

**TOWN OF PHILLIPSBURG**  
**TOWN COUNCIL MEETING**  
**THURSDAY, April 21, 2020 AMENDED AGENDA**  
**via ZOOM**  
**7:00 P.M.**

1. **CALL TO ORDER**

2. **OPEN PUBLIC MEETING ACT STATEMENT:**

THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW. THIS MEETING OF April 21, 2020 WAS INCLUDED IN A NOTICE SENT TO NEWSPAPERS OF RECORD AND POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS THE REQUIRED NOTICES UNDER THE STATUTE. IN ADDITION, A COPY OF THIS NOTICE HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK

3. **INVOCATION AND FLAG SALUTE**

Council Vice President McVey

4. **ROLL CALL**

Council President Piazza, Council Vice President McVey, Councilwoman DeGerolamo, Councilman Fulper, Councilman Wyant

5. **PAYMENT OF BILLS**

6. **DISCUSSION**

Marvin Joss – Partnership Specialist -US Census Bureau

Budget Discussion

7. **PUBLIC COMMENT ON AGENDA ITEMS**

8. **ORDINANCES – SECOND READING**

**O: 2020-08 First Reading 03-26-2020 Second Reading 04-21-2020**

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ESTABLISHING THE TITLE OF, AND COMPENSATION RANGE FOR, THE UNCLASSIFIED POSITION OF ADMINISTRATIVE ASSISTANT TO MUNICIPAL CLERK

**O:2020-09 First Reading 03-26-2020 Second Reading 04-21-2020**

CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

**O: 2020-10 SEWER UTILITY CAPITAL – First Read 03-26-2020 Second 04-21-2020**

SEWER UTILITY CAPITAL ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND ACQUISITIONS AT THE WASTEWATER TREATMENT PLANT, BY, IN AND FOR THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; AND APPROPRIATING \$750,000 FROM THE SEWER UTILITY CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF

**9. ORDINANCES — FIRST READING - NONE**

**10. RESOLUTIONS - CONSENT AGENDA \* - *\*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration***

**R: 2020-91**

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING A REFUND OF DEPOSITS

**R: 2020-92**

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, APPROVING A CHANGE ORDER REDUCTION AND FINAL PAYMENT REDUCTION FOR THE EVOQUA SPARE PARTS AND WASTE PUMP PROJECT TO RIORDAN MATERIALS

**R: 2020-93**

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXPENDITURE OF NOT TO EXCEED \$66,000.00 FOR PROPHYLAXIS ODOR CONTROL

**R: 2020 – 94 - ~~REMOVED - ST. LUKES REVISED THEIR POLICY~~**

~~RESOLUTION IMPLORING THE GOVERNORS OF NEW JESEY AND PENNSYLVANIA, AS WELL AS THE BOARDS OF TRUSTEES OF ST. LUKE’S UNIVERSITY HEALTH NETWORK AND THE LEHIGH VALLEY HEALTH NETWORK, TO PROMULGATE UPDATED PROTOCOLS REGARDING OBSTETRICAL LABOR, DELIVERY AND VISITATION~~

**R: 2020-95**

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING REFUND OF TAX OVER PAYMENT

**R: 2020-96**

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF EMERGENCY TEMPORARY APPROPRIATIONS FOR 2020 CURRENT FUND IN ACCORDANCE WITH PROVISIONS OF N.J.S.A. 40A:4-20

**R: 2020-97**

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF EMERGENCY TEMPORARY APPROPRIATIONS FOR 2020 SEWER UTILITY IN ACCORDANCE WITH PROVISIONS OF N.J.S.A. 40A:4-20

**R: 2020-98**

A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH CHRIN BROTHERS, INC. FOR WASTE DISPOSAL

11. **NEW BUSINESS**

12. **OLD BUSINESS – any tabled items from previous meeting**

**R: 2020-83 Tabled** – remain tabled I have **not** received the updated insurance document yet

A RESOLUTION TO PROVIDE FOR RENEWAL OF TAXI OPERATOR’S LICENSE FOR EDDY CHERISME

13. **MAYOR AND ADMINISTRATIVE REPORTS**

14. **PUBLIC PETITIONS**

15. **COUNCIL OPEN TIME**

16. **MOTIONS**

17. **ADJOURNMENT**

**Bill List Summary**  
**REGULAR BILL LIST AS OF April 21, 2020**

		<u>Check No</u>
1	Current Fund 133,279.13	
2	State & Federal Grants 392.48	
4	Capital Fund 0.00	
7	Sewage Utility Fund 36,467.96	
8	Sewage Capital Fund 1,431.25	
12	Planning Board Trust Fund 0.00	
12	Bridge Development 157.50	
13	Dog Trust Fund 35.00	
15	Public Defender Trust Fund 0.00	
16	Section 8 4,178.00	
17	General Trust Fund 1,471.75	
17	Commerce Park Redevelopment 0.00	
18	Bernards Township RCA 0.00	
20	Agency Fund 0.00	
21	Revolving Loan Fund 0.00	
<b>Total Regular Bill List as April 21, 2020</b>		<b>177,413.07</b>

**Section 8 Rent Payments for 2020**


16	Section 8 Program 150,234.57	
<b>Total Section 8 Rent Payments</b>		<b>150,234.57</b>

**Pre-Paid Bill List as of**

1	Current Fund 0.00	
2	State & Federal Grants 0.00	
4	Capital Fund 0.00	
7	Sewer Utility Fund 0.00	
8	Sewer Utility Capital 0.00	
12	Planning Board Trust Fund 0.00	
16	Section 8 0.00	
17	General Trust Fund 0.00	
18	Bernards Township RCA 0.00	
20	Agency Fund 0.00	
21	Revolving Loan Fund 0.00	
<b>Total Pre-Paid Bill List for</b>		<b>0.00</b>

Grand Total All Funds

**327,647.64**

Approved By:  
  
 Robert J. Merlo, CFO

  
 Todd Tersigni, Mayor



## List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 04/21/2020 For bills from 04/08/2020 to 04/20/2020

Check#	Vendor	Description	Payment	Check Total
78875	4 - THE LOCK DOCTOR	PO 33071 Padlocks	70.50	70.50
78876	12 - OTIS ELEVATOR	PO 33118 March Blanket Purchase Order	742.83	
		PO 33119 April Blanket Purchase Order	742.83	1,485.66
78877	16 - J C P L	PO 33155 Service as per billings - 2/25-3/27	10,314.02	10,314.02
78878	78 - AQUA NEW JERSEY, INC	PO 33156 Service as per billings - 12/27/19-34/6/	35,755.23	35,755.23
78879	81 - P H BARRON WELDING	PO 33017 Repairs for mason dump truck	1,650.00	
		PO 33018 Repairs for arm on plow mower	1,350.00	3,000.00
78880	109 - D & G EQUIPMENT & SUPPLY INC	PO 33048 Uniforms for Burger, Gal, Sokolowski	386.80	386.80
78881	130 - CINTAS FAS LOCKBOX 636525	PO 33128 First aid kits for ball teams	2,016.67	2,016.67
78882	133 - COOPERFRIEDMAN ELECT.SUPPLY CO INC	PO 33020 Electrical supplies	45.76	45.76
78883	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 32862 Cert of Funds - Renovation & Rehab of Me	343.00	343.00
78884	296 - ABBEY GLEN PET CREMATORY	PO 33060 Freezer Pick up	242.20	242.20
78885	345 - N J FIRE EQUIPMENT	PO 32784 Purchase of Extension Ladder	1,055.00	1,055.00
78886	396 - NJ DIVISION OF FIRE SAFETY	PO 33099 Life Hazard Use Registration - Maintenanc	561.67	561.67
78887	413 - ALTEK BUSINESS SYS INC	PO 33056 NETWORK SCANNING ASSISTANCE	97.50	
		PO 33123 COPIER LEASE AGREEMENT	243.51	341.01
78888	477 - LANGUAGE SERVICES ASSOCIATES	PO 33039 Language Line Service February 2020	87.75	87.75
78889	499 - NATURAL SYSTEMS UTILITIES	PO 32860 Cert of Funds - Odor control mitigation	19,960.60	19,960.60
78890	656 - VERIZON WIRELESS	PO 33153 Services as per billings (Alpha Court Ph	109.72	109.72
78891	677 - LAVERY, SELVAGGI & ABROMITIS PC	PO 32719 Cert of Funds - Professional Svcs - Town	1,000.00	
		PO 33142 Professional Services - March 2020	13,429.46	
		PO 33144 Professional Services Rendered - March 2	157.50	
		PO 33144 Professional Services Rendered - March 2	4,725.00	
		PO 33144 Professional Services Rendered - March 2	5,515.00	24,826.96
78892	683 - WINDELS MARX LANE & MITTENDORF LLP	PO 33088 Legal Services - Sewer Litigation	321.97	321.97
78893	830 - RIORDAN MATERIALS CORP	PO 31822 Cert of Funds - Biomag Spare Parts - R:2	11,037.79	11,037.79
78894	953 - NORTHEAST PARTS GROUP LLC	PO 32928 March Blanket Purchase Order	149.21	
		PO 33049 Parts for police car	531.20	680.41
78895	972 - BLOSKY & ASSOCIATES LLC	PO 33076 Year End Reviews	1,545.00	1,545.00
78896	974 - ROUTE 12 WASH & GAS INC	PO 33059 February Car Wash	7.50	7.50
78897	1026 - FIRE FIGHTER EQUIPMENT CO INC	PO 32792 Purchase of Stokes Basket for New 94-74	705.00	705.00
78898	1057 - ADAMS, REHMANN, & HEGGAN ASSOC. INC	PO 29701 Cert of Funds - Digital Tax Maps - R:201	13,885.50	13,885.50
78899	1100 - ADVANCE LOCAL HOLDINGS CORP	PO 33027 Town of Phillipsburg Bond ordinance & se	594.80	594.80
78900	1108 - OFFICE CONCEPTS GROUP INC	PO 33030 Office supplies - chair mat	45.60	45.60
78901	1108 - OFFICE CONCEPTS GROUP INC	PO 33046 NEW PRINTER FOR ALCOTEST MACHINE	392.48	392.48
78902	1108 - OFFICE CONCEPTS GROUP INC	PO 33085 SUPPLIES FOR COVID-19	834.90	834.90
78903	1108 - OFFICE CONCEPTS GROUP INC	PO 33133 Supplies for COVID-19	421.59	421.59
78904	1108 - OFFICE CONCEPTS GROUP INC	PO 33135 COVID-19 SUPPLIES	39.96	39.96
78905	1110 - NO NONSENSE NEUTERING	PO 32859 Cert of Funds - Neutering & release svcs	35.00	35.00
78906	1153 - A & B LOCK & SAFE CO	PO 32631 Gun Safe	2,340.00	2,340.00
78907	1173 - CONSTELLATION NEWENERGY-GAS DIVISIO	PO 33154 1/9/20-2/11/20 Services as per billings	2,061.45	2,061.45
78908	1492 - OPDYKE'S SERVICES	PO 33051 Parts for sanitation trucks	109.40	
		PO 33097 Emissions test for Truck 28	98.00	207.40
78909	1679 - CHRIN'S BROS INC	PO 32929 March Blanket Purchase Order	33,171.87	33,171.87
78910	1797 - SERVICE TIRE TRUCK CENTER	PO 33023 Tire repairs	643.27	
		PO 33024 Tires for police cars	1,609.32	
		PO 33052 Tire repairs	138.63	2,391.22
78911	1971 - FASTENAL CO	PO 33132 Body Guards - Covid 19	175.30	175.30
78912	2172 - NORTHEAST JANITORIAL SUPPLY LLC	PO 33127 Janitorial supplies	1,219.94	1,219.94
78913	2331 - REMINGTON & VERNICK ENGINEERS	PO 31035 Cert of Funds - Replacement-Sewer Mains	412.50	412.50
78914	2331 - REMINGTON & VERNICK ENGINEERS	PO 31070 Cert of Funds - Bid document prep & soli	422.60	422.60
78915	2331 - REMINGTON & VERNICK ENGINEERS	PO 33106 Cert of Funds - Prof Svcs-Sewer Engineer	776.25	776.25
78916	2331 - REMINGTON & VERNICK ENGINEERS	PO 33107 Cert of Funds - Svcs Pburg Sanitary Sewe	242.50	242.50
78917	6520 - ROBERT MARINO	PO 33047 Eyeglass Reimbursement 2020	208.99	208.99
78918	6799 - THE NELROD COMPANY	PO 33075 Annual Renewal	799.00	
		PO 33077 2019 Utility Allowance Study	1,834.00	2,633.00
TOTAL				177,413.07

