

TOWN OF PHILLIPSBURG
REGULAR TOWN COUNCIL MEETING
Tuesday, September 04, 2018
Phillipsburg Housing Authority
535 Fisher Avenue
7:00 P.M. — REGULAR SESSION AGENDA

1. **CALL TO ORDER**

2. **OPEN PUBLIC MEETING ACT STATEMENT:**

This Regular Meeting of the Governing Body was called pursuant to applicable portions of the Open Public Meetings Act. Adequate Notice of this meeting was posted in the Municipal Building, and communicated to *The Express Times* on January 02, 2018.

3. **INVOCATION AND FLAG SALUTE**

Council Vice President DeGerolamo

4. **ROLL CALL**

Council President Fulper, Council Vice President DeGerolamo, Councilman Davis, Councilman Lutz, Councilman McVey

5. **PAYMENT OF BILLS**

6. **DISCUSSION:**

7. **PUBLIC COMMENT ON AGENDA ITEMS**

8. **ORDINANCES — SECOND READING**

O: 2018 – 21 (First Reading 08-21-2018 – Second and Final Reading 09-04-2018)

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING SECTION 67-23, SCHEDULE VII, STOP INTERSECTIONS, OF THE CODE OF THE TOWN OF PHILLIPSBURG TO ADD STOP SIGNS AT THE INTERSECTION ALONG ROSEBERRY STREET, CENTER STREET AND CAMERON DRIVE WITHIN THE TOWN OF PHILLIPSBURG

9. **ORDINANCES – FIRST READING**

O: 2018 – 22 (First Reading 09-04-2018)

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 464 OF THE CODE OF THE TOWN OF PHILLIPSBURG, *RENTAL PROPERTY*, IN ORDER TO ADD A NEW ARTICLE II, *MULTIFAMILY HOUSING PRESERVATION AND RECEIVERSHIP*

11. **VETOED ORDINANCES**

O: 2018-18 (First Reading 08-07-2018; Second and Final Reading 08-21-2018)

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY CHAPTER V, *ADMINISTRATION OF GOVERNMENT*, ARTICLE IV, *THE COUNCIL*, SECTION 30, *POWERS AND DUTIES OF THE MUNICIPAL CLERK*, SUBSECTION (J) OF THE CODE OF THE TOWN OF PHILLIPSBURG IN ORDER TO ADD A NEW PROVISION REGARDING SUBORDINATE PERSONNEL

12. **RESOLUTIONS**

CONSENT AGENDA *

**Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration*

R: 2018-162

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING REFUND OF TAX OVER PAYMENT

R: 2018-163

A RESOLUTION APPROVING THE ISSUANCE OF A SPECIAL PERMIT FOR A SOCIAL AFFAIR TO SPLINTERS FROM THE PINE, T/A SOMA DOWNTOWN GRILL

R: 2018-164

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) NJ YOUTH CORP

13. **OLD BUSINESS – also including any tabled items from previous meeting**

DISCUSSION - CEP SOLAR / POHATCONG SOLAR FARM

Previously Tabled

O: 2018-14 (FIRST READING 07-17-2018 *TABLED – Remains tabled*)

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, Entitled "OPEN SPACE"

O:2018-13 **Amended**

(First Reading 06.12.18 tabled, remained tabled 06-19-18, 07-03-2018 First Reading Tabled – FIRST READING 07-17-2018 TABLED – remains tabled - until a work session- September 11, 2018)

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY DELETING AND REPLACING CHAPTER V, ADMINISTRATION OF GOVERNMENT, ARTICLE XII, DEPARTMENT OF RECREATION, SECTION 91, RECREATION ADVISORY COMMITTEE OF THE CODE OF THE TOWN OF PHILLIPSBURG, AND DELETING SECTION 92, YOUTH CENTER

Resolutions tabled

R. 2018-152 – (remains tabled waiting for new lease agreement – this one 2016 date)
A RESOLUTION AUTHORIZING MAYOR AND MUNICIPAL CLERK TO EXECUTE
A LEASE AGREEMENT BETWEEN TOWN OF PHILIPSBURG
AND NORFOLK SOUTHERN RAILWAY COMPANY

R: 2018-157 (tabled wants to see copy of contract)
RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL
SERVICES WITH RT ENVIRONMENTAL SERVICES, INC FOR A FOURTH ROUND
INDOOR AIR QUALITY MOLD SURVEY FOR THE FIRST FLOOR OF
PHILLIPSBURG TOWN HALL

14. **NEW BUSINESS**

15. **MAYOR AND ADMINISTRATIVE REPORT**

16. **PUBLIC PETITIONS** (Time public can speak)

17. **COUNCIL OPEN TIME**

18. **MOTIONS**

Approval for Raffle License No. RL:1276 issued to the Columbiettes Inc., Warren Council 474 for a Tricky Tray November 03, 2018 from 5:30 PM to 9:30 PM at 200 Hillcrest Blvd.

Approval for Raffle License No. RL:1276 issued to the Columbiettes Inc., Warren Council 474 for a Tricky Tray October 30, 2018 from 6:00-10:00 PM at Flynn's on the Hill

19. **PERSONNEL DISCUSSION** Municipal Clerk Duties

20. **EXECUTIVE SESSION**

R: 2018 -

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF **litigation**

21. **ADJOURNMENT**

Bill List Summary
REGULAR BILL LIST AS OF September 4, 2018

		<u>Check No</u>
1 Current Fund	109,099.04	_____
2 State & Federal Grants	0.00	_____
4 Capital Fund	946.50	_____
7 Sewage Utility Fund	24,037.28	_____
8 Sewage Capital Fund	0.00	_____
12 Planning Board Trust Fund	16,595.50	_____
12 Opus Investments	0.00	_____
12 Bridge Development	3,397.50	_____
13 Dog Trust Fund	0.00	_____
15 Public Defender Trust Fund	0.00	_____
16 Section 8	6.48	_____
17 General Trust Fund	573.69	_____
17 Commerce Park Redevelopment	0.00	_____
18 Bernards Township RCA	0.00	_____
20 Agency Fund	0.00	_____
21 Revolving Loan Fund	0.00	_____
Total Regular Bill List as September 4, 2018	154,655.99	

Section 8 Rent Payments for 2018

16 Section 8 Program	0.00	_____
Total Section 8 Rent Payments for October 2018	0.00	

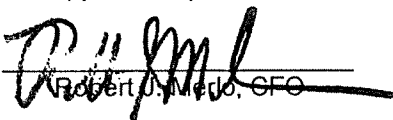
Pre-Paid Bill List as of September 4, 2018

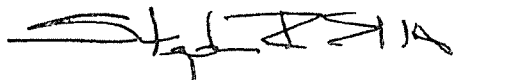
1 Current Fund	0.00
2 State & Federal Grants	0.00
4 Capital Fund	0.00
7 Sewer Utility Fund	0.00
8 Sewer Utility Capital	0.00
12 Planning Board Trust Fund	0.00
16 Section 8	0.00
17 General Trust Fund	0.00
18 Bernards Township RCA	0.00
20 Agency Fund	3,130.04
21 Revolving Loan Fund	12,825.00
Total Pre-Paid Bill List for September 4, 2018	15,955.04

Grand Total All Funds

170,611.03

Approved By:


Robert J. Nardo, CFO


Stephen R Ellis, Mayor

List of Bills - CLAIMS CHECKING ACCOUNT Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Check#	Vendor	Description	Payment	Check Total
73657	3 - VERIZON, INC	PO 29108 08/10/18-09/09/18 Services as per b	2,405.98	2,405.98
73658	16 - J C P L	PO 29106 06/21/18-08/24/18 Services as per b	13,904.23	13,904.23
73659	25 - ES2-ENVIR.SYS.&EQUIP SVCS INC	PO 28962 P'burg Wastewater Trtmnt Plant	269.49	269.49
73660	43 - ROSSNAGLE'S SERVICE CNTR INC	PO 28920 police impound	75.00	75.00
73661	46 - REGISTRAR'S ASSOC OF NJ	PO 29099 NJSLOM - REGISTRARS CLASS	75.00	75.00
73662	52 - STAR DOLLAR CLEANERS INC	PO 28982 July Uniform Cleaning	1,208.34	1,208.34
73663	73 - GENERAL SUPPLY CO	PO 28888 Repairs for lock	101.00	101.00
73664	76 - ELIZABETHTOWN GAS INC	PO 29110 07/12/18-08/13/18 Services as per b	322.94	322.94
73665	78 - AQUA NEW JERSEY, INC	PO 29109 07/18/18-08/17/18 Services as per b	6,090.76	6,090.76
73666	81 - P H BARRON WELDING	PO 28904 Remove & replace steel liner on gar	2,185.00	
		PO 28905 Repair dump truck #11	550.00	2,735.00
73667	86 - M.R. PURDY	PO 28866 Fire extinguishers for Police & Wal	132.00	132.00
73668	109 - D & G EQUIPMENT & SUPPLY INC	PO 28993 Name tags for all officers / Unifor	568.00	568.00
73669	118 - WEST GROUP PAYMENT CENTER	PO 29035 Assured Price Printing - Pymnt due	339.65	339.65
73670	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 28912 Van Cleef Invoice 9102040-7 for Bou	972.50	972.50
73671	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 28913 Van Cleef invoice 9102031-9 for Sha	98.00	98.00
73672	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 28914 Van Cleef Invoice 9102032-8 for CVS	240.00	240.00
73673	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 28915 VanCleef invoice 9102032-9 for CVS	1,842.00	1,842.00
73674	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 28916 VanCleef invoice 9102040-6 for Bour	240.00	240.00
73675	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 29037 Professional Services Rendered - 20	1,690.50	1,690.50
73676	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 29085 VanCleef invoice 9102040-8 for Bour	634.50	634.50
73677	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 29088 VanCleef invoice 9102047-1 for 564	490.00	490.00
73678	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 29100 Professional Services Rendered - 20	10,388.00	10,388.00
73679	179 - HAPPY SOFTWARE INC	PO 29040 WaitList Check IVR	6.48	6.48
73680	188 - MGL FORMS SYSTEMS LLC	PO 28950 Homestead Rebate Forms envelopes	824.00	824.00
73681	203 - PHILLIPSBURG FIRE DEPT	PO 28726 Reimbursement of 2 Members for CPR	100.00	100.00
73682	236 - MARIANNA'S PIZZA CAFE II	PO 29007 National Night Out	119.50	119.50
73683	250 - WELLS FARGO FINANCIAL LEASING INC	PO 28902 COPIER LEASE AGREEMENT	207.81	207.81
73684	290 - FIRTH YOUTH CENTER	PO 29044 2018 Annual Reimbursement the FYC	20,000.00	20,000.00
73685	345 - N J FIRE EQUIPMENT	PO 28952 Clean & Repair of Turnout Gear	1,590.47	1,590.47
73686	380 - NORTHEAST REMOTE SURVEILLANCE & ALA	PO 28862 VIDEO CAMERA REPLACEMENT FOR INTERV	350.00	350.00
73687	432 - NJ State League of Municipalities	PO 29101 League registration passes 2018	825.00	825.00
73688	477 - LANGUAGE SERVICES ASSOCIATES	PO 28964 Language Line July 2018	35.10	35.10
73689	492 - MICHAEL CONNAUGHTON	PO 29090 2018 Eyecare Reimbursement	290.40	290.40
73690	499 - NATURAL SYSTEMS UTILITIES	PO 28938 NSU share of septic as per agreemen	14,495.13	14,495.13
73691	527 - MUNICIPAL RECORD SERVICES INC	PO 28965 Special Complaint Summons Forms Sta	379.00	379.00
73692	606 - FEDEX CUSTOM CRITICAL	PO 28955 Express Shipping	90.03	90.03
73693	618 - US FOODS INC	PO 29020 National Night Out	219.23	219.23
73694	677 - LAVERY, SELVAGGI & ABROMITIS PC	PO 29098 Professional Services Rendered	3,397.50	
		PO 29098 Professional Services Rendered	105.00	
		PO 29098 Professional Services Rendered	3,300.00	6,802.50
73695	681 - RUTGER THE ST UNIVERSITY	PO 28930 Class for Shannon-Municipal Capital	1,233.00	1,233.00
73696	687 - INDUSTRIAL COMMUNICATIONS INC	PO 28958 Radio Maintenance Contract for Augu	500.00	
		PO 29023 Repair of Pager	110.00	610.00
73697	703 - FIRE LINE EQUIPMENT INC	PO 28953 Towing Charges	935.00	935.00
73698	733 - NJ ADVANCE MEDIA, LLC	PO 29071 Prof Serv Notice, Gov. Energy, Morris	4,095.15	
		PO 29096 Notice to Bidders - Replcmnt of Raw	927.50	5,022.65
73699	834 - READYREFRESH BY NESTLE	PO 29060 Water Rental	40.88	40.88
73700	843 - LAURI KAULIUS	PO 28966 Travel to NJ Courts Judicial traini	35.97	35.97
73701	844 - PBURG FIRE LADIES AUXILIARY	PO 28695 REIMBURSEMENT FOR FOOD PURCHASE	87.54	87.54
73702	863 - SYNCHRONY BANK	PO 28898 August Blanket Purchase Order	101.87	
		PO 29010 Paint for goal posts	38.75	140.62
73703	865 - HUDSON ENERGY CORP	PO 29107 07/12/18-08/12/18 Services as per b	87.33	87.33
73704	894 - AQUA POOL & SPA SUPPLY, INC	PO 28987 Chemicals for pool	212.98	
		PO 28997 Chemical check - 8/3/18	75.00	
		PO 29016 Stenner pump tubing	242.93	
		PO 29017 Chemical checks for pool	747.94	1,278.85
73705	925 - FIRE FLOW SERVICES INC	PO 28137 2018 Hose Testing	2,419.20	2,419.20
73706	941 - RUSSELL REID WST HAUL/DISP.SVC INC	PO 28893 Temporary restroom - Boat Ramp	84.00	84.00
73707	961 - DEVO & ASSOCIATES LLC	PO 28945 Pay by Phone Transactions	7.35	
		PO 29033 Pay by Phone Transactions	7.00	
		PO 29034 Kiosk air time	114.00	128.35
73708	967 - ROBERT JOHNSON	PO 29069 install tarp on agway	950.00	950.00
73709	974 - ROUTE 12 WASH & GAS INC	PO 28863 June Car Wash	7.50	7.50

List of Bills - CLAIMS CHECKING ACCOUNT Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Check#	Vendor	Description	Payment	Check Total
73710	984 - CAESARS ATLANTIC CITY	PO 29102 2018 NJSLOM HOTEL 52505 / 52506	628.00	
		PO 29102 2018 NJSLOM HOTEL 52505 / 52506	7,379.00	8,007.00
73711	998 - GRIFFITH-ALLIED TRUCKING LLC	PO 28896 August Blanket Purchase Order	400.00	
		PO 28896 August Blanket Purchase Order	18,938.45	19,338.45
73712	1000 - GALLOWAY TOWNSHIP MUNICIPALITY	PO 28593 Training for Goodell and Sokolowski	120.00	120.00
73713	1001 - TIAA COMMERCIAL FINANCE INC	PO 28864 Monthly lease agreement 3 copiers	293.45	293.45
73714	1015 - DRONE ON LLC	PO 28943 Thermographic Aerial Inspection	1,600.00	1,600.00
73715	1017 - JOHN T. HARVEY	PO 29070 DJ Services for Pool Dance 7/18/18	150.00	150.00
73716	1018 - TYPEWRITERS.COM	PO 28967 Typewriters	1,193.80	1,193.80
73717	1019 - MICHAEL MOUSSA	PO 29019 National Night out	123.00	123.00
73718	1183 - SIRCHIE FINGER PRINT LAB INC	PO 28354 supplies	56.22	56.22
73719	1223 - HOME DEPOT CREDIT SERVICES	PO 28897 August Blanket Purchase Order	286.03	286.03
73720	1566 - PATTY HUXTA	PO 29024 Mileage reimbursement for Clean Com	333.54	333.54
73721	1609 - JOHN FRANCESCHINO	PO 29006 National Night Out	111.96	111.96
73722	1719 - ABE MATERIALS EASTON	PO 28820 2A modified stone	1,510.31	1,510.31
73723	1802 - PHILLIPSBURG MUNICIPAL COURT	PO 28963 PNC/Amex Fees July 2018	242.15	242.15
73724	1849 - RYAN L EPPLE VMD	PO 29036 Veterinary care	1,799.79	1,799.79
73725	1874 - TRAVIS ZECHMAN	PO 29089 2018 Eyecare Reimbursement	108.00	108.00
73726	1923 - EAST PENN MANUFACTURING CO INC	PO 28989 Batteries for garage	691.65	691.65
73727	1971 - FASTENAL CO	PO 28999 Parts for sanitation trucks	23.06	
		PO 29005 Parts for sanitation trucks	284.35	307.41
73728	2232 - JEWELL COMPUTING SOLUTIONS LLC	PO 28939 Desktop Computer	946.50	
		PO 28940 IT Support	716.25	1,662.75
73729	2331 - REMINGTON & VERNICK ENGINEERS	PO 29092 Wastewater Eng Serv thru July 31,20	6,462.16	6,462.16
73730	2355 - LEXIS-NEXIS RISK DATA MGMT. C/O	PO 28992 monthly contract agreement	114.09	114.09
73731	2357 - GREEN POND NURSERY INC	PO 28903 Playground mulch	1,600.00	1,600.00
73732	6519 - WILLIS OF NEW JERSEY, INC	PO 28944 Medical Consulting - Acct PHILLIP-0	1,750.00	
		PO 28944 Medical Consulting - Acct PHILLIP-0	750.00	2,500.00
73733	6557 - BUCKMAN'S INC	PO 28884 CO2 for pool	337.28	
		PO 28885 Chlorine for pool	880.75	1,218.03
73734	6659 - PENTELEDATA	PO 29062 Internet Services - 08.10.18 thru 0	607.77	607.77
TOTAL				154,655.99

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	757.13			
01-201-20-110-050	Mayor & Council - O/E	2,826.00			
01-201-20-120-050	Municipal Clerk - O/E	6,649.63			
01-201-20-130-050	Financial Administration - O/E	1,696.20			
01-201-20-145-050	Revenue Administration - O/E	1,255.80			
01-201-20-150-050	Tax Assessment Administration OE	526.00			
01-201-20-155-050	Legal Services	3,300.00			
01-201-22-195-050	Inspections Department - O/E	1,688.00			
01-201-23-220-050	Employee Group Insurance	2,148.40			
01-201-25-240-050	Police Department - O/E	3,776.41			
01-201-25-252-050	Emergency Management Services OE	87.54			
01-201-25-265-050	Fire Department - O/E	5,404.67			
01-201-26-290-050	Street & Roads - O/E	1,510.31			
01-201-26-300-050	Public Works Administration - O/E	2,170.54			
01-201-26-310-050	Building & Grounds - O/E	704.90			
01-201-26-315-050	Vehicle Maintenance - O/E	3,734.06			
01-201-27-340-050	Animal Control Services - O/E	1,799.79			
01-201-27-360-050	Contributions to Social Services OE	20,000.00			
01-201-28-370-050	Recreation Service & Program - O/E	5,735.63			
01-201-28-371-050	Municipal Pool - OE	150.00			
01-201-31-430-050	Utility Expenses - Electricity	2,681.06			
01-201-31-435-050	Utility Expenses - Street Lighting	11,223.17			
01-201-31-440-050	Switchboard Expenses - O/E	2,234.88			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-31-445-050	Utility Expenses - Water	6,090.76			
01-201-31-446-050	Utility Expenses - Natural Gas	263.18			
01-201-31-460-050	Bulk Purchases - Gasoline	18,938.45			
01-201-33-490-050	Municipal Court - O/E	1,039.15			
01-201-47-390-050	Maintenance of Free Public Library	707.38			
01-260-05-100	Current Fund - Due to Claims			0.00	109,099.04
TOTALS FOR	CURRENT FUND	109,099.04	0.00	0.00	109,099.04
04-215-55-928-000	2015 Improvements Authorized			946.50	
04-260-05-100	Capital - Due to Claims Fund			0.00	946.50
TOTALS FOR	CAPITAL FUND	0.00	0.00	946.50	946.50
07-194-16-602-000	Septic Billing			14,495.13	
07-201-55-510-050	Sewer Utility OE	9,542.15			
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	24,037.28
TOTALS FOR	SEWER UTILITY	9,542.15	0.00	14,495.13	24,037.28
12-260-05-100	Planning Board - Due to Claims Fund			0.00	19,993.00
12-286-56-851-000	Land Use Escrows			4,517.00	
12-286-56-858-000	Engineering Escrows			12,078.50	
12-288-56-102-000	Escrow - Bridge Development			3,397.50	
TOTALS FOR	PLANNING BOARD ESCROW	0.00	0.00	19,993.00	19,993.00
16-260-05-100	Section 8 - Due to Claims Fund			0.00	6.48
16-289-56-081-000	Section 8 Spending Reserves			6.48	
TOTALS FOR	SECTION 8 PROGRAM	0.00	0.00	6.48	6.48
17-260-05-100	Trust - Due to Claims Fund			0.00	573.69
17-292-56-025-000	Dedicated by Rider			573.69	
TOTALS FOR	GENERAL TRUST FUND	0.00	0.00	573.69	573.69
Total to be paid from Fund 01 CURRENT FUND		109,099.04			
Total to be paid from Fund 04 CAPITAL FUND		946.50			
Total to be paid from Fund 07 SEWER UTILITY		24,037.28			
Total to be paid from Fund 12 PLANNING BOARD ESCROW		19,993.00			
Total to be paid from Fund 16 SECTION 8 PROGRAM		6.48			
Total to be paid from Fund 17 GENERAL TRUST FUND		573.69			
		=====			
		154,655.99			

