimbursement	300.00	300.00
72225	2303 - DIVISION OF STATE POLICE-SBI	PO 27635 Request for Criminal History	18.00	18.00
72226	2331 - REMINGTON & VERNICK ENGINEERS	PO 25992 Cert of Funds - Prof Svcs - Rate St	2,085.00	2,085.00
72227	2331 - REMINGTON & VERNICK ENGINEERS	PO 27162 Professional Services through Octob	1,855.34	1,855.34
72228	2331 - REMINGTON & VERNICK ENGINEERS	PO 27942 Berry Plastics in Lopat Svcs thru O	165.00	165.00
72229	2355 - LEXIS-NEXIS RISK DATA MGMT. C/O	PO 27867 monthly contract fee	111.96	111.96
72230	3001 - PRIDE CONSTRUCTION CO	PO 27814 Replace concrete apron at Central F	1,295.00	
		PO 27928 Repair for catch basin on Kneeder	2,450.00	3,745.00
72231	6519 - WILLIS OF NEW JERSEY, INC	PO 27909 February 2018 Installment	3,500.00	
		PO 27909 February 2018 Installment	1,500.00	
		PO 27840 Medical Consulting - March 2018 Ins	1,750.00	
		PO 27840 Medical Consulting - March 2018 Ins	750.00	7,500.00
72232	6865 - DOMINIC BELCASTRO	PO 27961 2018 Eye Care Reimbursement	200.00	200.00
TOTAL				2,197,088.92

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-105-050	Human Resources OE	1,281.41			
01-201-20-120-050	Municipal Clerk - O/E	2,193.20			
01-201-20-130-050	Financial Adminstration - O/E	1,342.64			
01-201-20-155-050	Legal Services	4,575.00			
01-201-22-195-050	Inspections Department - O/E	82.98			
01-201-23-220-050	Employee Group Insurance	6,393.24			
01-201-25-240-050	Police Department - O/E	2,603.11			
01-201-25-265-050	Fire Department - O/E	1,046.00			
01-201-26-290-050	Street & Roads - O/E	5,809.00			
01-201-26-310-050	Building & Grounds - O/E	3,233.49			
01-201-26-315-050	Vehicle Maintenance - O/E	2,230.18			
01-201-27-340-050	Animal Control Services - O/E	1,004.00			
01-201-31-430-050	Utility Expenses - Electricity	5,007.40			
01-201-31-435-050	Utility Expenses - Street Lighting	11,595.24			
01-201-31-440-050	Switchboard Expenses - O/E	4,370.75			
01-201-31-445-050	Utility Expenses - Water	491.62			
01-201-31-446-050	Utility Expenses - Natural Gas	9,686.40			
01-201-31-460-050	Bulk Purchases - Gasoline	16,751.67			
01-201-33-490-050	Municipal Court - O/E	639.73			
01-201-45-942-050	Capital Lease Obligations	3,059.48			
01-201-47-390-050	Maintenance of Free Public Library	1,779.53			
01-203-20-100-050	(2017) Business Administrator - O/E		1,306.70		
01-203-20-120-050	(2017) Municipal Clerk - O/E		27.46		
01-203-20-130-050	(2017) Financial Adminstration - O/E		2,437.93		
01-203-20-155-050	(2017) Legal Services		48,103.20		
01-203-22-195-050	(2017) Inspections Department - O/E		305.51		
01-203-23-220-050	(2017) Employee Group Insurance		160.00		
01-203-25-240-050	(2017) Police Department - O/E		4,432.14		
01-203-25-260-123	(2017) Aid to Emergency Squad		5,000.00		
01-203-25-265-050	(2017) Fire Department - O/E		5,948.82		
01-203-26-310-050	(2017) Building & Grounds - O/E		430.93		

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-203-28-370-050	(2017) Recreation Service & Program - O/		248.02		
01-203-31-440-050	(2017) Switchboard Expenses - O/E		1,627.85		
01-203-33-490-050	(2017) Municipal Court - O/E		599.82		
01-204-55-000	Accounts Payable			2,781.37	
01-207-55-000-000	School Taxes Payable			1,948,960.50	
01-260-05-100	Current Fund - Due to Claims			0.00	2,138,021.32
01-278-55-000-000	Reserve for Insurance Checks			30,475.00	
TOTALS FOR	CURRENT FUND	85,176.07	70,628.38	1,982,216.87	2,138,021.32
02-213-41-727-000	2017 Grant Expenditures			195.37	
02-260-05-100	St/Fed Grants - Due to Claims Fund			0.00	195.37
TOTALS FOR	STATE & FEDERAL GRANTS	0.00	0.00	195.37	195.37
04-215-55-934-000	2017 Improvements Authorized			16,812.18	
04-260-05-100	Capital - Due to Claims Fund			0.00	16,812.18
TOTALS FOR	CAPITAL FUND	0.00	0.00	16,812.18	16,812.18
07-201-55-510-050	Sewer Utility OE	4,317.50			
07-203-55-510-050	(2017) Sewer Utility OE		3,940.34		
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	8,257.84
TOTALS FOR	SEWER UTILITY	4,317.50	3,940.34	0.00	8,257.84
08-216-55-568-000	2012 Capital Improvement Authorizations			31,107.71	
08-260-05-100	Sewer Capital - Due to Claims Fund			0.00	31,107.71
TOTALS FOR	SEWER CAPITAL	0.00	0.00	31,107.71	31,107.71
12-260-05-100	Planning Board - Due to Claims Fund			0.00	2,676.50
12-286-56-851-000	Land Use Escrows			651.50	
12-288-56-101-000	Escrow - Opus Investments			2,025.00	
TOTALS FOR	PLANNING BOARD ESCROW	0.00	0.00	2,676.50	2,676.50
16-260-05-100	Section 8 - Due to Claims Fund			0.00	18.00
16-289-56-081-000	Section 8 Spending Reserves			18.00	
TOTALS FOR	SECTION 8 PROGRAM	0.00	0.00	18.00	18.00

Total to be paid from Fund 01 CURRENT FUND	2,138,021.32
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	195.37
Total to be paid from Fund 04 CAPITAL FUND	16,812.18
Total to be paid from Fund 07 SEWER UTILITY	8,257.84
Total to be paid from Fund 08 SEWER CAPITAL	31,107.71
Total to be paid from Fund 12 PLANNING BOARD ESCROW	2,676.50
Total to be paid from Fund 16 SECTION 8 PROGRAM	18.00

	2,197,088.92

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
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Checks Previously Disbursed

235668	AFLAC	PO# 27897	Monthly Invoice	1,674.58	2/22/2018
810891	AFLAC	PO# 27896	Monthly Invoice	1,558.90	1/25/2018
1310	PHILLIPSBURG POST OFFICE		POSTAGE	2,391.54	1/17/2018

				5,625.02	

Total paid from Fund 07 SEWER UTILITY	2,391.54
Total paid from Fund 20 PAYROLL AGENCY FUND	3,233.48

	5,625.02

Total for this Bills List: **2,202,713.94**

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/06/2018 For bills from 02/21/2018 to 03/06/2018

