

**TOWN OF PHILLIPSBURG**  
**TOWN COUNCIL MEETING**  
**TUESDAY, JULY 07, 2020 AMENDED AGENDA**  
**via ZOOM**  
**7:00 P.M.**

**1. CALL TO ORDER**

**2. OPEN PUBLIC MEETING ACT STATEMENT:**

**THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW. THIS MEETING OF JULY 07, 2020 WAS INCLUDED IN A NOTICE SENT TO NEWSPAPERS OF RECORD AND POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS THE REQUIRED NOTICES UNDER THE STATUTE. IN ADDITION, A COPY OF THIS NOTICE HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK**

**3. INVOCATION AND FLAG SALUTE**  
Council Vice President McVey

**4. ROLL CALL**  
Council President Piazza, Council Vice President McVey, Councilwoman DeGerolamo, Councilman Fulper, Councilman Wyant

**5. APPROVAL OF MINUTES**

Town Council Meeting April 21, 2020

Town Council Meeting May 19, 2020

**6. PAYMENT OF BILLS**

**7. DISCUSSION** Update on the antique store – Daniel Resis

**8. PUBLIC COMMENT ON AGENDA ITEMS**

9. **ORDINANCES – SECOND READING**

**O: 2020-13** (1<sup>st</sup> Read – 06-16-2020 – 2<sup>nd</sup> Read 07-07-2020)

ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ESTABLISHING FEES FOR PHILLIPSBURG RECREATION DEPARTMENT

**O: 2020-14** (1<sup>st</sup> Read- 06-16-2020 -- 2<sup>nd</sup> Read 07-07-2020)

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-19 HERETOFORE FINALLY ADOPTED AUGUST 20, 2019, IN ORDER TO REVISE THE DESCRIPTION OF IMPROVEMENTS TO COMPRISE THE RADIO TOWER AT THE ARMORY AND THE REPLACEMENT OF THE TOWN POOL

10. **ORDINANCES — FIRST READING -**

**ORDINANCE 2020-15 ( 1<sup>st</sup> Read 07-07-2020)**

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING SECTION 67-23, SCHEDULE VII, STOP INTERSECTIONS, OF THE CODE OF THE TOWN OF PHILLIPSBURG TO ADD STOP INTERSECTIONS AT CONGRESS STREET AND HILLSIDE ROAD WITHIN THE TOWN OF PHILLIPSBURG

**ORDINANCE 2020-16 (1<sup>st</sup> Read 07-07-2020)**

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING SECTION 67-23, SCHEDULE VII, STOP INTERSECTIONS, OF THE CODE OF THE TOWN OF PHILLIPSBURG TO ADD STOP INTERSECTIONS AT WILBUR AND PURSEL STREETS, KNEEDLER AVENUE AT FISHER AVENUE, WILBUR AND THOMAS STREET, COLUMBUS AND SAYRE AVENUES WITHIN THE TOWN OF PHILLIPSBURG

11. **RESOLUTIONS - CONSENT AGENDA** \* \*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration

**R: 2020-134**

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1948) (Station House Adjustment)

**R: 2020-135**

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1948) (Bulletproof Vest Partnership Grant)

**R: 2020-136**

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1948) (Municipal Aid Program – for Warren Street Project.)

**R: 2020-137**

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1948) (NJ Youth Corp)

**R-2020-138**

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL DESIGN SERVICES TO AQUATIC FACILITY DESIGN, INC IN CONNECTION WITH THE RENOVATION OF THE PHILLIPSBURG POOL

12. **NEW BUSINESS**

**Address the Recommendations of the 2019 Financial Audit – Revolving Loans**

13. **OLD BUSINESS – any tabled items from previous meeting**

**R-2020-124 (Tabled on June 16, 2020)**

RESOLUTION OF THE TOWN OF PHILLIPSBURG, AWARDING A CONTRACT FOR SANITARY SEWER MAIN REPLACEMENT (AUTUMN RIDGE CONNECTION)

14. **MAYOR AND ADMINISTRATIVE REPORTS**

Mayor Tersigni - has a report

15. **PUBLIC PETITIONS**

16. **COUNCIL OPEN TIME**

17. **MOTIONS**

Approval of Application for Active Duty for –Christopher J. Wickenheiser –  
Warren Chemical Co. No. 1

Approval for Application for Active Duty, Junior Fire Fighter – Andrew W. Farley  
– Warren Chemical Co. No. 1

18. **EXECUTIVE SESSION**

R: 2020-

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN  
COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING

19. **ADJOURNMENT**

**Bill List Summary**  
**REGULAR BILL LIST AS OF JULY 7, 2020**

		<u>Check No</u>
1	Current Fund	148,947.60
2	State & Federal Grants	2,140.00
4	Capital Fund	86,159.48
7	Sewage Utility Fund	200,082.96
8	Sewage Capital Fund	47,295.65
12	Planning Board Trust Fund	1,744.00
12	Bridge Development	0.00
13	Dog Trust Fund	0.00
15	Public Defender Trust Fund	0.00
16	Section 8	1,373.75
17	General Trust Fund	0.00
17	Commerce Park Redevelopment	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	0.00
21	Revolving Loan Fund	0.00
<b>Total Regular Bill List as JULY 7, 2020</b>		<b>487,743.44</b>

**Section 8 Rent Payments for 2020**

16	Section 8 Program	0.00
<b>Total Section 8 Rent Payments</b>		<b>0.00</b>

**Pre-Paid Bill List as of JULY 7, 2020**

1	Current Fund	0.00
2	State & Federal Grants	34,686.00
4	Capital Fund	0.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	0.00
21	Revolving Loan Fund	0.00
<b>Total Pre-Paid Bill List for</b>		<b>34,686.00</b>

Grand Total All Funds

522,429.44

Approved By:

  
Robert J. Merlo, CFO

  
Todd Tersigni, Mayor

# **List of Bills - CLAIMS CHECKING ACCOUNT** Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Check#	Vendor	Description	Payment	Check Total
79486	3 - VERIZON, INC	PO 33505 6/1/20-7/12/20 service as per billings	3,484.96	3,484.96
79487	12 - OTIS ELEVATOR	PO 33457 June Blanket Purchase Order	742.83	742.83
79488	16 - J C P L	PO 33508 4/24/20-6/25/20 Services per billings	4,133.86	4,133.86
79489	43 - ROSSNAGLE'S SERVICE CNTR INC	PO 33380 Recharge A/C System on 94-65	225.00	
		PO 33464 Tow 94-29 to garage	75.00	
		PO 33465 Repairs for 94-4	600.23	
		PO 33469 Repairs for 94-6	1,269.07	2,169.30
79490	52 - STAR DOLLAR CLEANERS INC	PO 33422 MAY UNIFORM CLEANING	995.00	995.00
79491	76 - ELIZABETHTOWN GAS INC	PO 33506 Service as per billings - 5/12/20-6/11/2	711.25	711.25
79492	78 - AQUA NEW JERSEY, INC	PO 33509 Service as per billings -10/16/19-6/17/2	36,585.34	36,585.34
79493	109 - D & G EQUIPMENT & SUPPLY INC	PO 32755 Uniforms for M Mecca	319.70	319.70
79494	118 - WEST GROUP PAYMENT CENTER	PO 32291 Federal Grants Management Handbook	461.99	
		PO 33339 NJ Status April 5 - May 4, 2020 Assure	388.87	850.86
79495	130 - CINTAS PMS LOCKBOX 636525	PO 33467 AED Agreement	436.00	436.00
79496	138 - PITNEY BOWES LLC	PO 33296 T - 401 Postage Machine Contract	200.55	200.55
79497	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 31687 Cert of Funds - Engineering Svcs Heckman	1,993.05	1,993.05
79498	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 32673 Cert of Funds - Admin Svcs - Heckman St	2,970.00	2,970.00
79499	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 32763 Van Cleef invoice 9102057-1 for case 19-	1,082.50	1,082.50
79500	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 32862 Cert of Funds - Renovatn & Rehab of Me	3,816.45	3,816.45
79501	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 32926 Cert of Funds - Prof. Svcs-Town Engineer	7,380.00	7,380.00
79502	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 33251 Cert of Funds - Svcs 2020 Road Imp Progr	17,243.68	17,243.68
79503	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 33445 Professional Services Rendered	661.50	661.50
79504	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 33498 Professional Services - May 2020	300.00	300.00
79505	173 - T & H AUTOMOTIVE INC	PO 33463 Repairs for 94-17	1,034.32	1,034.32
79506	182 - BRUCE H NOLF	PO 33471 Blanket Purchase Order	366.81	366.81
79507	258 - N J STATE ASSOC CHIEFS OF POLICE	PO 33424 2020 MEMBERSHIP DUES	275.00	275.00
79508	281 - ELECTRONIC MEASUREMENT LABS INC	PO 33435 Calibration & Repair of Gas Detector	140.85	140.85
79509	294 - PHILLIPSBURG FIRE CO #1	PO 33443 Reimbursement for Purchase of Parts	230.09	230.09
79510	299 - PLAYGROUND INSPECTORS LLC	PO 33243 Skatepark inspection w/ full written rep	750.00	750.00
79511	345 - N J FIRE EQUIPMENT	PO 32805 Purchase of SCBA Facemasks	1,777.50	1,777.50
79512	413 - ALTEK BUSINESS SYS INC	PO 33414 contract lease agreement copiers	215.79	
		PO 33441 COPIER LEASE AGREEMENT	215.79	431.58
79513	480 - FARONICS TECHNOLOGIES USA INC	PO 33297 T - 300 Library Systems	664.24	664.24
79514	499 - NATURAL SYSTEMS UTILITIES	PO 33458 June Service Fee	184,570.96	184,570.96
79515	519 - NJ TRANSIT CORPORATION	PO 33387 Lease Payment - ( Customer # PHILL012)	347.90	347.90
79516	527 - MUNICIPAL RECORD SERVICES INC	PO 33383 Uniform Traffic Tickets & Ticket Labels	913.00	913.00
79517	546 - GRAPHIC ACTION INC	PO 31342 Transit Lot Signs	75.00	
		PO 33281 Envelopes	190.00	
		PO 33419 White Business Cards (4 boxes)	276.00	541.00
79518	606 - FEDEX CUSTOM CRITICAL	PO 33318 Fed Ex Standard Overnight Shipment for P	119.77	
		PO 33426 Fed Ex overnight to Div. of local Gov. S	65.36	185.13
79519	679 - ENVISIONWARE INC	PO 33298 P - 30 Computer Equipment	565.00	565.00
79520	687 - INDUSTRIAL COMMUNICATIONS INC	PO 33379 Radio Maintenance Contract for June	500.00	
		PO 33489 Purchase of Belt Clips for Unication Pag	24.00	524.00
79521	733 - NJ ADVANCE MEDIA, LLC	PO 33413 NJ Advanced media ad for Zoom meeting on	90.30	90.30
79522	756 - WM RECYCLE AMERICA LLC	PO 33451 Recycling fees	6,670.76	6,670.76
79523	823 - BIBLIOTHECA LLC	PO 33362 T - 211 E Books & Streaming Services	1,094.00	1,094.00
79524	853 - GRAMCO WORD PROCESSING INC	PO 33184 Cd's for MEETING RECORD	112.50	112.50
79525	863 - SYNCHRONY BANK	PO 33455 June Blanket Purchase Order	100.24	
		PO 33473 Air conditioners for police department	1,271.10	1,371.34
79526	864 - PDE PROPERTY MAINTENANCE INC	PO 33412 Boots for B Mazino	128.00	128.00
79527	922 - SUPLEE, CLOONEY & COMPANY	PO 33496 Services rendered - Audit year 2019 Fina	1,063.75	
		PO 33496 Services rendered - Audit year 2019 Fina	3,191.25	
		PO 33496 Services rendered - Audit year 2019 Fina	6,382.50	10,637.50
79528	953 - NORTHEAST PARTS GROUP LLC	PO 33454 June Blanket Purchase Order	452.00	
		PO 33461 Parts for public works vehicles	568.30	
		PO 33468 Parts for public works vehicles	91.63	1,111.93
79529	965 - BRT TECHNOLOGIES LLC	PO 33439 PRC Powerpad Annual License Fee	750.00	750.00
79530	972 - BLOSKY & ASSOCIATES LLC	PO 33400 Services	120.00	120.00
79531	974 - ROUTE 12 WASH & GAS INC	PO 33416 April Car Washes	7.50	
		PO 33434 May Car Washes	45.00	52.50
79532	998 - GRIFFITH-ALLIED TRUCKING LLC	PO 33453 June Blanket Purchase Order	400.00	
		PO 33453 June Blanket Purchase Order	11,859.12	12,259.12
79533	1001 - TIAA COMMERCIAL FINANCE INC	PO 33415 service contract for copiers	313.78	313.78
79534	1026 - FIRE FIGHTER EQUIPMENT CO INC	PO 31164 Purchase of Tools for New Engine 94-64	2,188.00	2,188.00
79535	1054 - ABI ATTACHMENTS INC	PO 33366 Field Groomer	27,887.25	27,887.25
79536	1057 - ADAMS, REHMANN, & HEGGAN ASSOC. INC	PO 29701 Cert of Funds - Digital Tax Maps - R:201	3,699.10	3,699.10
79537	1095 - SF MOBILE-VISION	PO 31925 REAR SEAT MVR CAMERA AND INSTALL FOR 94-	465.00	465.00
79538	1100 - ADVANCE LOCAL HOLDINGS CORP	PO 33420 TOP Pending bond Ordinances 02020-11 &	559.80	

## List of Bills - CLAIMS CHECKING ACCOUNT

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Check#	Vendor	Description	Payment	Check Total
		PO 33429 Public Meetings due to COVID 19	342.55	
		PO 33446 Second Notice of Ordinance O:2020-05	157.45	
		PO 33483 Public Meetings & Advertisement to Bidder	437.35	1,497.15
79539	1104 - KS STATE BANK	PO 32590 Cert of Funds - Lease Police Vehicle -R:	1,572.00	1,572.00
79540	1108 - OFFICE CONCEPTS GROUP INC	PO 33418 Literature Display - 6 Pocket	369.00	369.00
79541	1108 - OFFICE CONCEPTS GROUP INC	PO 33423 OFFICE SUPPLIES	465.79	465.79
79542	1108 - OFFICE CONCEPTS GROUP INC	PO 33490 File Cart & folders	154.16	154.16
79543	1114 - THE SHERWIN WILLIAMS CO	PO 33407 Paint for recreation buildings	481.20	481.20
79544	1165 - STEVEN M SIEGEL	PO 32718 Cert of Funds - Professional Svcs - Pros	3,137.33	3,137.33
79545	1169 - REUTER & HANNEY INC	PO 32861 Cert of Funds - Installation Surge Prove	40,552.40	40,552.40
79546	1173 - CONSTELLATION NEWENERGY-GAS DIVISIO	PO 33507 Service as per billings - 5/12/20-6/11/2	376.40	376.40
79547	1190 - NATIONAL ALLIANCE FOR YOUTH SPORTS INC	PO 33343 Certified Youth Sports Administrator Cou	325.00	325.00
79548	1191 - NSI NEAL SYSTEMS INC	PO 33430 Flow meter Calibrations 5/27/20	353.75	353.75
79549	1193 - ADVANCED LANDSCAPING INC	PO 33437 Madison and Hill St. Field Renovations p	15,900.00	
		PO 33438 Madison Softball renovation per attached	16,200.00	32,100.00
79550	1200 - ARCHIVESOCIAL INC	PO 33497 Archive-Standard-399	4,788.00	4,788.00
79551	1223 - HOME DEPOT CREDIT SERVICES	PO 33456 June Blanket Purchase Order	878.39	878.39
79552	1492 - OPDYKE'S SERVICES	PO 33460 Parts for public works vehicles	120.90	120.90
79553	1681 - BOROUGH OF ALPHA	PO 33401 May 2020 postage fees	431.55	431.55
79554	1758 - METZ INC	PO 33450 Heating repairs - Municipal Bldg	1,251.83	1,251.83
79555	1797 - SERVICE TIRE TRUCK CENTER	PO 33214 Tires for sanitation trucks	2,951.52	
		PO 33315 Tires for police cars	855.37	
		PO 33462 Tires for public works vehicles	928.00	
		PO 33475 Tire repairs	459.92	5,194.81
79556	1802 - PHILLIPSBURG MUNICIPAL COURT	PO 33486 PNC/AMEX Fees May 2020	103.18	103.18
79557	1874 - TRAVIS ZECHMAN	PO 33487 2020 EYEGLASS REIMBURSEMENT	144.16	144.16
79558	1954 - SUMMIT DOOR LLC	PO 33472 Repairs for door at Central Firehouse	541.97	541.97
79559	1967 - JHM COMMUNICATIONS INC	PO 33388 NPP - Walter's Park Signs	1,840.00	1,840.00
79560	1971 - FASTENAL CO	PO 33459 Parts for sanitation trucks	339.05	
		PO 33476 Parts for sanitation trucks	609.26	948.31
79561	2066 - BOYER SWIMMING POOLS, INC	PO 33359 Draining and cleaning of Municipal Pool	5,500.00	5,500.00
79562	2068 - SCIENTIFIC BOILER WATER COND.	PO 33364 T - 505 Water & Fire Suppression	130.00	130.00
79563	2331 - REMINGTON & VERNICK ENGINEERS	PO 31035 Cert of Funds - Replacement-Sewer Mains	651.25	651.25
79564	2331 - REMINGTON & VERNICK ENGINEERS	PO 31070 Cert of Funds - Bid document prep & soli	116.25	116.25
79565	2331 - REMINGTON & VERNICK ENGINEERS	PO 33106 Cert of Funds - Prof Svcs-Sewer Engineer	5,486.75	5,486.75
79566	2331 - REMINGTON & VERNICK ENGINEERS	PO 33107 Cert of Funds - Svcs Pburg Sanitary Sewe	605.25	605.25
79567	2331 - REMINGTON & VERNICK ENGINEERS	PO 33145 Professional Services through March 31,	123.75	123.75
79568	2331 - REMINGTON & VERNICK ENGINEERS	PO 33146 Professional Services through March 31,	7,017.75	7,017.75
79569	2331 - REMINGTON & VERNICK ENGINEERS	PO 33447 Professional Services through May 31, 2	4,309.25	4,309.25
79570	2355 - LEXIS-NEXIS RISK DATA MGMT. C/O	PO 33425 Monthly Contract Fee	111.96	111.96
79571	2370 - ATLANTIC TACTICAL	PO 32632 Leather and Weapon Mounted Lights for ne	10,751.43	10,751.43
79572	6528 - H&K & SONS, LLC	PO 33466 Repairs for truck #24 from accident	3,680.92	3,680.92
79573	6659 - PENTELEDATA	PO 33442 Internet & Phone Services 6/10/20-7/10/2	1,253.77	1,253.77
79574	6716 - T.C.T.A. of NJ	PO 33365 Webinar	200.00	200.00
79575	6840 - MUNICIPAL MANAGEMENT PARTNERS, LLC	PO 32720 Cert of Funds - Professional Svcs - Cons	1,832.54	1,832.54
TOTAL				487,743.44