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-120-050	Municipal Clerk - O/E	640.40			
01-201-20-155-050	Legal Services	19,944.46			
01-201-20-165-050	Engineering services	343.00			
01-201-23-220-050	Employee Group Insurance	208.99			
01-201-25-240-050	Police Department - O/E	805.81			

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-25-265-050	Fire Department - O/E	1,760.00			
01-201-26-290-050	Street & Roads - O/E	561.67			
01-201-26-310-050	Building & Grounds - O/E	2,751.36			
01-201-26-315-050	Vehicle Maintenance - O/E	6,279.03			
01-201-27-340-050	Animal Control Services - O/E	242.20			
01-201-28-370-050	Recreation Service & Program - O/E	2,016.67			
01-201-31-430-050	Utility Expenses - Electricity	8,541.56			
01-201-31-445-050	Utility Expenses - Water	35,433.91			
01-201-31-446-050	Utility Expenses - Natural Gas	1,505.98			
01-201-32-465-050	Landfill/Solid Waste Disposal Costs	33,171.87			
01-201-33-490-050	Municipal Court - O/E	197.47			
01-201-47-390-050	Maintenance of Free Public Library	2,649.25			
01-203-25-240-050	(2019) Police Department - O/E		2,340.00		
01-260-05-100	Current Fund - Due to Claims			0.00	133,279.13
01-276-55-000-000	Reserve for Digital Tax Maps			13,885.50	
<b>TOTALS FOR</b>	<b>CURRENT FUND</b>	<b>117,053.63</b>	<b>2,340.00</b>	<b>13,885.50</b>	<b>133,279.13</b>
02-213-41-726-000	2016 Grant Expenditures			392.48	
02-260-05-100	St/Fed Grants - Due to Claims Fund			0.00	392.48
<b>TOTALS FOR</b>	<b>STATE &amp; FEDERAL GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>392.48</b>	<b>392.48</b>
07-194-16-602-000	Septic Billing			150.00	
07-201-55-510-050	Sewer Utility OE	4,896.97			
07-203-55-510-050	(2019) Sewer Utility OE		31,420.99		
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	36,467.96
<b>TOTALS FOR</b>	<b>SEWER UTILITY</b>	<b>4,896.97</b>	<b>31,420.99</b>	<b>150.00</b>	<b>36,467.96</b>
08-216-55-575-000	O:2019-16 Various Imp & Acq			1,018.75	
08-260-05-100	Sewer Capital - Due to Claims Fund			0.00	1,431.25
08-298-55-000-000	Res Sewer Improvements - Connection Fees			412.50	
<b>TOTALS FOR</b>	<b>SEWER CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>1,431.25</b>	<b>1,431.25</b>
12-260-05-100	Planning Board - Due to Claims Fund			0.00	157.50
12-288-56-102-000	Escrow - Bridge Development			157.50	
<b>TOTALS FOR</b>	<b>PLANNING BOARD ESCROW</b>	<b>0.00</b>	<b>0.00</b>	<b>157.50</b>	<b>157.50</b>
13-260-05-100	Dog Trust - Due To Claims Fund			0.00	35.00
13-288-56-000-851	Animal Control Expenditures			35.00	
<b>TOTALS FOR</b>	<b>DOG TRUST FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>35.00</b>	<b>35.00</b>
16-260-05-100	Section 8 - Due to Claims Fund			0.00	4,178.00
16-289-56-081-000	Section 8 Spending Reserves			4,178.00	
<b>TOTALS FOR</b>	<b>SECTION 8 PROGRAM</b>	<b>0.00</b>	<b>0.00</b>	<b>4,178.00</b>	<b>4,178.00</b>
17-260-05-100	Trust - Due to Claims Fund			0.00	1,471.75
17-292-56-025-000	Dedicated by Rider			1,471.75	
<b>TOTALS FOR</b>	<b>GENERAL TRUST FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>1,471.75</b>	<b>1,471.75</b>

Total to be paid from Fund 01 CURRENT FUND	133,279.13
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	392.48
Total to be paid from Fund 07 SEWER UTILITY	36,467.96
Total to be paid from Fund 08 SEWER CAPITAL	1,431.25
Total to be paid from Fund 12 PLANNING BOARD ESCROW	157.50

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
-----					
Total to be paid from Fund 13	DOG TRUST FUND	35.00			
Total to be paid from Fund 16	SECTION 8 PROGRAM	4,178.00			
Total to be paid from Fund 17	GENERAL TRUST FUND	1,471.75			
		-----			
		177,413.07			

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 04/21/2020 For bills from 04/08/2020 to 04/20/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>CURRENT FUND</b>					
<b>G/L Expenditures</b>					
01-276-55-000-000		29701 ADAMS, REHMANN, & HEGGAN ASSOC. INC	Digital Tax Maps - R:2018-196	13,885.50	
		Reserve for Digital Tax Maps	TOTAL FOR ACCOUNT		13,885.50
TOTAL for G/L Expenditures					13,885.50
<b>Municipal Clerk</b>					
01-201-20-120-051		33030 OFFICE CONCEPTS GROUP INC	Mat, Chair, 45x53 Quote#46530-0	45.60	
		OFFICE SUPPLIES	TOTAL FOR ACCOUNT		45.60
01-201-20-120-084		33027 ADVANCE LOCAL HOLDINGS CORP	Bond ordinance 3/3/2020 Inv#0009542745	295.70	
		33027 ADVANCE LOCAL HOLDINGS CORP	Second Notice of O-2020-05 Inv#000954275	157.45	
		33027 ADVANCE LOCAL HOLDINGS CORP	Second Notice of O-2020-06 Inv #00095427	141.65	
		ADVERTISING	TOTAL FOR ACCOUNT		594.80
TOTAL for Municipal Clerk					640.40
<b>Legal Services</b>					
01-201-20-155-200		33142 LAVERY, SELVAGGI & ABROMITIS PC	General Matters - March	574.46	
		33142 LAVERY, SELVAGGI & ABROMITIS PC	General Matters - March	1,050.00	
		33142 LAVERY, SELVAGGI & ABROMITIS PC	General Matters - March	11,805.00	
		32719 LAVERY, SELVAGGI & ABROMITIS PC	Professional Svcs - Town Attorney - R:20	1,000.00	
		Municipal Attorney	TOTAL FOR ACCOUNT		14,429.46
01-201-20-155-201		33144 LAVERY, SELVAGGI & ABROMITIS PC	Labor - March	1,815.00	
		Labor Council	TOTAL FOR ACCOUNT		1,815.00
01-201-20-155-202		33144 LAVERY, SELVAGGI & ABROMITIS PC	Tax Appeals - March	630.00	
		Tax Appeal Council	TOTAL FOR ACCOUNT		630.00
01-201-20-155-204		33144 LAVERY, SELVAGGI & ABROMITIS PC	In Rem 2018 - March	1,470.00	
		33144 LAVERY, SELVAGGI & ABROMITIS PC	In Rem 2020-11 - March	1,600.00	
		Foreclosures	TOTAL FOR ACCOUNT		3,070.00
TOTAL for Legal Services					19,944.46
<b>Engineering Services</b>					
01-201-20-165-231		32862 VAN CLEEF ENGINEERING ASSOC., LLC	Renovation & Rehab of Mercer St Stormwat	343.00	
		Van Cleef	TOTAL FOR ACCOUNT		343.00
TOTAL for Engineering Services					343.00
<b>Employee Group Insurance</b>					
01-201-23-220-208		33047 ROBERT MARINO	eyeglass reimbursement Inv #DROP POINT (	208.99	
		Vision Care - PBA Superiors	TOTAL FOR ACCOUNT		208.99
TOTAL for Employee Group Insurance					208.99
<b>Public Safety</b>					
01-201-25-240-078		33056 ALTEK BUSINESS SYS INC	NETWORK SERVICES- SET UP SCANNING	97.50	
		SERVICE COPIERS	TOTAL FOR ACCOUNT		97.50
		33048 D & G EQUIPMENT & SUPPLY INC	Badge Repair - Smith & Warren	12.00	
		33048 D & G EQUIPMENT & SUPPLY INC	Fechheimer Flying Cross Trouser	119.90	