Account	PO #	Vendor	Description	Payment	Account Total
CURRENT FUND					
G/L Expenditures					
01-204-55-000	24969	ATLANTIC SALT INC	tons Road Salt	2,781.37	
		Accounts Payable	TOTAL FOR ACCOUNT		2,781.37
	27880	BOARD OF EDUCATION	General Fund - February	974,480.25	
	27880	BOARD OF EDUCATION	General Fund - January	974,480.25	
01-207-55-000-000		School Taxes Payable	TOTAL FOR ACCOUNT		1,948,960.50
	27850	BEYER FORD LLC	2017 ford interceptor utility	30,475.00	
01-278-55-000-003		Reserve - Vehicle Damage Ins Claims	TOTAL FOR ACCOUNT		30,475.00
TOTAL for G/L Expenditures					=====
					1,982,216.87
Business Administrator					
01-203-20-100-181	27744	ADP, LLC	hr software processing charges for endin	1,306.70	
		(2017) COMPUTER PROGRAMS	TOTAL FOR ACCOUNT		1,306.70
TOTAL for Business Administrator					=====
					1,306.70
Human Resources					
01-201-20-105-206	27904	ADP, LLC	Processing Charges for period ending 2/5	1,281.41	
		Human Resources	TOTAL FOR ACCOUNT		1,281.41
TOTAL for Human Resources					=====
					1,281.41
Municipal Clerk					
	27940	NJ ADVANCE MEDIA, LLC	Meeting Notice - 02.13.18	80.50	
	27940	NJ ADVANCE MEDIA, LLC	O:2018-03 Chap 67 Mun Prkg Lots	307.55	
	27940	NJ ADVANCE MEDIA, LLC	O:2018-02 Eliz Gas/construct,maintain &	1,330.60	
	27940	NJ ADVANCE MEDIA, LLC	O:2018-01 Fleming St	149.55	
01-201-20-120-084		ADVERTISING	TOTAL FOR ACCOUNT		1,868.20
	27963	MUN CLERK'S ASSOC OF NJ INC	Vicki Clerks Conference	325.00	
01-201-20-120-093		Seminars & Conferences	TOTAL FOR ACCOUNT		325.00
	27833	FEDEX CUSTOM CRITICAL	2017 shipping overnite fee Pat Dragota -	27.46	
01-203-20-120-076		(2017) POSTAGE	TOTAL FOR ACCOUNT		27.46
TOTAL for Municipal Clerk					=====
					2,220.66
Financial Administration					
01-201-20-130-083	27870	JAMES A SHOOK	Service Contract on Hedman 1600 Checkdis	242.50	
		SERVICE CONTRACT OTHER	TOTAL FOR ACCOUNT		242.50
	27761	ADP, LLC	Processing charges for period ending 1/1	106.20	
	27904	ADP, LLC	Processing Charges for period ending 1/3	993.94	
01-201-20-130-107		ADP Payroll Processing	TOTAL FOR ACCOUNT		1,100.14
	27837	ADP, LLC	Processing Charges for period ending 12/	623.39	

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/06/2018 For bills from 02/21/2018 to 03/06/2018

Account	PO #	Vendor	Description	Payment	Account Total
Financial Administration					
	27331	ADP, LLC	Processing Charges for period ending 9/3	19.80	
	27331	ADP, LLC	Processing Charges for period ending 9/3	607.79	
	27711	ADP, LLC	Processing Charges for period ending 12/	597.16	
01-203-20-130-107		(2017) ADP Payroll Processing	TOTAL FOR ACCOUNT		2,437.93
TOTAL for Financial Administration					3,780.57
Legal Services					
01-201-20-155-200	27964	LAVERY, SELVAGGI & ABROMITIS PC Municipal Attorney	January - DelHeights TOTAL FOR ACCOUNT	570.00	570.00
01-201-20-155-201	27964	LAVERY, SELVAGGI & ABROMITIS PC Labor Council	January - Labor TOTAL FOR ACCOUNT	90.00	90.00
01-201-20-155-202	27964	LAVERY, SELVAGGI & ABROMITIS PC Tax Appeal Council	January - Tax Appeal TOTAL FOR ACCOUNT	3,255.00	3,255.00
01-201-20-155-204	27964	LAVERY, SELVAGGI & ABROMITIS PC Foreclosures	January - InRem January - InRem16' TOTAL FOR ACCOUNT	315.00 315.00	630.00
01-201-20-155-209	27964	LAVERY, SELVAGGI & ABROMITIS PC Settlements / Court Orders	January - Pburg/JCPL/LT TOTAL FOR ACCOUNT	30.00	30.00
01-203-20-155-209	27871	STATEWIDE INSURANCE FUND (2017) Settlements / Court Orders	Deductible recovery - Thomas Courter vs TOTAL FOR ACCOUNT	48,103.20	48,103.20
TOTAL for Legal Services					52,678.20
Inspections Department					
01-201-22-195-051	27702	JIORLES OFFICE SUPPLIES OFFICE SUPPLIES	XSTP12 CUSTOM STAMP (RETURN ADDRESS) TOTAL FOR ACCOUNT	42.98	42.98
01-201-22-195-089	27853	NORTHWEST JERSEY TECHNICAL ASSOC MEMBERSHIPS	MEMBERSHIP FEE FOR LAURA VAUGHN TECHNICA TOTAL FOR ACCOUNT	40.00	40.00
01-203-22-195-093	26531	CHAREE CARNEY 26531 CHAREE CARNEY 26531 CHAREE CARNEY (2017) SEMINARS & CONFERENCES	Audio & Reference Manual Webinar Zoning Code Administration & Imp Tax & Shipping TOTAL FOR ACCOUNT	69.00 219.00 17.51	305.51
TOTAL for Inspections Department					388.49
Employee Group Insurance					
01-201-23-220-201	27840	WILLIS OF NEW JERSEY, INC	March 2018 Installment Fee Medical Consu	1,750.00	
	27909	WILLIS OF NEW JERSEY, INC	February 2018 Installment - Med Cons	1,750.00	
	27909	WILLIS OF NEW JERSEY, INC	January 2018 Intallment - Medical Consul	1,750.00	
		SHBP Consultant	TOTAL FOR ACCOUNT		5,250.00
01-201-23-220-206	27961	DOMINIC BELCASTRO	2018 Eye Care Reimbursement	123.37	
	27961	DOMINIC BELCASTRO	2018 Eye Care Reimbursement	76.63	
		Vision Care - PBA	TOTAL FOR ACCOUNT		200.00
	27860	JEANNINE WARGO	2018 Eyecare Reimbursement	20.00	

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/06/2018 For bills from 02/21/2018 to 03/06/2018

Account	PO #	Vendor	Description	Payment	Account Total
Employee Group Insurance					
	27934	SANDRA O'LOUGHLIN	2018 Eyecare Reimbursement	226.24	
	27970	PATTY HUXTA	2018 Eyecare Reimbursement	184.00	
01-201-23-220-207		Vision Care - AFSCME	TOTAL FOR ACCOUNT		643.24
	27905	VICTORIA KLEINER	EYE CARE	300.00	
01-201-23-220-210		Vision Care - Staff	TOTAL FOR ACCOUNT		300.00
	27405	LAURI KAULIUS	2017 Eyecare Reimbursment	160.00	
01-203-23-220-210		(2017) Vision Care - Staff	TOTAL FOR ACCOUNT		160.00
TOTAL for Employee Group Insurance					6,553.24
Public Safety					
	27856	N J STATE ASSOC CHIEFS OF POLICE	2018 MEMBERSHIP	275.00	
01-201-25-240-089		MEMBERSHIPS	TOTAL FOR ACCOUNT		275.00
	27703	N J STATE ASSOC CHIEFS OF POLICE	New Police Chiefs Orientation	550.00	
01-201-25-240-095		SCHOOLS	TOTAL FOR ACCOUNT		550.00
	27852	STAR DOLLAR CLEANERS INC	January Uniform Cleaning	1,208.34	
01-201-25-240-100		UNIFORM CLEANING	TOTAL FOR ACCOUNT		1,208.34
	27802	WELLS FARGO FINANCIAL LEASING INC	LEASE AGREEMENT 1 COPIER	207.81	
01-201-25-240-108		Office Equipment Lease	TOTAL FOR ACCOUNT		207.81
	27867	LEXIS-NEXIS RISK DATA MGMT. C/O	monthly contract fee	111.96	
01-201-25-240-294		ACCURINT	TOTAL FOR ACCOUNT		111.96
	27861	INDUSTRIAL COMMUNICATIONS INC		250.00	
01-201-25-240-298		Radio Supplies / Equipment	TOTAL FOR ACCOUNT		250.00
	27431	CANDORIS TECHNOLOGIES LLC	DELL OPTIPLEX 5250 AIO XCTO (SPECS AS P	2,635.90	
01-203-25-240-055		(2017) COMPUTER SUPPLIES - PROGRAMS	TOTAL FOR ACCOUNT		2,635.90
	27795	VERIZON WIRELESS	Police - Sub Acct. 942050359-00002	104.74	
01-203-25-240-077		(2017) SERVICE COMPUTERS	TOTAL FOR ACCOUNT		104.74
	27850	BEYER FORD LLC	additional funding for suv	1,691.50	
01-203-25-240-270		(2017) EMERGENCY/SAFETY SUPPLIES	TOTAL FOR ACCOUNT		1,691.50
TOTAL for Public Safety					7,035.25
Aid to Emergency Squad					
	27844	P'BURG EMERGENCY SQUAD	Contribution	5,000.00	
01-203-25-260-123		(2017) Aid to Emergency Squad	TOTAL FOR ACCOUNT		5,000.00
TOTAL for Aid to Emergency Squad					5,000.00
Fire Department					
	27862	CHARLES R GRUBB D.O.,PC	Fitness for Duty Exam for Travis Weidner	70.00	
	27862	CHARLES R GRUBB D.O.,PC	Firefighter Physical for Richard Seifert	170.00	
01-201-25-265-075		EMPLOYMENT PHYSICALS	TOTAL FOR ACCOUNT		240.00
	27900	INDUSTRIAL COMMUNICATIONS INC	Re-location of Radios from OEM Room in 1	360.00	