Checks Previously Disbursed

1006	LEHIGH JUNCTION LLC	PO# 29054	Request #6 Revolving Loan	7,162.50	8/29/2018
1005	LEHIGH JUNCTION LLC	PO# 28925	Request #5 Revolving Loan	5,662.50	8/29/2018
962156	AFLAC	PO# 29053	Monthly Invoice	1,565.02	9/07/2018

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
608462	AFLAC	PO# 29045	Monthly Invoice	1,565.02	8/09/2018

				15,955.04	

Total paid from Fund 20 PAYROLL AGENCY FUND	3,130.04
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Total paid from Fund 21 Revolving Loan Fund	12,825.00
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15,955.04

Total for this Bills List: **170,611.03**

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Account	PO #	Vendor	Description	Payment	Account Total
CURRENT FUND					
Business Administrator					
01-201-20-100-106	29060	READYREFRESH BY NESTLE	Clerk's Office Water Rental & Bottles	40.88	
		OFFICE EQUIPMENT OTHER	TOTAL FOR ACCOUNT		40.88
01-201-20-100-226	28940	JEWELL COMPUTING SOLUTIONS LLC	Network Issue - 675 Corliss	215.00	
	28940	JEWELL COMPUTING SOLUTIONS LLC	OPRA request for emails	188.75	
	28940	JEWELL COMPUTING SOLUTIONS LLC	Electronic Documents - needed (for litig	312.50	
		IT/Website Consultants	TOTAL FOR ACCOUNT		716.25
TOTAL for Business Administrator					757.13
Mayor & Council					
01-201-20-110-094	29102	CAESARS ATLANTIC CITY	Mayor & Council (6 x 3 nights), Fulpe	2,826.00	
		CONVENTIONS	TOTAL FOR ACCOUNT		2,826.00
TOTAL for Mayor & Council					2,826.00
Municipal Clerk					
01-201-20-120-051	28967	TYPEWRITERS.COM	Typewriters - Lexmark Wheelwriter 3500 i	1,179.90	
	28967	TYPEWRITERS.COM	Lift off correction cassetts (6)	13.90	
		OFFICE SUPPLIES	TOTAL FOR ACCOUNT		1,193.80
01-201-20-120-073	29035	WEST GROUP PAYMENT CENTER	Assured Print Pricing Charges Billing Pe	339.65	
		TOWN CODE UPDATES	TOTAL FOR ACCOUNT		339.65
01-201-20-120-076	28955	FEDEX CUSTOM CRITICAL	Vicki to R.Maleski - Div of ABC	28.74	
	28955	FEDEX CUSTOM CRITICAL	Neopost - postage ck overnited	61.29	
		POSTAGE	TOTAL FOR ACCOUNT		90.03
01-201-20-120-084	29071	NJ ADVANCE MEDIA, LLC	O:2018-16 Bond 3,211,000 2nd Rdg	343.10	
	29071	NJ ADVANCE MEDIA, LLC	Morris Area Energy Coop	374.70	
	29071	NJ ADVANCE MEDIA, LLC	O:2018-19 Unclassified Employees	864.50	
	29071	NJ ADVANCE MEDIA, LLC	R:2018-149 Hale/Heckman Phase I & II	335.20	
	29071	NJ ADVANCE MEDIA, LLC	O:2018-15 Bond 1,758,100 2nd Rdg	303.60	
	29071	NJ ADVANCE MEDIA, LLC	Gov Energy Aggregation Program	532.70	
	29071	NJ ADVANCE MEDIA, LLC	R:2018-145 Prof Serv-Grt Mdw Design Serv	335.20	
	29071	NJ ADVANCE MEDIA, LLC	O:2018-20 PBA Salaries	667.00	
	29071	NJ ADVANCE MEDIA, LLC	O:2018-18 Clerk's Duties	339.15	
		ADVERTISING	TOTAL FOR ACCOUNT		4,095.15
01-201-20-120-093	29101	NJ State League of Municipalities	V KLEINER	55.00	
		Seminars & Conferences	TOTAL FOR ACCOUNT		55.00
01-201-20-120-094	29101	NJ State League of Municipalities	MAYOR ELLIS	55.00	
	29099	REGISTRAR'S ASSOC OF NJ	NJSLOM - REGISTRARS CLASS 11-13-2018	75.00	
	29101	NJ State League of Municipalities	J. DAVIS	55.00	
	29101	NJ State League of Municipalities	F. MCVEY	55.00	
	29101	NJ State League of Municipalities	R. FULPER	55.00	
	29101	NJ State League of Municipalities	D. DEGEROLAMO	55.00	
	29102	CAESARS ATLANTIC CITY	v kleiner	471.00	
	29101	NJ State League of Municipalities	M. LUTZ	55.00	
		CONVENTIONS	TOTAL FOR ACCOUNT		876.00
TOTAL for Municipal Clerk					6,649.63

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Account	PO #	Vendor	Description	Payment	Account Total
01-201-20-130-094	29101 NJ State League of Municipalities	R. MERLO		55.00	
	29102 CAESARS ATLANTIC CITY	merlo		408.20	
	CONVENTIONS		TOTAL FOR ACCOUNT		463.20
01-201-20-130-095	28930 RUTGER THE ST UNIVERSITY	Municipal Capital & Fund Class for Shann		1,233.00	
	SCHOOLS		TOTAL FOR ACCOUNT		1,233.00
TOTAL for Financial Administration					1,696.20
Revenue Administration					
01-201-20-145-067	28950 MGL FORMS SYSTEMS LLC	shipping charges		59.00	
	28950 MGL FORMS SYSTEMS LLC	5,000 ea #10 window envelopes with Tax C		145.00	
	28950 MGL FORMS SYSTEMS LLC	2,500 ea #10 Envelopes with Tax Collecto		235.00	
	PRINTING ENVELOPES		TOTAL FOR ACCOUNT		439.00
01-201-20-145-069	28950 MGL FORMS SYSTEMS LLC	Homestead Rebate forms		385.00	
	PRINTING FORMS		TOTAL FOR ACCOUNT		385.00
01-201-20-145-094	29101 NJ State League of Municipalities	S. CALLERY		55.00	
	29102 CAESARS ATLANTIC CITY	callery		376.80	
	CONVENTIONS		TOTAL FOR ACCOUNT		431.80
TOTAL for Revenue Administration					1,255.80
Tax Assessment Administration					
01-201-20-150-094	29102 CAESARS ATLANTIC CITY	brotons		471.00	
	29101 NJ State League of Municipalities	C. BROTONS		55.00	
	CONVENTIONS		TOTAL FOR ACCOUNT		526.00
TOTAL for Tax Assessment Administration					526.00
Legal Services					
01-201-20-155-201	29098 LAVERY, SELVAGGI & ABROMITIS PC	July - Labor		120.00	
	Labor Council		TOTAL FOR ACCOUNT		120.00
01-201-20-155-202	29098 LAVERY, SELVAGGI & ABROMITIS PC	July - Tax Appeal		2,917.50	
	Tax Appeal Council		TOTAL FOR ACCOUNT		2,917.50
01-201-20-155-204	29098 LAVERY, SELVAGGI & ABROMITIS PC	July - InRem		30.00	
	29098 LAVERY, SELVAGGI & ABROMITIS PC	July - InRem16'		232.50	
	Foreclosures		TOTAL FOR ACCOUNT		262.50
TOTAL for Legal Services					3,300.00
Inspections Department					
01-201-22-195-094	29101 NJ State League of Municipalities	K. DUDDY		55.00	
	CONVENTIONS		TOTAL FOR ACCOUNT		55.00
01-201-22-195-121	29069 ROBERT JOHNSON	Install tarp on agway		950.00	
	OTHER CODE ENFORCEMENT		TOTAL FOR ACCOUNT		950.00
01-201-22-195-234	29102 CAESARS ATLANTIC CITY	t. corcoran		628.00	
	29101 NJ State League of Municipalities	T. KENT CORCORAN		55.00	
	Planning & Zoning Education		TOTAL FOR ACCOUNT		683.00
TOTAL for Inspections Department					1,688.00