**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 04/21/2020 For bills from 04/08/2020 to 04/20/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>Public Safety</b>					
	33048	D & G EQUIPMENT & SUPPLY INC	TexTrop2 L/S Dark Navy	105.90	
	33048	D & G EQUIPMENT & SUPPLY INC	Radians Reversible Rain Jacket	149.00	
01-201-25-240-099		<b>UNIFORM PURCHASES</b>	<b>TOTAL FOR ACCOUNT</b>		386.80
	33123	ALTEK BUSINESS SYS INC	LEASE COPIER	243.51	
01-201-25-240-108		<b>Office Equipment Lease</b>	<b>TOTAL FOR ACCOUNT</b>		243.51
	33071	THE LOCK DOCTOR	Master Padlocks	70.50	
01-201-25-240-270		<b>EMERGENCY/SAFETY SUPPLIES</b>	<b>TOTAL FOR ACCOUNT</b>		70.50
	33059	ROUTE 12 WASH & GAS INC	Express Car Wash	7.50	
01-201-25-240-286		<b>CAR WASH TICKETS</b>	<b>TOTAL FOR ACCOUNT</b>		7.50
	32631	A & B LOCK & SAFE CO	LIBEFB64BKT FB64BKT Liberty Fatboy 64 T	2,340.00	
01-203-25-240-941		<b>(2019) Relocation Expenses</b>	<b>TOTAL FOR ACCOUNT</b>		2,340.00
<b>TOTAL for Public Safety</b>					3,145.81
<b>Fire Department</b>					
	32784	N J FIRE EQUIPMENT	One (1) ALCOLITE #PEL-24, 2 Section 24 F	1,055.00	
	32792	FIRE FIGHTER EQUIPMENT CO INC	Junkin #JSA-200 Plastic Stokes Basket w/	705.00	
01-201-25-265-122		<b>Tools &amp; Equipment</b>	<b>TOTAL FOR ACCOUNT</b>		1,760.00
<b>TOTAL for Fire Department</b>					1,760.00
<b>Street &amp; Roads</b>					
	33099	NJ DIVISION OF FIRE SAFETY	Previous Invoice Amount Billed Separatel	-257.00	
	33099	NJ DIVISION OF FIRE SAFETY	Registration #2119062922000208	161.50	
	33099	NJ DIVISION OF FIRE SAFETY	Prorated Reduction	-112.33	
	33099	NJ DIVISION OF FIRE SAFETY	Registration # 2119062922000207	641.00	
	33099	NJ DIVISION OF FIRE SAFETY	Registration # 2119062922000202	128.50	
01-201-26-290-299		<b>MISC FEES/PERMITS</b>	<b>TOTAL FOR ACCOUNT</b>		561.67
<b>TOTAL for Street &amp; Roads</b>					561.67
<b>Building &amp; Grounds</b>					
	33127	NORTHEAST JANITORIAL SUPPLY LLC	Janitorial supplies - Municipal Bldg	867.30	
	33127	NORTHEAST JANITORIAL SUPPLY LLC	Janitorial supplies - Police Dept	352.64	
01-201-26-310-116		<b>JANITORIAL SUPPLIES</b>	<b>TOTAL FOR ACCOUNT</b>		1,219.94
	33119	OTIS ELEVATOR	April Blanket Purchase Order	742.83	
	33118	OTIS ELEVATOR	March Blanket Purchase Order	742.83	
01-201-26-310-234		<b>OTIS ELEVATOR</b>	<b>TOTAL FOR ACCOUNT</b>		1,485.66
	33020	COOPERFRIEDMAN ELECT.SUPPLY CO INC	Electrical supplies	45.76	
01-201-26-310-254		<b>ELECTRICAL PARTS</b>	<b>TOTAL FOR ACCOUNT</b>		45.76
<b>TOTAL for Building &amp; Grounds</b>					2,751.36
<b>Vehicle Maintenance</b>					
	33024	SERVICE TIRE TRUCK CENTER	Tires for police cars	1,609.32	
01-201-26-315-210		<b>TIRES - POLICE</b>	<b>TOTAL FOR ACCOUNT</b>		1,609.32
	33023	SERVICE TIRE TRUCK CENTER	Tire repairs	504.64	
	33023	SERVICE TIRE TRUCK CENTER	Tire repairs	138.63	
01-201-26-315-213		<b>TIRES OTHER</b>	<b>TOTAL FOR ACCOUNT</b>		643.27
	33052	SERVICE TIRE TRUCK CENTER	Tire repairs	138.63	

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 04/21/2020 For bills from 04/08/2020 to 04/20/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>Vehicle Maintenance</b>					
01-201-26-315-214		<b>TIRES REPAIRS</b>	<b>TOTAL FOR ACCOUNT</b>		<b>138.63</b>
	32928	NORTHEAST PARTS GROUP LLC	March Blanket Purchase Order	34.99	
	32928	NORTHEAST PARTS GROUP LLC	March Blanket Purchase Order	19.56	
	33049	NORTHEAST PARTS GROUP LLC	Brake pads, rotors, caliper	531.20	
01-201-26-315-218		<b>PARTS - POLICE VEHICLES</b>	<b>TOTAL FOR ACCOUNT</b>		<b>585.75</b>
	32928	NORTHEAST PARTS GROUP LLC	March Blanket Purchase Order	4.58	
01-201-26-315-220		<b>PARTS-PUBLIC WORKS EQUIP.</b>	<b>TOTAL FOR ACCOUNT</b>		<b>4.58</b>
	32928	NORTHEAST PARTS GROUP LLC	March Blanket Purchase Order	29.84	
01-201-26-315-221		<b>PARTS-PUBLIC WORKS VEH.</b>	<b>TOTAL FOR ACCOUNT</b>		<b>29.84</b>
	33051	OPDYKE'S SERVICES	Parts for sanitation trucks	78.70	
	33051	OPDYKE'S SERVICES	Parts for sanitation trucks	78.70	
	33051	OPDYKE'S SERVICES	Credit	-48.00	
	32928	NORTHEAST PARTS GROUP LLC	March Blanket Purchase Order	60.24	
01-201-26-315-222		<b>PARTS OTHER VEHICLES</b>	<b>TOTAL FOR ACCOUNT</b>		<b>169.64</b>
	33018	P H BARRON WELDING	Repairs for arm on plow mower	1,350.00	
	33017	P H BARRON WELDING	Welding repairs for tailgate, guards on	1,650.00	
01-201-26-315-251		<b>REPAIRS M/S VEHICLE</b>	<b>TOTAL FOR ACCOUNT</b>		<b>3,000.00</b>
	33097	OPDYKE'S SERVICES	Emissions test for Truck 28	98.00	
01-201-26-315-252		<b>REPAIRS OTHER VEHICLE</b>	<b>TOTAL FOR ACCOUNT</b>		<b>98.00</b>
<b>TOTAL for Vehicle Maintenance</b>					<b>6,279.03</b>
<b>Animal Control Services</b>					
	33060	ABBIEY GLEN PET CREMATORY	freezer pick up	242.20	
01-201-27-340-147		<b>ANIMAL DISSPOSAL</b>	<b>TOTAL FOR ACCOUNT</b>		<b>242.20</b>
<b>TOTAL for Animal Control Services</b>					<b>242.20</b>
<b>Recreation Services &amp; Programs</b>					
	33128	CINTAS FAS LOCKBOX 636525	First aid kits, cold packs, sting wipes	2,016.67	
01-201-28-370-074		<b>MEDICAL SUPPLIES</b>	<b>TOTAL FOR ACCOUNT</b>		<b>2,016.67</b>
<b>TOTAL for Recreation Services &amp; Programs</b>					<b>2,016.67</b>
<b>Maintenance of Free Public Library</b>					
	33154	CONSTELLATION NEWENERGY-GAS DIVISIO	Library-201252365-0	555.47	
	33156	AQUA NEW JERSEY, INC	Library/6"Fire - 10361650740219 - 2/27-3	321.32	
	33155	J C P L	Library - 100005661556 - 2/26-3/27	1,772.46	
01-201-47-390-589		<b>Building &amp; Utilities</b>	<b>TOTAL FOR ACCOUNT</b>		<b>2,649.25</b>
<b>TOTAL for Maintenance of Free Public Library</b>					<b>2,649.25</b>
<b>Electricity</b>					
	33155	J C P L	Public Services -200000000758 - 2/26-3/2	3,564.19	
	33155	J C P L	Sch.Lts-Flashing - 100067439008 - 2/25-3	3.10	
	33155	J C P L	Meyner Rd Park - 100082801190 - 2/25-3/2	3.10	
	33155	J C P L	Dog Pound-2 Riverside Way- - 10008963106	235.41	
	33155	J C P L	Del.Hgts Park - 100084022209 - 2/22-3/25	14.80	
	33155	J C P L	Municipal Garage - 100079474084 - 2/25-3	699.72	
	33155	J C P L	Municipal Bldg - 100005661630 - 2/26-3/2	3,741.66	
	33155	J C P L	177 South Main St - 100073164863 - 2/27-	279.58	
01-201-31-430-175		<b>Electricity</b>	<b>TOTAL FOR ACCOUNT</b>		<b>8,541.56</b>