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/06/2018 For bills from 02/21/2018 to 03/06/2018

Account	PO #	Vendor	Description	Payment	Account Total
Fire Department					
01-201-25-265-245		INDUSTRIAL COMMUNICATIONS	TOTAL FOR ACCOUNT		556.00
	27861	INDUSTRIAL COMMUNICATIONS INC	Radio Maintenance Contract for Police an	250.00	
01-201-25-265-272		FIRE DEPT MATERIALS/SUPPL	TOTAL FOR ACCOUNT		250.00
	27053	HOME DEPOT COMMERCIAL	6 Pack of Duracell AA Batteries	6.48	
	27053	HOME DEPOT COMMERCIAL	10 Packs of Duracell AA Batteries.	296.34	
01-203-25-265-116		(2017) PEOSHA TESTING	TOTAL FOR ACCOUNT		302.82
	27165	INDUSTRIAL COMMUNICATIONS INC	Furnish and Install (One) Whelen Freedom	4,780.00	
01-203-25-265-121		(2017) VEHICLE PARTS/EQUIP	TOTAL FOR ACCOUNT		4,780.00
	27605	MAYBERRY SALES & SERVICE INC	WB30XT3A General Purpose Water Pumps, Co	866.00	
01-203-25-265-272		(2017) FIRE DEPT MATERIALS/SUPPL	TOTAL FOR ACCOUNT		866.00
TOTAL for Fire Department					=====
					6,994.82
Street & Roads					
	27832	W.DOWD EXCAVATING LLC	Emergency Call - 224 Stockton St fire	2,064.00	
01-201-26-290-270		EMERGENCY/SAFETY SUPPLIES	TOTAL FOR ACCOUNT		2,064.00
	27814	PRIDE CONSTRUCTION CO	Replace concrete apron at Central Fireho	1,295.00	
01-201-26-290-296		CONCRETE	TOTAL FOR ACCOUNT		1,295.00
	27928	PRIDE CONSTRUCTION CO	Repair catch basin on Kneedler Ave	2,450.00	
01-201-26-290-297		CATCH BASIN REPAIRS	TOTAL FOR ACCOUNT		2,450.00
TOTAL for Street & Roads					=====
					5,809.00
Building & Grounds					
	27883	ECOSERVICES LLC	Rental of 4 HEPA Units (January 23-Febru	2,600.00	
01-201-26-310-221		BUILDING MAINTENANCE	TOTAL FOR ACCOUNT		2,600.00
	27805	HOME DEPOT COMMERCIAL	February Blanket Purchase Order	5.78	
	27805	HOME DEPOT COMMERCIAL	February Blanket Purchase Order	23.88	
	27805	HOME DEPOT COMMERCIAL	February Blanket Purchase Order	23.59	
	27805	HOME DEPOT COMMERCIAL	February Blanket Purchase Order	273.00	
	27805	HOME DEPOT COMMERCIAL	February Blanket Purchase Order	28.43	
	27805	HOME DEPOT COMMERCIAL	February Blanket Purchase Order	278.81	
01-201-26-310-264		MISC HARDWARE	TOTAL FOR ACCOUNT		633.49
	27228	COOPER ELECTRIC SUPPLY CO	Electrical supplies	5.96	
	27228	COOPER ELECTRIC SUPPLY CO	Electrical supplies	17.99	
	27228	COOPER ELECTRIC SUPPLY CO	Electrical supplies	23.04	
	27228	COOPER ELECTRIC SUPPLY CO	Electrical supplies	383.94	
01-203-26-310-254		(2017) ELECTRICAL PARTS	TOTAL FOR ACCOUNT		430.93
TOTAL for Building & Grounds					=====
					3,664.42
Vehicle Maintenance					
	27807	NORTHEAST PARTS GROUP LLC	February Blanket Purchase Order	242.01	
01-201-26-315-218		PARTS - POLICE VEHICLES	TOTAL FOR ACCOUNT		242.01
	27807	NORTHEAST PARTS GROUP LLC	February Blanket Purchase Order	69.69	
01-201-26-315-220		PARTS-PUBLIC WORKS EQUIP.	TOTAL FOR ACCOUNT		69.69

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/06/2018 For bills from 02/21/2018 to 03/06/2018

Account	PO #	Vendor	Description	Payment	Account Total
Vehicle Maintenance					
01-201-26-315-222	27807	NORTHEAST PARTS GROUP LLC PARTS OTHER VEHICLES	February Blanket Purchase Order	82.06	
			TOTAL FOR ACCOUNT		97.05
01-201-26-315-252	27742	STEWART & STEVENSON POWER PRODUCTS REPAIRS OTHER VEHICLE	Repairs for sanitation truck #29	1,821.43	
			TOTAL FOR ACCOUNT		1,821.43
TOTAL for Vehicle Maintenance					2,230.18
Animal Control Services					
01-201-27-340-146	27903	RYAN L EPPLE VMD VETERINARY SERVICES	Feline-17-63-117237	40.15	
			Feline-18-02-117324	65.00	
			Feline-18-01-117232	120.00	
			Skunk-1172369	215.00	
			Feline-17-64-117238	10.15	
			TOTAL FOR ACCOUNT		450.30
01-201-27-340-147	27876	ABBEY GLEN PET CREMATORY ANIMAL DISSPOSAL	freezer pick up	553.70	
			TOTAL FOR ACCOUNT		553.70
TOTAL for Animal Control Services					1,004.00
Recreation Services & Programs					
01-203-28-370-165	27625	BSN SPORTS (2017) SPORTS EQUIPMENT	Freight	14.26	
			Gym Mat Tape	233.76	
			TOTAL FOR ACCOUNT		248.02
TOTAL for Recreation Services & Programs					248.02
Maintenance of Free Public Library					
01-201-47-390-589	27981	HUDSON ENERGY CORP AQUA NEW JERSEY, INC ELIZABETHTOWN GAS INC VERIZON, INC VERIZON, INC Building & Utilities	Library-241226-1/12/18-2/12/18	592.52	
			Library-10306200743555-1/5/18-2/7/18	169.68	
			Library-317926631-1/12/18-2/12/18	455.32	
			Library-454-3712-2/10/18-3/9/18	517.80	
			Library-454-3555-2/10/18-3/9/18	44.21	
			TOTAL FOR ACCOUNT		1,779.53
TOTAL for Maintenance of Free Public Library					1,779.53
Electricity					
01-201-31-430-175	27965	BOARD OF EDUCATION J C P L BOARD OF EDUCATION J C P L Electricity	January - Freeman	732.64	
			Fire Dept-200000053807-12/28/17-1/29/18	1,664.26	
			February - Freeman	2,328.48	
			Rec Dept-200000021325-12/29/17-1/26/18	282.02	
			TOTAL FOR ACCOUNT		5,007.40
TOTAL for Electricity					5,007.40
Street Lighting					
01-201-31-435-175	27977	J C P L Electricity - Street Lighting	Street Lighting-10098829169-1/20/18-2/19	14.02	
			Street Lighting-200000000691-11/30/17-1/	11,581.22	
			TOTAL FOR ACCOUNT		11,595.24
TOTAL for Street Lighting					11,595.24

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/06/2018 For bills from 02/21/2018 to 03/06/2018