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	2,617.79			
01-201-20-110-050	Mayor & Council - O/E	181.50			
01-201-20-120-050	Municipal Clerk - O/E	6,809.03			
01-201-20-130-050	Financial Administration - O/E	154.16			
01-201-20-135-050	Financial Administration - Annual Audit	5,637.87			
01-201-20-145-050	Revenue Administration - O/E	200.00			
01-201-20-165-050	Engineering services	11,196.45			
01-201-22-195-050	Inspections Department - O/E	90.30			
01-201-23-220-050	Employee Group Insurance	144.16			
01-201-25-240-050	Police Department - O/E	3,463.08			
01-201-25-265-050	Fire Department - O/E	869.94			
01-201-25-275-050	Municipal Prosecutor O/E	3,137.33			
01-201-26-301-050	PEOSHHA	436.00			
01-201-26-310-050	Building & Grounds - O/E	4,786.36			
01-201-26-315-050	Vehicle Maintenance - O/E	14,402.30			
01-201-28-370-050	Recreation Service & Program - O/E	7,125.20			

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-31-430-050	Utility Expenses - Electricity	2,182.39			
01-201-31-435-050	Utility Expenses - Street Lighting	12.75			
01-201-31-440-050	Switchboard Expenses - O/E	3,297.66			
01-201-31-445-050	Utility Expenses - Water	36,132.02			
01-201-31-446-050	Utility Expenses - Natural Gas	951.28			
01-201-31-460-050	Bulk Purchases - Gasoline	11,859.12			
01-201-32-465-050	Landfill/Solid Waste Disposal Costs	6,670.76			
01-201-33-490-050	Municipal Court - O/E	1,795.09			
01-201-45-942-050	Capital Lease Obligations	1,572.00			
01-201-47-390-050	Maintenance of Free Public Library	4,385.05			
01-203-20-110-050	(2019) Mayor & Council - O/E		75.00		
01-203-20-120-050	(2019) Municipal Clerk - O/E		461.99		
01-203-20-150-050	(2019) Tax Assessment Administration OE		750.00		
01-203-25-240-050	(2019) Police Department - O/E		11,216.43		
01-203-47-390-050	(2019) Maintenance of Free Public Librar		2,068.72		
01-260-05-100	Current Fund - Due to Claims			0.00	148,947.60
01-276-55-000-000	Reserve for Digital Tax Maps			3,699.10	
01-290-55-080-000	Library Grants			566.77	
<b>TOTALS FOR</b>	<b>CURRENT FUND</b>	<b>130,109.59</b>	<b>14,572.14</b>	<b>4,265.87</b>	<b>148,947.60</b>
02-213-40-731-000	2020 Public/Private Grant Expenditures			2,140.00	
02-260-05-100	St/Fed Grants - Due to Claims Fund			0.00	2,140.00
<b>TOTALS FOR</b>	<b>STATE &amp; FEDERAL GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>2,140.00</b>	<b>2,140.00</b>
04-215-55-934-000	2017 Improvements Authorized			2,188.00	
04-215-55-936-000	2018 Improvements Authorized			22,206.73	
04-215-55-937-000	2019 Improvements Authorized			29,664.75	
04-215-55-939-000	2020 Improvements Authorized			32,100.00	
04-260-05-100	Capital - Due to Claims Fund			0.00	86,159.48
<b>TOTALS FOR</b>	<b>CAPITAL FUND</b>	<b>0.00</b>	<b>0.00</b>	<b>86,159.48</b>	<b>86,159.48</b>
07-194-16-603-000	Will Serve & TWA			123.75	
07-201-55-510-050	Sewer Utility OE	199,842.96			
07-203-55-510-050	(2019) Sewer Utility OE		116.25		
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	200,082.96
<b>TOTALS FOR</b>	<b>SEWER UTILITY</b>	<b>199,842.96</b>	<b>116.25</b>	<b>123.75</b>	<b>200,082.96</b>
08-216-55-574-000	O:2018-32 Various Imp & Acq			40,552.40	
08-216-55-575-000	O:2019-16 Various Imp & Acq			6,092.00	
08-260-05-100	Sewer Capital - Due to Claims Fund			0.00	47,295.65
08-298-55-000-000	Res Sewer Improvements - Connection Fees			651.25	
<b>TOTALS FOR</b>	<b>SEWER CAPITAL</b>	<b>0.00</b>	<b>0.00</b>	<b>47,295.65</b>	<b>47,295.65</b>
12-260-05-100	Planning Board - Due to Claims Fund			0.00	1,744.00
12-286-56-851-000	Land Use Escrows			1,082.50	
12-286-56-858-000	Engineering Escrows			661.50	
<b>TOTALS FOR</b>	<b>PLANNING BOARD ESCROW</b>	<b>0.00</b>	<b>0.00</b>	<b>1,744.00</b>	<b>1,744.00</b>
16-260-05-100	Section 8 - Due to Claims Fund			0.00	1,373.75
16-289-56-081-000	Section 8 Spending Reserves			1,373.75	
<b>TOTALS FOR</b>	<b>SECTION 8 PROGRAM</b>	<b>0.00</b>	<b>0.00</b>	<b>1,373.75</b>	<b>1,373.75</b>

Total to be paid from Fund 01 CURRENT FUND	148,947.60
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	2,140.00
Total to be paid from Fund 04 CAPITAL FUND	86,159.48

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Total to be paid from Fund 07 SEWER UTILITY		200,082.96			
Total to be paid from Fund 08 SEWER CAPITAL		47,295.65			
Total to be paid from Fund 12 PLANNING BOARD ESCROW		1,744.00			
Total to be paid from Fund 16 SECTION 8 PROGRAM		1,373.75			
		487,743.44			

## Checks Previously Disbursed

3107	N J YOUTH CORP OF PHILLIPSBURG	PO# 33411 Reimbursement NJYC-2020 ~ 5/21/20	34,686.00	6/16/2020
			34,686.00	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND		148,947.60	148,947.60
Fund 02 STATE & FEDERAL GRANTS	34,686.00	2,140.00	36,826.00
Fund 04 CAPITAL FUND		86,159.48	86,159.48
Fund 07 SEWER UTILITY		200,082.96	200,082.96
Fund 08 SEWER CAPITAL		47,295.65	47,295.65
Fund 12 PLANNING BOARD ESCROW		1,744.00	1,744.00
Fund 16 SECTION 8 PROGRAM		1,373.75	1,373.75
BILLS LIST TOTALS	34,686.00	487,743.44	522,429.44

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
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**CURRENT FUND****G/L Expenditures**

01-276-55-000-000	29701 ADAMS, REHMANN, & HEGGAN ASSOC. INC	Digital Tax Maps - R:2018-196	3,699.10	
	<i>Reserve for Digital Tax Maps</i>	<b>TOTAL FOR ACCOUNT</b>		3,699.10
<b>TOTAL for G/L Expenditures</b>				<b>3,699.10</b>

**Library Federation**

01-290-55-080-001	33505 VERIZON, INC	Library - 201 V03-8343 -6/1/20-6/30/20	566.77	
	<i>Library Federation</i>	<b>TOTAL FOR ACCOUNT</b>		566.77
<b>TOTAL for Library Federation</b>				<b>566.77</b>

**Business Administrator**

01-201-20-100-084	33483 ADVANCE LOCAL HOLDINGS CORP	Mtg Notice Historic Preservation Commiss	70.55	
	33483 ADVANCE LOCAL HOLDINGS CORP	Advertisement Notice to Bidders Inv #0009	366.80	
	<i>ADVERTISING</i>	<b>TOTAL FOR ACCOUNT</b>		437.35
01-201-20-100-225	32720 MUNICIPAL MANAGEMENT PARTNERS, LLC	Professional Svcs - Consultant - R:2020-	2,036.16	
	32720 MUNICIPAL MANAGEMENT PARTNERS, LLC	Less Professional Discount - 10%	-203.62	
	<i>Consultant Fees</i>	<b>TOTAL FOR ACCOUNT</b>		1,832.54
01-201-20-100-236	33387 NJ TRANSIT CORPORATION	Annual Lease for Sept. 1, 2019 - August	347.90	
	<i>PROPERTY RENTAL</i>	<b>TOTAL FOR ACCOUNT</b>		347.90
<b>TOTAL for Business Administrator</b>				<b>2,617.79</b>

**Mayor & Council**

01-201-20-110-071	33419 GRAPHIC ACTION INC	Bus cards K. Lefler	69.00	
	<i>PRINTING OTHER</i>	<b>TOTAL FOR ACCOUNT</b>		69.00
01-201-20-110-106	33184 GRAMCO WORD PROCESSING INC	GRAMCO - BLUE BURN CD/S	99.50	
	33184 GRAMCO WORD PROCESSING INC	UPS SHIP & HANDLING	13.00	
	<i>OFFICE EQUIPMENT OTHER</i>	<b>TOTAL FOR ACCOUNT</b>		112.50
01-203-20-110-071	31342 GRAPHIC ACTION INC	Transit lot signs 12"x18"	75.00	
	<i>(2019) PRINTING OTHER</i>	<b>TOTAL FOR ACCOUNT</b>		75.00
<b>TOTAL for Mayor &amp; Council</b>				<b>256.50</b>

**Municipal Clerk**

01-201-20-120-051	33418 OFFICE CONCEPTS GROUP INC	ABA-DDEXP08 Literature Display	369.00	
	<i>OFFICE SUPPLIES</i>	<b>TOTAL FOR ACCOUNT</b>		369.00
01-201-20-120-071	33419 GRAPHIC ACTION INC	Bus cards D. Hay	69.00	
	33419 GRAPHIC ACTION INC	Bus cards L.Loudenberry	69.00	
	<i>PRINTING OTHER</i>	<b>TOTAL FOR ACCOUNT</b>		138.00
01-201-20-120-073	33339 WEST GROUP PAYMENT CENTER	Assured Printing Pricing 4/5/20 - 5/4/20	388.87	
	<i>TOWN CODE UPDATES</i>	<b>TOTAL FOR ACCOUNT</b>		388.87
01-201-20-120-076	33426 FEDEX CUSTOM CRITICAL	Overnight	65.36	
	<i>POSTAGE</i>	<b>TOTAL FOR ACCOUNT</b>		65.36
	33429 ADVANCE LOCAL HOLDINGS CORP	ZOOM MTG DUE TO COVID 19	264.10	
	33429 ADVANCE LOCAL HOLDINGS CORP	ZOOM MTG DUE TO COVID 19	78.45	
	33446 ADVANCE LOCAL HOLDINGS CORP	Second notice of O:2020-05	157.45	

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>Municipal Clerk</b>					
	33420	ADVANCE LOCAL HOLDINGS CORP	Pending bond 0:2020-11	272.00	
	33420	ADVANCE LOCAL HOLDINGS CORP	Pending bond 0:2020-12	287.80	
01-201-20-120-084		<b>ADVERTISING</b>			
			<b>TOTAL FOR ACCOUNT</b>		1,059.80
	33497	ARCHIVESOCIAL INC	ArchiveSocial Standard pkg	4,788.00	
01-201-20-120-160		<b>Archive Social</b>			
			<b>TOTAL FOR ACCOUNT</b>		4,788.00
	32291	WEST GROUP PAYMENT CENTER	Federal Grants Management Handbook	424.00	
	32291	WEST GROUP PAYMENT CENTER	Shipping & Handling	37.99	
01-203-20-120-073		<b>(2019) TOWN CODE UPDATES</b>			
			<b>TOTAL FOR ACCOUNT</b>		461.99
<b>TOTAL for Municipal Clerk</b>					7,271.02
<b>Financial Administration</b>					
	33490	OFFICE CONCEPTS GROUP INC	SMD64155 - legal hanging folders	42.72	
	33490	OFFICE CONCEPTS GROUP INC	PFXRK15313 - legal file folders	44.45	
	33490	OFFICE CONCEPTS GROUP INC	SAF5277BL - mobile file cart	66.99	
01-201-20-130-051		<b>OFFICE SUPPLIES</b>			
			<b>TOTAL FOR ACCOUNT</b>		154.16
<b>TOTAL for Financial Administration</b>					154.16
<b>Financial Administration - Annual Audit</b>					
	33496	SUPLEE, CLOONEY & COMPANY	Services rendered - Audit year 2019	5,637.87	
01-201-20-135-231		<b>Audit Report</b>			
			<b>TOTAL FOR ACCOUNT</b>		5,637.87
<b>TOTAL for Financial Administration - Annual Audit</b>					5,637.87
<b>Revenue Administration</b>					
	33365	T.C.T.A. of NJ	Webinar June 16, 2020	100.00	
	33365	T.C.T.A. of NJ	Webinar June 17, 2020	100.00	
01-201-20-145-093		<b>SEMINARS &amp; CONFERENCES</b>			
			<b>TOTAL FOR ACCOUNT</b>		200.00
<b>TOTAL for Revenue Administration</b>					200.00
<b>Tax Assessment Administration</b>					
	33439	BRT TECHNOLOGIES LLC	PRC Powerpad Annual License Fee for 2019	750.00	
01-203-20-150-058		<b>(2019) COMPUTER SUPL-ACCESSORIES</b>			
			<b>TOTAL FOR ACCOUNT</b>		750.00
<b>TOTAL for Tax Assessment Administration</b>					750.00
<b>Engineering Services</b>					
	32862	VAN CLEEF ENGINEERING ASSOC., LLC	Renovation & Rehab of Mercer St Stormwat	4,240.50	
	32926	VAN CLEEF ENGINEERING ASSOC., LLC	Less 10% Discount - COVID 19 Pandemic	-410.00	
	32926	VAN CLEEF ENGINEERING ASSOC., LLC	Less 10% Discount - COVID 19 Pandemic	-410.00	
	32926	VAN CLEEF ENGINEERING ASSOC., LLC	Professional Services-Town Engineer - R:	4,100.00	
	32926	VAN CLEEF ENGINEERING ASSOC., LLC	Professional Services-Town Engineer - R:	4,100.00	
	32862	VAN CLEEF ENGINEERING ASSOC., LLC	Less 10% Discount - COVID 19 Pandemic	-424.05	
01-201-20-165-231		<b>Van Cleef</b>			
			<b>TOTAL FOR ACCOUNT</b>		11,196.45
<b>TOTAL for Engineering Services</b>					11,196.45