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 04/21/2020 For bills from 04/08/2020 to 04/20/2020

Account	P0 #	Vendor	Description	Payment	Account Total
Electricity					
TOTAL for Electricity					8,541.56
Water					
		33156 AQUA NEW JERSEY, INC	Hydrants/Inch Foot Chg - 10325100745223	34,443.30	
		33156 AQUA NEW JERSEY, INC	Del.Hgts.Park - 16531151133169 - 3/6-4/6	132.00	
		33156 AQUA NEW JERSEY, INC	Municipal Garage - 14893240743460 - 3/6-	158.45	
		33156 AQUA NEW JERSEY, INC	Shappell Park - 10359000747999 - 3/3-4/3	16.50	
		33156 AQUA NEW JERSEY, INC	Lincoln Engine - 10302740743268 - 3/6-4/	22.95	
		33156 AQUA NEW JERSEY, INC	Jersey Hose - 10245560738652 - 3/3-4/3	21.66	
		33156 AQUA NEW JERSEY, INC	Del.River Park - 10368121265527 - 3/3-4/	16.50	
		33156 AQUA NEW JERSEY, INC	Squad Building - 10304260743384 - 3/6-4/	43.60	
		33156 AQUA NEW JERSEY, INC	675 Corliss Ave/6" Fire - 10368120748670	321.32	
		33156 AQUA NEW JERSEY, INC	Municipal Bldg - 10306210743556 - 3/6-4/	180.39	
		33156 AQUA NEW JERSEY, INC	Fire Central - 10300120743050 - 3/6-4/6	31.98	
		33156 AQUA NEW JERSEY, INC	#1 Fire Co - 10244640738586 - 3/3-4/3	28.11	
		33156 AQUA NEW JERSEY, INC	Warren Chemical - 10260760739831 - 3/3-4	17.15	
01-201-31-445-185	Water	TOTAL FOR ACCOUNT			35,433.91
TOTAL for Water					35,433.91
Natural Gas					
		33154 CONSTELLATION NEWENERGY-GAS DIVISIO	# 1 Fire Co-201252365-5	170.55	
		33154 CONSTELLATION NEWENERGY-GAS DIVISIO	Jersey Hose-201252365-6	146.29	
		33154 CONSTELLATION NEWENERGY-GAS DIVISIO	Lincoln Eng-201252365-1	185.15	
		33154 CONSTELLATION NEWENERGY-GAS DIVISIO	Warren Chemical-201252365-4	330.96	
		33154 CONSTELLATION NEWENERGY-GAS DIVISIO	Mun Bldg-201252365-2	437.91	
		33154 CONSTELLATION NEWENERGY-GAS DIVISIO	Fire Central-201252365-3	235.12	
01-201-31-446-176	Natural or Propane: Natural Gas	TOTAL FOR ACCOUNT			1,505.98
TOTAL for Natural Gas					1,505.98
Landfill / Solid Waste Diposal Costs					
		32929 CHRIN'S BROS INC	March Blanket Purchase Order	7,566.69	
		32929 CHRIN'S BROS INC	March Blanket Purchase Order	7,631.19	
		32929 CHRIN'S BROS INC	March Blanket Purchase Order	8,767.71	
		32929 CHRIN'S BROS INC	March Blanket Purchase Order	9,206.28	
01-201-32-465-236	Garbage & Recycling Dumping Fees	TOTAL FOR ACCOUNT			33,171.87
TOTAL for Landfill / Solid Waste Diposal Costs					33,171.87
Municipal Court					
		33039 LANGUAGE SERVICES ASSOCIATES	Language Line Service Feb 2020	87.75	
01-201-33-490-110	Interpreters	TOTAL FOR ACCOUNT			87.75
		33153 VERIZON WIRELESS	942142520-00001-Alpha Court Phone - 3/2-	109.72	
01-201-33-490-180	Telephone / Telecommunications	TOTAL FOR ACCOUNT			109.72
TOTAL for Municipal Court					197.47

**STATE & FEDERAL GRANTS****2016 Grant Expenditure**

33046 OFFICE CONCEPTS GROUP INC	HIGH YIELD TONER	109.99
33046 OFFICE CONCEPTS GROUP INC	NEW PRINTER FOR ALOCTEST MACHINE	215.00
33046 OFFICE CONCEPTS GROUP INC	STANARD TONER	67.49

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 04/21/2020 For bills from 04/08/2020 to 04/20/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>STATE &amp; FEDERAL GRANTS</b>					
<b>2016 Grant Expenditure</b>					
02-213-41-726-004		Drunk Driving Enforcement Fund	TOTAL FOR ACCOUNT		392.48
TOTAL for 2016 Grant Expenditure					392.48
<b>SEWER UTILITY</b>					
<b>Sewer Utility Department</b>					
07-201-55-510-512	33144	LAVERY, SELVAGGI & ABROMITIS PC	Sewer - March	4,575.00	
		Legal	TOTAL FOR ACCOUNT		4,575.00
07-201-55-510-513	33088	WINDELS MARK LANE & MITTENDORF LLP	Township of Lopatcong - Februaru 2020	321.97	
		Special Litigation	TOTAL FOR ACCOUNT		321.97
07-203-55-510-515	31070	REMINGTON & VERNICK ENGINEERS	Bid document prep & solicitation of spar	422.60	
		(2019) Sewer Engineers	TOTAL FOR ACCOUNT		422.60
07-203-55-510-553	31822	RIORDAN MATERIALS CORP	Biomag Spare Parts - R:2019-189	11,037.79	
		(2019) Gen Equip & Mach Parts	TOTAL FOR ACCOUNT		11,037.79
07-203-55-510-557	32860	NATURAL SYSTEMS UTILITIES	Odor control mitigation - R:2020-49 - Oc	19,960.60	
		(2019) Pumping and Hauling	TOTAL FOR ACCOUNT		19,960.60
TOTAL for Sewer Utility Department					36,317.96
<b>Septic Receipts</b>					
07-194-16-602-001	33144	LAVERY, SELVAGGI & ABROMITIS PC	Warren Septic - March	150.00	
		WWTP Septic Billing	TOTAL FOR ACCOUNT		150.00
TOTAL for Septic Receipts					150.00
<b>SEWER CAPITAL</b>					
<b>G/L Expenditures</b>					
08-298-55-000-601	31035	REMINGTON & VERNICK ENGINEERS	Replacement-Sewer Mains related to Autum	412.50	
		Connection Fees - Autumn Ridge (Larkin)	TOTAL FOR ACCOUNT		412.50
TOTAL for G/L Expenditures					412.50
<b>DEPARTMENT 575</b>					
08-216-55-575-001	33106	REMINGTON & VERNICK ENGINEERS	Services related to the covering of East	776.25	
	33107	REMINGTON & VERNICK ENGINEERS	Services related to the Phillipsburg San	242.50	
		O:2019-16 Various Imp & Acq	TOTAL FOR ACCOUNT		1,018.75
TOTAL for DEPARTMENT 575					1,018.75
<b>PLANNING BOARD ESCROW</b>					
<b>DEPARTMENT 102</b>					
12-288-56-102-001	33144	LAVERY, SELVAGGI & ABROMITIS PC	Bridge - March	157.50	
		Bridge Development Escrow	TOTAL FOR ACCOUNT		157.50
TOTAL for DEPARTMENT 102					157.50



**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 04/21/2020 For bills from 04/08/2020 to 04/20/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>DOG TRUST FUND</b>					
<b>G/L Expenditures</b>					
13-288-56-000-851		32859 NO NONSENSE NEUTERING <i>Animal Control Expenditures</i>	Neutering & release svcs-feral cats, mal	35.00	
			<b>TOTAL FOR ACCOUNT</b>		<b>35.00</b>
<b>TOTAL for G/L Expenditures</b>					<b>35.00</b>
<b>SECTION 8 PROGRAM</b>					
<b>Section 8 Expenditures</b>					
		33075 THE NELROD COMPANY	Consortium Partner Annual Membership Ren	799.00	
		33076 BLOSKY & ASSOCIATES LLC	January VMS submission	150.00	
		33077 THE NELROD COMPANY	Section 8 HCV Utility Allowance Update S	1,834.00	
		33076 BLOSKY & ASSOCIATES LLC	Client Meeting/RAD Discussion/Review and	490.00	
		33076 BLOSKY & ASSOCIATES LLC	Year End closing - Account Analysis/crea	380.00	
		33076 BLOSKY & ASSOCIATES LLC	Year End closing - Review and submission	140.00	
		33076 BLOSKY & ASSOCIATES LLC	Review of Shared Services Agreement and	105.00	
		33076 BLOSKY & ASSOCIATES LLC	On site Year End Review	280.00	
16-289-56-081-820		<i>Administration - Salary and Fringe</i>	<b>TOTAL FOR ACCOUNT</b>		<b>4,178.00</b>
<b>TOTAL for Section 8 Expenditures</b>					<b>4,178.00</b>
<b>GENERAL TRUST FUND</b>					
<b>DEPARTMENT 025</b>					
		33132 FASTENAL CO	2xl white PP Body Guard Lab Coat covid-1	90.35	
		33085 OFFICE CONCEPTS GROUP INC	Pack of Gym Wipes, Refill, Delivered.	55.90	
		33133 OFFICE CONCEPTS GROUP INC	1 Case of Lysol Disinfectant Spray	109.99	
		33133 OFFICE CONCEPTS GROUP INC	4 Refills Force, 900CT #TXL-L4014	311.60	
		33135 OFFICE CONCEPTS GROUP INC	#RAC-97174 Disinfectant Spray Containers	39.96	
		33085 OFFICE CONCEPTS GROUP INC	Buckets of Antibacterial Wipes for all S	779.00	
		33132 FASTENAL CO	3xl PP Body Guard Lab Coat Covid-19	84.95	
17-292-56-025-002		<i>Snow Removal Trust Fund</i>	<b>TOTAL FOR ACCOUNT</b>		<b>1,471.75</b>
<b>TOTAL for DEPARTMENT 025</b>					<b>1,471.75</b>