Account	PO #	Vendor	Description	Payment	Account Total
Switchboard					
	27978	VERIZON, INC	Police-454-1121-2/10/18-3/9/18	1,503.07	
	27965	BOARD OF EDUCATION	January - Freeman Alarm	90.00	
	27938	BLOCK LINE SYSTEMS LLC	Telephone & Telecommunications - Switchb	2,467.75	
	27965	BOARD OF EDUCATION	January - Freeman	204.53	
	27966	BOARD OF EDUCATION	February - Freeman	105.40	
01-201-31-440-180		Telephone & Telecommunications	TOTAL FOR ACCOUNT		4,370.75
	27795	VERIZON WIRELESS	Switchboard Expenses - Main Acct. 942050	1,212.39	
01-203-31-440-180		(2017) Telephone & Telecommunications	TOTAL FOR ACCOUNT		1,212.39
	27795	VERIZON WIRELESS	I-Pad Council - 942050359-00003	415.46	
01-203-31-440-181		(2017) Wireless - Cell Phones & Tablets	TOTAL FOR ACCOUNT		415.46
TOTAL for Switchboard					5,998.60
Water					
	27965	BOARD OF EDUCATION	January - Freeman	327.75	
	27966	BOARD OF EDUCATION	February - Freeman	163.87	
01-201-31-445-185		Water	TOTAL FOR ACCOUNT		491.62
TOTAL for Water					491.62
Natural Gas					
	27981	HUDSON ENERGY CORP	# 1 Fire Co-241225-1/11/18-2/12/18	318.67	
	27979	ELIZABETHTOWN GAS INC	Mun Bldg-2327826631-1/12/18-2/12/18	803.55	
	27979	ELIZABETHTOWN GAS INC	Fire Central-2327826631-1/12/18-2/12/18	357.62	
	27966	BOARD OF EDUCATION	February - Freeman	2,425.55	
	27979	ELIZABETHTOWN GAS INC	Jersey Hose-5503477491-1/11/18-2/11/18	193.88	
	27981	HUDSON ENERGY CORP	Jersey Hose-241228-1/11/18-2/11/18	174.39	
	27981	HUDSON ENERGY CORP	Lincoln Engine-241223-1/12/18-2/12/18	249.50	
	27981	HUDSON ENERGY CORP	Warren Chemical-241227-1/12/18-2/11/18	204.73	
	27981	HUDSON ENERGY CORP	Fire Central-241224-1/11/18-2/12/18	362.94	
	27965	BOARD OF EDUCATION	January - Freeman	2,771.32	
	27981	HUDSON ENERGY CORP	Mun. Bldg-241229-1/12/18-2/12/18	1,043.28	
	27979	ELIZABETHTOWN GAS INC	Lincoln Eng-1252446451-1/12/18-2/12/18	252.94	
	27979	ELIZABETHTOWN GAS INC	Warren Chemical-3992228531-1/12/18-2/11/	211.24	
	27979	ELIZABETHTOWN GAS INC	# Fire Co-4475495511-1/11/18-2/12/18	316.79	
01-201-31-446-176		Natural or Propane: Natural Gas	TOTAL FOR ACCOUNT		9,686.40
TOTAL for Natural Gas					9,686.40
Gasoline					
	27806	ALLIED OIL LLC	February Blanket - Unleaded	1,283.32	
	27806	ALLIED OIL LLC	February Blanket - Unleaded	2,296.41	
	27806	ALLIED OIL LLC	February Blanket - Unleaded	1,483.97	
	27806	ALLIED OIL LLC	February Blanket - Diesel	1,031.39	
	27806	ALLIED OIL LLC	February Blanket - Diesel	730.81	
	27806	ALLIED OIL LLC	February Blanket - Unleaded	3,160.19	
	27806	ALLIED OIL LLC	February Blanket - Diesel	1,687.07	
	27806	ALLIED OIL LLC	February Blanket - Unleaded	3,296.12	
	27806	ALLIED OIL LLC	February Blanket - Diesel	1,782.39	
01-201-31-460-195		Gasoline Townwide: Gasoline	TOTAL FOR ACCOUNT		16,751.67
TOTAL for Gasoline					16,751.67

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

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Account	PO #	Vendor	Description	Payment	Account Total
01-201-33-490-090	27968	KRISTI ANTHES	Travel to Somerville NJ	38.31	
		<i>Travel</i>	TOTAL FOR ACCOUNT		38.31
01-201-33-490-093	27968	KRISTI ANTHES	TCMCAA Feb seminar	30.00	
		<i>Seminars & Conferences</i>	TOTAL FOR ACCOUNT		30.00
01-201-33-490-106	27941	JIORLES OFFICE SUPPLIES	CCS59020 LCD Glare Filter 21.5x22	89.59	
	27877	JIORLES OFFICE SUPPLIES	MMM558CBS Post It Board	43.49	
	27877	JIORLES OFFICE SUPPLIES	DTA 02161 Monitor Riser	39.90	
	27877	JIORLES OFFICE SUPPLIES	CCS59020 Glare Filter	89.59	
		<i>Office Equipment other</i>	TOTAL FOR ACCOUNT		262.57
01-201-33-490-110	27866	LANGUAGE SERVICES ASSOCIATES	Language Line Service	29.25	
		<i>Interpreters</i>	TOTAL FOR ACCOUNT		29.25
01-201-33-490-180	27978	VERIZON, INC	Municipal Court-387-6840-2/13/18-3/12/18	279.60	
		<i>Telephone / Telecommunications</i>	TOTAL FOR ACCOUNT		279.60
01-203-33-490-233	27340	PHILLIPSBURG MUNICIPAL COURT	PNC/Amex Fees November 2017	244.91	
	26924	PHILLIPSBURG MUNICIPAL COURT	PNC/AMEX fees September 2017	241.57	
		<i>(2017) Credit Card Processing Fee</i>	TOTAL FOR ACCOUNT		486.48
01-203-33-490-239	27251	EDWARDS BUSINESS MACHINES INC	12/8-1/7/17 & overages 10-11/17	113.34	
		<i>(2017) Edwards Business Machines</i>	TOTAL FOR ACCOUNT		113.34
TOTAL for Municipal Court					1,239.55

Capital Lease Obligations

01-201-45-942-221	27673	FORD MOTOR CREDIT CO	Lease of 2 police interceptors - R:2016-	3,059.48	
		<i>Police Vehicles Lease</i>	TOTAL FOR ACCOUNT		3,059.48
TOTAL for Capital Lease Obligations					3,059.48

STATE & FEDERAL GRANTS**2017 Grant Expenditure**

02-213-41-727-013	27836	MARIANNA'S PIZZA CAFE II	sm Mac and Cheese	40.00	
	27836	MARIANNA'S PIZZA CAFE II	2 ltr Sprite	5.00	
	27836	MARIANNA'S PIZZA CAFE II	15% non profit discount	-37.13	
	27836	MARIANNA'S PIZZA CAFE II	Super Bowl Sunday Adv. Discount	-15.00	
	27836	MARIANNA'S PIZZA CAFE II	lg plain pizza	80.00	
	27836	MARIANNA'S PIZZA CAFE II	2 ltr coke	7.50	
	27836	MARIANNA'S PIZZA CAFE II	box assortment box of chips (50ct)	30.00	
	27836	MARIANNA'S PIZZA CAFE II	sm plain wings (hot sauce/blue cheese on	75.00	
	27836	MARIANNA'S PIZZA CAFE II	bottles of water	10.00	
		<i>FY2018 Municipal Alliance - Local</i>	TOTAL FOR ACCOUNT		195.37
TOTAL for 2017 Grant Expenditure					195.37

CAPITAL FUND**2017 Improvements Authorizations**

27104	JIORLES OFFICE SUPPLIES	40% Discount	-587.60
27104	JIORLES OFFICE SUPPLIES	HON-HENTP6560FP 65"H x 60"L Panel	362.00
27104	JIORLES OFFICE SUPPLIES	HON-HENTP4272FP 42"H x 72"L Panel	395.00
27104	JIORLES OFFICE SUPPLIES	HON-HEWS65P 65"H wall starter kit	92.00