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Account	PO #	Vendor	Description	Payment	Account Total
Employee Group Insurance					
01-201-23-220-201	28944	WILLIS OF NEW JERSEY, INC	September 2018 Installment Fees	1,750.00	
		SHBP Consultant	TOTAL FOR ACCOUNT		1,750.00
01-201-23-220-206	29090	MICHAEL CONNAUGHTON	2018 Eyecare Reimbursement	200.00	
	29090	MICHAEL CONNAUGHTON	2018 Eyecare Reimbursement	90.40	
		Vision Care - PBA	TOTAL FOR ACCOUNT		290.40
01-201-23-220-208	29089	TRAVIS ZECHMAN	2018 Eyecare Reimbursement	108.00	
		Vision Care - PBA Superiors	TOTAL FOR ACCOUNT		108.00
TOTAL for Employee Group Insurance					2,148.40
Public Safety					
01-201-25-240-094	29101	NJ State League of Municipalities	R. STETTNER	55.00	
	29102	CAESARS ATLANTIC CITY	stettner	471.00	
		CONVENTIONS	TOTAL FOR ACCOUNT		526.00
01-201-25-240-095	28593	GALLOWAY TOWNSHIP MUNICIPALITY	Honor Guard Training August 9-10	120.00	
		SCHOOLS	TOTAL FOR ACCOUNT		120.00
01-201-25-240-099	28993	D & G EQUIPMENT & SUPPLY INC	Add Gun Belt Hooks to current Honor Guar	150.00	
	28993	D & G EQUIPMENT & SUPPLY INC	Pershing Hat - Size 7	60.00	
	28993	D & G EQUIPMENT & SUPPLY INC	Name Pin - Metal - Gold	348.00	
		UNIFORM PURCHASES	TOTAL FOR ACCOUNT		568.00
01-201-25-240-100	28982	STAR DOLLAR CLEANERS INC	July Uniform Cleaning	1,208.34	
		UNIFORM CLEANING	TOTAL FOR ACCOUNT		1,208.34
01-201-25-240-108	28902	WELLS FARGO FINANCIAL LEASING INC	COPIER LEASE AGREEMENT	207.81	
	28864	TIAA COMMERCIAL FINANCE INC	lease agreement 3 copiers	293.45	
		Office Equipment Lease	TOTAL FOR ACCOUNT		501.26
01-201-25-240-257	28354	SIRCHIE FINGER PRINT LAB INC	Swab box, plain 100/pk KCP196C	35.14	
	28354	SIRCHIE FINGER PRINT LAB INC	Cotton Applicator Swab/100 KCP160C	8.58	
	28862	NORTHEAST REMOTE SURVEILLANCE & ALA	REPLACE DEFECTIVE INTERVIEW ROOM CAMERA	350.00	
	28354	SIRCHIE FINGER PRINT LAB INC	Shipping & Handling	12.50	
		DETECTIVE EXPENSES	TOTAL FOR ACCOUNT		406.22
01-201-25-240-258	28920	ROSSNAGLE'S SERVICE CNTR INC	police impound 2018-017977	75.00	
		TOWING	TOTAL FOR ACCOUNT		75.00
01-201-25-240-286	28863	ROUTE 12 WASH & GAS INC	Car Wash	7.50	
		CAR WASH TICKETS	TOTAL FOR ACCOUNT		7.50
01-201-25-240-294	28992	LEXIS-NEXIS RISK DATA MGMT. C/O	monthly contract agreement	114.09	
		ACCURINT	TOTAL FOR ACCOUNT		114.09
01-201-25-240-298	28958	INDUSTRIAL COMMUNICATIONS INC	Radio Maintenance Contract for August fo	250.00	
		Radio Supplies / Equipment	TOTAL FOR ACCOUNT		250.00
TOTAL for Public Safety					3,776.41
Emergency Management Services					
01-201-25-252-270	28695	PBURG FIRE LADIES AUXILIARY	Reimbursement for Food Purchased for Fir	87.54	
		Emergency / Safety Supplies	TOTAL FOR ACCOUNT		87.54
TOTAL for Emergency Management Services					87.54

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Account	PO #	Vendor	Description	Payment	Account Total
01-201-25-265-095	28726	PHILLIPSBURG FIRE DEPT SCHOOLS	Reimbursement of Jerid Burger and Matthe TOTAL FOR ACCOUNT	100.00	100.00
01-201-25-265-112	28952	N J FIRE EQUIPMENT REPAIR TURNOUT GEAR	Clean and Repair of 9 Turnout Pants and TOTAL FOR ACCOUNT	1,590.47	1,590.47
01-201-25-265-114	28953	FIRE LINE EQUIPMENT INC VEHICLE REPAIRS	Towing Charges for Transport of 94-56 fr TOTAL FOR ACCOUNT	935.00	935.00
01-201-25-265-116	28137	FIRE FLOW SERVICES INC PECSHA TESTING	2018 Service Testing of Fire Hose, Testi TOTAL FOR ACCOUNT	2,419.20	2,419.20
01-201-25-265-245	29023 28958	INDUSTRIAL COMMUNICATIONS INC INDUSTRIAL COMMUNICATIONS INC	Repair of Motorola Minitor V Pager, to I TOTAL FOR ACCOUNT	110.00 250.00	360.00
TOTAL for Fire Department					5,404.67
Street & Roads					
01-201-26-290-227	28820	ABE MATERIALS EASTON STONE	2A modified stone TOTAL FOR ACCOUNT	1,510.31	1,510.31
TOTAL for Street & Roads					1,510.31
Public Services Administration					
01-201-26-300-094	29102 29102 29101	CAESARS ATLANTIC CITY CAESARS ATLANTIC CITY NJ State League of Municipalities	duddy s. davis & p Huxta P. HUXTA - S. DAVIS	471.00 1,256.00 110.00	1,837.00
01-201-26-300-095	29024	PATTY HUXTA SCHOOLS	Mileage reimbursement for Clean Communit TOTAL FOR ACCOUNT	333.54	333.54
TOTAL for Public Services Administration					2,170.54
Building & Grounds					
01-201-26-310-167	28893	RUSSELL REID WST HAUL/DISP.SVC INC JOB JOHNES	Temporary restroom - Boat Ramp TOTAL FOR ACCOUNT	84.00	84.00
01-201-26-310-237	28888 28888	GENERAL SUPPLY CO GENERAL SUPPLY CO	Keys Repairs for lock	6.00 95.00	101.00
01-201-26-310-241	28866	M.R. PURDY MR PURDY	Fire extinguishers for Police & Walters TOTAL FOR ACCOUNT	132.00	132.00
01-201-26-310-264	28898 28898 28897 28897 28897 28897	SYNCHRONY BANK SYNCHRONY BANK HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES	August Blanket Purchase Order August Blanket Purchase Order August Blanket Purchase Order August Blanket Purchase Order August Blanket Purchase Order August Blanket Purchase Order	12.88 88.99 59.91 14.34 62.86 148.92	387.90
TOTAL for Building & Grounds					704.90

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

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Account	PO #	Vendor	Description	Payment	Account Total
	28999	FASTENAL CO	Parts for sanitation truckss	23.06	
	29005	FASTENAL CO	Parts for sanitation trucks	284.35	
	28989	EAST PENN MANUFACTURING CO INC	Credit	-113.05	
	28989	EAST PENN MANUFACTURING CO INC	Credit	-150.52	
	28989	EAST PENN MANUFACTURING CO INC	Invoice	272.57	
	28989	EAST PENN MANUFACTURING CO INC	Batteries for garage	826.65	
	28989	EAST PENN MANUFACTURING CO INC	Credit	-144.00	
01-201-26-315-222		PARTS OTHER VEHICLES	TOTAL FOR ACCOUNT		999.06
	23905	P H BARRON WELDING	Repair dump truck #11	550.00	
01-201-26-315-251		REPAIRS M/S VEHICLE	TOTAL FOR ACCOUNT		550.00
	23904	P H BARRON WELDING	Remove and replace steel liner on garbag	2,185.00	
01-201-26-315-252		REPAIRS OTHER VEHICLE	TOTAL FOR ACCOUNT		2,185.00
TOTAL for Vehicle Maintenance					3,734.06

Animal Control Services

	29036	RYAN L EPPLE VMD	#18-42 Feline INV# 126948	295.00	
	29036	RYAN L EPPLE VMD	Canine Yorkiel INV# 126943	92.76	
	29036	RYAN L EPPLE VMD	#18-34 6 kittens Feline INV# 126935	323.83	
	29036	RYAN L EPPLE VMD	#18-41 Feline INV# 126949	74.80	
	29036	RYAN L EPPLE VMD	#18-40 Feline Stella INV# 126941	48.85	
	29036	RYAN L EPPLE VMD	#18-39 Feline Joon INV# 126946	161.15	
	29036	RYAN L EPPLE VMD	#18-38 Feline Benny INV# 126945	76.45	
	29036	RYAN L EPPLE VMD	#18-37 Feline INV# 126940	65.00	
	29036	RYAN L EPPLE VMD	#18-44 Feline INV# 126953	295.00	
	29036	RYAN L EPPLE VMD	Canine Sadie INV# 126942	129.80	
	29036	RYAN L EPPLE VMD	Rodent Skunk INV# 126947	65.00	
	29036	RYAN L EPPLE VMD	Canine Yorkie2 INV# 126944	45.10	
	29036	RYAN L EPPLE VMD	#18-36 Feline INV# 126937	127.05	
01-201-27-340-146		VETERINARY SERVICES	TOTAL FOR ACCOUNT		1,799.79
TOTAL for Animal Control Services					1,799.79

Contributions to Social Services

	29044	FIRTH YOUTH CENTER	2018 Reimbursement to FYC	20,000.00	
01-201-27-360-204		FIRTH YOUTH CENTER	TOTAL FOR ACCOUNT		20,000.00
TOTAL for Contributions to Social Services					20,000.00

Recreation Services & Programs

	29010	SYNCHRONY BANK	Paint for goal posts	38.75	
01-201-28-370-117		RECREATIONAL SUPPLIES	TOTAL FOR ACCOUNT		38.75
	28997	AQUA POOL & SPA SUPPLY, INC	Chemical check - 8/3/18	75.00	
01-201-28-370-180		WATER TESTING SERVICES	TOTAL FOR ACCOUNT		75.00
	28943	DRONE ON LLC	Thermographic Aerial Inspection - Review	1,600.00	
01-201-28-370-181		INSPECTIONS POOL	TOTAL FOR ACCOUNT		1,600.00
	28885	BUCKMAN'S INC	Chlorine for pool	880.75	
01-201-28-370-192		POOL CHLORINE	TOTAL FOR ACCOUNT		880.75
	29016	AQUA POOL & SPA SUPPLY, INC	Muriatic acid	57.98	