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>Inspections Department</b>					
01-201-22-195-084	33413	NJ ADVANCE MEDIA, LLC LEGAL ADVERTISING	NJ Advanced Media ad invoice for zoom me TOTAL FOR ACCOUNT	90.30	90.30
TOTAL for Inspections Department					90.30
<b>Employee Group Insurance</b>					
01-201-23-220-208	33487	TRAVIS ZECHMAN Vision Care - PBA Superiors	2020 Eyeglass Reimbursement Inv#112-34131 TOTAL FOR ACCOUNT	144.16	144.16
TOTAL for Employee Group Insurance					144.16
<b>Public Safety</b>					
01-201-25-240-051	33423	OFFICE CONCEPTS GROUP INC	PEN 1.2MM	12.49	585.56
	33423	OFFICE CONCEPTS GROUP INC	USB 8GB THUMB DRIVES	68.48	
	33423	OFFICE CONCEPTS GROUP INC	FLAGS (SIGN HERE)	26.60	
	33423	OFFICE CONCEPTS GROUP INC	3X5 RULED INDEX CARDS	23.70	
	33423	OFFICE CONCEPTS GROUP INC	PEN .7MM	201.60	
	33423	OFFICE CONCEPTS GROUP INC	PEN BALL POINT F-301	24.58	
	33423	OFFICE CONCEPTS GROUP INC	PACKING TAPE	61.54	
	33318	FEDEX CUSTOM CRITICAL	Standard Overnight mailing to Drager Inc	119.77	
01-201-25-240-051	33423	OFFICE CONCEPTS GROUP INC	AAA BATTERIES TOTAL FOR ACCOUNT	46.80	
01-201-25-240-076	33415	TIAA COMMERCIAL FINANCE INC	contract copiers TOTAL FOR ACCOUNT	313.78	313.78
01-201-25-240-078	33414	ALTER BUSINESS SYS INC	copier lease agreement	215.79	431.58
	33441	ALTER BUSINESS SYS INC	COPIER LEASE AGREEMENT TOTAL FOR ACCOUNT	215.79	
01-201-25-240-089	33424	N J STATE ASSOC CHIEFS OF POLICE	ASSOC OF CHIEF OF POLICE MEMBERSHIP TOTAL FOR ACCOUNT	275.00	275.00
01-201-25-240-099	32755	D & G EQUIPMENT & SUPPLY INC	Fechheimer Flying Cross Trouser	119.90	447.70
	33412	PDB PROPERTY MAINTENANCE INC	Rocky Boots 10.5	128.00	
	32755	D & G EQUIPMENT & SUPPLY INC	TexTrop2 S/S Dark Navy	93.90	
	32755	D & G EQUIPMENT & SUPPLY INC	TexTrop2 L/S Dark Navy TOTAL FOR ACCOUNT	105.90	
01-201-25-240-100	33422	STAR DOLLAR CLEANERS INC	MAY UNIFORM CLEANING TOTAL FOR ACCOUNT	995.00	995.00
01-201-25-240-286	33416	ROUTE 12 WASH & GAS INC	Express Car Wash	7.50	52.50
	33434	ROUTE 12 WASH & GAS INC	Express Wash TOTAL FOR ACCOUNT	45.00	
01-201-25-240-294	33425	LEXIS-NEXIS RISK DATA MGMT. C/O	Monthly Contract Fee TOTAL FOR ACCOUNT	111.96	111.96
01-201-25-240-298	33379	INDUSTRIAL COMMUNICATIONS INC	Police and Fire Radio Maintenance Contra TOTAL FOR ACCOUNT	250.00	250.00
01-203-25-240-270	32632	ATLANTIC TACTICAL	Safariland 77-83-13HS Double Magazine Fo	1,291.50	11,216.43
	32632	ATLANTIC TACTICAL	Safariland Mid-Ride 7TS ALS/SLS Level II	5,181.58	
	31925	SF MOBILE-VISION	MV-ICV-EMIC Microphone, backseat, HD, Sy	33.75	
	32632	ATLANTIC TACTICAL	Streamlight 69423 TLR-7AH	4,278.35	
	31925	SF MOBILE-VISION	INSTALLATION Sales - Installation of par	210.00	
	31925	SF MOBILE-VISION	IRCAM 5 CAMERA KIT rear seat IR with 14	221.25	
(2019) EMERGENCY/SAFETY SUPPLIES					TOTAL FOR ACCOUNT
TOTAL for Public Safety					14,679.51

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>Fire Department</b>					
01-201-25-265-114	33380	ROSSNAGLE'S SERVICE CNTR INC	Recharge A/C System on 94-65 to Include	225.00	
		VEHICLE REPAIRS	TOTAL FOR ACCOUNT		225.00
01-201-25-265-116	33435	ELECTRONIC MEASUREMENT LABS INC	Calibration and Repair of Hazardous Gas	140.85	
		PEOSHA TESTING	TOTAL FOR ACCOUNT		140.85
01-201-25-265-121	33443	PHILLIPSBURG FIRE CO #1	Reimbursement of Phillipsburg FC #1 for	230.09	
		VEHICLE PARTS/EQUIP	TOTAL FOR ACCOUNT		230.09
01-201-25-265-245	33379	INDUSTRIAL COMMUNICATIONS INC		250.00	
	33489	INDUSTRIAL COMMUNICATIONS INC	Belt Clips for Unication Pagers, Complet	24.00	
		INDUSTRIAL COMMUNICATIONS	TOTAL FOR ACCOUNT		274.00
TOTAL for Fire Department					869.94
<b>Municipal Prosecutor</b>					
01-201-25-275-211	32718	STEVEN M SIEGEL	Professional Svcs - Prosecutor - R:2020-	3,137.33	
		Municipal Prosecutor	TOTAL FOR ACCOUNT		3,137.33
TOTAL for Municipal Prosecutor					3,137.33
<b>PEOSHA</b>					
01-201-26-301-209	33467	CINTAS FAS LOCKBOX 636525	AEO Agreement	436.00	
		PEOSHA	TOTAL FOR ACCOUNT		436.00
TOTAL for PEOSHA					436.00
<b>Building &amp; Grounds</b>					
01-201-26-310-221	33473	SYNCHRONY BANK	Air conditioners for police department	1,271.10	
	33472	SUMMIT DOOR LLC	Repairs for door at Central Firehouse	541.97	
		BUILDING MAINTENANCE	TOTAL FOR ACCOUNT		1,813.07
01-201-26-310-234	33457	OTIS ELEVATOR	June Blanket Purchase Order	742.83	
		OTIS ELEVATOR	TOTAL FOR ACCOUNT		742.83
01-201-26-310-235	33450	METZ INC	Heating repairs - Municipal Bldg	1,251.83	
		Worth and Company	TOTAL FOR ACCOUNT		1,251.83
01-201-26-310-264	33456	HOME DEPOT CREDIT SERVICES	June Blanket Purchase Order	35.85	
	33455	SYNCHRONY BANK	June Blanket Purchase Order	15.48	
	33455	SYNCHRONY BANK	June Blanket Purchase Order	60.76	
	33456	HOME DEPOT CREDIT SERVICES	June Blanket Purchase Order	275.56	
	33456	HOME DEPOT CREDIT SERVICES	June Blanket Purchase Order	80.64	
	33456	HOME DEPOT CREDIT SERVICES	June Blanket Purchase Order	162.00	
	33456	HOME DEPOT CREDIT SERVICES	June Blanket Purchase Order	15.70	
	33456	HOME DEPOT CREDIT SERVICES	June Blanket Purchase Order	27.03	
	33455	SYNCHRONY BANK	June Blanket Purchase Order	24.00	
	33456	HOME DEPOT CREDIT SERVICES	June Blanket Purchase Order-Credit	-49.97	
	33456	HOME DEPOT CREDIT SERVICES	June Blanket Purchase Order	117.00	
	33456	HOME DEPOT CREDIT SERVICES	June Blanket Purchase Order	214.58	
		MISC HARDWARE	TOTAL FOR ACCOUNT		978.63
TOTAL for Building & Grounds					4,786.36

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>Vehicle Maintenance</b>					
01-201-26-315-210	33315	SERVICE TIRE TRUCK CENTER	Tires for police cars	422.72	
		<b>TIRES - POLICE</b>	<b>TOTAL FOR ACCOUNT</b>		<b>422.72</b>
01-201-26-315-212	33462	SERVICE TIRE TRUCK CENTER	Tires for public works vehicles	928.00	
		<b>TIRES M/S EQUIPMENT</b>	<b>TOTAL FOR ACCOUNT</b>		<b>928.00</b>
01-201-26-315-213	33214	SERVICE TIRE TRUCK CENTER	Tires for sanitation trucks	2,951.52	
		<b>TIRES OTHER</b>	<b>TOTAL FOR ACCOUNT</b>		<b>2,951.52</b>
01-201-26-315-214	33315	SERVICE TIRE TRUCK CENTER	Flat tire repairs	432.65	
	33475	SERVICE TIRE TRUCK CENTER	Tire repairs	459.92	
		<b>TIRES REPAIRS</b>	<b>TOTAL FOR ACCOUNT</b>		<b>892.57</b>
01-201-26-315-218	33454	NORTHEAST PARTS GROUP LLC	June Blanket Purchase Order	184.28	
		<b>PARTS - POLICE VEHICLES</b>	<b>TOTAL FOR ACCOUNT</b>		<b>184.28</b>
01-201-26-315-220	33461	NORTHEAST PARTS GROUP LLC	Bracket, LED kit	191.68	
	33454	NORTHEAST PARTS GROUP LLC	June Blanket Purchase Order	11.86	
		<b>PARTS-PUBLIC WORKS EQUIP.</b>	<b>TOTAL FOR ACCOUNT</b>		<b>203.54</b>
01-201-26-315-221	33454	NORTHEAST PARTS GROUP LLC	June Blanket Purchase Order	58.60	
	33454	NORTHEAST PARTS GROUP LLC	June Blanket Purchase Order	78.29	
	33454	NORTHEAST PARTS GROUP LLC	June Blanket Purchase Order	326.77	
	33454	NORTHEAST PARTS GROUP LLC	June Blanket Purchase Order	18.18	
	33454	NORTHEAST PARTS GROUP LLC	June Blanket Purchase Order	26.08	
	33454	NORTHEAST PARTS GROUP LLC	June Blanket Purchase Order	-210.78	
	33468	NORTHEAST PARTS GROUP LLC	Credit	-276.44	
	33468	NORTHEAST PARTS GROUP LLC	Oil filters, pipe, exhaust gaskets	368.07	
	33461	NORTHEAST PARTS GROUP LLC	Oil filters, fuel filters	376.62	
	33460	OPDYKE'S SERVICES	Parts for public works vehicles	120.90	
	33454	NORTHEAST PARTS GROUP LLC	June Blanket Purchase Order	58.72	
		<b>PARTS-PUBLIC WORKS VEN.</b>	<b>TOTAL FOR ACCOUNT</b>		<b>845.01</b>
01-201-26-315-222	33459	FASTENAL CO	Parts for sanitation trucks	339.05	
	33476	FASTENAL CO	Parts for sanitation trucks	609.26	
		<b>PARTS OTHER VEHICLES</b>	<b>TOTAL FOR ACCOUNT</b>		<b>948.31</b>
01-201-26-315-248	33469	ROSSNAGLE'S SERVICE CNTR INC	Repairs for 94-6	1,269.07	
	33464	ROSSNAGLE'S SERVICE CNTR INC	Tow 94-29 to garage	75.00	
	33463	T & H AUTOMOTIVE INC	A/C repairs for 94-17	1,034.32	
	33465	ROSSNAGLE'S SERVICE CNTR INC	Repairs for 94-4	600.23	
		<b>REPAIRS-POLICE VEHICLES</b>	<b>TOTAL FOR ACCOUNT</b>		<b>2,978.62</b>
01-201-26-315-250	33471	BRUCE H NOLF	February Blanket Purchase Order	21.45	
	33471	BRUCE H NOLF	April Blanket Purchase Order	44.44	
	33471	BRUCE H NOLF	May Blanket Purchase Order	300.92	
		<b>REPAIRS-PUB. WORKS EQUIP.</b>	<b>TOTAL FOR ACCOUNT</b>		<b>366.81</b>
01-201-26-315-251	33466	H&K & SONS, LLC	Repairs for truck #24 from accident	3,680.92	
		<b>REPAIRS M/S VEHICLE</b>	<b>TOTAL FOR ACCOUNT</b>		<b>3,680.92</b>
<b>TOTAL For Vehicle Maintenance</b>					<b>14,402.30</b>

**Recreation Services & Programs**

01-201-28-370-072	33419	GRAPHIC ACTION INC	Bus cards D. Kophazy	69.00	
		<b>Publications</b>	<b>TOTAL FOR ACCOUNT</b>		<b>69.00</b>
01-201-28-370-163	33343	NATIONAL ALLIANCE FOR YOUTH SPORTS INC	Certified Youth Sports Administrator Cou	325.00	
		<b>COACH CERTIFICATIONS</b>	<b>TOTAL FOR ACCOUNT</b>		<b>325.00</b>
01-201-28-370-166	33407	THE SHERWIN WILLIAMS CO	5 gallon buckets of "PSBURG Garnet"	240.60	
	33407	THE SHERWIN WILLIAMS CO	5 gallon buckets of "PSBURG Gray"	240.60	
		<b>PLAYGROUNDS</b>	<b>TOTAL FOR ACCOUNT</b>		<b>481.20</b>

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
Recreation Services & Programs					
01-201-28-370-182	33359	BOYER SWIMMING POOLS, INC	Draining and cleaning of Municipal Pool	5,500.00	
		POOL OPENING/CLOSING	TOTAL FOR ACCOUNT		5,500.00
01-201-28-370-221	33343	PLAYGROUND INSPECTORS LLC	Skatepark inspection w/ full written rep	750.00	
		Skate Park Maintenance	TOTAL FOR ACCOUNT		750.00
TOTAL for Recreation Services & Programs					7,125.20
Maintenance of Free Public Library					
01-201-47-390-585	33362	BIBLIOTHECA LLC	Digital Library: DLNJ Cloud Content Perf	1,094.00	
		Library Materials	TOTAL FOR ACCOUNT		1,094.00
01-201-47-390-586	33496	SUPLEE, CLOONEY & COMPANY	Services rendered - Audit year 2019	744.63	
		Audit Fees	TOTAL FOR ACCOUNT		744.63
01-201-47-390-587	33296	PITNEY BOWES LLC	Lease for period 3/30/20 - 6/29/20.	200.55	
		Library Supplies	TOTAL FOR ACCOUNT		200.55
01-201-47-390-588	33297	FARONICS TECHNOLOGIES USA INC	Deep Freeze ENT MA Maintenance Renewal f	664.24	
	33298	ENVISIONWARE INC	Renewal of Coin Acceptor Y-CBA-V/VX/N-U	565.00	
		Library Tech	TOTAL FOR ACCOUNT		1,229.24
01-201-47-390-589	33505	VERIZON, INC	Library - 454-3555 -6/2/20-7/9/20	42.88	
	33505	VERIZON, INC	Library - 454-3712 -6/2/20-7/9/20	484.06	
01-201-47-390-589	33509	AQUA NEW JERSEY, INC	Library-10306200743555-5/6/20-6/9/20	132.00	
	33509	AQUA NEW JERSEY, INC	Library/6"Fire - 10361650748219 -4/27/20	321.32	
01-201-47-390-589	33507	CONSTELLATION NEWENERGY-GAS DIVISIO	Library - 2012523656-0-5/12/20-6/11/20	136.37	
		Building & Utilities	TOTAL FOR ACCOUNT		1,116.63
01-203-47-390-589	33508	J C P L	Library-100005661556-4/28/20-5/28/20	1,938.72	
	33364	SCIENTIFIC BOILER WATER COND.	Quarterly billing (June, July, August)	130.00	
		(2019) Building & Utilities	TOTAL FOR ACCOUNT		2,068.72
TOTAL for Maintenance of Free Public Library					6,453.77
Electricity					
01-201-31-430-175	33508	J C P L	Heckman Street-100137162937-5/28/20-6/25	284.94	
	33508	J C P L	Meyner Rd Park-100082801190-4/25/20-6/24	2.21	
01-201-31-430-175	33508	J C P L	Del Hqts. Park-100084022209-5/22/20-6/23	5.17	
	33508	J C P L	Fire Department-200000053807-4/24/20-5/2	1,890.07	
		Electricity	TOTAL FOR ACCOUNT		2,182.39
TOTAL for Electricity					2,182.39
Street Lighting					
01-201-31-435-175	33508	J C P L	Street Lighting-100098829169-5/20/20-6/1	12.75	
		Electricity - Street Lighting	TOTAL FOR ACCOUNT		12.75
TOTAL for Street Lighting					12.75
Switchboard					
	33442	PENTELEDATA	441 Heckman Street	235.23	
	33505	VERIZON, INC	PU Tower-Alarm -213-8612-6/8/20-7/7/20	36.05	
	33505	VERIZON, INC	Police - 454-1121-6/10/20-7/9/20	2,077.79	
	33442	PENTELEDATA	Municipal Bldg - 120 Filmore St	80.95	
	33442	PENTELEDATA	712 South Main Street	175.65	
	33442	PENTELEDATA	Taxes	51.69	
	33442	PENTELEDATA	120 Filmore Street	224.50	