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

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Account	PO #	Vendor	Description	Payment	Account Total
CAPITAL FUND					
2017 Improvements Authorizations					
		27104 JIORLES OFFICE SUPPLIES	HON-HEFEC65P 65" finish end cover	55.00	
		27104 JIORLES OFFICE SUPPLIES	HON-HEFEC42P 42" finish end cover	45.00	
		27104 JIORLES OFFICE SUPPLIES	HON-HBCSR1572 72" Countertop	283.00	
		27323 THE SAFE MAN, LLC	Defender Safe 72x41x27 - hold records	3,713.10	
		27821 JIORLES OFFICE SUPPLIES	Base, Steel, for 42 & 48, BLK	169.00	
		27104 JIORLES OFFICE SUPPLIES	BSX-TBASEGY Base, Stabilizing Foot	42.00	
		27821 JIORLES OFFICE SUPPLIES	Chair, guest, mesh	179.98	
		27104 JIORLES OFFICE SUPPLIES	HON-HECVH22P variable height finishing	57.00	
		27323 THE SAFE MAN, LLC	Defender Safe 72x41x27 - hold records	3,863.70	
		27821 JIORLES OFFICE SUPPLIES	Top, Table, Round 48" MAH	115.00	
04-215-55-934-001		2017 Administration	TOTAL FOR ACCOUNT		8,922.18
		27390 GAMKA SALES CO INC	Wacker LTV6L Light Tower	7,890.00	
04-215-55-934-004		2017 Public Works	TOTAL FOR ACCOUNT		7,890.00
TOTAL for 2017 Improvements Authorizations					16,812.18
SEWER UTILITY					
Sewer Utility Department					
		27870 JAMES A SHOOK	Service Contract on Hedman 1600 Checkdis	242.50	
07-201-55-510-083		Service Contract Other	TOTAL FOR ACCOUNT		242.50
		27909 WILLIS OF NEW JERSEY, INC	January 2018 Installment- Med Cons	750.00	
		27909 WILLIS OF NEW JERSEY, INC	February 2018 Installment - Med Cons	750.00	
		27840 WILLIS OF NEW JERSEY, INC	March 2018 Installment Fee	750.00	
07-201-55-510-200		Health Benefits	TOTAL FOR ACCOUNT		2,250.00
		27964 LAVERY, SELVAGGI & ABROMITIS PC	January - Sewer	1,260.00	
07-201-55-510-512		Legal	TOTAL FOR ACCOUNT		1,260.00
		27942 REMINGTON & VERNICK ENGINEERS	Bertino TWA Review - Berry Plastics in L	165.00	
07-201-55-510-515		Sewer Engineers	TOTAL FOR ACCOUNT		165.00
		27806 ALLIED OIL LLC	February Blanket - Diesel	200.00	
		27806 ALLIED OIL LLC	February Blanket - Unleaded	200.00	
07-201-55-510-519		Lubricants & Motor Fuels	TOTAL FOR ACCOUNT		400.00
		27162 REMINGTON & VERNICK ENGINEERS	Wastewater Eng. Services	1,855.34	
		25992 REMINGTON & VERNICK ENGINEERS	Prof Svcs - Rate Study - R:2017-108 - 1/	2,085.00	
07-203-55-510-515		(2017) Sewer Engineers	TOTAL FOR ACCOUNT		3,940.34
TOTAL for Sewer Utility Department					8,257.84
SEWER CAPITAL					
2012 Improvements Authorized					
		27976 NATURAL SYSTEMS UTILITIES	Replace chains and scraper on Bar Screen	31,107.71	
08-216-55-568-001		0:2012-08 Sewer improvements	TOTAL FOR ACCOUNT		31,107.71
TOTAL for 2012 Improvements Authorized					31,107.71
PLANNING BOARD ESCROW					
OPUS Escrow					

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 03/06/2018 For bills from 02/21/2018 to 03/06/2018

Account	PO #	Vendor	Description	Payment	Account Total
PLANNING BOARD ESCROW					
OPUS Escrow					
12-288-56-101-001		OPUS Escrow - Attorney Fees	TOTAL FOR ACCOUNT	2,025.00	
				=====	
TOTAL for OPUS Escrow					2,025.00
Land Use Escrow					
12-286-56-851-229		27854 VAN CLEEF ENGINEERING ASSOC., LLC LU Escrow - Shammy Shine #2016-001	VAN CLEEF INVOICE 9102031-8 FOR SHAMMY S TOTAL FOR ACCOUNT	411.50	411.50
12-286-56-851-240		27855 VAN CLEEF ENGINEERING ASSOC., LLC LU Escrows-17-002 Bourbon St-615 Mem Pkw	VAN CLEEF INVOICE 9102040-4 FOR BOURBON TOTAL FOR ACCOUNT	240.00	240.00
				=====	
TOTAL for Land Use Escrow					651.50
SECTION 8 PROGRAM					
Section 8 Expenditures					
16-289-56-081-820		27635 DIVISION OF STATE POLICE-SBI Administration - Salary and Fringe	Request for Criminal History: Dennis W. TOTAL FOR ACCOUNT	18.00	18.00
				=====	
TOTAL for Section 8 Expenditures					18.00

O: 2018-04

**CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Town Council of the Town of Phillipsburg in the County of Warren finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Town Council hereby determines that 2.5% increase in the budget for said year, amounting to \$337,545.90 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Town Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Town Council of the Town of Phillipsburg, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Town of Phillipsburg shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to **\$472,564.26**, and that the CY 2018 municipal budget for the Town of Phillipsburg be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk

Stephen R. Ellis
Mayor

DATE:

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an ordinance duly adopted by the Town Council at their February 20, 2018 meeting.

VICTORIA L. KLEINER, RMC

CLERK CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg do hereby certify that Ordinance No. O: 2018-03 entitled:

O: 2018-03

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY AMENDING CHAPTER 67, *VEHICLES AND TRAFFIC*,
SECTION 28, *PARKING LOTS*, OF THE CODE OF THE TOWN OF PHILLIPSBURG
IN ORDER TO DELETE SUBSECTION I ENTITLED *MUNICIPAL LOTS, PAYMENT
REQUIRED***

Was adopted by the Town Council on the 20 th day of February, 2018 and I am hereby delivering said Ordinance to you, Mayor Stephen R. Ellis. On this 22 nd day of February, 2018 at 11:00 AM for your action on said Ordinance.


VICTORIA L. KLEINER, RMC
MUNICIPAL CLERK

MAYOR CERTIFICATION

I, Stephen R. Ellis, Mayor of the Town of Phillipsburg do hereby acknowledge receipt of Ordinance No. O: 2018-03 from the Municipal Clerk on this this 22nd day of February, 2018 which I hereby approve for adoption.



Stephen R. Ellis, MAYOR


Veto Feb. 28, 2018


First Reading 02-06-18
Second Reading 02-20-2018

O: 2018-03

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY AMENDING CHAPTER 67, *VEHICLES AND TRAFFIC*,
SECTION 28, *PARKING LOTS*, OF THE CODE OF THE TOWN OF PHILLIPSBURG
IN ORDER TO DELETE SUBSECTION I ENTITLED *MUNICIPAL LOTS, PAYMENT
REQUIRED***

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of
Phillipsburg, County of Warren, State of New Jersey as follows:

Section One.

Chapter 67, *Vehicles and Traffic*, Section 28, *Parking Lots*, subsection I entitled *Municipal Lots, Payment Required* of the Code of the Town of Phillipsburg is hereby deleted in its entirety.

Section Two.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section Three.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section Four.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

Victoria L. Kleiner
VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED: *February 22, 2018*

TOWN OF PHILLIPSBURG

Stephen R. Ellis
STEPHEN R. ELLIS
Mayor

UETO Feb. 28, 2018
(SFE)

First Reading 02-06-18
Second Reading 02-20-2018

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their February 06, 2018 meeting.


VICTORIA L. KLEINER,
Municipal Clerk

O: 2018 - 06

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER 67, VEHICLES AND TRAFFIC, SECTION 28, PARKING LOTS, OF THE CODE OF THE TOWN OF PHILLIPSBURG

NOW, THEREFORE, BE IT ORDANIED by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey as follows:

Section One.