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Account	PO #	Vendor	Description	Payment	Account Total
Recreation Services & Programs					
	28987	AQUA POOL & SPA SUPPLY, INC	Chlorine deluter	155.00	
	28884	BUCKMAN'S INC	CO2 for pool	337.28	
	29017	AQUA POOL & SPA SUPPLY, INC	Chemical check - 7/10/18	75.00	
	29017	AQUA POOL & SPA SUPPLY, INC	Chemical check - 7/17/18	143.98	
	29017	AQUA POOL & SPA SUPPLY, INC	Chemical check - 6/21/18	75.00	
	29017	AQUA POOL & SPA SUPPLY, INC	Chemical check - 7/31/18	75.00	
	29017	AQUA POOL & SPA SUPPLY, INC	Chemical check - 8/7/18	75.00	
	29017	AQUA POOL & SPA SUPPLY, INC	Chemical check - 7/27/18	154.98	
	29017	AQUA POOL & SPA SUPPLY, INC	Pump tubing, service call	148.98	
01-201-28-370-193		OTHER POOL CHEMICALS	TOTAL FOR ACCOUNT		1,356.18
	28903	GREEN POND NURSERY INC	cu yards of playground mulch	1,600.00	
01-201-28-370-197		Playground Safety Surface	TOTAL FOR ACCOUNT		1,600.00
	29016	AQUA POOL & SPA SUPPLY, INC	Stenner pump tubing	184.95	
01-201-28-370-220		MISC POOL SUPPLIES	TOTAL FOR ACCOUNT		184.95
TOTAL for Recreation Services & Programs					5,735.63
Municipal Pool					
	29070	JOHN T. HARVEY	DJ Services for Pool Dance 7/18/18	150.00	
01-201-28-371-184		Operation of Pool	TOTAL FOR ACCOUNT		150.00
TOTAL for Municipal Pool					150.00
Maintenance of Free Public Library					
	29108	VERIZON, INC	Library-454-3712-08/10/18-09/09/18	517.69	
	29107	HUDSON ENERGY CORP	Fire Central-241224-07/13/18-08/13/18	10.41	
	29108	VERIZON, INC	Library-454-3555-08/10/18-09/09/18	42.60	
	29110	ELIZABETHTOWN GAS INC	Library-317926631-07/12/18-08/10/18	108.17	
	29107	HUDSON ENERGY CORP	Library-241226-07/12/18-08/09/18	28.51	
01-201-47-390-589		Building & Utilities	TOTAL FOR ACCOUNT		707.38
TOTAL for Maintenance of Free Public Library					707.38
Electricity					
	29106	J C P L	Fire Department-200000053807-06/26/18-07	2,130.30	
	29106	J C P L	Del Hqts Park-100084022209-07/26/18-08/2	49.69	
	29106	J C P L	Walters Park-100125117414-07/27/18-08/24	501.07	
01-201-31-430-175		Electricity	TOTAL FOR ACCOUNT		2,681.06
TOTAL for Electricity					2,681.06
Street Lighting					
	29106	J C P L	Street Lighting-100098829169-07/20/18-08	12.97	
	29106	J C P L	Street Lighting-200000000691-06/21/18-07	11,210.20	
01-201-31-435-175		Electricity - Street Lighting	TOTAL FOR ACCOUNT		11,223.17
TOTAL for Street Lighting					11,223.17

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Account	PO #	Vendor	Description	Payment	Account Total
01-201-31-440-180	29108	VERIZON, INC	Police-454-1121-08/10/18-09/09/18	1,568.71	
		Telephone & Telecommunications	TOTAL FOR ACCOUNT		1,568.71
01-201-31-440-181	28945	DEVO & ASSOCIATES LLC	Kiosk - Monthly Whoosh/Pay by Phone Tran	7.35	
	29034	DEVO & ASSOCIATES LLC	Kiosk - Monthly Airtime for pay by plate	114.00	
	29033	DEVO & ASSOCIATES LLC	Kiosk - Monthly Whoosh/Pay by Phone Tran	7.00	
		Wireless - Cell Phones & Tablets	TOTAL FOR ACCOUNT		128.35
01-201-31-440-183	29062	PENTELEDATA	Garage - 144 Heckman St	99.95	
	29062	PENTELEDATA	Pool - 1 Meyner Rd.	212.97	
	29062	PENTELEDATA	Police - 675 Corliss Ave.	99.95	
	29062	PENTELEDATA	Mun Bldg. - 120 Filmore St	124.95	
		Internet Service	TOTAL FOR ACCOUNT		537.82
TOTAL for Switchboard					2,234.88
Water					
01-201-31-445-185	29109	AQUA NEW JERSEY, INC	Mun Pool-10325060745220-07/18/18-08/17/1	6,090.76	
		Water	TOTAL FOR ACCOUNT		6,090.76
TOTAL for Water					6,090.76
Natural Gas					
01-201-31-446-176	29110	ELIZABETHTOWN GAS INC	Jersey Hose-5503477491-07/12/18-08/13/18	16.28	
	29110	ELIZABETHTOWN GAS INC	Lincol Engine-1252446451-07/12/18-08/13/	5.49	
	29110	ELIZABETHTOWN GAS INC	Warren Chemical-3992228531-07/12/18-08/1	7.30	
	29110	ELIZABETHTOWN GAS INC	Mun Bldg-2327826631-07/12/18-08/13/18	178.84	
	29110	ELIZABETHTOWN GAS INC	# 1 Fire Co-4475495511-07/12/18-08/13/18	6.86	
	29107	HUDSON ENERGY CORP	#1 Fire Co-241225-07/12/18-08/12/18	16.29	
	29107	HUDSON ENERGY CORP	Jersey Hose-241228-04/12/18-08/12/18	4.52	
	29107	HUDSON ENERGY CORP	Lincoln Engine-241223-07/12/18-08/12/18	4.98	
	29107	HUDSON ENERGY CORP	Warren Chemical-241227-07/12/18-08/12/18	1.81	
	29107	HUDSON ENERGY CORP	Mun Bldg-241229-07/12/18-08/12/18	20.81	
		Natural or Propane: Natural Gas	TOTAL FOR ACCOUNT		263.18
TOTAL for Natural Gas					263.18
Gasoline					
01-201-31-460-195	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Diesel	934.14	
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Diesel	1,356.52	
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Diesel	1,318.24	
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Diesel	1,039.86	
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Unleaded	3,959.17	
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Unleaded	2,375.76	
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Unleaded	3,121.13	
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Diesel	1,429.18	
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Unleaded	3,404.45	
		Gasoline Townwide: Gasoline	TOTAL FOR ACCOUNT		18,938.45
TOTAL for Gasoline					18,938.45
Municipal Court					
01-201-33-490-069	28965	MUNICIPAL RECORD SERVICES INC	Special Complaints #SC 9101	379.00	
		Printing - Forms	TOTAL FOR ACCOUNT		379.00

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Account	PO #	Vendor	Description	Payment	Account Total
Municipal Court					
01-201-33-490-090		Travel	TOTAL FOR ACCOUNT		35.97
	28964	LANGUAGE SERVICES ASSOCIATES	Language Line Service July 2018	35.10	
01-201-33-490-110		Interpreters	TOTAL FOR ACCOUNT		35.10
	29108	VERIZON, INC	Court-387-6840-08/13/18-09/12/18	276.98	
	29062	PENTELEDATA	Mun Court - 1001 E Blvd., Alpha	69.95	
01-201-33-490-180		Telephone / Telecommunications	TOTAL FOR ACCOUNT		346.93
	28963	PHILLIPSBURG MUNICIPAL COURT	PNC/Amex Fees July 2018	242.15	
01-201-33-490-233		Credit Card Processing Fee	TOTAL FOR ACCOUNT		242.15
TOTAL for Municipal Court					1,039.15

CAPITAL FUND**2015 Improvements Authorized**

	28939	JEWELL COMPUTING SOLUTIONS LLC	Desktop Computer for P. Smith	946.50	
04-215-55-928-001		0:2015-13 Administration	TOTAL FOR ACCOUNT		946.50
TOTAL for 2015 Improvements Authorized					946.50

SEWER UTILITY**Sewer Utility Department**

	29096	NJ ADVANCE MEDIA, LLC	Notice to Bidders - Replacement of Raw W	927.50	
07-201-55-510-084		Legal Advertising	TOTAL FOR ACCOUNT		927.50
	29102	CAESARS ATLANTIC CITY	gallery	251.20	
	29102	CAESARS ATLANTIC CITY	v kleiner	157.00	
	29102	CAESARS ATLANTIC CITY	merlo	219.80	
07-201-55-510-094		Conventions	TOTAL FOR ACCOUNT		628.00
	28944	WILLIS OF NEW JERSEY, INC	September 2018 Installment Fees	750.00	
07-201-55-510-200		Health Benefits	TOTAL FOR ACCOUNT		750.00
	29098	LAVERY, SELVAGGI & ABROMITIS PC	July - Sewer	105.00	
07-201-55-510-512		Legal	TOTAL FOR ACCOUNT		105.00
	29092	REMINGTON & VERNICK ENGINEERS	Wastewater Eng Serv - 07.31.18	4,484.66	
	29092	REMINGTON & VERNICK ENGINEERS	Design Document & Bid Phase R:2018-94	1,977.50	
07-201-55-510-515		Sewer Engineers	TOTAL FOR ACCOUNT		6,462.16
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Unleaded	200.00	
	28896	GRIFFITH-ALLIED TRUCKING LLC	August Blanket - Diesel	200.00	
07-201-55-510-519		Lubricants & Motor Fuels	TOTAL FOR ACCOUNT		400.00
	28962	ES2-ENVIR.SYS.&EQUIP SVCS INC	Calibration of Meters - July 2018	269.49	
07-201-55-510-552		Calibration of Meters	TOTAL FOR ACCOUNT		269.49
TOTAL for Sewer Utility Department					9,542.15

Septic Receipts

28938	NATURAL SYSTEMS UTILITIES	Warren Septic-December 2017	435.11
28938	NATURAL SYSTEMS UTILITIES	Warren Septic-January 2018	207.90

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Account	PO #	Vendor	Description	Payment	Account Total
Septic Receipts					
	28938	NATURAL SYSTEMS UTILITIES	Frank Appgar-May 2018	595.49	
	28938	NATURAL SYSTEMS UTILITIES	The Pumper - May 2018	1,444.91	
	28938	NATURAL SYSTEMS UTILITIES	Warren Septic-February 2018	302.12	
	28938	NATURAL SYSTEMS UTILITIES	Warren Septic-March 2018	718.74	
	28938	NATURAL SYSTEMS UTILITIES	ADS-May 2018	59.40	
	28938	NATURAL SYSTEMS UTILITIES	Castle Septic-May 2018	828.63	
	28938	NATURAL SYSTEMS UTILITIES	Warren Septic-April 2018	1,461.24	
	28938	NATURAL SYSTEMS UTILITIES	Flow Free-May 2018	1,685.48	
	28938	NATURAL SYSTEMS UTILITIES	Russell Reid-May 2018	2,119.10	
	28938	NATURAL SYSTEMS UTILITIES	Warren Septic-July 2017	1,539.95	
	28938	NATURAL SYSTEMS UTILITIES	Warren Septic-October 2017	729.14	
	28938	NATURAL SYSTEMS UTILITIES	Warren Septic-August 2017	1,505.79	
	28938	NATURAL SYSTEMS UTILITIES	Warren Septic-September 2017	487.08	
1-194-16-602-001		WWTP Septic Billing	TOTAL FOR ACCOUNT		14,495.13
TOTAL for Septic Receipts					14,495.13

PLANNING BOARD ESCROW

DEPARTMENT 102

	29098	LAVERY, SELVAGGI & ABROMITIS PC	July - Bridge development	3,397.50	
1-288-56-102-001		Bridge Development Escrow	TOTAL FOR ACCOUNT		3,397.50
TOTAL for DEPARTMENT 102					3,397.50