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>Switchboard</b>					
01-201-31-440-180		Telephone & Telecommunications	TOTAL FOR ACCOUNT		2,881.86
	33442	PENTELEDATA	Garage - 441 Heckman Street	99.95	
	33442	PENTELEDATA	Municipal Bldg - 120 Filmore St	124.95	
	33442	PENTELEDATA	Pool Meyner Road	99.95	
	33442	PENTELEDATA	Garage - 441 Heckman Street	90.95	
01-201-31-440-183		Internet Service	TOTAL FOR ACCOUNT		415.80
TOTAL for Switchboard					3,297.66
<b>Water</b>					
	33509	AQUA NEW JERSEY, INC	#1 Fire Co - 10244640738586 -5/5/20-6/5/	62.64	
	33509	AQUA NEW JERSEY, INC	Fire Central - 10300120743050 -5/6/20-6/	23.60	
	33509	AQUA NEW JERSEY, INC	675 Corliss Ave/6" Fire - 10368120748670	321.32	
	33509	AQUA NEW JERSEY, INC	Warren Chemical - 10260760739831 -5/5/20	33.65	
	33509	AQUA NEW JERSEY, INC	Jersey Hose - 10245560738652 -5/5/20-6/5	34.30	
	33509	AQUA NEW JERSEY, INC	Municipal Garage - 14893240743460 -5/6/2	179.10	
	33509	AQUA NEW JERSEY, INC	Municipal Bldg - 10306210743556 --5/6/20	43.99	
	33509	AQUA NEW JERSEY, INC	Hydrants/Inch Foot Chg - 10325100745223	34,443.30	
	33509	AQUA NEW JERSEY, INC	Del.River Park - 10368121265527 -5/5/20-	33.00	
	33509	AQUA NEW JERSEY, INC	Squad Building - 10304260743384 -5/6/20-	53.28	
	33509	AQUA NEW JERSEY, INC	Lincoln Engine - 10302740743268 -5/6/20-	102.31	
	33509	AQUA NEW JERSEY, INC	Municipal Pool-10325060745220-10/16/19-6	630.08	
	33509	AQUA NEW JERSEY, INC	Shappell Park - 10359000747999 -5/5/20-6	33.00	
	33509	AQUA NEW JERSEY, INC	Del.Hgts.Park - 16531151133169 -5/6/20-6	138.45	
01-201-31-445-185		Water	TOTAL FOR ACCOUNT		36,132.02
TOTAL for Water					36,132.02
<b>Natural Gas</b>					
	33506	ELIZABETHTOWN GAS INC	Lincoln Engine - 1252446451-5/12/20-6/11	36.40	
	33507	CONSTELLATION NEWENERGY-GAS DIVISIO	Jersey Hose - 201252365 - 6-5/12/20-6/11	6.54	
	33506	ELIZABETHTOWN GAS INC	Warren Chemical - 3992228531-5/12/20-6/1	32.38	
	33506	ELIZABETHTOWN GAS INC	Fire Central - 3977314581-5/12/20-6/11/2	34.18	
	33507	CONSTELLATION NEWENERGY-GAS DIVISIO	Warren Chemical - 201252365-4-5/12/20-6/	6.04	
	33506	ELIZABETHTOWN GAS INC	Garage - 3084827264-5/12/20-6/11/20	216.28	
	33506	ELIZABETHTOWN GAS INC	Jersey Hose - 5503477491-5/12/20-6/11/20	32.83	
	33506	ELIZABETHTOWN GAS INC	#1 Fire Co - 4475495511-5/12/20-6/11/20	45.83	
	33507	CONSTELLATION NEWENERGY-GAS DIVISIO	Lincoln Engine - 201252365 - 1-5/12/20-6	10.57	
	33507	CONSTELLATION NEWENERGY-GAS DIVISIO	Fire Central - 201252365 - 3-5/12/20-6/1	8.05	
	33507	CONSTELLATION NEWENERGY-GAS DIVISIO	#1 Fire Co - 201252365-5-5/12/20-6/11/20	21.13	
	33507	CONSTELLATION NEWENERGY-GAS DIVISIO	Municipal Building - 201252365-2-5/12/20	187.70	
	33506	ELIZABETHTOWN GAS INC	Municipal Building - 2327826631-5/12/20-	313.35	
01-201-31-446-176		Natural or Propane: Natural Gas	TOTAL FOR ACCOUNT		951.28
TOTAL for Natural Gas					951.28
<b>Gasoline</b>					
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Unleaded	2,069.73	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Unleaded	1,206.06	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Diesel	664.08	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Diesel	806.54	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Unleaded	1,432.33	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Unleaded	1,557.26	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Diesel	413.21	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Diesel	823.47	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Unleaded	854.13	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Unleaded	1,176.79	
	33453	GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Diesel	855.52	
01-201-31-460-195		Gasoline Townwide: Gasoline	TOTAL FOR ACCOUNT		11,859.12

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
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**Gasoline**

TOTAL for Gasoline

11,859.12

**Landfill / Solid Waste Diposal Costs**

01-201-32-465-236	33451 WM RECYCLE AMERICA LLC	Garbage & Recycling Dumping Fees	Recycling fees	6,670.76	
			TOTAL FOR ACCOUNT		6,670.76

TOTAL for Landfill / Solid Waste Diposal Costs

6,670.76

**Municipal Court**

01-201-33-490-069	33383 MUNICIPAL RECORD SERVICES INC	Printing - Forms	New fine labels/500 ct	130.00	
	33383 MUNICIPAL RECORD SERVICES INC		UTR's 2000 ct J060001	783.00	
			TOTAL FOR ACCOUNT		913.00
01-201-33-490-076	33401 BOROUGH OF ALPHA	Postage	May 2020 Postage fees	431.55	
			TOTAL FOR ACCOUNT		431.55
01-201-33-490-180	33442 FENTELEDATA	Telephone / Telecommunications	Municipal Court - 1001 E Boulevard	69.95	
	33505 VERIZON, INC		Court - 387-6840- 6/7/20-7/12/20	277.41	
			TOTAL FOR ACCOUNT		347.36
01-201-33-490-233	33486 PHILLIPSBURG MUNICIPAL COURT	Credit Card Processing Fee	PNC/AMEX FEES MAY 2020	103.18	
			TOTAL FOR ACCOUNT		103.18

TOTAL for Municipal Court

1,795.09

**Capital Lease Obligations**

01-201-45-942-221	32590 KS STATE BANK	Police Vehicles Lease	Lease Police Vehicle - R:2019-109 2nd ye	1,572.00	
			TOTAL FOR ACCOUNT		1,572.00

TOTAL for Capital Lease Obligations

1,572.00

**STATE & FEDERAL GRANTS****DEPARTMENT 731**

02-213-40-731-001	33498 VAN CLEEF ENGINEERING ASSOC., LLC	2019 NPP Town Match	NPP - May 01, 2020 to May 31, 2020	300.00	
	33388 JHM COMMUNICATIONS INC		Flat Cut Oval Sign - Walter's Park Sign	1,590.00	
	33388 JHM COMMUNICATIONS INC		Installation	250.00	
			TOTAL FOR ACCOUNT		2,140.00

TOTAL for DEPARTMENT 731

2,140.00

**CAPITAL FUND****2017 Improvements Authorizations**

04-215-55-934-003	31164 FIRE FIGHTER EQUIPMENT CO INC	2017 Fire Department	Leatherhead--NYHL 4-D NY Hook, D Handle	115.00	
	31164 FIRE FIGHTER EQUIPMENT CO INC		Fire Hooks--(#RH-5) NY Roof Hook, Pike P	198.00	
	31164 FIRE FIGHTER EQUIPMENT CO INC		#34B Gloss Black BADAXX	778.00	
	31164 FIRE FIGHTER EQUIPMENT CO INC		Ziamatic #SHB Adjustable Sledge Hammer B	95.00	
	31164 FIRE FIGHTER EQUIPMENT CO INC		Fire Hooks--(#WH-MOD)Maxximus MOD Hallig	735.00	
	31164 FIRE FIGHTER EQUIPMENT CO INC		#PAL-6 #6 Flat Head Axe w/ Lime Green Fi	60.00	
	31164 FIRE FIGHTER EQUIPMENT CO INC		Leatherhead--#PAL-8, Pick Head Axe--Lime	108.00	
	31164 FIRE FIGHTER EQUIPMENT CO INC		Leatherhead--#NYHL 3-D NY Hook, D Handle	99.00	
			TOTAL FOR ACCOUNT		2,188.00

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

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Account	PO #	Vendor	Description	Payment	Account Total
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**CAPITAL FUND****2017 Improvements Authorizations**

<b>TOTAL for 2017 Improvements Authorizations</b>				<b>2,188.00</b>
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**DEPARTMENT 936**

32673		VAN CLEEF ENGINEERING ASSOC., LLC	Admin Svcs - Heckman St Phase 4 - R:2020	1,560.50	
32673		VAN CLEEF ENGINEERING ASSOC., LLC	Less 10% Discount - COVID 19 Pandemic	-156.05	
32673		VAN CLEEF ENGINEERING ASSOC., LLC	Less 10% Discount - COVID 19 Pandemic	-173.95	
31687		VAN CLEEF ENGINEERING ASSOC., LLC	Engineering svcs Heckman St Phase 3 - R:	1,389.00	
32673		VAN CLEEF ENGINEERING ASSOC., LLC	Admin Svcs - Heckman St Phase 4 - R:2020	1,739.50	
31687		VAN CLEEF ENGINEERING ASSOC., LLC	Less 10% Discount - COVID 19 Pandemic	-138.90	
31687		VAN CLEEF ENGINEERING ASSOC., LLC	Less 10% Discount - COVID 19 Pandemic	-82.55	
33251		VAN CLEEF ENGINEERING ASSOC., LLC	Less 10% Discount - COVID 19 Pandemic	-719.55	
33251		VAN CLEEF ENGINEERING ASSOC., LLC	Less 10% Discount - COVID 19 Pandemic	-108.77	
33251		VAN CLEEF ENGINEERING ASSOC., LLC	2020 Road Improvement Program - R:2020-1	10,876.50	
33251		VAN CLEEF ENGINEERING ASSOC., LLC	2020 Road Improvement Program - R:2020-1	7,195.50	
31687		VAN CLEEF ENGINEERING ASSOC., LLC	Engineering svcs Heckman St Phase 3 - R:	825.50	
04-215-55-936-007		<b>2018 Road Improvement</b>	<b>TOTAL FOR ACCOUNT</b>		<b>22,206.73</b>

TOTAL for DEPARTMENT 936

22,206.73

**DEPARTMENT 937**

32805		N J FIRE EQUIPMENT	SCOTT #201215-04-AV3000HT Facemask, with	1,777.50	
04-215-55-937-003		<b>2019 Fire Dept - Acq</b>	<b>TOTAL FOR ACCOUNT</b>		<b>1,777.50</b>
33366		ABI ATTACHMENTS INC	Field Groomer	27,887.25	
04-215-55-937-007		<b>2019 Recreation</b>	<b>TOTAL FOR ACCOUNT</b>		<b>27,887.25</b>
<b>TOTAL for DEPARTMENT 937</b>					<b>29,664.75</b>

**DEPARTMENT 939**

33438		ADVANCED LANDSCAPING INC	Madison Softball renovation per attached	16,200.00	
33437		ADVANCED LANDSCAPING INC	Madison and Hill St. Field Renovations p	15,900.00	
04-215-55-939-001		<b>R:2020-115 Recreation Reapp excess proc</b>	<b>TOTAL FOR ACCOUNT</b>		<b>32,100.00</b>
<b>TOTAL for DEPARTMENT 939</b>					<b>32,100.00</b>

**SEWER UTILITY****Sewer Utility Department**

33146		REMINGTON & VERNICK ENGINEERS	Sewer & Wastewater Engineering Support S	7,017.75	
33447		REMINGTON & VERNICK ENGINEERS	Professional Svcs 5/31/2020	4,309.25	
07-201-55-510-515		<b>Sewer Engineers</b>	<b>TOTAL FOR ACCOUNT</b>		<b>11,327.00</b>
33496		SUPLEE, CLOONEY & COMPANY	Services rendered - Audit year 2019	3,191.25	
07-201-55-510-516		<b>Nisivocnia &amp; Company</b>	<b>TOTAL FOR ACCOUNT</b>		<b>3,191.25</b>
33458		NATURAL SYSTEMS UTILITIES	April-June Operator Fee	9,000.00	
33458		NATURAL SYSTEMS UTILITIES	June Fee - Maintenance & repair	8,333.33	
33458		NATURAL SYSTEMS UTILITIES	June Fee - Services	167,237.63	
07-201-55-510-517		<b>Natural Systems Utilities</b>	<b>TOTAL FOR ACCOUNT</b>		<b>184,570.96</b>
33453		GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Unleaded	200.00	
33453		GRIFFITH-ALLIED TRUCKING LLC	June Blanket - Diesel	200.00	
07-201-55-510-519		<b>Lubricants &amp; Motor Fuels</b>	<b>TOTAL FOR ACCOUNT</b>		<b>400.00</b>
33430		NSI NEAL SYSTEMS INC	Flow meter Calibrations 5/27/20	353.75	
07-201-55-510-552		<b>Calibration of Meters</b>	<b>TOTAL FOR ACCOUNT</b>		<b>353.75</b>
31070		REMINGTON & VERNICK ENGINEERS	Bid document prep & solicitation of soar	116.25	

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>SEWER UTILITY</b>					
<b>Sewer Utility Department</b>					
07-203-55-510-515	(2019)	Sewer Engineers	TOTAL FOR ACCOUNT	116.25	
TOTAL for Sewer Utility Department					116.25
<b>DEPARTMENT 603</b>					
07-194-16-603-004	33145	REMINGTON & VERNICK ENGINEERS	Stryker Rd Assoc, LLC - TWA Review	123.75	
		Stryker Road Associates LLC	TOTAL FOR ACCOUNT		123.75
TOTAL for DEPARTMENT 603					123.75
<b>SEWER CAPITAL</b>					
<b>G/L Expenditures</b>					
08-298-55-000-601	31035	REMINGTON & VERNICK ENGINEERS	Replacement-Sewer Mains related to Autum	651.25	
		Connection Fees - Autumn Ridge (Larkin)	TOTAL FOR ACCOUNT		651.25
TOTAL for G/L Expenditures					651.25
<b>DEPARTMENT 574</b>					
08-216-55-574-001	32861	REUTER & HANNEY INC	Installation Surge Protection Device & S	40,552.40	
		O:2018-32 Various Imp & Acq	TOTAL FOR ACCOUNT		40,552.40
TOTAL for DEPARTMENT 574					40,552.40
<b>DEPARTMENT 575</b>					
08-216-55-575-001	33106	REMINGTON & VERNICK ENGINEERS	Services related to the covering of East	5,486.75	
	33107	REMINGTON & VERNICK ENGINEERS	Services related to the Phillipsburg San	605.25	
		O:2019-16 Various Imp & Acq	TOTAL FOR ACCOUNT		6,092.00
TOTAL for DEPARTMENT 575					6,092.00
<b>PLANNING BOARD ESCROW</b>					
<b>Land Use Escrow</b>					
12-286-56-851-251	32763	VAN CLEEF ENGINEERING ASSOC., LLC	Van Cleef invoice 9102057-1 for case 19-	1,082.50	
		LU Escrows-Case 19-004-445 James Street	TOTAL FOR ACCOUNT		1,082.50
TOTAL for Land Use Escrow					1,082.50
<b>Engineering Escrows</b>					
12-286-56-856-006	33445	VAN CLEEF ENGINEERING ASSOC., LLC	April - Elizabethtown Gas Road Opening P	661.50	
		Eng Escrow - ETown Gas (9140001)	TOTAL FOR ACCOUNT		661.50
TOTAL for Engineering Escrows					661.50
<b>SECTION 8 PROGRAM</b>					
<b>Section 8 Expenditures</b>					
	33400	BLOSKY & ASSOCIATES LLC	VMS Submission - April 2020 Prior month	50.00	
	33281	GRAPHIC ACTION INC	#10 White Window Envelopes	190.00	
	33496	SUPLEE, CLOONEY & COMPANY	Services rendered - Audit year 2019	1,063.75	

**List of Bills (Department/Account Detail) - CLAIMS CHECKING ACCOUNT**

Meeting Date: 07/07/2020 For bills from 06/16/2020 to 07/07/2020

Account	PO #	Vendor	Description	Payment	Account Total
<b>SECTION 8 PROGRAM</b>					
<b>Section 8 Expenditures</b>					
		33400 BLOSKY & ASSOCIATES LLC	Prepare Monthly VMS - April, 2020	70.00	
16-289-56-081-820		Administration - Salary and Fringe	TOTAL FOR ACCOUNT		1,373.75
TOTAL for Section 8 Expenditures					1,373.75

O: 2020-13

**ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE  
OF NEW JERSEY, ESTABLISHING FEES FOR PHILLIPSBURG RECREATION  
DEPARTMENT**

**BE IT ORDAINED** that by the Town Council, Town of Phillipsburg, County of Warren, State of New Jersey, that the fees for the Phillipsburg Recreation Department within the Town of Phillipsburg shall be as set forth on this schedule of fees attached hereto:

**Section I**

**Severability.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder off this Ordinance shall not be affected thereby.

**Repealer.** Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

**Effective Date.** This Ordinance shall take effect upon final passage and publication as provided by law.

ATTEST:

TOWN OF PHILLIPSBURG

\_\_\_\_\_  
VICTORIA L. KLEINER, RMC  
Municipal Clerk

\_\_\_\_\_  
TODD TERSIGNI  
Mayor

DATED:

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their June 16, 2020 meeting.