O: 2020-08

**ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ESTABLISHING THE TITLE OF, AND COMPENSATION RANGE FOR, THE UNCLASSIFIED POSITION OF ADMINISTRATIVE ASSISTANT TO MUNICIPAL CLERK**

**BE IT ORDAINED** that the unclassified position of Administrative Assistant to the Clerk is hereby established.

**BE IT FURTHER ORDAINED**, the salary range for same shall be a minimum of \$40,000 and a maximum of \$50,000 per annum.

**Severability.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

**Repealer.** Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

**Effective Date.** This Ordinance shall take effect upon final passage and publication as provided by law.

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ATTEST:

TOWN OF PHILLIPSBURG

\_\_\_\_\_  
VICTORIA L. KLEINER, RMC  
Municipal Clerk

\_\_\_\_\_  
TODD TERSIGNI  
Mayor

DATED:

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their March 26, 2020 meeting.

\_\_\_\_\_  
VICTORIA L. KLEINER, RMC

**O: 2020-09**

**CALENDAR YEAR 2020  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Town Council of the Town of Phillipsburg in the County of Warren finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Town Council hereby determines that 1.0% increase in the budget for said year, amounting to \$145,262.72 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Town Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Town Council of the Town of Phillipsburg, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Town of Phillipsburg shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to **\$508,419.52**, and that the CY 2020 municipal budget for the Town of Phillipsburg be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**ATTEST:**

**TOWN OF PHILLIPSBURG**

\_\_\_\_\_  
VICTORIA L. KLEINER, RMC  
Municipal Clerk

\_\_\_\_\_  
Todd M. Tersigni  
Mayor

DATE:

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an ordinance duly adopted by the Town Council at their March 26, 2020 meeting.

\_\_\_\_\_  
VICTORIA L. KLEINER, RMC



**TOWN OF PHILLIPSBURG  
SEWER UTILITY CAPITAL ORDINANCE 10**

**SEWER UTILITY CAPITAL ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS AND ACQUISITIONS AT THE WASTEWATER TREATMENT PLANT, BY, IN AND FOR THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; AND APPROPRIATING \$750,000 FROM THE SEWER UTILITY CAPITAL IMPROVEMENT FUND TO PAY FOR THE COST THEREOF**

**WHEREAS**, the Town of Phillipsburg, in the County of Warren, State of New Jersey (the "Town"), wishes to provide for various improvements and acquisitions at the Wastewater Treatment Plant (the "Capital Improvement"), by, in and for the Town; and

**WHEREAS**, the costs of said Capital Improvement is estimated to be \$750,000; and

**WHEREAS**, the Town Council desires to authorize an appropriation from the Sewer Utility Capital Improvement Fund in the amount of \$750,000 to undertake the aforesaid Capital Improvement.

**BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY** (a majority of the full membership thereof affirmatively concurring), **AS FOLLOWS:**

**SECTION 1.** The sewer utility capital improvement or purpose described in Section 2 of this capital ordinance is hereby authorized as a sewer utility capital improvement to be undertaken by the Town. There is hereby appropriated the amount of \$750,000 from the Sewer Utility Capital Improvement Fund for said improvement or purpose stated in Section 2 hereof.

**SECTION 2.** The sewer utility capital improvement or purpose hereby authorized is for various improvements and acquisitions at the Wastewater Treatment Plant, including all work, materials, equipment, labor and appurtenances necessary therefore or incidental thereto.

**SECTION 3.** The Mayor, Chief Financial Officer and any other official/officer of the Town are each hereby authorized and directed to execute, deliver and perform any agreement necessary to undertake the improvement of purpose set forth herein and to effectuate any transaction contemplated hereby.

**SECTION 4.** The sewer utility capital budget of the Town is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the office of the Clerk and is available for public inspection.

**SECTION 5.** Capitalized terms used herein and not otherwise defined, shall have the meanings ascribed to such terms in the preamble to this capital ordinance.

**SECTION 6.** This ordinance shall take effect in accordance with applicable law.

**ADOPTED ON FIRST READING  
DATED: March 26, 2020**

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**VICTORIA KLEINER, Clerk  
Town of Phillipsburg**

**R: 2020-91**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG,  
COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING A REFUND OF  
DEPOSITS**

**WHEREAS**, the Town accepted deposits for the reservation of the Town Pavilion, and

**WHEREAS**, the Town has closed all public facilities due to COVID-19 and therefore the Pavilion cannot be used; and

**WHEREAS**, the Town desires to refund the deposits.

**NOW, THEREFORE, BE IT RESOLVED** by Town Council, Town of Phillipsburg, County of Warren, State of New Jersey, that the CFO is hereby authorized and directed to refund the following deposits as follows:

1. \$25 to Kayla Saadani;
2. \$25 to Haylie Burd;
3. \$25 to Haley Lovering; and
4. \$25 to Rogelio Martinez.

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their April 21, 2020 meeting.

---

Victoria L. Kleiner  
Municipal Clerk

**R: 2020-92**  
**A RESOLUTION OF THE TOWN OF**  
**PHILLIPSBURG, COUNTY OF WARREN, STATE**  
**OF NEW JERSEY, APPROVING A CHANGE**  
**ORDER REDUCTION AND FINAL PAYMENT**  
**REDUCTION FOR THE EVOQUA SPARE PARTS**  
**AND WASTE PUMP PROJECT TO RIORDAN**  
**MATERIALS**

**WHEREAS**, the Town of Phillipsburg is under contract with Riordan Materials for the Evoqua Spare Parts and Waste Pumps Project (the “Project”); and

**WHEREAS**, the Sewer Engineer, by correspondence dated April 1, 2020, has recommended approval of the following change order identified as Certificate No. 3:

- 1) Change Order #3, with a decrease in the contract amount from \$111,936.71 to the new contract amount of \$105,205.71, which represents a total reduction of \$5,000 over the course of contract.

**NOW THEREFORE IT BE RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the above-mentioned Change Order # 3 is hereby approved decreasing the Contract amount previously awarded to Riordan Materials for the Project to \$105,205.71.

**BE IT FURTHER RESOLVED** that final payment to Riordan Materials is hereby authorized to be made based upon the recommendation of the Municipal Engineer in the amount of \$59,635.21.

**BE IT FURTHER RESOLVED** that sufficient funding is available based upon certification of availability of funds by the Town’s Chief Financial Officer.

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their April 21, 2020 meeting.

\_\_\_\_\_  
Victoria L. Kleiner  
Municipal Clerk





REMINGTON  
& VERNICK  
ENGINEERS

RVE HQ:  
232 Kings Highway East  
Haddonfield, NJ 08033  
O: (856) 795-9595  
F: (856) 795-1882

April 1, 2020

Victoria Kleiner, Clerk  
Town of Phillipsburg  
Town Hall  
120 Filmore Street  
Phillipsburg, NJ 08865

**Re: Town of Phillipsburg  
Wastewater Treatment Plant  
Spare Parts-Evoqua Parts & Waste Pumps  
Payment Recommendation Certificate No. 3 & Final Change Order  
Our File No. 2119T032**

Dear Ms. Kleiner:

Remington & Vernick Engineers has verified delivery of required spare parts for the Wastewater Treatment Plant for the Bio-Mag Treatment Process. A contract was awarded to Riordan Materials Corp. for \$111,936.71 to provide key parts for operations. Attached is payment certificate no. 3, which is a final invoice and contract reduction change order.

**We recommend a final payment to Riordan Materials for the amount of \$59,635.21.** Payment Certificate no. 1 for \$34,532.71 and 2 for \$11,037.79 were sent previously.

**A final reduction change order is also recommended to reduce the contract price from \$111,936.71 to \$105,205.71.**

Should you have any questions, do not hesitate to contact me.