Land Use Escrow

1-286-56-851-229	28913	VAN CLEEF ENGINEERING ASSOC., LLC	Van Cleef invoice 9102031-9 for Shammy S	98.00	
		LU Escrow - Shammy Shine #2016-001	TOTAL FOR ACCOUNT		98.00
	28914	VAN CLEEF ENGINEERING ASSOC., LLC	Van Cleef Invoice 9102032-8 for CVS	240.00	
1-286-56-851-233	28915	VAN CLEEF ENGINEERING ASSOC., LLC	VanCleaf invoice 9102032-9 for CVS	1,842.00	
		LU Escrow - CVS Pharm-750 Memorial Pkwy	TOTAL FOR ACCOUNT		2,082.00
	28916	VAN CLEEF ENGINEERING ASSOC., LLC	VanCleaf invoice 9102040-6 for Bourbon S	240.00	
	29085	VAN CLEEF ENGINEERING ASSOC., LLC	VanCleaf invoice 9102040-8 for Bourbon S	634.50	
1-286-56-851-240	29012	VAN CLEEF ENGINEERING ASSOC., LLC	Van Cleef Invoice 9102040-7 for Bourbon	972.50	
		LU Escrows-17-002 Bourbon St-615 Mem Pkw	TOTAL FOR ACCOUNT		1,847.00
	29088	VAN CLEEF ENGINEERING ASSOC., LLC	VanCleaf invoice 9102047-1 for 564 Barry	490.00	
1-286-56-851-244		LU Escrow-18-003 564 Barrymore	TOTAL FOR ACCOUNT		490.00
TOTAL for Land Use Escrow					4,517.00

Engineering Escrows

1-286-56-858-006	29037	VAN CLEEF ENGINEERING ASSOC., LLC	May - Elizabethtown Gas Road Opening Per	1,494.50	
	29037	VAN CLEEF ENGINEERING ASSOC., LLC	April - Elizabethtown Gas Road Opening P	196.00	
		Eng Escrow - ETown Gas - Glen & Hudson	TOTAL FOR ACCOUNT		1,690.50
	29100	VAN CLEEF ENGINEERING ASSOC., LLC	April - Aqua Escrow Permit Insections Pe	637.00	
	29100	VAN CLEEF ENGINEERING ASSOC., LLC	May - Aqua Escrow Permit Insections Penn	3,381.00	
1-286-56-858-009	29100	VAN CLEEF ENGINEERING ASSOC., LLC	June - Aqua Escrow Permit Insections Pen	857.50	
		Eng Escrow - Aqua - Permit Inspection	TOTAL FOR ACCOUNT		4,875.50
	29100	VAN CLEEF ENGINEERING ASSOC., LLC	June - Replacement of Bates Aveneu Water	5,512.50	
1-286-56-858-016		Aqua-Bates Street Inspection Fees	TOTAL FOR ACCOUNT		5,512.50
TOTAL for Engineering Escrows					12,078.50

List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT

Meeting Date: 09/04/2018 For bills from 08/22/2018 to 09/04/2018

Account	PO #	Vendor	Description	Payment	Account Total
SECTION 8 PROGRAM					
Section 8 Expenditures					
16-289-56-081-820	29040	HAPPY SOFTWARE INC	IVR Phone Charges - 05/20/2018 - 06/19/2	6.48	
		Administration - Salary and Fringe	TOTAL FOR ACCOUNT		6.48
TOTAL for Section 8 Expenditures				=====	6.48
GENERAL TRUST FUND					
DEPARTMENT 025					
	29006	JOHN FRANCESCHINO	Walmart	15.59	
	29006	JOHN FRANCESCHINO	Big Lots	12.80	
	29006	JOHN FRANCESCHINO	Sam's Club	83.57	
	29007	MARIANNA'S PIZZA CAFE II	10 large pizzas	119.50	
	29019	MICHAEL MOUSSA	Pizza National Nigh Out	123.00	
	29020	US FOODS INC	Chicken 4/8.2 Lb Tyson	82.53	
	29020	US FOODS INC	soft pretzel 45 2oz	108.65	
	29020	US FOODS INC	Shortening	28.05	
17-292-56-025-006		Donations-National Night Out	TOTAL FOR ACCOUNT		573.69
TOTAL for DEPARTMENT 025				=====	573.69

O: 2018 - 21

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY
OF WARREN, STATE OF NEW JERSEY, AMENDING SECTION 67-23,
SCHEDULE VII, STOP INTERSECTIONS, OF THE CODE OF
THE TOWN OF PHILLIPSBURG TO ADD STOP
SIGNS AT THE INTERSECTION ALONG ROSEBERRY STREET,
CENTER STREET AND CAMERON DRIVE WITHIN THE TOWN OF
PHILLIPSBURG**

BE IT ORDAINED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that Section 67-23, Schedule VII, Stop Sections, of the Code of the Town of Phillipsburg, is hereby amended by adding the following as designated Stop Intersections:

STOP SIGN ON

All approaches

AT INTERSECTION OF

Roseberry Street, Center Street and Cameron Drive

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED:

STEPHEN R. ELLIS
Mayor

First Reading 08-21-2018
Second Reading 09-04-2018

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their August 21, 2018 meeting.

VICTORIA L. KLEINER,
Municipal Clerk

O: 2018 - 22

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 464 OF THE CODE OF THE TOWN OF PHILLIPSBURG, *RENTAL PROPERTY*, IN ORDER TO ADD A NEW ARTICLE II, *MULTIFAMILY HOUSING PRESERVATION AND RECEIVERSHIP*

WHEREAS many citizens of Phillipsburg are adversely affected by blighted residential property, including both those who live in buildings that fail to meet adequate standards for health, safety and welfare or fail to meet reasonable housing code standards, and those who live in proximity to such buildings; and

WHEREAS, substandard and deteriorating buildings are a public safety threat and nuisance, and their blighting effect diminishes health, public safety and property values in the neighborhoods in which they are located; and

WHEREAS, left to deteriorate over time, these substandard and deteriorating buildings are likely to be abandoned, thereby endangering neighborhood residents and resulting in increased costs to the Town of Phillipsburg; and

WHEREAS, the abandonment of substandard buildings furthermore results in the displacement of lower income tenants, thereby increasing the demand for affordable housing, which is already in short supply, and exacerbating homelessness faced by the citizens of New Jersey; and

WHEREAS, the number of distressed multifamily buildings in the State which could be maintained as safe, affordable housing could be significantly increased if adequate public resources were made available to alleviate negative conditions in the rental housing stock throughout the State; and

WHEREAS, while it is important to provide incentives for landlords to better maintain and improve their properties, it is recognized that there are situations in which it is necessary for other parties to intervene in the operation and maintenance of multifamily buildings, a procedure known as receivership, in order to ensure that they are not abandoned, and that they are maintained as sound, affordable housing, consistent with codes and safety requirements; and

WHEREAS, the Town Council, pursuant to the authority granted to it by N.J.S.A. 2A:42-114, *et. seq.* desires to establish processes in order to address issues attendant to the housing market within the Town as detailed above.

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of Phillipsburg as follows:

Section 1

Chapter 464, *Rental Property*, of the Code of the Town of Phillipsburg is hereby amended and supplemented by creating a new Article II entitled *Multifamily Housing Preservation and Receivership* as follows:

§464-11 **Purpose.**

The purpose of this article is to address substandard and deteriorating buildings which are a public safety threat and nuisance, and whose blighting effect diminishes health, public safety and property values in the neighborhoods in which they are located.

§464-12 **Definitions.**

“Building” means any building or structure and the land appurtenant thereto in which at least half of the net square footage of the building is used for residential purposes; and shall not include any one to four unit residential building in which the owner occupies one of the units as his or her principal residence;

“Code” means any housing, property maintenance, fire or other public safety code applicable to a residential building, whether enforced by the municipality or by a State agency;

“Commissioner” means the Commissioner of Community Affairs;

“Department” means the Department of Community Affairs;

“Lienholder” or “mortgage holder” means any entity holding a note, mortgage or other interest secured by the building or any part thereof;

“Owner” means the holder or holders of title to a residential building;

“Party in interest” means: (1) any mortgage holder, lien holder or secured creditor of the owner; (2) any tenant living in the building; (3) any entity designated by more than 50 percent of the tenants living in the building as their representative; (4) the public officer; or (5) a non-profit entity providing community services in the municipality in which the building is located;

“Plaintiff” means a party in interest or a qualified entity that files a complaint pursuant to section 4 of P.L.2003, c. 295 (C.2A:42-117);

“Public officer” means an officer of the municipality appropriately qualified to carry out the responsibilities set forth in P.L.2003, c. 295(C.2A:42-114 et al.) who shall be designated by the mayor;

“Qualified entity” means any person or entity registered with the Department on the basis of having demonstrated knowledge and substantial experience in the operation, maintenance and improvement of residential buildings;

“Tenant” means a household that legally occupies a dwelling unit in a residential building.

§464-13 **Summary action to appoint receiver.**

A summary action or otherwise to appoint a receiver to take charge and manage a building may be brought by a party in interest or qualified entity in the Superior Court of New Jersey, Warren County.

§464-14 **Eligibility.**

A building shall be eligible for receivership if it meets one of the following criteria:

- a. The building is in violation of any State or municipal code to such an extent as to endanger the health and safety of the tenants as of the date of the filing of the complaint with the court, and the violation or violations have persisted, unabated, for at least 90 days preceding the date of the filing of the complaint with the court; or
- b. The building is the site of a clear and convincing pattern of recurrent code violations, which may be shown by proofs that the building has been cited for such violations at least four separate times within the 12 months preceding the date of the filing of the complaint with the court, or six separate times in the two years prior to the date of the filing of the complaint with the court and the owner has failed to take action as set forth in section 9 of P.L.2003, c. 295 (C.2A:42-122).

§464-15 **Complaint.**

A complaint submitted to the court shall include a statement of the grounds for relief and:

- a. Documentation of the conditions that form the basis for the complaint;
- b. Evidence that the owner received notice of the conditions that form the basis for the complaint, and failed to take adequate and timely action to remedy those conditions; and
- c. With respect to any building that contains non-residential facilities, including but not limited to commercial or office floor space, the complaint shall provide explicit justification for the inclusion of the non-residential facilities in the scope of the receivership order; in the absence of such justification, the court shall exclude such facilities from the scope of the receiver's duties and powers.

The complaint may include a recommendation of the receiver to be appointed.

§464-16 **Service of complaint; notice.**

The plaintiff shall serve the complaint and any affidavits or certifications that accompanied the complaint upon the parties in interest, the current owner of the property, and all mortgage holders and lienholders of record determined by a title search and in accordance with the Rules of Court.