\_\_\_\_\_  
VICTORIA L. KLEINER, RMC

### Phillipsburg Recreation Department Fee Schedule

A. Pool Fees	1/1/2021	1/1/2022	1/1/2023	1/1/2024
Family resident (up to 4 in a household, \$20 for each additional)	\$ 190.00	\$ 205.00	\$ 220.00	not to exceed a \$10 increase/year after
Individual resident	\$ 80.00	\$ 85.00	\$ 90.00	not to exceed a \$5 increase/year after
Parent/Child	\$ 115.00	\$ 120.00	\$ 125.00	not to exceed a \$5 increase/year after
Grandparent/Child	\$ 90.00	\$ 90.00	\$ 100.00	not to exceed a \$5 increase/year after
Daily rate-resident (\$1 off for under 12 and over 62 years of age)	\$5/\$7	\$6/\$8	\$6/\$8	Not to exceed \$1 increase/year after
Holiday daily rate (\$1 off for under 12 and over 62 years of age)	\$6/\$8	\$7/\$9	\$7/\$9	Not to exceed \$1 increase/year after
Daily rate - NR	\$ 10.00	\$ 12.00	\$ 12.00	Not to exceed \$1 increase/year after
Family - NR	\$ 290.00	\$ 305.00	\$ 320.00	not to exceed a \$10 increase/year after
Individual - NR	\$ 160.00	\$ 165.00	\$ 170.00	not to exceed a \$5 increase/year after
Parent/Child - NR	\$ 135.00	\$ 140.00	\$ 145.00	not to exceed a \$5 increase/year after
Grandparent/Child - NR	\$ 100.00	\$ 100.00	\$ 110.00	not to exceed a \$5 increase/year after
Earlybird Disc. (Residents only)	\$10 off for all residents if purchased prior to March 15			
Summer camp fees: \$4/camper, \$5/counselor				

<b>B. Special use permit fees. General Application fee: \$25</b>	
<b>To be used for organizations intending to host public events/gatherings and individuals looking for events at facilities.</b>	
Up to 125 people	\$ 100.00
126-250	\$ 150.00
251-400	\$ 200.00
401 and up	\$ 250.00
All fees due within 30 days of approved permit application	

C. Pavilion Use Fees						
Weekend and/or holiday use of Walter park pavilion:		9/1/2020	9/1/2021	9/1/2022	9/1/2023	9/1/2024
		R/NR/NP	R/NR/NP	R/NR/NP	R/NR/NP	R/NR/NP
a. Up to 59 people		50/75/45	50/75/45	55/80/50	55/80/50	not to exceed a \$5 increase/year after
b. 60 to 125 people		75/100/70	75/100/70	80/105/75	80/105/75	not to exceed a \$5 increase/year after
Weekend and/or holiday use of Green St park pavilion:		9/1/2020	9/1/2021	9/1/2022	9/1/2023	9/1/2024
		R/NR/NP	R/NR/NP	R/NR/NP	R/NR/NP	R/NR/NP
a. Up to 24 people		30/60/25	30/60/25	35/65/30	35/65/30	not to exceed a \$5 increase/year after
b. 25 to 50 people		45/75/40	45/75/40	50/80/45	50/80/45	not to exceed a \$5 increase/year after
Weekday Use of Pavilions	10-40 people may utilize a pavilion for a maximum of four hours for:	9/1/2020	9/1/2021	9/1/2022	9/1/2023	9/1/2024
		NR/R/NP	NR/R/NP	NR/R/NP	NR/R/NP	R/NR/NP
		25/55/20	25/55/20	30/60/25	30/60/25	not to exceed a \$5 increase/year after

<b>D. General Program Fees:</b>	
Resident (Non Resident within range as well)	
Special instruction and activity program	\$0 to \$1,000.00 per person
Special instruction and activity program passes	\$0 to \$1,000.00 per person
Special events and field trips	\$0 to \$500.00 per person
Youth program fees (under 17)	\$0-\$125
Adult Program Fees (18-61)	\$15-\$200
Senior Program Fees (62+)	\$0-\$125
Summer Camp Fees	\$75-\$250

<b>E. Field/Facility Fees</b>		
	Resident	Non-Resident
Baseball/ Softball (lined, per game)	30	60
Football/ Soccer (lined, per game)	50	100
Field House (per month)	40	100
Concession Stand (per month)	70	150
Concession Stand (single use)	30	60
Sport court (tennis, basketball, volleyball, etc.)	30	70
Lights: \$37.50/hour		
Fields/Courts/Single use concession are per 4 hours		

<b>F. Sports Supplies/Equipment</b>
All safety equipment being provided to a non-town sponsored program is subject to the cost of reconditioning or replacment.
Uniforms will be supplied at no cost to town sponsored teams, billed at cost if not returned clean and in good shape
General supplies will be billed at cost (baseballs, softballs, soccerballs, etc.)
Bases, soccer, volleyball, and other nets are supplied at no cost for town fields.
<b>All fees due within 30 days of approved use.</b>

**G. Late fees**

Registration and due dates will be set by the Department of Recreation and advertised in a timely manner for ample registration/payment. If fees are not paid by posted due dates, a \$10 or 5% late fee will be assessed (whichever is less)

**H. Discount/Billing of fees.**

Fees required under this fee schedule shall be discounted 10% for any town resident receiving public assistance. For purposes of this section, public assistance shall include participation in the following: Welfare, subsidized housing, federal school lunch program, food stamps or other form of public assistance.

Recreation Department is responsible for the adherence of this fee schedule and for all billing of fees.

Non profit/Not for profit groups based in Phillipsburg shall receive a 50% discount off of resident rates for facility usage. (Does not apply to light usage)

Discounts cannot be combined.

**I. Payment of fees can be made through cash, check, EFT, and credit card through designated payment system**

**TOWN OF PHILLIPSBURG**

**O: 2020-14**

**BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-19 HERETOFORE FINALLY ADOPTED AUGUST 20, 2019, IN ORDER TO REVISE THE DESCRIPTION OF IMPROVEMENTS TO COMPRISE THE RADIO TOWER AT THE ARMORY AND THE REPLACEMENT OF THE TOWN POOL**

BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1. Section 3(a) of the bond ordinance of the Town of Phillipsburg, in the County of Warren, State of New Jersey (the "Town"), finally adopted by the Town Council of the Town on August 20, 2019, numbered 2019-19 and entitled, "BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE ARMORY, BY AND IN THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY; APPROPRIATING \$1,400,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,333,000 BONDS OR NOTES TO FINANCE THE COST THEREOF," (the "Original Ordinance"), is hereby amended and supplemented to the extent and with the effect as follows:


**"SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are (i) the renovation of an existing building commonly known as the Armory, located at 441 Heckman Street, including the relocation of the radio tower and various equipment and (ii) the replacement of the Town pool."**

SECTION 2. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 3. Except as expressly amended and supplemented hereby, the Original Ordinance shall remain in full force and effect.

SECTION 4. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING**  
**DATED: June 16, 2020**

  
\_\_\_\_\_  
**VICTORIA L. KLEINER,**  
**Clerk of the Town of Phillipsburg**

**ADOPTED ON SECOND READING**  
**DATED: July 07, 2020**

\_\_\_\_\_  
**VICTORIA L. KLEINER,**  
**Clerk of the Town of Phillipsburg**

**ORDINANCE 2020-15**

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY  
OF WARREN, STATE OF NEW JERSEY, AMENDING SECTION 67-23,  
SCHEDULE VII, STOP INTERSECTIONS, OF THE CODE OF  
THE TOWN OF PHILLIPSBURG TO ADD STOP  
INTERSECTIONS AT CONGRESS STREET AND HILLSIDE ROAD  
WITHIN THE TOWN OF PHILLIPSBURG**

**BE IT ORDAINED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that Section 67-23, Schedule VII, Stop Sections, of the Code of the Town of Phillipsburg, is hereby amended by adding the following as designated Stop Intersections:

**STOP SIGN ON**

All Approaches

**AT INTERSECTION OF**

Congress St. and Hillside Road

**Section 2:**

**Severability.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

**Section 3:**

**Repealer.** Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

**Section 4:**

**Effective Date.** This Ordinance shall take effect upon final passage and publication as provided by law.

**ATTEST:**

**TOWN OF PHILLIPSBURG**

\_\_\_\_\_  
VICTORIA L. KLEINER, RMC  
Municipal Clerk  
DATED:

\_\_\_\_\_  
TODD M. TERSIGNI  
Mayor

July 07, 2020 First Read  
Second Read

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their July 07, 2020 meeting.

---

VICTORIA L. KLEINER,  
Municipal Clerk

**ORDINANCE 2020-16**

**AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY  
OF WARREN, STATE OF NEW JERSEY, AMENDING SECTION 67-23,  
SCHEDULE VII, STOP INTERSECTIONS, OF THE CODE OF  
THE TOWN OF PHILLIPSBURG TO ADD STOP  
INTERSECTIONS AT WILBUR AND PURSEL STREETS, KNEEDLER  
AVENUE AT FISHER AVENUE, WILBUR AND THOMAS STREET,  
COLUMBUS AND SAYRE AVENUES WITHIN THE TOWN OF  
PHILLIPSBURG**

**BE IT ORDAINED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that Section 67-23, Schedule VII, Stop Sections, of the Code of the Town of Phillipsburg, is hereby amended by adding the following as designated Stop Intersections:

**STOP SIGN ON**

All Approaches  
Kneedler Avenue  
Thomas Street

**AT INTERSECTION OF**

Wilbur Street and Pursel Street  
Fisher Avenue  
Wilbur Street, Columbus Avenue and Sayre  
Avenue

**Section 2:**

**Severability.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

**Section 3:**

**Repealer.** Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

**Section 4:**

**Effective Date.** This Ordinance shall take effect upon final passage and publication as provided by law.

**ATTEST:**

**TOWN OF PHILLIPSBURG**

\_\_\_\_\_  
VICTORIA L. KLEINER, RMC  
Municipal Clerk  
DATED:

\_\_\_\_\_  
TODD M. TERSIGNI  
Mayor

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their July 07, 2020 meeting.

\_\_\_\_\_  
VICTORIA L. KLEINER,  
Municipal Clerk



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Herbert J. Seeburger, Jr., P.E., CME, CPWM

June 16, 2020

Mayor Todd M. Tersigni  
Town of Phillipsburg  
120 Filmore Street  
Phillipsburg, NJ 08865

**RE: Preliminary Traffic Study  
Intersection of Wilbur Street & Pursel Street  
Our Project Number: 9100**

Dear Mayor Tersigni:

Our office has completed a preliminary traffic review at the request of the Mayor's office for the intersection of Wilbur Street and Pursel Street with regards to installation of stop signs or similar traffic control device. The request was based on a resident concerned with traffic safety in the vicinity of the intersection. For our review, we performed a field evaluation on 05/20/2020 and reviewed Engineering guidelines to determine if the intersection met the conditions for installation of a traffic control device. In addition, the Phillipsburg Police Department reviewed their records and intersection conditions (5/20/20 & 5/27/2020) and the Phillipsburg Board of Education provided school bus location information (6/2/2020).

**Observations**

The intersection is situated in a residential neighborhood located off Green Street and the speed limit of the roadway is posted on Wilbur in area of intersection at 25 MPH and Pursel would be limited to 25 MPH by NJ Statues due to residential nature of land uses in area of roadway.



Location Map No. 1 (Source: Google maps)

**VanCleafEngineering.com**

Please Reply To:

**PHILLIPSBURG NJ OFFICE**

755 Memorial Parkway, Suite 110 • Phillipsburg NJ 08865  
908.454.3080 • Fax: 908.454.1397

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Photo No. 1 – View from Wilbur Street at intersection Pursel Street looking towards Center Street



Photo No. 2 – View from Wilbur Street at intersection Pursel Street looking right towards Green Street



Photo No. 3 – View from Wilbur Street at intersection Pursel Street looking left towards Hill Street



Photo No. 4 View from Wilbur Street at intersection Pursel Street looking towards Congress Street

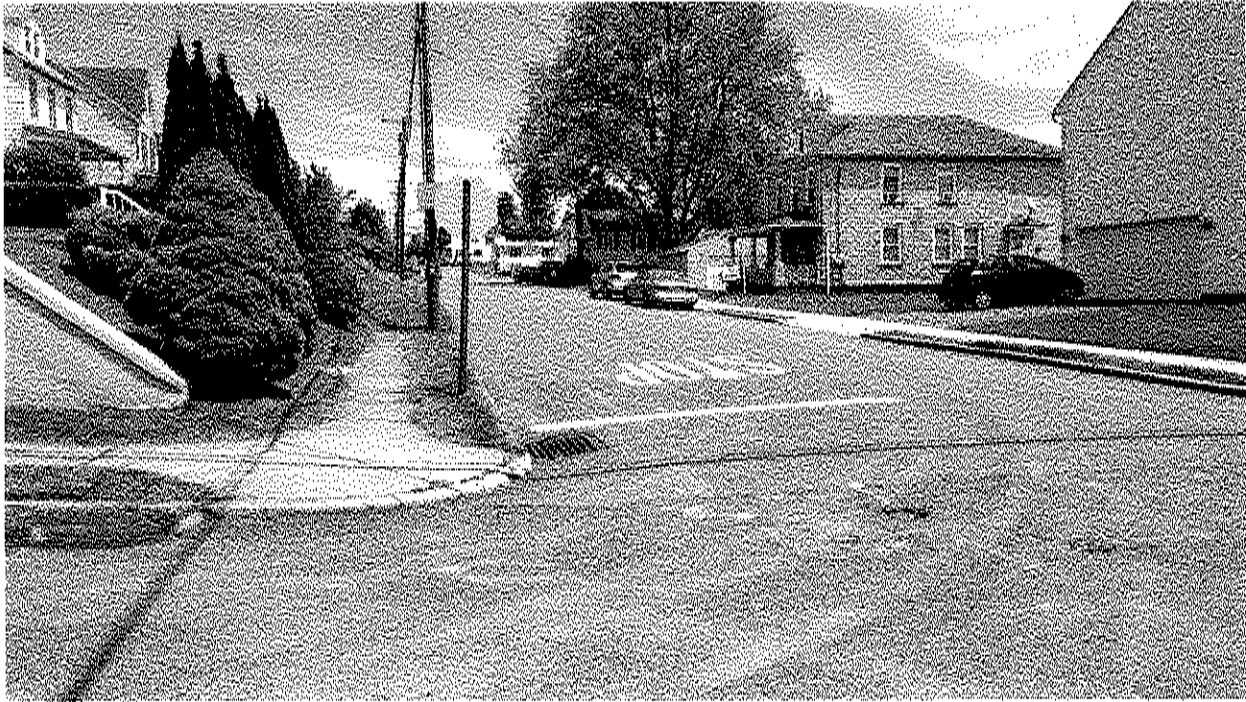


Photo No. 5 – View from Wilbur Street at intersection Pursel Street looking left towards Green Street



Photo No. 6 – View from Wilbur Street at intersection Pursel Street looking right towards Hill Street



Photo No. 7 - View from Pursel Street at intersection Wilbur Street looking towards Hill Street



Photo No. 8 – View from Pursel Street at intersection Wilbur Street looking left towards Congress Street

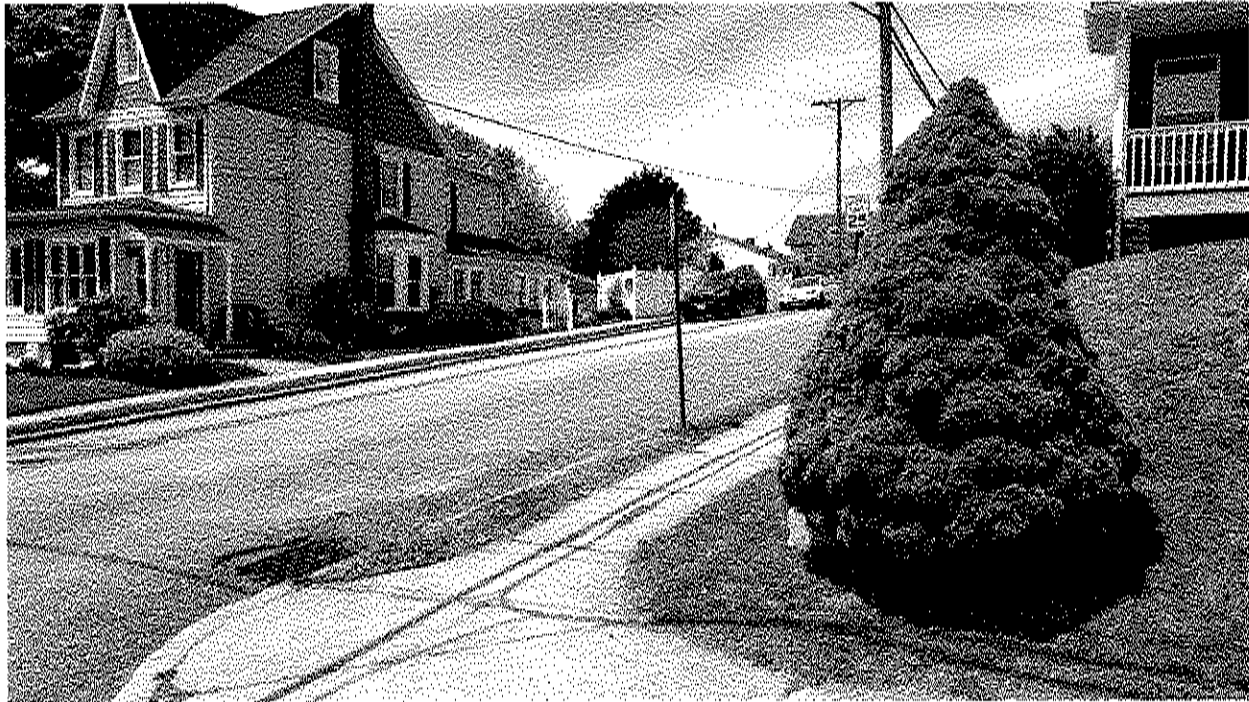


Photo No. 9 – View from Pursel Street at intersection Wilbur Street looking right towards Center Street