Chapter 67, *Vehicles and Traffic*, Section 28, *Parking Lots*, of the Code of the Town of Phillipsburg is hereby amended by creating a new subsection I entitled *Municipal Lots, Payment Required* of the Code of the Town of Phillipsburg is as follows:

§67-28(I) *Municipal Lots, Payment Required*

- (I) Persons parking in the following municipal lots will be permitted subject to and in accordance with the terms and conditions set forth in this subsection:

Lot

Market Street Lot #1

- Consisting of forty-six (46) metered parking spaces, of which two (2) are designated as handicapped parking spaces.
- Persons possessing a Town of Phillipsburg parking permit shall be permitted to utilize the permit in lieu of paying for metered parking.

Market Street Lot #2

- Consisting of twenty (20) parking spaces, of which one (1) is designated as a handicapped parking space.
- Parking in the Market Street Lot #2 shall be by permit parking only.

Hudson & Brainard Lot

- Consisting of twenty-six (26) metered parking spaces, of which two (2) are designated as handicapped parking.
- Persons possessing a Town of Phillipsburg parking permit shall be permitted to utilize the permit in lieu of paying for metered parking.

Brainard Street Lot

- Parking in the Brainard Street Lot shall be by permit only.

South Main Street Lot (adjacent to Saint Phillip and Saint Jane rectory)

- Consisting of thirty (30) parking spaces, of which two (2) are designated as handicapped parking.
- Parking in the South Main Street Lot shall be by permit only.

Stockton Street Lot

- Parking in the Stockton Street Lot shall be by permit only.

Cedar Alley & Jersey Street Lot

- Parking in the Cedar Alley & Jersey Street Lot shall be by permit only.

Sitgreaves Street Lot

- Consisting of sixteen (16) parking spaces on the North Side, which shall be by permit only.
- Consisting of twelve (12) parking spaces on the South Side, of which ten (10) shall be metered, one (1) shall be permit only and one (1) shall be handicapped parking.
- Persons possessing a Town of Phillipsburg parking permit shall be permitted to utilize the permit in lieu of paying for metered parking.

Riverside Way Lot

- Consisting of one hundred (100) metered parking spaces, of which ten (10) shall be designated for boat trailer parking.
- Consisting of eleven (11) “thirty-minute free” parking spaces.
- Consisting of twelve (12) “reserved” parking spaces for use by employees of local businesses abutting the Riverside Way Lot. The Town of Phillipsburg shall issue placards to be utilized by the local businesses for this purpose.
- Persons possessing a Town of Phillipsburg parking permit shall be permitted to utilize the permit in lieu of paying for metered parking.

Transit Lot

- Consisting of sixty (60) parking spaces, five (5) of which are handicapped parking spaces.
- There shall be no fee to park in the Transit Lot.

The municipal parking lots will be open from 8:00 am until 8:00 pm daily. During special events, the lot hours will be extended from 8:00 am until 10:00 pm. The rate of parking fees per vehicle will be as follows:

1. The normal rate, except as to the Transit Lot and with the exceptions provided in paragraphs 2 and 3 below, will be \$.25 per 15 minutes, or \$1.00 per hour, per vehicle in the above mentioned municipal lots.
2. During special events, the municipal lots shall impose a flat rate of \$10.00 per vehicle for parking. During declared snow emergencies requiring off street parking, there shall be no charge to utilize the Town Lots.
3. Parking for boats and trailers on municipal lots shall be subject to a minimum rate of \$10.00 for parking, not to exceed \$20.00 per day. In cases of special events, the Town may waive the parking fee for trailers.

4. The Town shall issue placards for use by businesses located adjacent to the Riverside Way Lot at the cost of One Dollar (\$1.00) per year per placard. The placards shall be transferable solely for use amongst the employees of the business holding such placard.
5. The Town shall place appropriate signage as needed in order to effectuate the intention of this subsection.

Section Two.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section Three.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section Four.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED:

STEPHEN R. ELLIS
Mayor

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their March 06, 2018 meeting.

VICTORIA L. KLEINER,
Municipal Clerk

O: 2018-07

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY AMENDING CHAPTER 67, *VEHICLES AND TRAFFIC*,
SECTION 28, *PARKING LOTS*, OF THE CODE OF THE TOWN OF PHILLIPSBURG
IN ORDER TO DELETE SUBSECTION I ENTITLED *MUNICIPAL LOTS, PAYMENT
REQUIRED***

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of
Phillipsburg, County of Warren, State of New Jersey as follows:

Section One.

Chapter 67, *Vehicles and Traffic*, Section 28, *Parking Lots*, subsection I entitled *Municipal Lots, Payment Required* of the Code of the Town of Phillipsburg is hereby deleted in its entirety.

Section Two.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section Three.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section Four.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED:

STEPHEN R. ELLIS
Mayor

First Reading 03-06-18

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their March 06, 2018 meeting.

VICTORIA L. KLEINER,
Municipal Clerk

O: 2018-08

AN ORDINANCE REPEALING CHAPTER 53 “ETHICS, Code of” AND REPLACED WITH A NEW CHAPTER 53 “MUNICIPAL ETHICS BOARD” OF THE CODE OF THE TOWN OF PHILLIPSBURG, NJ

WHEREAS the Town of Phillipsburg desires to create a Municipal Ethics Board in accordance with the provisions of the Local Government Ethics Law, N.J.S.A. 40A:9-22.1, et seq.;

BE IT ORDAINED by the Municipal Council of the Town of Phillipsburg, in the County of Warren, State of New Jersey, as follows:

That Chapter 53, “ETHICS, Code of”, of the Code of the Town of Phillipsburg shall be repealed in its entirety and replaced with Chapter 53 “MUNICIPAL ETHICS BOARD” as follows:

§ 53-1 Findings:

The Phillipsburg Municipal council finds and declares that:

- A. Public office and employment are a public trust;
- B. The vitality and stability of representative democracy depend upon the public's confidence in the integrity of its elected and appointed representatives;
- C. Whenever the public perceives a conflict between the private interests and the public duties of a government officer or employee, that confidence is imperiled; and
- D. Governments have the duty both to provide their citizens with standards by which they may determine whether public duties are being faithfully performed, and to apprise their officers and employees of the behavior which is expected of them while conducting their public duties.

§ 53-2 – Purpose and Authority:

- A. It is the purpose of this chapter to provide a method of assuring that standards of ethical conduct and financial disclosure requirements for officers and employees of the Town of Phillipsburg shall be clear, consistent, uniform in their application, enforceable, and to provide those officers or employees with advice and information concerning possible conflicts of interests which might arise in the conduct of their public duties.
- B. It is the further purpose of this chapter to implement the provisions of the Local Government Ethics Law, N.J.S.A. 40A:9-22.1, et seq.
- C. This chapter is enacted under the authority of the Local Government Ethics Law, N.J.S.A. 40A:9-22.1, et seq., and under the further authority granted to the Town of Phillipsburg under the provisions of Titles 40 and 40A of the New Jersey Statutes.

§ 53-3: Definitions

As used in this chapter:

"Business organization" means any corporation, partnership, firm, enterprise, franchise, association, trust, sole proprietorship, union or other legal entity.

"Interest" means the ownership or control of more than ten (10) percent of the profits, assets or stock of a business organization but shall not include the control of assets in a nonunion profit entity or labor union.

"Local Government Agency" means any agency, board, governing body, including the chief executive officer, bureau, division, office, commission or other instrumentality within the Town of Phillipsburg, and any independent local authority, including any entity created by or appointed under the authority of the Town of Phillipsburg, whether in conjunction with one or more other municipalities, which performs functions other than of a purely advisory nature; but shall not include a school board.

"Local Government Employee" means any person, whether compensated or not, whether part-time or full-time, employed by or serving Town, or any independent local authority or agency established by the Town, who is not a local government officer; but shall not mean any employee of a school district.

"Local Government Officer" means any person, whether compensated or not, whether part-time or full-time: (1) elected to any office of the Town, or any independent local authority or agency established by the Town; (2) serving on a local government agency which has the authority to enact ordinances, approve development applications or grant zoning variances; (3) who is a member of an independent municipal authority of the Town; or (4) who is a managerial executive or confidential employee of a local government agency of the Town; but shall not mean any employee of a school district or member of a school board.