Unless tenants have been provided with written notice to the contrary or the plaintiff has knowledge to the contrary, the business address at which the owner or an agent of the owner may be served shall be that address provided by the owner to the commissioner in registering the property under section 12 of P.L.1967, c. 76 (C.55:13A-12).

§464-17 Appointment of receiver; abatement plan; payment of taxes, liens and maintenance expenses.

a. If the court determines, after its summary hearing, that the grounds for relief set forth pursuant to section 5 of P.L.2003, c. 295 (C.2A:42-118) have been established, the court may appoint a receiver and grant such other relief as may be determined to be necessary and appropriate. The court shall select as the receiver the mortgage holder, lienholder or a qualified entity, as defined pursuant to section 3 of P.L.2003, c. 295 (C.2A:42-116). If the court cannot identify a receiver, the court may appoint any party who, in the judgment of the court, may not have registered with the department pursuant to section 31 of P.L.2003, c. 295 (C.2A:42-142), but otherwise fulfills the qualifications of a qualified entity.

b. If the court determines, after its summary hearing, that the grounds for relief set forth pursuant to section 5 of P.L.2003, c. 295 (C.2A:42-118) have been established, but the owner presents a plan in writing to the court demonstrating that the conditions leading to the filing of the complaint will be abated within a reasonable period, which plan is found by the court to be reasonable, then the court may enter an order providing that in the event the conditions are not abated by a specific date, including the completion of specific remedial activities by specific dates, or if the conditions recur within a specific period established by the court, then an order granting the relief as requested in the complaint shall be granted.

The court may require the owner to post a bond in such amount that the court, in consultation with the party bringing the complaint and the public officer, determines to be reasonable, which shall be forfeit if the owner fails to meet the conditions of the order.

c. Any sums advanced or incurred by a mortgage holder or lienholder acting as receiver pursuant to this section for the purpose of making improvements to the property, including court costs and reasonable attorneys fees, may be added to the unpaid balance due said mortgage holder or lienholder subject to interest at the same rate set forth in the note or security agreement.

d. Nothing in this section shall be deemed to relieve the owner of the building of any obligation the owner or any other person may have for the payment of taxes or other municipal liens and charges, or mortgages or liens to any party, whether those taxes, charges or liens are incurred before or after the appointment of the receiver.

e. The appointment of a receiver shall not suspend any obligation the owner may have as of the date of the appointment of the receiver for payment of any operating or maintenance expense associated with the building, whether or not billed at the time of appointment. Any such expenses incurred after the appointment of the receiver shall be the responsibility of the receiver.

§464-18 **Expenses and fees; liability**

a. The receiver shall be entitled to necessary expenses and to a reasonable fee, to be determined by the court. The expenses incurred by a receiver in removing or remedying a condition pursuant to P.L.2003, c. 295 (C.2A:42-114 et al.) shall be met by the rents collected by the receiver or any other moneys made available for those purposes.

b. Nothing in P.L.2003, c. 295 (C.2A:42-114 et al.) shall be deemed to relieve the owner of the building of any civil or criminal liability or any duty imposed by reason of acts or omissions of the owner.

c. The activities of the receiver being appropriate and necessary to carry out a public purpose, the personnel, facilities, and funds of the municipality may be made available to the receiver at the discretion of the municipality for the purpose of carrying out the duties as receiver and the cost of those services shall be deemed a necessary expense of the receiver, which shall reimburse the municipality to the extent that funds are reasonably available for that purpose.

d. If the party in interest bringing a receivership action pursuant to section 4 of P.L.2003, c. 295 (C.2A:42-117) is the public officer, the municipality shall be entitled to its costs in filing an application to the court and reasonable attorney fees, to be determined by the court, which may be a lien against the premises and collectible as otherwise provided under law.

§464-19 **Record book.**

The Clerk shall keep a book in which (s)he shall record and file all proceedings required to be taken by virtue of the provisions of this article.

§464-20 **Conflict with state law.**

Nothing contained in this article is intended to conflict with the State of New Jersey Hotel and Multiple Dwelling Law (N.J.S.A. 55:13A-1 et seq.), and any amendments thereto, or with any regulations promulgated thereunder pertaining to the construction and maintenance of hotels and multiple dwellings.

Section 2

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED:

STEPHEN R. ELLIS
Mayor

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their September 04, 2018 meeting.

VICTORIA L. KLEINER,
Municipal Clerk

VETOED ORDINANCE

CLERK CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg do hereby certify that Ordinance No. O: 2018-18 entitled:

O: 2018-18

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY CHAPTER V, ADMINISTRATION OF GOVERNMENT, ARTICLE IV, THE COUNCIL, SECTION 30, POWERS AND DUTIES OF THE MUNICIPAL CLERK, SUBSECTION (J) OF THE CODE OF THE TOWN OF PHILLIPSBURG IN ORDER TO ADD A NEW PROVISION REGARDING SUBORDINATE PERSONNEL

Was adopted by the Town Council on the 21st day of August 2018 and I am hereby delivering said Ordinance to you, Mayor Stephen R. Ellis. On this 23rd day of August 2018 at 11:00 AM for your action on said Ordinance.

VICTORIA L. KLEINER, RMC
MUNICIPAL CLERK

MAYOR CERTIFICATION

I, Stephen R. Ellis, Mayor of the Town of Phillipsburg do hereby acknowledge receipt of Ordinance No. O: 2018-18 from the Municipal Clerk on this this 23rd day of August, 2018 which I hereby approve for adoption.

Stephen R. Ellis, MAYOR

8-28-18

O: 2018-18

**ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF
WARREN, STATE OF NEW JERSEY CHAPTER V,
ADMINISTRATION OF GOVERNMENT, ARTICLE IV, THE
COUNCIL, SECTION 30, POWERS AND DUTIES OF THE
MUNICIPAL CLERK, SUBSECTION (J) OF THE CODE OF THE
TOWN OF PHILLIPSBURG IN ORDER TO ADD A NEW
PROVISION REGARDING SUBORDINATE PERSONNEL**

NOW, THEREFORE, BE IT ORDAINED by the Town Council, Town of
Phillipsburg, County of Warren, State of New Jersey as follows:

Section One.

Chapter V, *Administration of Government*, Article IV, *The Council*, of the Code of the Town of
Phillipsburg, Section 30, *Powers and Duties of Municipal Clerk*, Subsection J is hereby amended
by adding a new provision as follows:

§5-30(J)(7) Shall select subordinate personnel, with the advice and consent of the Council, to
such positions as the Council may authorize.

Section Two.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be
severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or
invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be
affected thereby.

Section Three.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are
hereby repealed as to their inconsistencies only.

Section Four.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided
by law.

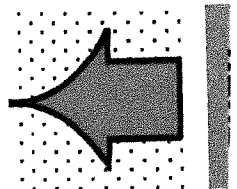
ATTEST:

VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED:

TOWN OF PHILLIPSBURG

STEPHEN R. ELLIS
Mayor

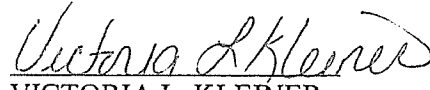
8-28-28



First Reading 08-07-2018
Second and Final Reading 08-21-2018

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their August 07, 2018 meeting.


VICTORIA L. KLEINER,
Municipal Clerk

R: 2018-162

**RESOLUTION OF THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN, STATE OF NEW JERSEY,
AUTHORIZING REFUND OF TAX OVER PAYMENT**

WHEREAS, the Tax Office of the Town of Phillipsburg has certified that the following is a refund overpayment and,

WHEREAS, said payment was due to a tax overpayment refund.

ACCT	YEAR	BLOCK	LOT	NAME	AMOUNT
40652	2018	2304	3	Corelogic Tax Services/ Aguirre, Frances A	\$1510.62

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Phillipsburg, County of Warren, that the following list received tax payments

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on September 04, 2018.

Victoria L. Kleiner, RMC

R: 2018-163

A RESOLUTION APPROVING THE ISSUANCE OF A SPECIAL
PERMIT FOR A SOCIAL AFFAIR TO SPLINTERS FROM THE PINE,
T/A SOMA DOWNTOWN GRILL

BE IT RESOLVED by the Council of the Town of Phillipsburg that:

The said Council has no objection to the issuance of a SPECIAL
PERMIT for SOCIAL AFFAIR applied for by:

Splinters From The Pine, T/A SoMa Downtown Grill, 62 South Main
Street, Phillipsburg, New Jersey, for:

October 13, 2018 from 11:00 AM. to 8:00 P.M. also in accordance
with all local ordinances.

The above stated Special Permit is for premises known as the
Phillipsburg Boat Ramp Parking Lot, Union Square, Phillipsburg, New
Jersey.

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of
Phillipsburg, do hereby certify that the foregoing is a true copy of a
resolution duly adopted by the Town Council at their June 21, 2016 meeting.

Victoria L. Kleiner, RMC

R: 2018-164

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR
MUNICIPALITY PURSUANT TO N.J.S.A. 40A:4-87
(CHAPTER 159, P.L. 1948) NJ YOUTH CORP

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$540,000.00 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated With Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

FY 2018 NJ YOUTH CORP

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$540,000.00 be and is hereby appropriated under the caption of:

8. General Appropriations
(A) Operations – Excluded from “CAPS”

FY 2018 NJ YOUTH CORP

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their September 04, 2018 meeting.

Victoria L. Kleiner, RMC

OLD BUSINESS

O: 2018-14

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, Entitled "OPEN SPACE"

BE IT ORDAINED by the Town Council of the Town of Phillipsburg, as follows:

SECTION 1. Chapter xx of the Town Code of the Town of Phillipsburg entitled "Administration", entitled "Open Space", which shall read as follows:

OPEN SPACE

Establishment of Open Space Trust Fund

There is hereby established a reserve in the General Trust Fund which shall be noted and designated as the Open Space Trust Fund ("Trust Fund" hereinafter). A separate bank account shall be established and maintained entitled "Town of Phillipsburg Open Space Trust Account".

A. Funding

Beginning in 2018, a special tax rate shall be added to the total Borough tax rate in the amount not to exceed one (\$0.02) cent per one hundred (\$100.00) dollars of the annual assessment valuations and tax rate, the revenue from which shall be deposited in the Trust Fund. The Town may, in its discretion, deposit additional municipal monies into the Trust Fund, which deposits shall then be subject to all of the provisions governing the Trust Fund. The Trust Fund shall also be authorized to accept donations and testamentary bequests.