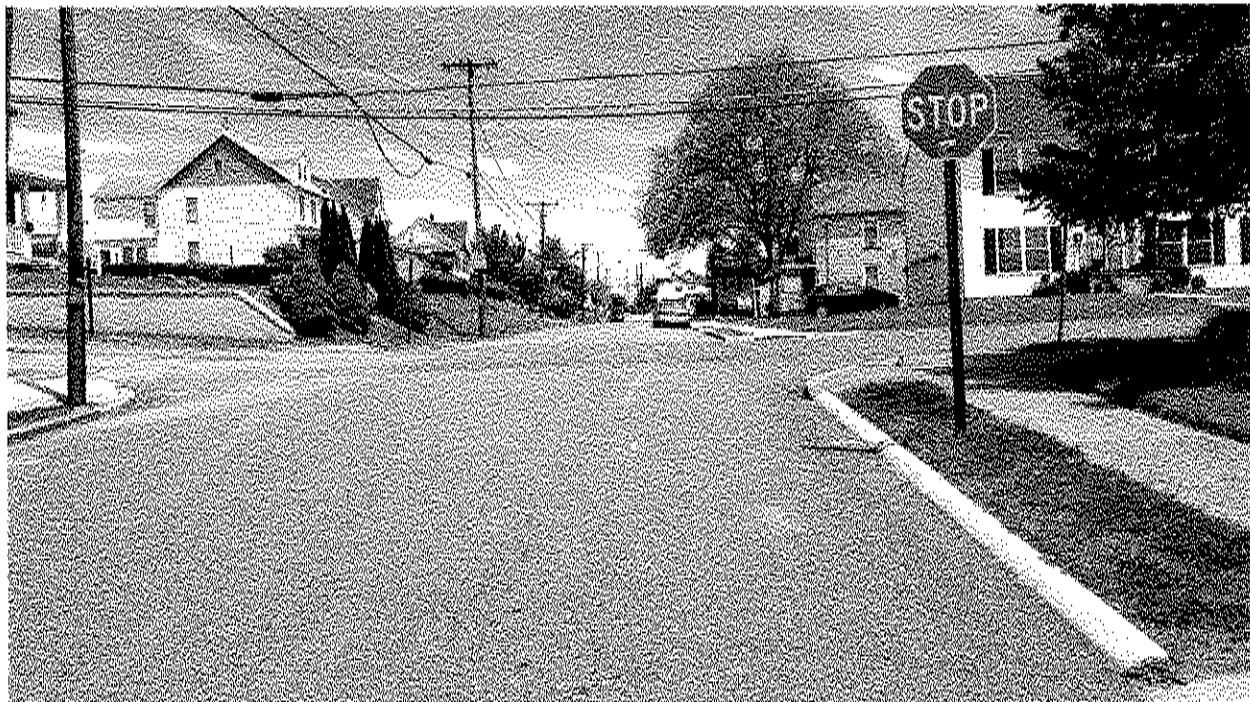


Photo No. 10 - View from Pursel Street at intersection Wilbur Street looking towards Green Street



Photo No. 11 – View from Pursel Street at intersection Wilbur Street looking left towards Center Street

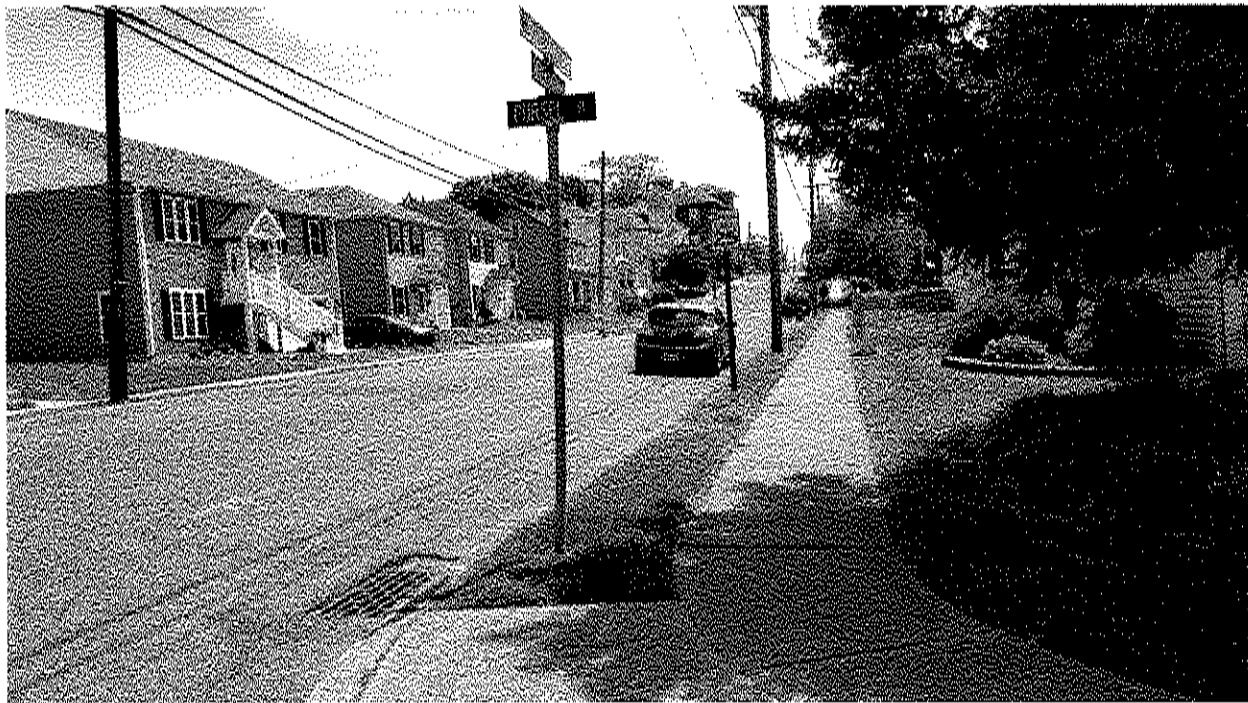


Photo No. 12 – View from Pursel Street at intersection Wilbur Street looking right towards Congress Street

Phillipsburg Police Department Data

The Phillipsburg Police Department reviewed their records and found there was 1 crash reported at the intersection.

Multi-Way Stop Criteria Review

Our office reviewed criteria established by MUTCD part 2B.07 for establishing a multi-way stop control intersection. Below are the results of reviewed criteria:

Criteria	Meets Criteria	Comment
Interim measure prior to installation of warranted traffic signal	No	A traffic signal has not been approved for this location
5 or more crashes in 12 month period	No	Only 1 crash was reported.
Traffic Volumes – major street 300 vph for 8 hours	No	Traffic data was not available
Traffic Volumes – minor street 200 vph for same 8 hours as major (includes pedestrians), and average delay of at least 30 seconds.	No	Traffic data was not available
Volume reduction for major road speed levels exceeding 40 MPH	No	Residential neighborhood, speed limit is 25 MPH
80% reduction in volumes requirement in crashes and volumes	No	Speed limit is less than 40 MPH, reductions were not considered as incomplete data to review this item.
Left turn conflicts	No	The Pursel approaches are stopped controlled.
Vehicle/Pedestrian Conflicts near locations that generate high pedestrian volumes	Yes	There is a ECLC School bus stop and Special Education school bus stop
Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop;	Yes	Sight lines can be impacted by parked vehicles and grade of roadway
An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.	Yes	Both roads act as local collectors, currently Pursel is stopped controlled.

Conclusion

The intersection of Wilbur Street and Pursel Street do meet the warrants to install a multi-way stop, however the crash data at the intersection does not indicate a history of accidents but the potential of young aged children crossing the street without or with a crossing guard is sufficient justification in its self.

Recommendations

Our office recommends the Town consider installation of multi-way stop for purposes of pedestrian safety and need to regulate traffic control operations at the intersection of 2 local collector roads. However if implementation items listed below are not able to be completed, the multi-way stop should not be installed and alternative improvements for Pursel approaches should be undertaken and the school bus stop relocated.

Implementation

1. Governing Body reviews matter and takes official action.
2. Official Action indicates timeframe for new control measure to be installed if approved.
3. Town Clerk and/or Administration informs DPW that the control measure was approved for installation.
4. Prior to installation DPW coordinates with Phillipsburg Police Department and our office to review the placement location and confirm if additional signage is required due to sight lines which is anticipated that stop ahead signs will be required to address the roadway profiles and advanced notification to motorists.
5. The DPW secures four R1-1 36" x 36" stop signs to each be mounted on a breakaway post for each approach and replace existing signs if present. DPW also acquires and installs Stop Ahead signs.
6. DPW obtain underground utility markout prior to installation/excavation.
7. Upon installation of the sign a 12" Solid white stop bar is installed from the curbline to centerline of the roadway and the pavement marking indicating "STOP" is installed and 30' of 4" double solid yellow stripes are installed. Note that future improvements to pavement in this area may require re-doing the striping.
8. Upon completion of sign installation a variable message sign(s) are installed indicating new traffic pattern ahead and portable construction signs are installed on the other approaches warning of new signage. Recommend to have an officer at the intersection directing traffic for the first few days.
9. No parking signs are post in area of intersection such no parking here to corner and general no parking anytime and the curbs are painted yellow within the no parking limit. Additional parking restriction will be needed to ensure clear sight lines to queue traffic is stopped

**Wilbur Street & Pursel Street**

June 16, 2020

9100

Page 10



Please feel free to contact our office with any additional comments or questions on this matter.

Very truly yours,

**Van Cleef Engineering Associates**

A handwritten signature in black ink, appearing to read "Timothy M. O'Brien". The signature is fluid and cursive, with a large initial "T" and "M".

Timothy M. O'Brien, PE, CME

Project Engineer

cc: Chief Stettner, Phillipsburg Police Department  
Victoria Kleiner, RMC, Town Clerk  
Stanley J. Schrek, PE, AIA, PP, CME, LEED AP, Town Engineer  
DPW



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June 16, 2020

Mayor Todd M. Tersigni  
Town of Phillipsburg  
120 Filmore Street  
Phillipsburg, NJ 08865

**RE: Preliminary Traffic Study  
Intersection of Fisher Avenue & Kneedler Avenue  
Our Project Number: 9100**

Dear Mayor Tersigni:

Our office has completed a traffic review at the request of the Mayor's office for the intersection of Fisher Avenue and Kneedler Avenue with regards to installation of stop signs or similar traffic control device. The request was based on a resident concerned with traffic safety in the vicinity of the intersection. For our review, we performed a field evaluation on 05/15/2020 and reviewed Engineering guidelines to determine if the intersection met the conditions for installation of a traffic control device. In addition, the Phillipsburg Police Department reviewed their records and intersection conditions (5/27/2020) and the Phillipsburg Board of Education provided school bus location information (6/2/2020).

Observations

The intersection is situated in a residential neighborhood located off Roseberry Street and is part of the Phillipsburg Housing Authority Development. The speed limit of the roadway is not posted, but would be limited to 25 MPH by NJ Statutes due to residential nature of land uses in area of roadway.



Location Map No. 1 (Source: Google maps)

**VanClefEngineering.com**

Please Reply To:

**PHILLIPSBURG NJ OFFICE**

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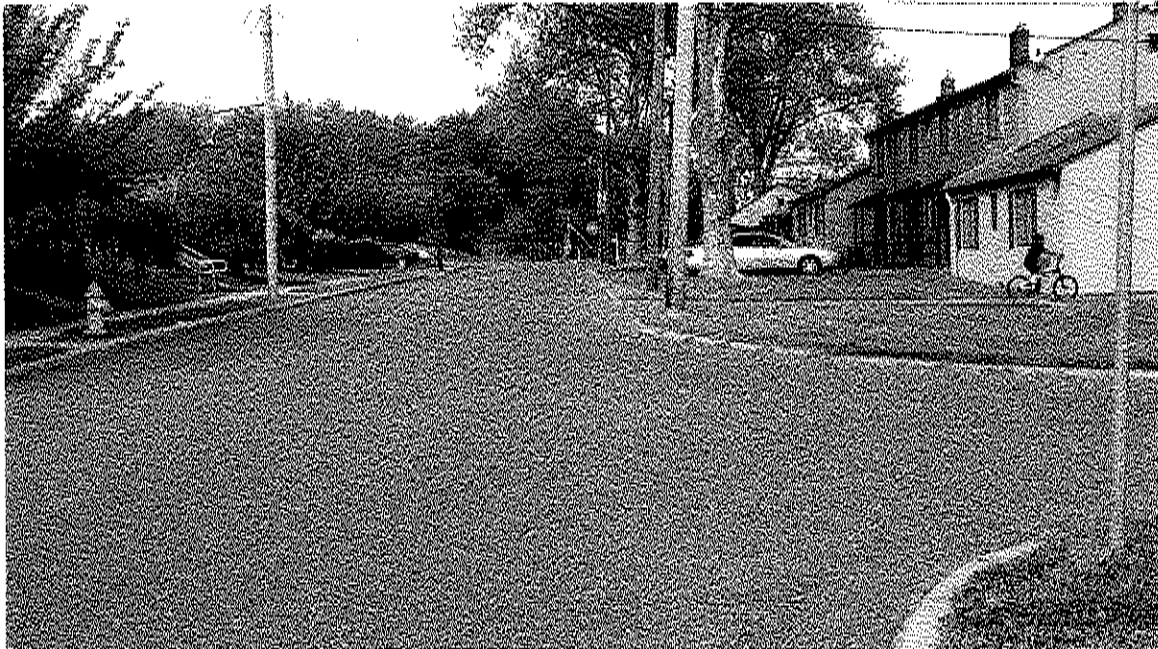


Photo No. 1 – View from Fisher Street at intersection looking towards Roseberry Street, Kneedler is on right.



Photo No. 2 – View from Fisher Street traveling towards Roseberry at intersection looking right down Kneedler



Photo No. 3 -- View from Fisher Street traveling towards Roseberry at intersection looking left

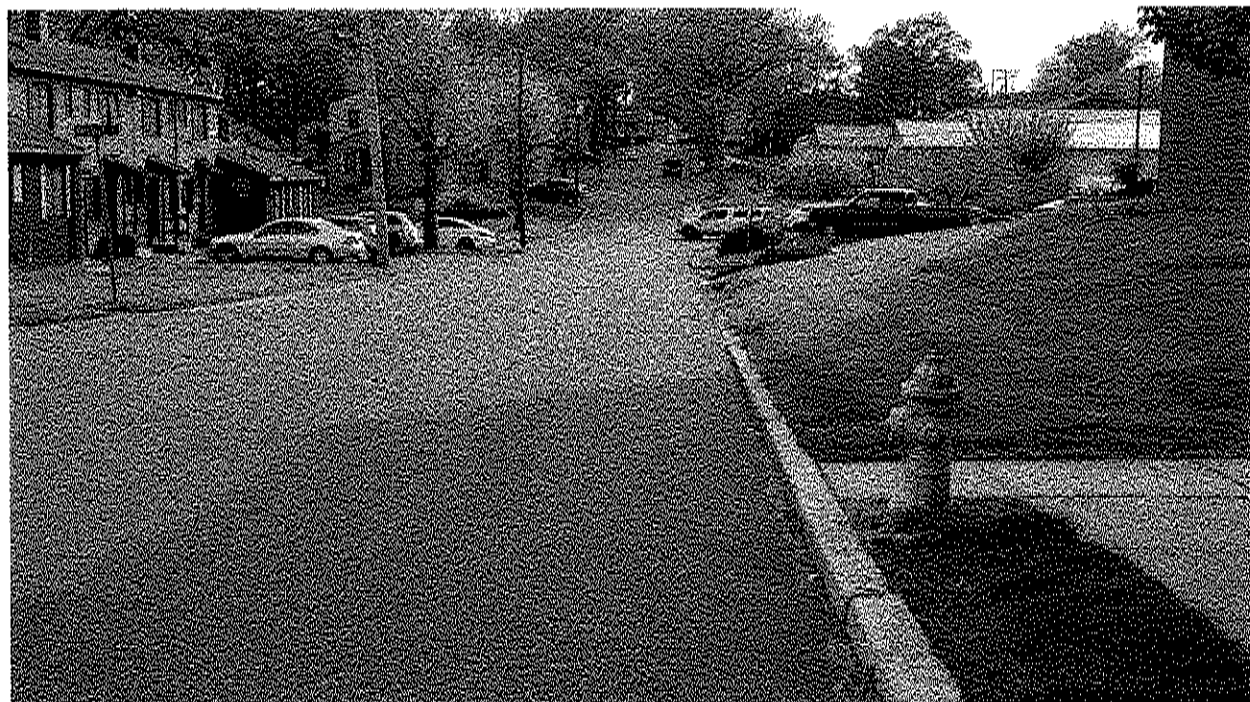


Photo No. 4 – View from Fisher Street traveling away Roseberry



Photo No. 5 – View from Fisher Street traveling away from Roseberry Looking left at Kneedler.



Photo No. 6 – View from Fisher Street traveling away from Roseberry Looking left at Kneedler.

Phillipsburg Police Department Data

The Phillipsburg Police Department reviewed their records and found there were 2 crash reports at the intersection.