Sincerely,

**REMINGTON & VERNICK ENGINEERS, INC.**

By

Dennis K. Yoder, PE, CME

enclosure

cc: Mayor & Council  
Richard Wenner, Esq.  
Robert Merlo, CFO



**REMINGTON & VERNICK ENGINEERS**  
**CERTIFICATE #3**

Riordan Materials Corp.  
6198 Butler Pike, Suit 150  
Blue Bell, PA 19422  
215-658-9936

**PROJECT NAME:**

Evoqua Parts & Waste Pumps

**PROJECT NUMBER:**

2119T032

**CLIENT:**

TOWN OF PHILLIPSBURG

**CERTIFICATE #3**

X

Contractor

Date

#	DESCRIPTION	QUANTITY & UNITS		UNITS PRICE	CONTRACT AMOUNT	QTY. COMPL. CERT #3	TOTAL QTY. COMPL.	TOTAL AMOUNT PAYABLE
1	Allowance for additional component purchases	1	LS	\$10,000.00	\$10,000.00	3269	3269	\$3,269.00
2	Pilot Valve, 24 VDC [SILO ASSEMBLY/TRANS FLO HOPPER]	1	UN	\$667.40	\$667.40	0	1	\$667.40
3	Angle Body Piston Valve	1	UN	\$2,448.74	\$2,448.74	0	1	\$2,448.74
4	Flow Control Valve, 3/4"[SILO ASSEMBLY / TRANS FLO HOPPER]	1	UN	\$566.43	\$566.43	0	1	\$566.43
5	Solenoid Valve, 3/4" , 24 VDC [STRINGER FEEDER]	1	UN	\$541.35	\$541.35	0	1	\$541.35
6	Flow Control Valve, 3/4" [STRINGER FEEDER]	1	UN	\$749.33	\$749.33	0	1	\$749.33
7	Filter Cartridge, 10" dia CARTRIDGE FILTRATION SYSTEM]	4	UN	\$764.77	\$3,059.08	0	4	\$3,059.08
8	Filter Timer, 2-6 Output, NEMA 4, 24VDC CARTRIDGE FILTRATION SYSTEM]	1	UN	\$1,728.43	\$1,728.43	0	1	\$1,728.43
9	Solenoid Pilot Valve, Type 1, 24VDC CARTRIDGE FILTRATION SYSTEM]	1	UN	\$180.46	\$180.46	0	1	\$180.46
10	Sol. Diaphragm Valve, 3/4" Right Angle [CARTRIDGE FILTRATION SYSTEM]	1	UN	\$244.11	\$244.11	0	1	\$244.11

11	Pressure Regulator, 1" Filter Air Inlet [CARTRIDGE FILTRATION SYSTEM]	1	UN	\$852.46	\$852.46	0	1	\$852.46
12	ST 1509 - Maintaince Kit	1	UN	\$956.88	\$956.88	0	1	\$956.88
13	Annual Service Kit - Annual Beko #4022725	1	UN	\$606.77	\$606.77	0	1	\$606.77
14	12,000 Hour Service Kit - Kit A - Beko #4023697	1	UN	\$3,812.21	\$3,812.21	0	1	\$3,812.21
15	24,000 Hour Service Kit - Kit B - Beko #4023715	1	UN	\$6,597.06	\$6,597.06	0	1	\$6,597.06
16	Preventative Maintenance Kit - XCEL 6	1	UN	\$503.48	\$503.48	0	1	\$503.48
17	Major Overhaul Kit - XCEL 6	1	UN	\$4,404.31	\$4,404.31	0	1	\$4,404.31
18	Replacement Gearbox	1	UN	\$6,966.92	\$6,966.92	0	1	\$6,966.92
19	Rotor, Stator, Spacer Only	1	UN	\$9,086.96	\$9,086.96	1	1	\$9,086.96
20	Unit Head Assembly Including Bearings, Dispersion Head, Sheaves &Belts	1	UN	\$42,744.24	\$42,744.24	1	1	\$42,744.24
21	Belt Band 1567-2	1	UN	\$181.30	\$181.30	1	1	\$181.30
22	Reservoir Assembly, pressurized (upgraded)	1	UN	\$4,353.71	\$4,353.71	1	1	\$4,353.71
23	Rupture Disc	1	UN	\$374.69	\$374.69	0	1	\$374.69
24	Drive Chain (ANSI #100 1-1/4 Pitch)	1	UN	\$592.55	\$592.55	0	1	\$592.55
25	Scraper Tensioner	1	UN	\$241.73	\$241.73	0	1	\$241.73
26	Mag Scraper Blade	1	UN	\$846.08	\$846.08	0	1	\$846.08
27	Solids Scraper Blade	1	UN	\$423.04	\$423.04	0	1	\$423.04
28	B41018 Cover Protection Plate	1	UN	\$292.51	\$292.51	0	1	\$292.51
29	B41058 Casing Protection Plate	2	UN	\$950.03	\$1,900.06	0	2	\$1,900.06
30	B41070 Radial Casing Liner	2	UN	\$452.04	\$904.08	0	2	\$904.08
31	Mechanical Seals	2	UN	\$1,020.14	\$2,040.28	0	2	\$2,040.28
32	K32505 Sealing Washer	4	UN	\$4.83	\$19.32	0	4	\$19.32

33	O45408 O-Ring	1	UN	\$50.77	\$50.77	0	1	\$50.77
34	O45508 O-Ring	2	UN	\$9.67	\$19.34	0	2	\$19.34
35	O45708 O-Ring	2	UN	\$16.92	\$33.84	0	2	\$33.84
36	R9327L9 Rotor, NBR	1	UN	\$1,136.17	\$1,136.17	0	1	\$1,136.17
37	R9327R9 Rotor, NBR	1	UN	\$1,136.17	\$1,136.17	0	1	\$1,136.17
38	U22102 Multi-tool	1	UN	\$307.00	\$307.00	0	1	\$307.00
39	U22115 Adapter Ring Multi-tool	1	UN	\$268.33	\$268.33	0	1	\$268.33
40	U22918 Rotor Puller for Rubber Coated Rotors	1	UN	\$99.12	\$99.12	0	1	\$99.12

TOTAL AMOUNT COMPLETED  
TO DATE

\$105,205.71

LESS AMOUNT PREVIOUSLY  
CERTIFIED

\$45,570.50

**AMOUNT DUE THIS  
CERTIFICATE**

**\$59,635.21**

#### SUMMARY

ORIGINAL CONTRACT  
AMOUNT

\$111,936.71

CHANGE ORDERS (ADJUSTED  
AMOUNTS )



1	(\$6,731.00)
2	
3	
4	
5	

TOTAL CHANGE ORDERS	(\$6,731.00)
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AMENDED CONTRACT AMOUNT	\$105,205.71
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PAYMENTS TO DATE (AMOUNT)	
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1	\$0.00
2	\$0.00
3	\$0.00
4	\$0.00

TOTAL PAYMENTS TO DATE (AMOUNT)	<u>\$34,532.71</u>
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AMOUNT OF THIS CERTIFICATE	<u>\$59,635.21</u>
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TOTAL AMOUNT OF WORK COMPLETED	<u>\$105,205.71</u>
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**R: 2020-93**

**A RESOLUTION OF THE TOWN OF PHILLIPSBURG,  
COUNTY OF WARREN, STATE OF NEW JERSEY,  
AUTHORIZING THE EXPENDITURE OF NOT TO  
EXCEED \$66,000.00 FOR PROPHYLAXIS ODOR  
CONTROL**

**WHEREAS**, Natural Systems Utility has submitted a proposal dated February 2, 2020 in the amount NOT TO EXCEED \$66,000.00 for prophylaxis odor control related to the Town's Wastewater Treatment Plant (the "Project"); and

**WHEREAS**, the Town Council desires to approve the proposal and authorize the Project in an amount NOT TO EXCEED \$66,000.00; and

**WHEREAS**, sufficient funds are available as evidenced by the attached certification of funds.

**NOW THEREFORE IT BE RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Town Council hereby approves the proposal dated February 2, 2020 in an amount not to exceed \$66,000.00.

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their April 21, 2020 meeting.

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Victoria L. Kleiner  
Municipal Clerk

**R: 2020-95**

**RESOLUTION OF THE TOWN OF PHILLIPSBURG,  
COUNTY OF WARREN, STATE OF NEW JERSEY,  
AUTHORIZING REFUND OF TAX OVER PAYMENT**

**WHEREAS**, the Tax Office of the Town of Phillipsburg has certified that the following is a refund overpayment and,

**WHEREAS**, said payment was due to a tax overpayment refund.

<b>ACCT</b>	<b>YEAR</b>	<b>BLOCK</b>	<b>LOT</b>	<b>NAME</b>	<b>AMOUNT</b>
16378	2020	1105	06	Lereta Corp/Ayala, Antoncio & Felipa	\$879.29

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Town of Phillipsburg, County of Warren, that the following list received tax payments.

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on April 21, 2020.

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Victoria L. Kleiner, RMC

R: 2020-96

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF  
EMERGENCY TEMPORARY APPROPRIATIONS FOR 2020 CURRENT  
FUND IN ACCORDANCE WITH PROVISIONS OF N.J.S.A. 40A:4-20

WHEREAS, an emergent condition has arisen with respect to delays in budget appropriation and the 2020 Temporary Budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an Emergency Temporary Appropriation for the purpose above mentioned; and

WHEREAS, the total Emergency Temporary Resolution adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, PL 1951, as amended) including this resolution total \$1,520,271.56.

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for Temporary Emergency Budget in the total amount of \$1,520,271.56. This resolution combined with the 2020 Temporary Budget Appropriation R:2020-01 and R:2020-03 adopted January 01, 2020 brings the total 2020 Temporary Appropriations to \$7,812,517.79.
2. That said Emergency Temporary Appropriation would be provided for in the 2020 Budget under the total budget - Town of Phillipsburg.
3. That a certified copy of this resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their April 21, 2020 meeting.