B. Purpose and Utilization of Funds

The funds from the Trust Fund shall be utilized for the purchase of property rights within the Town of Phillipsburg from willing sellers, including but not by way of limitation, fee simple acquisitions, easements, development rights, or any other lesser interest in real estate which will further the goal of property acquisitions of lands and property rights for recreation and/or conservation purposes, including all costs and expenses associated therewith.

In connection with such acquisitions, the funds may be utilized for appraisals, title fees, professional fees and other items of expense permitted by law in connection with the acquisition of real estate. Additionally, funds accumulated within the Trust Fund may be used as a down payment for the issuance of bonds or for debt service for the same purpose at the discretion of the Town Council.

The land acquired under the Trust Fund shall be utilized for all categories of open space, including parks, recreation areas, natural areas and such other uses consistent with the concept of open space.

C. Sale of Property

No real property or interest therein, acquired with funds from the Trust Fund shall be sold, conveyed, leased or otherwise disposed by the Town unless it is needed for another public use or otherwise furthers the purposes of the Trust. If such a sale, lease or conveyance is made, the Town shall be required to place the monies received into the Trust Fund as provided in NJSA 40:12-15.9.

Establishment of Open Space Advisory Committee

There is hereby established an Open Space Advisory Committee of the Town of Phillipsburg to review and recommend parcels of land and interests therein that could benefit from the Open Space Funds for the public good.

A. Membership.

The Open Space Advisory Committee shall consist of seven (10) regular members and one (1) alternate member as follows:

1. One (1) member of the Phillipsburg Town Council. (Council Appt.)
2. One (1) member of the Town of Phillipsburg Land Use Board. (Mayor Appt.)
3. Three (3) residents of the Town of Phillipsburg. (1-Council, 2 Mayor Appt)
4. Four (4) property owners or residents of the Town of Phillipsburg. (2 Council, 2 Mayor appt.)
5. One (1) representative of the Phillipsburg Historical Commission. (Mayor appt.)
6. All members shall serve without compensation.

B. Appointment; Tenn.

The term of office of all members shall be (1) year which appointments shall be made annually by the Town Council and Mayor as listed above. Officers and Minutes. The Open Space Advisory Committee shall annually select from among its regular members a chairperson to act as presiding officer and a vice chairperson to serve as presiding officer in the absence of the chair. The committee shall also designate from among its regular members a secretary whose function shall be to keep minutes of all meetings, showing the time, place, the members present, and the subjects considered. Copies of minutes shall be sent to the Municipal Clerk promptly after each meeting. The Municipal Clerk shall make the minutes available to the public upon request.

C. Public Meetings.

The Open Space Advisory Committee shall hold public meetings, which public meetings shall be held in accordance with the Open Public Meetings Act, and the Committee shall give appropriate notice of said meetings. The Committee shall meet regularly on dates as determined by the members, but at least twice annually.

D. Duties and functions.

The Open Space Advisory Committee shall:

1. Study and determine the existence of open space properties within the Borough.
2. Make recommendations to the Town Council as to those properties which it has determined meet the criteria for possible acquisition, whether in fee, by easement, by means of development rights, or by other means. The Town Council shall review the report of the committee and make a determination as to the properties, if any, to be acquired.
3. Prepare an open space plan which shall be submitted to the Town Council on an annual basis; the plan shall contain an updated inventory of open space properties and shall include recommendations for the acquisition or preservation of certain lands within the Town.
4. Obtain and review accounting reports from the Town's Chief Finance Officer of the utilization and balance available in the Open Space Trust Fund.
5. Perform such other advisory duties as requested by the Town Council.

E. Budget.

The Town Council may, at its discretion, appropriate sufficient funding to assist the Open Space Advisory Committee in carrying out its duties and responsibilities.

2-15.3 Review of Open Space Trust Fund.

In the event that no property is acquired or financed under this chapter for a period of five (5) consecutive years, the Town Council shall conduct a review and issue a report with recommendations and conclusions concerning the continuation of the Open Space Trust Fund.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 3. If any word, phrase, clause, section or provision of this ordinance shall be found by any court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

This Ordinance shall take effect after adoption and publication thereof as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

By: _____

Victoria L. Kleiner, RMC

By: _____

Hon. Stephen R. Ellis, Mayor

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their July 17, 2018 meeting.

VICTORIA L. KLEINER,

Municipal Clerk

First Reading 06-12-18 Tabled
Un-tabled 06-19-18
Postponed until 07-03-2018
First Reading 07-03-2018
Tabled 07-03-2018 AMENDED
First Reading 07-17-2018
Tabled for work Session

O: 2018-13

**ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF
WARREN, STATE OF NEW JERSEY DELETING AND
REPLACING CHAPTER V, ADMINISTRATION OF GOVERNMENT,
ARTICLE XII, DEPARTMENT OF RECREATION, SECTION 91,
RECREATION ADVISORY COMMITTEE OF THE CODE OF THE
TOWN OF PHILLIPSBURG AND DELETING SECTION 92, YOUTH
CENTER**

NOW, THEREFORE, BE IT ORDAINED by the Town Council, Town of
Phillipsburg, County of Warren, State of New Jersey as follows:

Section One.

Chapter V, *Administration of Government*, Article XII, *Department of Recreation*, of the Code of
the Town of Phillipsburg, Section 91, *Recreation Advisory Committee*, is hereby deleted in its
entirety and replaced as follows:

§5-91. Establishment.

There is hereby established in the Town of Phillipsburg a recreational advisory committee which
shall be known as the "Recreation Advisory Committee."

§5-92. Membership.

- A. The Recreation Advisory Committee shall be comprised of not fewer than five nor more
than eleven members, all of whom shall be citizens and residents of the Town of
Phillipsburg, shall have passed the required background check, and shall serve without pay.
- B. Classes of Members: There shall be two (2) classes of members, Class A and Class B.
Class A members shall be appointed by the Council. Class B members shall consist of one
(1) representative from each youth organization rostering fifty (50) or more youth athletes.
Each youth organization entitled to have representation on the Recreation Advisory
Committee shall advise Council as to their choice of representative and Council shall so
appoint said representative, subject to the requirements of 5-92(A).
- C. Any member who fails to attend three or more regularly scheduled meetings in any
calendar year may be removed as a member by resolution of the Town Council at the
request and recommendation of the Recreation Advisory Committee. The Council shall
appoint a new member to fill the vacancy created by removal, which newly appointed
member shall serve for the unexpired term of the vacancy.

First Reading 06-12-18 Tabled
Un-tabled 06-19-18
Postponed until 07-03-2018
First Reading 07-03-2018
Tabled 07-03-2018 AMENDED
First Reading 07-17-2018
Tabled for work Session

§5-93. Term of Office.

The members first appointed shall hold office for one, two, and three years, respectively, in such a manner that the term of at least one member, and not more than four members, shall expire in each year, according to the number appointed. Thereafter, all appointments shall be for terms of three years, and all vacancies shall be filled for the unexpired term only.

§5-94. Ex officio members.

The Council shall annually appoint one member of the Town Council, to serve as an ex-officio member of the Recreation Advisory Committee but said members shall have no vote unless he or she is also formally appointed as a member of said Committee. Additional ex-officio members (liaisons) may be appointed annually by the Town Council. In addition, the Mayor shall serve as an ex-officio member pursuant to N.J.S.A. 40:69A-40(l).

§5-95. Purpose and Duties.

A. The Recreation Advisory Committee shall make recommendations to the Department of Recreation with regard to:

- (1) The recreational and park needs of the Town.
- (2) Existing recreational programs, staffing and facility requirements.
- (3) Plans for the development, improvement, maintenance and use of Town lands as public parks, recreation areas and playgrounds.
- (4) Rules and regulations for the public use of parks, recreation areas and playgrounds.

§5-96. Organization.

The Recreation Advisory Committee shall organize annually on or before January 1 of each year. It shall select a Chairman, Vice Chairman and such other officers as it deems necessary, appoint a Secretary, adopt rules and bylaws as required for the proper conduct of its meetings. Minutes of all Recreation Advisory Committee meetings shall be filed with the Town Clerk and made available upon request to any interested party.

§5-97. Annual Report.

The Recreation Advisory Committee, in conjunction with its budgetary responsibilities, shall make an annual report to the Town Council in December of each year.

First Reading 06-12-18 Tabled
Un-tabled 06-19-18
Postponed until 07-03-2018
First Reading 07-03-2018
Tabled 07-03-2018 AMENDED
First Reading 07-17-2018
Tabled for work Session

Chapter V, *Administration of Government*, Article XII, *Department of Recreation*, of the Code of the Town of Phillipsburg, Section 92, *Youth Center*, is hereby deleted in its entirety

Section Two.

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section Three.

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section Four.

Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

VICTORIA L. KLEINER, RMC
Municipal Clerk
DATED:

STEPHEN R. ELLIS
Mayor

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their June 12, 2018 meeting.

VICTORIA L. KLEINER,
Municipal Clerk

R. 2018-152

A RESOLUTION AUTHORIZING MAYOR AND
MUNICIPAL CLERK TO EXECUTE
A LEASE AGREEMENT BETWEEN TOWN OF PHILIPSBURG
AND NORFOLK SOUTHERN RAILWAY COMPANY

WHEREAS, the Town of Phillipsburg wishes to enter into a lease Agreement with the
NORFOLK SOUTHERN RAILWAY COMPANY regarding the leasing of the parcel of 5.21
acres, located at milepost LE-76.00; and

WHEREAS, the effective date of the Agreement shall be September 01, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of
Phillipsburg that the Mayor and Municipal Clerk are hereby authorized to execute said Lease
Agreement as referenced above.

CERTIFICATION

I, Victoria Kleiner, Municipal Clerk of the Town of Phillipsburg, do hereby certify that the
foregoing is a true copy of a Resolution duly adopted by the Town Council at their August 07,
2018 meeting.

Victoria Kleiner, Municipal Clerk

Application No. **RA** 1275
Identification No. 388-05-2795

Please print clearly.

Part A - General

- [illegible]



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application for a Raffle License

Application No. RA 1276
 Identification No. 388-6-42194

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Phillipsburg

Part A - General

1. Name of applying organization: Columbiettes Inc Warren Council 474
- 2a. Street address of headquarters: 430 S. Main ST Phillipsburg NJ 08865
- b. Mailing address (if different): _____
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>Oct 20, 2018</u>	<u>6-10 pm</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: Flynn's on the Hill
341 Purser ST Phillipsburg
- b. Does the applicant own the premises or regularly occupy them for its general purposes? ☐ Yes ☒ No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>All baskets ARE Donated - no expenses being incurred</u>		
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____