Intersection Right of Way Review

Our office reviewed criteria established by MUTCD part 2B.04 for establishing right of way control for an intersection. It should be noted, as supported by MUTCD, Under NJSA 39:4-90 addresses right of way at intersection for motorists when traffic control devices are not installed. Below are the results of MUTCD reviewed criteria:

<b>2B.04.02 - Factors to be reviewed by Engineer for Right of Way Control Study</b>	
<b>Criteria</b>	<b>Comment</b>
Vehicular, bicycle, and pedestrian traffic volumes on all approaches	Traffic volumes were not reviewed; however the roads are not a through road for the great Town, however Fisher acts as local collector for Housing Authority Property. The area is subject to pedestrian activity due to the proximity to community resources, such as bus stops, pharmacy, convince store and community space and community daycare.
Number and angle of approaches	The intersection has 3 legs, with the angle of each the approaches are perpendicular with no significant skew based on aerial imagery and field visual inspection. One leg is a one-way road toward the intersection.
Approach speeds	The roadways do not have a posted speed limit under NJSA 39:4-98.B the motorists are required to be 25 MPH.
Sight distance available on each approach; and	The sight distance was field reviewed based on NJDOT Roadway Design Manual Chapter 6 and Figure 6-A. The only obstructions observed were parked vehicles within and near the intersection. It was observed that a driveway was located in close proximity that obstructs sight lines.
Reported crash experience.	Only 2 crashes were reported.

<b>2B.04.03 - YIELD or STOP signs should be used at an intersection if one or more of the following conditions exist:</b>		
<b>Criteria</b>	<b>Meets Criteria</b>	<b>Comment</b>
An intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;	No	Both Streets are local roads and neither is a through road or main road.
A street entering a designated through highway or street; and/or	No	Both Streets are local roads and neither is a through road or highway
An unsignalized intersection in a signalized area.	No	The intersection is not along a signalized corridor.

**2B.04.04 - In addition, the use of YIELD or STOP signs should be considered at the intersection of two minor streets or local roads where the intersection has more than three approaches and where one or more of the following conditions exist:**

Criteria	Meets Criteria	Comment
The combined vehicular, bicycle, and pedestrian volume entering the intersection from all approaches averages more than 2,000 units per day;	No	Traffic volumes were not reviewed and are general trips by residents of the Housing Authority.
The ability to see conflicting traffic on an approach is not sufficient to allow a road user to stop or yield in compliance with the normal right-of-way rule if such stopping or yielding is necessary; and/or	Yes	Only sight impact would be parked cars at the intersection, this can be addressed without installation of traffic control devices. Due to limited parking it unlikely this obstruction will be prevented going forward.
Crash records indicate that five or more crashes that involve the failure to yield the right-of-way at the intersection under the normal right-of-way rule have been reported within a 3-year period, or that three or more such crashes have been reported within a 2-year period.	No	Only 2 crashes were reported.

#### Stop Criteria Review

Our office reviewed criteria established by MUTCD part 2B.06 for establishing stop control intersection.

Below are the results of reviewed criteria:

Criteria	Meets Criteria	Comment
The vehicular traffic volumes on the through street or highway exceed 6,000 vehicles per day	No	Traffic volumes were not reviewed and are general trips by residents of the nearby properties due to the roads limited connectivity.
A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway; and/or	No	Only sight impact would be parked cars at the intersection, this can be addressed without installation of traffic control devices.
Crash records indicate that three or more crashes that are susceptible to correction by the installation of a STOP sign have been reported within a 12-month period, or that five or more such crashes have been reported within a 2-year period. Such crashes include right-angle collisions involving road users on the minor-street approach failing to yield the right-of-way to traffic on the through street or highway.	No	Only 2 crashes were reported.

Yield Criteria Review

Our office reviewed criteria established by MUTCD part 2B.09 for establishing yield control intersection.

Below are the results of reviewed criteria:

Criteria	Meets Criteria	Comment
On the approaches to a through street or highway where conditions are such that a full stop is not always required.	Yes	The Kneedler approach.
At the second crossroad of a divided highway, where the median width at the intersection is 30 feet or greater. In this case, a STOP or YIELD sign may be installed at the entrance to the first roadway of a divided highway, and a YIELD sign may be installed at the entrance to the second roadway.	No	Roadway is not a divided highway or roadway.
For a channelized turn lane that is separated from the adjacent travel lanes by an island, even if the adjacent lanes at the intersection are controlled by a highway traffic control signal or by a STOP sign.	No	Roadway does not contain a channelized turn lanes.
At an intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign.	Yes	Only sight impact would be parked cars at the intersection, this can be addressed without installation of traffic control devices. Due to limited parking it unlikely this obstruction will be prevented going forward.
Facing the entering roadway for a merge-type movement if engineering judgment indicates that control is needed because acceleration geometry and/or sight distance is not adequate for merging traffic operation.	No	Roadway does not require merge type access.

Multi-Way Stop Criteria Review

Our office reviewed criteria established by MUTCD part 2B.07 for establishing a multi-way stop control intersection. Below are the results of reviewed criteria:

Criteria	Meets Criteria	Comment
Interim measure prior to installation of warranted traffic signal	No	A traffic signal has not been approved for this location
5 or more crashes in 12 month period	No	Only 2 crashes were reported.
Traffic Volumes – major street 300 vph for 8 hours	No	Traffic data was not available
Traffic Volumes – minor street 200 vph for same 8 hours as major (includes pedestrians), and average delay of at least 30 seconds.	No	Traffic data was not available
Volume reduction for major road speed levels exceeding 40 MPH	No	Residential neighborhood, speed limit is 25 MPH
80% reduction in volumes requirement in crashes and volumes	No	Speed limit is less than 40 MPH, reductions were not considered as incomplete data to review this item.
Left turn conflicts	No	The Kneeder approach is one way to intersection so, there is limited Left Turn conflicts to address
Vehicle/Pedestrian Conflicts near locations that generate high pedestrian volumes	Yes	There is a daycare and community center at the intersection and there are limited sidewalks within the area of intersection to access the community center without crossing at this location. This would be better addressed through installation of sidewalks and marked crosswalk.
Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop;	Yes	Sight lines are impacted primarily from illegally parked vehicles and can be corrected by preventing illegal parking.
An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.	No	Fisher is the primary road in and out of the portion of the development.

Conclusion

The intersection of Kneeder Avenue does meet the test standards under MUTCD for stop or yield control, however the intersection does not warrant installation of an all way stop as there are alternative improvements to address pedestrian movements and sight line obstructions.

Recommendations

Our office recommends the Town install a stop sign on Kneedler and no parking signs within area of intersection to conform to NJ State guidelines of no parking within an intersection, no parking with 25' of crosswalk or side line of street. We do recommend the Town coordinate with Police, Fire and DPW to review parking setback from corners and intersections within the housing authority development as numerous cars were observed parking in spots that impacted traffic circulation.

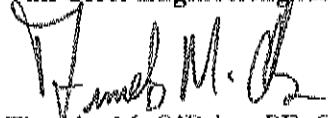
Implementation

1. Governing Body reviews matter and takes official action.
2. Official Action indicates timeframe for new control measure to be installed if approved.
3. Town Clerk and/or Administration informs DPW that the control measure was approved.
4. Prior to installation DPW coordinates with Phillipsburg Police Department and our office to review the placement location and confirm if additional signage is required due to sight lines which is anticipated that stop ahead signs will be required to address the roadway alignment and advanced notification to motorists.
5. The DPW secures two R1-1 36" x 36" stop signs to be mounted on breakaway post on either sides of Kneedler.
6. DPW obtain underground utility markout prior to installation/excavation
7. Upon installation of the sign a 12" Solid white stop bar is installed from the curbline to curbline of the roadway and the pavement marking indicating "STOP" is installed. Note that future improvements to pavement in this area may require re-doing the striping.
8. Upon completion of sign installation a variable message sign is installed indicating new traffic pattern ahead and portable construction signs are installed on the other approaches warning of new signage.
9. No parking signs are post in area of intersection such no parking here to corner and general no parking anytime and the curbs are painted yellow within the no parking limit.

Please feel free to contact our office with any additional comments or questions on this matter.

Very truly yours,

**Van Cleef Engineering Associates**



Timothy M. O'Brien, PE, CME  
Project Engineer

cc: Chief Stettner, Phillipsburg Police Department  
Victoria Kleiner, RMC, Town Clerk  
Stanley J. Schrek, PE, AIA, PP, CME, LEED AP, Town Engineer  
DPW



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June 16, 2020

Mayor Todd M. Tersigni  
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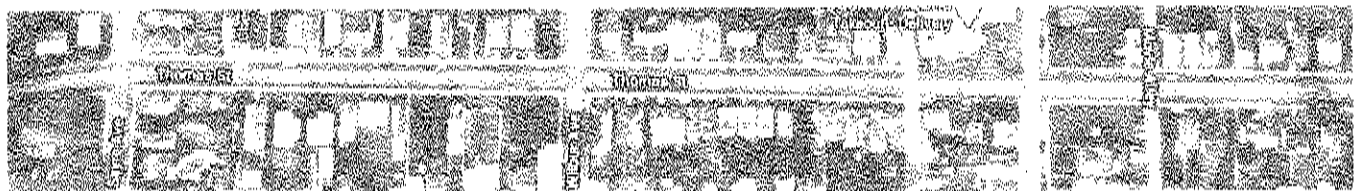
**RE: Preliminary Traffic Study  
Thomas Street  
Our Project Number: 9100**

Dear Mayor Tersigni:

Our office has completed a preliminary traffic review at the request of the Mayor's office for the intersection of Wilbur Street and Thomas Street with regards to installation of stop signs or similar traffic control device. The request was based on a resident concerned with traffic safety in the vicinity of the intersection. For our review, we performed a field evaluation on 05/20/2020 and several follow up observations through June 16, 2020 and reviewed Engineering guidelines to determine if the intersection met the conditions for installation of a traffic control device. As a result of the extended observations along Thomas Street the study was expanded to include the limits between Sayre Avenue and Columbus Avenue. In addition, the Phillipsburg Police Department reviewed their records and intersection conditions (5/20/20 & 5/27/2020) and the Phillipsburg Board of Education provided school bus location information (6/2/2020) for particularly Wilbur and Thomas.

#### Observations

Thomas Street is situated in a residential neighborhood of section of Pursel Hill. Thomas Street is designated as a through street between Green Street and Center Street and the non-alley side streets are posted with stop signs and most intersections have marked crosswalks across all approaches.



Location Map No. 1 (Source: Google maps)

---

VanCleeEngineering.com

Please Reply To:

**PHILLIPSBURG NJ OFFICE**

755 Memorial Parkway, Suite 110 • Phillipsburg NJ 08865  
908.454.3080 • Fax: 908.454.1397

With Other Offices In:

Hillsborough NJ • Lebanon NJ • Mt. Arlington NJ • Freehold NJ  
Toms River NJ • Hamilton NJ • Doylestown PA • Bethlehem PA  
Mechanicsburg PA • Leesport PA • Newark DE



Photo No. 1 – View from Thomas Street at intersection Sayre Avenue looking towards Green Street

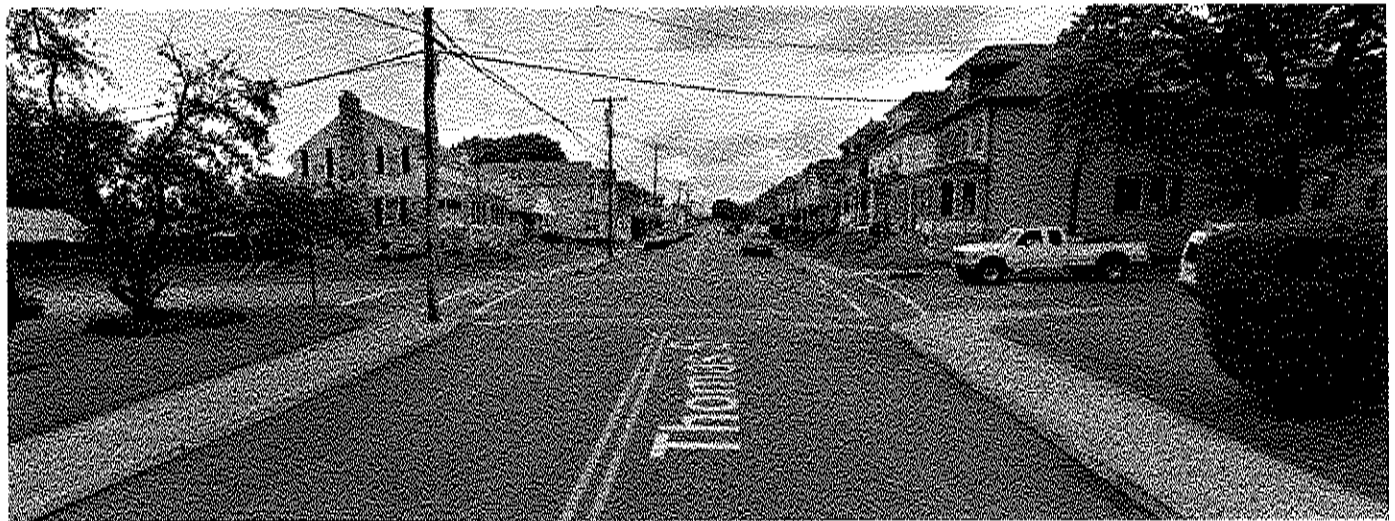


Photo No. 2 – View from Thomas Street at intersection Wilbur Avenue looking towards Green Street



Photo No. 3 ~ View from Thomas Street at intersection Columbus Avenue looking towards Green Street

Phillipsburg Police Department Data

The Phillipsburg Police Department reviewed their records and found there was 2 crashes reported at the intersection of Wilbur and Thomas. Then as part of prior study of Thomas and Columbus the Police department reported utilizing their speed radar portable trailer board was able to record traffic volumes in a single direction for continuous period from December 21, 2018 to December 27, 2018. In addition, Phillipsburg Police Department reviewed the accident reports for the past 24 months and found no reported accidents. The data recorded an average daily volume of 643 vehicles per day in a single direction and the peak hourly volume recorded was 163 vehicles along Thomas Street.

Multi-Way Stop Criteria Review – Thomas & Sayre

Our office reviewed criteria established by MUTCD part 2B.07 for establishing a multi-way stop control intersection. Below are the results of reviewed criteria:

Criteria	Meets Criteria	Comment
Interim measure prior to installation of warranted traffic signal	No	A traffic signal has not been approved for this location
5 or more crashes in 12 month period	No	Data was not available
Traffic Volumes – major street 300 vph for 8 hours	No	Traffic data was not available
Traffic Volumes – minor street 200 vph for same 8 hours as major (includes pedestrians), and average delay of at least 30 seconds.	No	Traffic data was not available
Volume reduction for major road speed levels exceeding 40 MPH	No	Residential neighborhood, speed limit is 25 MPH
80% reduction in volumes requirement in crashes and volumes	No	Speed limit is less than 40 MPH, reductions were not considered as incomplete data to review this item.
Left turn conflicts	No	Sayre Street is stop controlled however, due to the profile of Thomas and traffic traveling up from Center and park cars along Thomas, left turns could be impacted.
Vehicle/Pedestrian Conflicts near locations that generate high pedestrian volumes	Yes	Area is primarily residential but provides access to nearby schools and has business on Thomas Street and a daycare on Sayre. In addition the school district operates a bus stop along Thomas.
Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop;	Yes	Sight lines can be impacted by parked vehicles and grade of roadway
An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.	No	Sayre is not a collector road

Multi-Way Stop Criteria Review -- Thomas & Wilbur

Our office reviewed criteria established by MUTCD part 2B.07 for establishing a multi-way stop control intersection. Below are the results of reviewed criteria:

Criteria	Meets Criteria	Comment
Interim measure prior to installation of warranted traffic signal	No	A traffic signal has not been approved for this location
5 or more crashes in 12 month period	No	Only 2 crashes were reported.
Traffic Volumes -- major street 300 vph for 8 hours	No	Traffic data was not available
Traffic Volumes -- minor street 200 vph for same 8 hours as major (includes pedestrians), and average delay of at least 30 seconds.	No	Traffic data was not available
Volume reduction for major road speed levels exceeding 40 MPH	No	Residential neighborhood, speed limit is 25 MPH
80% reduction in volumes requirement in crashes and volumes	No	Speed limit is less than 40 MPH, reductions were not considered as incomplete data to review this item.
Left turn conflicts	No	Minor street has posted stop signs, and major street is two-way,
Vehicle/Pedestrian Conflicts near locations that generate high pedestrian volumes	Yes	Area is primarily residential but provides access to nearby schools and has commercial entities along Thomas Street. In addition the school district operates a bus stops that are accessed along this route
Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop;	Yes	Sight lines can be impacted by parked vehicles and grade of roadway
An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.	Yes	Both roads act as local collectors, but at this intersection Thomas is the primary road although user of Wilbur typically continues to Center Street or towards Kent.