"Local Government Officer and Employee" means a local government officer or local government employee of the Town of Phillipsburg, including, but not limited to, one of the following:

1. Member of the council;
2. Town administrator;
3. Assistant administrator;
4. Department head;
5. Treasurer/Chief financial officer;
6. Tax collector;

7. Director, recreation commission;
8. Chief of police;
9. Captain of police;
10. Tax assessor;
11. Town clerk;
12. Town attorney;
13. Town engineer;
14. Town planning consultant;
15. Town auditor;
16. Municipal judge;
17. Municipal prosecutor;
18. Municipal public defender;
19. Planning board member;
20. Planning board attorney;
21. Board of adjustment member;
22. Board of adjustment attorney;
23. Director of public works;
24. Construction code official;
25. Zoning officer;
26. Director of social services;
27. Fire chief;
28. Trustee of the Phillipsburg Free Public Library;
29. Director of the Phillipsburg Free Public Library;

30. Any other person who is a managerial executive, or confidential employee, as defined in [Section 3](#) of the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-3, of the Town of Phillipsburg or of an agency created under the authority of or appointed by the Town of Phillipsburg.

"Member of immediate family" means the spouse or dependent child of a local government officer or employee residing in the same household.

§ 53-4 – Establishment; membership.

In accordance with the provisions of that certain law entitled "Local Government Ethics Law, N.J.S.A. 40A:9-22.1, et seq." there is hereby established a Municipal Ethics Board of the Town of Phillipsburg consisting of six members who shall be residents of the municipality, at least two of whom shall be public members. The members of the Ethics Board shall be appointed by the Municipal Council of the Town of Phillipsburg and shall be chosen by virtue of their known and consistent reputation for integrity and their knowledge of local government affairs. No more than three members of the Ethics Board shall be of the same political party.

§ 53-5 – Terms; vacancy.

The members shall serve for a term of five years, except that of the members initially appointed, two of the public members shall be appointed to serve for a term of five years, one member shall be appointed to serve for a term of four years, and the remaining members shall be appointed to serve for a term of three years. Each member shall serve until his successor has been appointed and qualified. Any vacancy occurring in the membership of the Ethics Board shall be filled in the same manner as the original appointment for the unexpired term.

§ 53-6 – Chairman.

The members of the Municipal Ethics Board shall annually elect a Chairman from among the membership.

§ 53-7 – Compensation.

The members of the Ethics Board shall serve without compensation but shall be reimbursed by the City for necessary expenses incurred in the performance of their duties under the Act. All necessary expenses incurred by the Municipal Ethics Board and its members shall be paid, upon certification of the Chairman, by the City Chief Financial Officer within the limits of funds appropriated by the Municipal Council by annual or emergency appropriations for those purposes. The Municipal Ethics Board may appoint employees, including independent counsel and clerical staff as are necessary to carry out the provisions of law within the limits of funds appropriated by the Municipal Council for such purpose.

§53-8 – Powers.

The municipal ethics board shall have the following powers:

- a. To initiate, receive, hear and review complaints and hold hearings with regard to possible violations of the municipal code of ethics or financial disclosure requirements by local government officers or employees serving the municipality;
- b. To issue subpoenas for the production of documents and the attendance of witnesses with respect to its investigation of any complaint or to the holding of a hearing;
- c. To forward to the county prosecutor or the Attorney General or other governmental body any information concerning violations of the municipal code of ethics or financial disclosure requirements by local government officers or employees serving the municipality which may become the subject of criminal prosecution or which may warrant the institution of other legal proceedings by the Attorney General;
- d. To render advisory opinions to local government officers or employees serving the municipality as to whether a given set of facts and circumstances would constitute a violation of any provision of the municipal code of ethics or financial disclosure requirements;
- e. To enforce the provisions of the municipal code of ethics and financial disclosure requirements with regard to local government officers or employees serving the municipality and to impose penalties for the violation thereof as are authorized by this act; and
- f. To adopt rules and regulations and to do other things as are necessary to implement the purposes of this act.

§53-9 – Municipal Code of Ethics Established.

Within 90 days after the establishment of a municipal ethics board, that ethics board shall promulgate by resolution a municipal code of ethics for all local government officers and employees serving the municipality. Local government officers and employees serving a municipal independent authority shall be deemed to be serving the municipality for purposes of this act.

§53-10 – Applicability of the Code of Ethics;

The Code of Ethics so adopted shall apply to all of the local government officers or employees of the Town of Phillipsburg, after proper notice and public hearing before the Ethics Board as required by N.J.S.A. 40A:9-22.21, as amended. The Code of Ethics shall take effect ten (10) days after the Ethics Board's public hearing thereon, if identical to the provisions set forth in N.J.S.A. 40A:9-22.5, or, if Local Finance Board approval is required, after sixty (60) days of approval by the Local Finance Board. The Ethics Board shall forward a copy of the Code of

Ethics to the Town clerk, and shall make copies available to local government officers and employees serving the Town.

§53-11 – Financial Disclosure Statements

A. All local government officers of the Town of Phillipsburg shall annually file a financial disclosure statement. All financial disclosure statements shall include the following information which shall specify, where applicable, the name and address of each source and the local government officer's job title:

1. Each source of income, earned or unearned, exceeding two thousand dollars (\$2,000.00) received by the local government officer or a member of his or her immediate family during the preceding calendar year. Individual client fees, customer receipts or commissions on transactions received through a business organization need not be separately reported as sources of income. If a publicly traded security is the source of income, the security need not be reported unless the local government officer or member of his or her immediate family has an interest in the business organization;
2. Each source of fees and honorariums having an aggregate amount exceeding two hundred fifty dollars (\$250.00) from any single source for personal appearances, speeches or writings received by the local government officer or a member of his or her immediate family during the preceding calendar year;
3. Each source of gifts, reimbursements or prepaid expenses having an aggregate value exceeding four hundred dollars (\$400.00) from any single source, excluding relatives, received by the local government officer or a member of his or her immediate family during the preceding calendar year;
4. The name and address of all business organizations in which the local government officer or a member of his or her immediate family had an interest during the preceding calendar year; and
5. The address and brief description of all real property in the state in which the local government officer or a member of his or her immediate family held an interest during the preceding calendar year.

B. All financial disclosures shall be made utilizing the financial disclosure statement form promulgated by the New Jersey Local Finance Board, in accordance with the New Jersey Local Government Ethics Law. The Ethics Board shall make the forms available to the local government officers required to file a financial disclosure statement.

C. The original financial disclosure statement shall be filed with the municipal clerk, with a copy being provided to the ethics board, on or before April 30th of each year.

D. All financial disclosure statements filed shall be public records.

§53-12 – Advisory Opinion

Any local government officer or employee serving the Town may request and obtain from the Ethics Board an advisory opinion as to whether any proposed activity or conduct would, in its opinion, constitute a violation of the Town Code of Ethics or any financial disclosure requirements. Advisory opinions of the Ethics Board shall not be made public, except when the Ethics Board, by a vote of two-thirds of all of its members, directs that the opinion be made public. Public advisory opinions shall not disclose the name of the local government officer or employee unless the Ethics Board in directing that the opinion be made public specifically determines to disclose such name.

§53-13 - Complaints to the Ethics Board.

A. Upon receipt of a signed written complaint by any person alleging that the conduct of any local government officer or employee serving the Town is in conflict with the Town Code of Ethics or financial disclosure requirements, the Ethics Board shall acknowledge receipt of the complaint within thirty (30) days of receipt and initiate an investigation concerning the facts and circumstances set forth in the complaint.

B. The Ethics Board shall make a determination as to whether the complaint is within its jurisdiction or frivolous or without any reasonable factual basis. If the Ethics Board shall conclude that the complaint is outside its jurisdiction, frivolous or without factual basis, it shall reduce that conclusion to writing, and shall transmit a copy thereof to the complainant and to the local government officer or employee against whom the complaint was filed. If the Ethics Board concludes that is within its jurisdiction, it shall notify the local government officer or employee against whom the complaint was filed of the nature of the complaint, and the facts and circumstances set forth therein.

C. The Ethics Board shall provide the officer or employee the opportunity to present any statements or information in response to the complaint.