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Victoria L. Kleiner, Municipal Clerk



Town of Phillipsburg  
2020 Temporary Budget  
Current Fund Appropriations

**2020**

Account Number		Temporary Budget
<b>(A) Operations - Within "CAPS"</b>		
<b><u>GENERAL GOVERNMENT</u></b>		
<b>Business Administrator</b>		
01-201-20-100-000	Salaries and Wages	\$ (9,000.00)
01-201-20-100-050	Other Expenses	\$ 20,000.00
<b>Human Resources:</b>		
01-201-20-105-050	Other Expenses	\$ -
<b>Mayor and Council:</b>		
01-201-20-110-000	Salaries and Wages	\$ 5,000.00
01-201-20-110-050	Other Expenses	\$ 1,000.00
<b>Office of Town Clerk:</b>		
01-201-20-120-000	Salaries and Wages	\$ 18,000.00
01-201-20-120-050	Other Expenses	\$ 15,000.00
<b>Financial Administration:</b>		
01-201-20-130-000	Salaries and Wages	\$ 7,500.00
01-201-20-130-050	Other Expenses	\$ 7,500.00
<b>Financial Administration - Annual Audit</b>		
01-201-20-135-050	Audit Services	\$ 6,000.00
<b>Revenue Administration:</b>		
01-201-20-145-000	Salaries and Wages	\$ 7,500.00
01-201-20-145-050	Other Expenses	\$ 2,500.00
<b>Tax Assessment Administration:</b>		
01-201-20-150-000	Salaries and Wages	\$ 10,000.00
01-201-20-150-050	Other Expenses	\$ 5,000.00
<b>Legal Services:</b>		
01-201-20-155-050	Other Expenses	\$ 100,000.00

Town of Phillipsburg  
2020 Temporary Budget  
Current Fund Appropriations

Current Fund Appropriations		2020	
Account Number		Temporary Budget	
<b>Engineering Services:</b>			
01-201-20-165-050	Other Expenses	\$	8,200.00
<b><u>LAND USE ADMINISTRATION:</u></b>			
<b>Planning Board:</b>			
01-201-21-180-050	Other Expenses	\$	250.00
<b><u>PUBLIC SAFETY FUNCTIONS:</u></b>			
<b>Police Department:</b>			
01-201-25-240-000	Salaries and Wages	\$	365,000.00
01-201-25-240-050	Other Expenses	\$	25,000.00
<b>Emergency Management:</b>			
01-201-25-252-000	Salaries and Wages	\$	800.00
01-201-25-252-050	Other Expenses	\$	100.00
01-201-25-255-124	Aid to Volunteer FireCompanies	\$	-
01-201-25-260-123	Aid to First Aid Organization	\$	-
<b>Fire Department:</b>			
01-201-25-265-000	Salaries and Wages	\$	1,200.00
01-201-25-265-050	Other Expenses:	\$	15,000.00
01-201-25-266-050	Supplemental Fire Services:	\$	-
<b>Municipal Prosecutor:</b>			
01-201-25-275-000	Salaries and Wages	\$	-
01-201-25-275-050	Other Expenses	\$	13,500.00
<b><u>PUBLIC SERVICES FUNCTIONS:</u></b>			
<b>Streets and Road Maintenance:</b>			
01-201-26-290-000	Salaries and Wages	\$	40,000.00
01-201-26-290-050	Other Expenses	\$	25,000.00
<b>Other Public Works Functions:</b>			
01-201-26-300-000	Salaries and Wages	\$	3,200.00
01-201-26-300-050	Other Expenses	\$	2,000.00

Town of Phillipsburg  
2020 Temporary Budget  
Current Fund Appropriations

		2020	
Account Number		Temporary Budget	
01-201-26-301-050	<b>PEOSHA</b>	\$	2,000.00
	<b>Solid Waste Collection:</b>		
01-201-26-305-000	Salaries and Wages	\$	45,000.00
01-201-26-305-050	Other Expenses	\$	2,000.00
	<b>Buildings and Grounds:</b>		
01-201-26-310-000	Salaries and Wages	\$	29,000.00
01-201-26-310-050	Other Expenses	\$	25,000.00
	<b>Vehicle Maintenance:</b>		
01-201-26-315-000	Salaries and Wages	\$	6,500.00
01-201-26-315-050	Other Expenses	\$	30,000.00
	<b><u>HEALTH AND HUMAN SERVICES FUNCTIONS:</u></b>		
	<b>Animal Control Services:</b>		
01-201-27-340-000	Salaries and Wages	\$	3,000.00
01-201-27-340-050	Other Expenses	\$	2,000.00
	<b>Contributions to Social Services:</b>		
01-201-27-360-050	Other Expenses	\$	-
	<b><u>PARKS AND RECREATION FUNCTIONS:</u></b>		
	<b>Recreation Services and Programs:</b>		
01-201-28-370-000	Salaries and Wages	\$	10,000.00
01-201-28-370-050	Other Expenses	\$	10,000.00
	<b>Municipal Swimming Pool:</b>		
01-201-28-371-000	Salaries and Wages	\$	(5,000.00)
01-201-28-371-050	Other Expenses	\$	(10,000.00)
	<b>Celebration of Public Events</b>		
01-201-30-420-050	Other Expenses	\$	-
	<b>Accumulated Leave Compensation</b>		
01-201-30-415-050	Other Expenses	\$	-

Town of Phillipsburg  
2020 Temporary Budget  
Current Fund Appropriations

Account Number		2020 Temporary Budget
<b><u>UTILITY EXPENSES AND BULK PURCHASES:</u></b>		
01-201-31-430-050	Electricity	\$ 20,000.00
01-201-31-435-050	Street Lighting	\$ 20,000.00
	Telephone:	
01-201-31-440-050	Other Expenses	\$ 20,000.00
01-201-31-445-050	Water	\$ 20,000.00
01-201-31-446-050	Gas (natural or propane)	\$ 20,000.00
01-201-31-460-050	Gasoline	\$ 20,000.00
<b><u>LANDFILL/SOLID WASTE DISPOSAL COSTS:</u></b>		
<b>Waste Disposal:</b>		
01-201-32-465-050	Other Expenses	\$ 100,000.00
<b>Municipal Court:</b>		
01-201-33-490-000	Salaries and Wages	\$ 25,000.00
01-201-33-490-050	Other Expenses	\$ 5,000.00
<b>Public Defender (P.L. 1997 Chapter 256)</b>		
01-201-33-495-000	Salaries and Wages	\$ -
01-201-33-495-050	Other Expenses	\$ 3,000.00
<b><u>INSURANCE:</u></b>		
01-201-23-210-050	Liability Insurance	\$ -
01-201-23-215-050	Workers compensation	\$ -
01-201-23-220-050	Group Insurance Plan for Employees	\$ 250,000.00
	Health Benefit Waivers	\$ -
<b><u>UNIFORM CONSTRUCTION CODE:</u></b>		
<b>Code Enforcement:</b>		
01-201-22-195-000	Salaries and Wages	\$ 35,000.00
01-201-22-195-050	Other Expenses	\$ 5,000.00
<b><u>UNCLASSIFIED:</u></b>		
	<b>Total Operations (Item 8(A) within "CAPS"</b>	<b>\$ 1,387,750.00</b>
01-201-35-470-000	<b>B. Contingent</b>	<b>\$ -</b>
	<b>Total Operations Including Contingent within "CAPS"</b>	<b>\$ 1,387,750.00</b>



Town of Phillipsburg  
2020 Temporary Budget  
Current Fund Appropriations

Account Number		2020 Temporary Budget
<b>Detail:</b>		
	<b>Salaries and Wages</b>	\$ 597,700.00
	<b>Other Expenses Including Contingent</b>	\$ 773,550.00
<b>(E) Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"</b>		
<b><u>(1) DEFERRED CHARGES:</u></b>		
	Emergency Authorizations	\$ -
<b>(E) Deferred Charges and Statutory Expenditures - Municipal Within "CAPS" (continued)</b>		
<b><u>(2) STATUTORY EXPENDITURES:</u></b>		
	Contribution to:	
01-201-36-471-050	Public Emp. Retire. System.	\$ -
01-201-36-472-050	Social Security System	\$ 38,000.00
01-201-36-474-050	Cons. Police & Fire Pension	
01-201-36-475-050	Police & Firemen's Retire. System	\$ 1.00
01-201-23-225-050	Unemployment Compensation Insurance	\$ 5,500.00
01-201-36-477-050	Defined Contribution Retirement Program	\$ 1,500.00
<b>Total Deferred Charges and Statutory Expenditures - Municipal Within "CAPS"</b>		\$ 45,001.00
<b>(G) CASH DEFICIT OF PRECEDING YEAR:</b>		
<b>(H-1)Total General Appropriations for Municipal Purposes within "CAPS"</b>		\$ 1,432,751.00

GENERAL APPROPRIATIONS		2020
(A) Operations - Excluded from "CAPS"		Temporary Budget
01-201-47-390-050	<b>Maintenance of Free Public Library:</b>	\$ 35,000.00
01-201-47-396-050	<b>Recycling Tax (P.L. 2007, C. 311)</b>	\$ 7,500.00
01-201-47-395-050	<b>Employee Group Insurance</b>	\$ -

Town of Phillipsburg  
2020 Temporary Budget  
Current Fund Appropriations

		2020	
Account Number		Temporary Budget	
01-201-30-426-050	Reserve for Tax Appeals	\$	-
Total Other Operations - Excluded from "CAPS"		\$	42,500.00
<b>Shared Service Agreements</b>			
01-201-42-901-251	Borough of Alpha - Police Services	\$	40,000.00
01-201-42-901-252	Borough of Alpha - Municipal Court	\$	2,500.00
01-201-42-901-253	Borough of Alpha - Municipal Court	\$	2,500.00
Total Shared Service Agreements		\$	45,000.00
<b>ADDITIONAL APPROPRIATIONS OFFSET BY REVENUES</b>			
<b>(N.J.S. 40A:4-45.3h)</b>			
Total Additional Appropriations Offset by Revenues (N.J.S. 40A:4-45.3h)		\$	-
<b>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES:</b>			
01-201-40-700-203	Municipal Alliance on Alcoholism - Board of Education	\$	-
01-201-40-700-213	Aqua NJ - Various Road Improvements	\$	-
01-201-40-700-215	Elizabethtown Gas - Various Road Improvements	\$	-
01-201-40-700-216	School Resource Officer	\$	-
01-201-41-701-201	Reserve for Recycling Tonnage Grant	\$	-
01-201-41-745-201	Drunk Driving Enforcement Fund	\$	-
01-201-41-703-240	Municipal Alliance of Alcoholism and Drug Abuse-State	\$	-
01-201-41-703-241	Municipal Alliance of Alcoholism and Drug Abuse-Local	\$	-
NJ Dept of Community Affairs Grant:			
01-201-41-704-005	NPP Grant	\$	-
US Department of Justice:			
01-201-41-711-005	Bulletproof Vest Partnership Grant	\$	-
Emergency Management Grant			
01-201-41-714-211	Generators	\$	-