D. If the Ethics Board determines that a reasonable doubt exists as to whether the local government officer or employee is in conflict with the municipal code of ethics or any financial disclosure requirements, it shall conduct a hearing in the manner pursuant to §53-6 of this chapter, concerning the possible violation and any other facts and circumstances which may have come to its attention with respect to the conduct of the local government officer or employee.

E. The Ethics Board shall render a decision as to whether the conduct of the officer or employee is in conflict with the municipal code of ethics or any financial disclosure requirements. This decision shall be made by no less than two-thirds of all members of the Ethics Board.

F. If the Ethics Board determines that the officer or employee is in conflict with the code or any financial disclosure requirements, it may impose any penalties which it believes appropriate within the limitations of this chapter. A final decision of the Ethics Board may be appealed to the Local Finance Board within thirty (30) days of the decision.

§53-14 - Conduct of hearings.

All hearings required pursuant to this chapter shall be conducted in conformity with the rules and procedures, insofar as they may be applicable, provided for hearings by a State agency in contested cases under the Administrative Procedure Act, N.J.S.A. 52:14B-1, et seq.

§53-15 - Violations and penalties.

A. An appointed local government officer or employee found guilty by the Ethics Board of the violation of any provision of this chapter or of the Code of Ethics in effect pursuant to this chapter, shall be fined not less than one hundred dollars (\$100.00) nor more than five hundred dollars (\$500.00), which penalty may be collected in a summary proceeding pursuant to the Penalty Enforcement Law, N.J.S.A. 2A:58-1 et seq. The Ethics Board shall report its findings to the office or agency having the power of removal or discipline of the appointed local government officer or employee and may recommend that further disciplinary action be taken.

B. An elected local government officer or employee found guilty by the Ethics Board of the violation of any provision of this chapter or of the Code of Ethics in effect pursuant to this chapter, shall be fined not less than one hundred dollars (\$100.00) nor more than five hundred dollars (\$500.00), which penalty may be collected in a summary proceeding pursuant to the Penalty Enforcement Law, N.J.S.A. 2A:58-1 et seq.

C. The finding by the Ethics Board that an appointed local government officer or employee is guilty of the violation of the provisions of this chapter, or of the Code of Ethics in effect pursuant to this chapter, shall be sufficient cause for his removal, suspension, demotion or other disciplinary action by the officer or agency having the power of removal or discipline. When a person who is in the career service is charged with violating the provisions of this chapter or the Code of Ethics in effect pursuant to this chapter, the procedure leading to removal, suspension, demotion or other disciplinary action shall be governed by any applicable procedures of Title 11A of the New Jersey Statutes and the rules promulgated pursuant thereto.

§53-16 - Preservation of records.

All statements, complaints, requests or other written materials filed with the Ethics Board under this chapter, and any rulings, opinions, judgments, transcripts or other official papers prepared pursuant to this chapter shall be preserved by the Ethics Board for a period of at least five years from the date of filing or preparation, as the case may be.

§53-17 - Provisions for the Ethics Board.

A. The Town council of the Town of Phillipsburg shall provide Ethics Board with offices for the conduct of its business and the preservation of its records, and shall supply equipment and supplies as may be necessary.

B. All necessary expenses incurred by the Ethics Board and its members shall be paid, upon certification of the chairman, by the municipal financial officer within the limits of funds appropriated by the Town council by annual or emergency appropriations for those purposes.

C. The Ethics Board may appoint employees, including independent counsel, and clerical staff as are necessary to carry out the provisions of this chapter within the limits of funds appropriated by the Town council for those purposes.

BE IT FURTHER ORDAINED, if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the Courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudicated and the remainder of the Ordinance shall be deemed valid and effective.

BE IT FURTHER ORDAINED, any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, this Ordinance shall take effect upon passage and publication in accordance with applicable law.

Section Two.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section Three.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section Four.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED:

STEPHEN R. ELLIS
Mayor

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their March 06, 2018 meeting.

VICTORIA L. KLEINER,
Municipal Clerk

R: 2018-52

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER
ANIMAL CONTROL FEES (NJS 40:12-15.2) FUND REQUIRED BY THE TOWN OF
PHILLIPSBURG, NJS 40A:5-29**

WHEREAS, permission is required by the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and,

WHEREAS, the Town of Phillipsburg provides for receipt of Animal Control Fees by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A 40A:4-39 provides the dedicated revenues anticipated from the donations for Animal Control Fees are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing body of the Town council of the Town of Phillipsburg, County of Warren, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of Animal Control Fees and the Town of Phillipsburg.
2. The Clerk of the Town of the Town Council, County of Warren is hereby Directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

ROLL CALL

Council Members	First	Second	Yea	Nay	Abstain	Absent
Councilmen Lutz						
Councilmen McVey						
Councilmen Davis						
Council Vice Pres. DeGerolamo						
Council Pres. Fulper						

CERTIFICATION

I, Victoria L. Kleiner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 06, 2018.

Victoria L. Kleiner, Municipal Clerk

R: 2018-52

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER
ANIMAL CONTROL FEES (NJS 40:12-15.2) FUND REQUIRED BY THE TOWN OF
PHILLIPSBURG, NJS 40A:5-29**

WHEREAS, permission is required by the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and,

WHEREAS, the Town of Phillipsburg provides for receipt of Animal Control Fees by the municipality to provide for the operating costs to administer this act; and,

WHEREAS, N.J.S.A 40A:4-39 provides the dedicated revenues anticipated from the donations for Animal Control Fees are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing body of the Town council of the Town of Phillipsburg, County of Warren, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of Animal Control Fees and the Town of Phillipsburg.
2. The Clerk of the Town of the Town Council, County of Warren is hereby Directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

ROLL CALL

Council Members	First	Second	Yea	Nay	Abstain	Absent
Councilmen Lutz						
Councilmen McVey						
Councilmen Davis						
Council Vice Pres. DeGerolamo						
Council Pres. Fulper						

CERTIFICATION

I, Victoria L. Kleiner, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 06, 2018.

Victoria L. Kleiner, Municipal Clerk

R: 2018-53

A RESOLUTION TO PROVIDE FOR AN APPLICATION FOR A
LIMOUSINE OPERATOR'S LICENSE FOR HALIM A BOURI

BE IT RESOLVED by the Town Council of the Town of Phillipsburg
that:

WHEREAS, an application has been received from Halim A. Bouri,
480 Marshall Street., Apt. 438 Street, Phillipsburg, NJ for a limousine
Operator's License @ \$55.00 and one (1) vehicles @ \$30.00 each, and

WHEREAS, the proper fee of \$85.00 has been received with the
application and the required Certificate of Insurance is in effect and in order,
and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of
the Town of Phillipsburg that the application be accepted and license
granted.

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of
Phillipsburg, do hereby certify that the foregoing is a true copy of a
resolution duly adopted by the Town Council at their March 06, 2018
meeting.

VICTORIA L. KLEINER
MUNICIPAL CLERK

A RESOLUTION AUTHORIZING SUBMISSION OF RECYCLING
TONNAGE GRANT APPLICATION TO NJ DEPARTMENT OF
ENVIRONMENTAL PROTECTION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2017 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of Town Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that the Town of Phillipsburg hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Patty Huxta,

Certified Recycling Coordinator to ensure that the application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 06, 2018 meeting.

Victoria L. Kleiner, RMC

R: 2018-55

A RESOLUTION PROVIDING FOR EXPENDITURE OF TAXES
CERTIFICATION IN REGARDS TO RECYCLING
ENHANCEMENT ACT

WHEREAS, the Recycling Enhancement Act, P.L. 2007, Chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs, and

WHEREAS, there is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility, and

WHEREAS, whenever a municipality operates a municipal service system for solid waste collection or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant monies received by the municipality shall be expended only for its recycling program,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that it hereby certifies a submission of expenditure for taxes paid pursuant to P.L. 2007, Chapter 311, in 2017 in the amount of \$19,545.00. Documentation supporting this submission is available in the Office of Public Works located at 120 Filmore Street, Phillipsburg, NJ 08865 and shall be maintained for no less than five years from this date.

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 06, 2018 meeting.

Victoria L. Kleiner, RMC