Town of Phillipsburg  
2020 Temporary Budget  
Current Fund Appropriations

2020 Temporary Budget Current Fund Appropriations		2020	
Account Number		Temporary Budget	
	Department of Human Services:		
01-201-41-719-210	New Jersey Youth Corps Grant - 2019 ALWY18N	\$	-
01-201-41-719-211	New Jersey Youth Corps Grant - RISE	\$	-
	Green Communities Grant	\$	-
01-201-41-725-201	Body Armor Replacement Grant	\$	-
	Warren County Dept of Human Services:		
01-201-41-733-001	Stationhouse Adjustment Grant	\$	-
	Joint Insurance Fund		
01-201-41-736-001	Statewide Insurance - Safety Grant	\$	-
01-201-41-770-001	Clean Communities Program	\$	-
	Total Public and Private Programs Offset by Revenues	\$	-
	Total Operations Excluded from "CAP"	\$	87,500.00
	Detail:		
	Salaries and Wages	\$	-
	Other Expenses	\$	87,500.00
	<u>(C) CAPTIAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>		
	Down Payments on Improvements	\$	-
01-201-44-901-050	Capital Improvement Fund	\$	-
	<u>PUBLIC and PRIVATE PROGRAMS OFFSET BY REVENUES:</u>		
01-201-41-865-210	NJ Transportation Trust Fund Authority Act	\$	-
01-201-41-865-211	NJ Transportation Trust Fund Authority Act - Supplemental	\$	-
01-201-41-867-007	NJ DOT Grants - Heckman St Phase 3	\$	-
01-201-41-867-008	NJ DOT Grants - Heckman St Phase 4	\$	-
	Total Capital Improvements Excluded from "CAPS"	\$	-

Town of Phillipsburg  
2020 Temporary Budget  
Current Fund Appropriations

2020

Account Number		Temporary Budget
	<b><u>(D) MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u></b>	
01-201-45-920-050	Payment of Bond Principal	
01-201-45-925-050	Payment of Bond Anticipation Notes and Capital Notes	
01-201-45-930-050	Interest on Bonds	
01-201-45-935-050	Interest on Notes	
	<b>Green Trust Loan Program:</b>	
01-201-45-940-050	Loan Repayments for Principal and Interest	
	<b>State of NJ Wastewater Treatment Loans:</b>	
01-201-45-941-050	Loan Repayment for NJWWT Principal & Interest	
01-201-45-942-050	<b>Capital Lease Obligations</b>	
	<b>Total Municipal Debt Service - Excluded from "CAPS"</b>	\$ -
	<b><u>(1) DEFERRED CHARGES</u></b>	
	Emergency Authorizations	\$ -
	Special Emergency Authorizations - 5 Years (N.J.S. 40A:4-55)	\$ -
	Special Emergency Authorizations - 3 Years (N.J.S. 40A:4-55.1 & 40A:4-55.13)	\$ -
	Deferred Charges to Future Taxation -	
	Unfunded Ordinances #2006-32	\$ -
	Unfunded Ordinances #1999-05; 1999-16	\$ -
	<b>Total Deferred Charges - Municipal - Excluded from "CAPS"</b>	<b>\$ -</b>
	<b>(F) Judgements</b>	\$ -
	<b>(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 &amp; 17.3)</b>	\$ -
	<b>(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year</b>	\$ -
	<b>(O) Total General Appropriations For Municipal Purposes Excluded from "CAPS"</b>	<b>\$ 87,500.00</b>
	<b>(L) Subtotal General Appropriations {Items (H-1) and (O)}</b>	<b>\$ 1,520,251.00</b>
	<b>(M) Reserve for Uncollected Taxes (ESTIMATED)</b>	\$ -
	<b>9. Total General Appropriations</b>	<b>\$ 1,520,251.00</b>



R: 2020-97

A RESOLUTION TO PROVIDE FOR THE ADOPTION OF  
EMERGENCY TEMPORARY APPROPRIATIONS FOR 2020 SEWER  
UTILITY IN ACCORDANCE WITH PROVISIONS OF N.J.S.A. 40A:4-20

WHEREAS, an emergent condition has arisen with respect to delays in budget appropriation and the 2020 Sewer Utility Temporary Budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an Emergency Temporary Appropriation for the purpose above mentioned; and

WHEREAS, the total Emergency Temporary Resolution adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, PL 1951, as amended) including this resolution total \$290,500.00.

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for Temporary Emergency Budget in the total amount of \$290,500.00. This resolution combined with the 2020 Temporary Budget Appropriation R: 2020-01 and R: 2020-03 adopted January 01, 2020 brings the total 2020 Temporary Appropriations to \$1,496,075.00.
2. That said Emergency Temporary Appropriation would be provided for in the 2020 Budget under the total budget - Town of Phillipsburg.
3. That a certified copy of this resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their April 21, 2020 meeting.

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Victoria L. Kleiner, Municipal Clerk

Town of Phillipsburg  
2020 Temporary Budget  
Sewer Utility Appropriations

Account Number		2020 Temporary Budget
<b>(A) Operations - Within "CAPS"</b>		
<b><u>APPROPRIATION FOR SEWER UTILITY</u></b>		
<b>Operating:</b>		
07-201-55-510-000	Salaries and Wages	\$ 27,500.00
07-201-55-510-050	Other Expenses	\$ 260,000.00
<b>Capital Improvement Fund</b>		
	Down Payments on Improvements	\$ -
07-201-55-512-050	Capital Improvement Fund	\$ -
	Capital Outlay	\$ -
<b>Debt Service:</b>		
	Payment of Bond Principal	\$ -
	Payment of Bond Anticipation Notes and Capital Notes	\$ -
	Interest on Bonds	\$ -
	Interest on Notes	\$ -
<b>State of NJ Wastewater Treatment/NJEIT Loans:</b>		
	Loan Repayments for Principal and Interest	\$ -
<b>Deferred Charges:</b>		
07-201-55-518-050	Emergency Authorizations	\$ -
	Overexpenditures	\$ -
07-201-55-519-050	Deferred Charges to Future Taxation - Unfunded O:90-10	\$ -
<b>Statutory Expenditures:</b>		
07-201-55-540-050	Contribution to Public Employees' Retirement System	\$ -
07-201-55-540-050	DCRP	\$ 750.00
07-201-55-520-050	Social Security System	\$ 2,000.00
07-201-55-521-050	Unemployment Compensation Insurance	\$ 250.00
<b>Deficit in Operation in Prior Years</b>		\$ -
07-201-55-545-999	<b>Surplus (General Budget)</b>	\$ -
<b>Total Sewer Utility Appropriations</b>		<b>\$ 290,500.00</b>

**R: 2020-98**

**A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH CHRIN BROTHERS, INC. FOR WASTE DISPOSAL**

**WHEREAS**, the Town of Phillipsburg provides waste collection services for its residents;  
and

**WHEREAS**, Chrin Brothers, Inc. has agreed to accept the Town's waste and dispose of same for the rate of \$63/ton for the period of April 2020 through March 2022 and for the rate of \$65/ton for April 2022 through March 2023; and

**WHEREAS**, the Town Council desires to authorize the service agreement with Chrin Brothers, Inc. and sufficient finding is available as evidenced by the attached certification of funds.

**NOW THEREFORE IT BE RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the waste disposal agreement with Chrin Brothers, Inc. is hereby authorized in accordance with the rates set forth above.

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their April 21, 2020 meeting.

---

Victoria L. Kleiner  
Municipal Clerk



CHRIN BROTHERS, INC.

**DISPOSAL AGREEMENT**

**CUSTOMER:** TOWN OF PHILLIPSBURG, NJ

**BILLING ADDRESS:** 120 Filmore Street  
Phillipsburg, NJ 08865

**CONTACT:** Ms. Kelly Lefler **PHONE:** 908-454-5500 x 302

**GENERATOR LOCATION:** Phillipsburg, NJ **GENERATOR CONTACT:** Public Works Dept

**WASTE TYPE(S):** Municipal Solid Waste **WASTE CODE(S):** ID #10 & ID #13  
MSW (See Below) C & D (See Below) Residual N/A  
Tires N/A Other:

**CONTRACT TERM:** Three Years beginning on April 1, 2020

**CONTRACT RATES:** 1<sup>st</sup> & 2<sup>nd</sup> Year = \$63.00 per Ton (April 1, 2020-March 31, 2022)  
3<sup>rd</sup> Year = \$65.00 per Ton (April 1, 2022-March 31, 2023)

*Signature below signifies acceptance of this Disposal Agreement*

**CUSTOMER:** Town of Phillipsburg, NJ **CONTRACTOR:** Chrin Brothers, Inc.

By: Todd M. Tersigni By: Gregory Chrin  
Todd M. Tersigni Gregory Chrin

**Title:** Mayor

**Title:** President

**Date:** 3/18/2020

**Date:** March 17, 2020

1225 Industrial Drive, Easton, Pennsylvania 18042  
610-258-8737 — Fax 610-258-4884

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