Multi-Way Stop Criteria Review – Thomas & Columbus (taken from 01/24/2019 study)

Our office reviewed criteria established by MUTCD part 2B.07 for establishing a multi-way stop control intersection. Below are the results of reviewed criteria:

Criteria	Meets Criteria	Comment
Interim measure prior to installation of warranted traffic signal	No	A traffic signal has not been approved for this location
5 or more crashes in 12 month period	No	No crashes at intersection reported in last 24 months.
Traffic Volumes -- major street 300 vph for 8 hours	No	Traffic Count Volume data does not support improvement.
Traffic Volumes -- minor street 200 vph for same 8 hours as major (includes pedestrians), and average delay of at least 30 seconds.	No	Traffic count volume was not recorded for Columbus, however the major approach did not meet the warrant.
Volume reduction for major road speed levels exceeding 40 MPH	No	Residential neighborhood, speed limit is 25 MPH
80% reduction in volumes requirement in crashes and volumes	No	No crashes reported at intersection.
Left turn conflicts	No	Minor street has posted stop signs, and major street is two-way, and no crashes reported
Vehicle/Pedestrian Conflicts near locations that generate high pedestrian volumes	Yes	Area is primarily residential but provides access to nearby schools and has business on two corners. In addition the school district operates a bus stop at this location.
Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop;	Yes	Hedge row and parking at commercial parking lot could obstruct sight lines for vehicles on Columbus Avenue trying to cross or turn onto Thomas Street.
An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.	No	Only Thomas Street is designated as a through street at the intersection, but Columbus Avenue is designated a through street past this intersection.

### Conclusion

The intersection of Thomas Street with Wilbur Street, Columbus Avenue and Sayre Avenue meet the warrants to install multi-way stop signs. As indicated in our prior study issued in January 2019 there were conditions that remain such as bushes at the corner, parking conditions and school access that warranted improvements. In that study it indicate additional parking restrictions and clearing of sight lines at intersections, however those items have not be able to be implemented and installation of multi-way stops may improve traffic operations at the intersections.

### Recommendations

Our office recommends the Town consider installation of multi-way stop for purposes of pedestrian safety and need to regulate traffic control operations at the intersections of Thomas Street with Wilbur Street, Columbus Avenue and Sayre Avenue.

### Implementation

1. Governing Body reviews matter and takes official action.
2. Official Action indicates timeframe for new control measure to be installed if approved.
3. Town Clerk and/or Administration informs DPW that the control measure was approved for installation.
4. Prior to installation DPW coordinates with Phillipsburg Police Department and our office to review the placement location and confirm if additional signage is required due to sight lines which is anticipated that stop ahead signs will be required to address the roadway profiles and advanced notification to motorists.
5. The DPW secures R1-1 36" x 36" stop signs to each be mounted on a breakaway post for each approach and replace existing signs if present. DPW also acquires and installs Stop Ahead signs.
6. DPW obtain underground utility markout prior to installation/excavation.
7. Upon installation of the sign a 12" Solid white stop bar is installed from the curbline to centerline of the roadway and the pavement marking indicating "STOP" is installed and 25' of 4" double solid yellow stripes are installed where not present on side streets. Note that future improvements to pavement in this area may require re-doing the striping.
8. Upon completion of sign installation a variable message sign(s) are installed indicating new traffic pattern ahead and portable construction signs are installed on the other approaches warning of new signage. Recommend to have officers at the intersection directing/observing traffic for the first few days.
9. No parking signs are post in area of intersection such no parking here to corner and general no parking anytime and the curbs are painted yellow within the no parking limit. Additional parking restriction will be needed to ensure clear sight lines to queue traffic that is stopped.

**Thomas Street**

June 16, 2020

9100

Page 8



Please feel free to contact our office with any additional comments or questions on this matter.

Very truly yours,

**Van Cleef Engineering Associates**

A handwritten signature in black ink, appearing to read "Timothy M. O'Brien". The signature is fluid and cursive, with a long horizontal stroke at the end.

Timothy M. O'Brien, PE, CME

Project Engineer

cc: Chief Stettner, Phillipsburg Police Department  
Victoria Kleiner, RMC, Town Clerk  
Stanley J. Schrek, PE, AIA, PP, CME, LEED AP, Town Engineer  
DPW

R: 2020-134

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL  
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR  
MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1948) (Station House Adjustment)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$14,476.00 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

FY 2020 Dept. Of Human Services – Station House Adjustment Program

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$14,476.00 be and is hereby appropriated under the caption of:

- 8. General Appropriations
- (A) Operations – Excluded from “CAPS”

FY 2020 Interlocal agreement with BOE for Station House Adjustment

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their July 07, 2020 meeting.

\_\_\_\_\_  
Victoria L. Kleiner, RMC

2119 Phillipsburg Town - County of Warren

Select your local Government unit by  
pressing the triangle**Budget Amendment Certification Form, Appropriations Offset by Revenue**

Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)

Resolution Date: 7/7/2020Resolution # R2020-134Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of WarrenFiscal Year 2020 ☒ Calendar Year ☐ State Fiscal Year ☐ Transitional yearRevenue Title County of Amount \$ 14,476.00Description Warren - Dept of Human Services - Station House Adjustment ProgramAppropriation Title County of Amount \$ 14,476.00Description Warren - Dept of Human Services - Station House Adjustment Program

Local Match Amount

Municipalities and Counties only Chapter 85 - Title and Text

Appropriation (From) Title Amount

Appropriation (To) Title Amount

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

☒ By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true)

Victoria L. Kleiner

County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar

Title of Certifying Officer

vkleiner@phillipsburgnj.org

Email Address

(908) 454-5500 x309

Telephone Number

Robert J. Merlo

County/Municipal CFO or Fire District Accountant

Chief Financial officer

Title of Certifying Officer

bmerlo@phillipsburgnj.org

Email Address

(908) 454-5500 x311

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A. 40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date:

Duly Appointed Designee

## WARREN COUNTY DEPARTMENT OF HUMAN SERVICES

DIVISION OF ADMINISTRATION  
1 SHOTWELL DRIVE, BELVIDERE, NEW JERSEY 07823

SHAWN J. DUKKINK, DIRECTOR

JANMARIE MOYER, TRANSPORTATION COORDINATOR

PATRICIA TESTA, YOUTH SERVICES COORDINATOR

LAURA RICHTER, MENTAL HEALTH ADMINISTRATOR

STEPHANIE REINSTEADT, COUNTY ALLIANCE COORDINATOR



PHONE: (908) 478-6331

DT: (908) 475-6332

FAX: (908) 476-6206

EMAIL: [HumanServices@co.warren.nj.us](mailto:HumanServices@co.warren.nj.us)

### LEADER Program Service Agreement

This agreement is entered into by and between the Warren County Department of Human Services (DEPARTMENT) and the Phillipsburg Police Department (PROVIDER) for the LEADER Station House Adjustment (SHA) Program as follows:

1. The PROVIDER agrees to have community service projects for Court Ordered and SHA Youth accessible to all Warren County municipal police departments. Forty youth will be served from January through December 2020. Service activities will:
  - Deter and reduce future criminal behavior
  - Increase education to prevent future drug and alcohol use/abuse
  - Increase education to prevent gang activity
  - Provide positive interactions and increase respect with law enforcement
  - Create relationship building qualities
  - Provide a structured approach to team building and produce critical thinking skills
2. The PROVIDER agrees to complete a quarterly report including the following information:
  - Total number of youth referred and the referring municipality for each Station House Adjustment
  - When youth have completed their SHA hours, please report on the following:
    - 90% of youth will self-report that they increased their education on the dangers/destructiveness of alcohol and drugs
    - 90% of youth will self-report that they will limit/reduce gang activity
    - 90% of youth will self-report that they increased their respect for law enforcement

RS

-90% of youth will self-report that they have an increased understanding of healthy relationships with their peers

- 90% of youth will self-report that they have increased understanding of decision-making and critical thinking skills

- 90% of youth referred will not have another offense, arrest or incident within the program year

3. Protocol for Juvenile Files (will be reviewed when monitored):

- Secure
- Contains Referral Form from appropriate sending body
- Contains JAMS Intake and Completion Forms
- Contains signed and dated parent/guardian consent papers
- Contains juvenile history pertinent to services
- Contains up-to-date records of services
- Contains documentation for a negative discharge

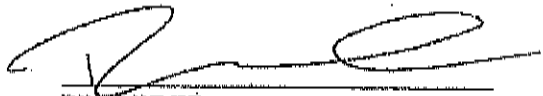
4. The DEPARTMENT agrees to reimburse the PROVIDER at a rate of \$14,476.00/year. The funds for this program are available through a grant from the NJ Juvenile Justice Commission's State/Community Partnership Program.

5. PROVIDER will supply a Quarterly Report to DEPARTMENT and complete the Juvenile Automated Management System JAMS (due on the 10<sup>th</sup> workday after the quarter ends) for reimbursement.

RS

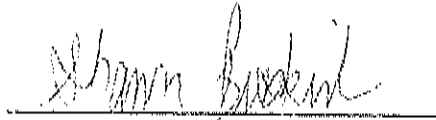
Mail Quarterly Contract Programmatic Report (QCPR) to:

Warren County Department of Human Services  
Division of Administration  
ATTN: Anita Patti  
1 Shotwell Drive  
Belvidere, NJ 07823



PROVIDER  
Chief Robert Stettner,  
Phillipsburg Police Department

4/23/20  
Date



DEPARTMENT  
Shawn Buskirk, Director

4/24/20  
Date

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL  
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR  
MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1948) (Bulletproof Vest Partnership Grant)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$2,958.97 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

2019 Bulletproof Vest Partnership Grant

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$2,958.97 be and is hereby appropriated under the caption of:

8. General Appropriations  
(A) Operations – Excluded from “CAPS”

FY 2019 Bulletproof Vest Partnership Grant

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their July 07, 2020 meeting.

\_\_\_\_\_  
Victoria L. Kleiner, RMC

2119 Phillipsburg Town - County of Warren

Select your local Government unit by  
pressing the triangle**Budget Amendment Certification Form, Appropriations Offset by Revenue**  
Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)Resolution Date: 7/7/2020Resolution # R2020-135Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of WarrenFiscal Year 2020 ☒ Calendar Year ☐ State Fiscal Year ☐ Transitional yearRevenue Title Bulletproof Vest Partnership Grant Amount \$ 2,958.97Description 2019 Bulletproof Vest Partnership GrantAppropriation Title Bulletproof Vest Partnership Grant Amount \$ 2,958.97Description 2019 Bulletproof Vest Partnership Grant

Local Match Amount

Municipalities and Counties only Chapter 85 - Title and Text

Appropriation (From) Title Amount

Appropriation (To) Title Amount

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

☒ By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true)

Victoria L. Kleiner

County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar

Title of Certifying Officer

vkleiner@phillipsburgnj.org

Email Address

(908) 454-5500 x309

Telephone Number

Robert J. Merlo

County/Municipal CFO or Fire District Accountant

Chief Financial Officer

Title of Certifying Officer

bmerlo@phillipsburgnj.org

Email Address

(908) 454-5500 x311

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant  
to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date:

Duly Appointed Designee

## Robert Merlo

---

**From:** BVP Email Account <ojp@public.govdelivery.com>  
**Sent:** Tuesday, September 24, 2019 10:52 AM  
**To:** Robert Merlo  
**Subject:** Bulletproof Vest Partnership 2019 Award Announcement

Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your agency will receive an award under the Fiscal Year (FY) 2019 Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the BVP System. A complete list of FY 2019 BVP awards is available at: <https://ojp.gov/bvpbasi/>.

The FY 2019 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2019. The deadline to request payments from the FY 2019 award is August 31, 2021, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

Please see the following websites for a list of NIJ compliant vests:

Ballistic Vests: <https://nij.gov/topics/technology/body-armor/pages/compliant-ballistic-armor.aspx>

Stab Resistant Vests: <https://nij.gov/topics/technology/body-armor/pages/compliant-stab-armor.aspx>

As a reminder, all jurisdictions that applied for FY 2019 BVP funding certified that a mandatory wear policy was in place for their jurisdiction. BJA will be conducting reviews of the mandatory wear policies as funds are requested from the BVP System. For more information on the BVP mandatory wear policy, please see the BVP Frequently Asked Questions document: <https://ojp.gov/bvpbasi/docs/FAQsBVPMandatoryWearPolicy.pdf>.

Finally, please visit the following page for checklists and guides for each step of the BVP process:  
<https://ojp.gov/bvpbasi/bvpprogramresources.htm>.

For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at [vests@usdoj.gov](mailto:vests@usdoj.gov) or 1-877-758-3787.

Thank you

BVP Program Support Team

Bureau of Justice Assistance

# 2019 BPV Grant

NJ	MORRIS PLAINS BOROUGH	\$1,560.64
NJ	MORRIS TOWNSHIP	\$7,453.76
NJ	MORRISTOWN TOWN	\$20,202.36
NJ	MOUNT ARLINGTON BOROUGH	\$1,288.96
NJ	MOUNT EPHRAIM BOROUGH	\$1,614.46
NJ	MOUNT HOLLY TOWNSHIP	\$1,600.35
NJ	MOUNT LAUREL TOWNSHIP	\$7,579.25
NJ	MOUNT OLIVE TOWNSHIP	\$4,860.72
NJ	MOUNTAIN LAKES BOROUGH	\$781.19
NJ	MOUNTAINSIDE BOROUGH	\$2,430.36
NJ	MULICA TOWNSHIP	\$1,041.59
NJ	NEPTUNE CITY BOROUGH	\$1,243.39
NJ	NEPTUNE TOWNSHIP	\$1,657.86
NJ	NEW BRUNSWICK CITY	\$11,487.25
NJ	NEW PROVIDENCE BOROUGH	\$5,761.26
NJ	NEWTON TOWN	\$3,072.67
NJ	NORTH ARLINGTON BOROUGH	\$4,685.17
NJ	NORTH BERGEN TOWNSHIP	\$2,673.40
NJ	NORTH BRUNSWICK TOWNSHIP	\$7,246.81
NJ	NORTH CALDWELL BOROUGH	\$1,170.48
NJ	NORTH Haledon BOROUGH	\$3,277.52
NJ	NORTH PLAINFIELD BOROUGH	\$2,608.96
NJ	NORTHFIELD CITY	\$1,388.78
NJ	NUTLEY TOWNSHIP	\$5,324.12
NJ	OAKLAND BOROUGH	\$1,728.38
NJ	OAKLYN BOROUGH	\$1,614.46
NJ	OCEAN CITY	\$4,993.09
NJ	OCEAN GATE BOROUGH	\$780.32
NJ	OCEAN TOWNSHIP (OAKHURST)	\$2,978.93
NJ	OCEAN TOWNSHIP (WARETOWN)	\$2,026.75
NJ	OLD BRIDGE TOWNSHIP	\$16,804.20
NJ	OLD TAPPAN BOROUGH	\$1,562.38
NJ	ORADELL BOROUGH	\$2,072.32
NJ	PALISADES PARK BOROUGH	\$3,124.75
NJ	PALMYRA BOROUGH	\$1,152.26
NJ	PARAMUS BOROUGH	\$11,815.45
NJ	PARK RIDGE BOROUGH	\$381.92
NJ	PARSIPPANY-TROY HILLS TOWNSHIP	\$11,660.78
NJ	PASSAIC CITY	\$31,546.06
NJ	PAULSBORO BOROUGH	\$1,963.39
NJ	PEMBERTON BOROUGH	\$347.20
NJ	PENNSAUKEN TOWNSHIP	\$10,329.03
NJ	PENNSVILLE TOWNSHIP	\$1,361.87
NJ	PEQUANNOCK TOWNSHIP	\$422.71
NJ	PERTH AMBOY CITY	\$2,072.32
NJ	PHILLIPSBURG TOWN	\$2,958.97
NJ	PINE BEACH BOROUGH	\$867.99

R: 2020-136

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL  
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR  
MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1948) (Municipal Aid Program – for Warren Street  
Project.)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$254,990.00 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

FY 2020 Municipal Aid Program – for Warren Street Project

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$254,990.00 be and is hereby appropriated under the caption of:

- 8. General Appropriations
  - (A) Operations – Excluded from “CAPS”

FY 2020 Municipal Aid Program – for Warren Street Project

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their July 07, 2020 meeting.

\_\_\_\_\_  
Victoria L. Kleiner, RMC

2119 Phillipsburg Town - County of Warren

Select your local Government unit by  
pressing the triangle**Budget Amendment Certification Form, Appropriations Offset by Revenue**

Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)

Resolution Date: 7/7/2020Resolution # R2020-136Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of WarrenFiscal Year 2020 ☒ Calendar Year ☐ State Fiscal Year ☐ Transitional yearRevenue Title NJ Department of Transportation Amount \$ 254,990.00Description FY2020 Municipal Aid Program for Warren Street ProjectAppropriation Title NJ Department of Transportation Amount \$ 254,990.00Description FY2020 Municipal Aid Program for Warren Street Project

Local Match Amount

Municipalities and Counties only Chapter 85 - Title and Text

Appropriation (From) Title Amount

Appropriation (To) Title Amount

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

☒ By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true

Victoria L. Kleiner

County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar

Title of Certifying Officer

vkleiner@phillipsburgnj.org

Email Address

(908) 454-5500 x309

Telephone Number

Robert J. Merlo

County/Municipal CFO or Fire District Accountant

Chief Financial Officer

Title of Certifying Officer

bmerlo@phillipsburgnj.org

Email Address

(908) 454-5500 x311

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date:

Duly Appointed Designee



## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
Local Aid and Economic Development  
1035 Parkway Avenue  
Trenton, NJ 08625

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERZ-SCACCIETTI  
*Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

February 24, 2020

The Honorable Todd M. Tersigni  
Mayor, Phillipsburg Town  
675 Corliss Avenue  
Phillipsburg, NJ 08865

Dear Mayor Tersigni:

Enclosed is one copy of the executed Agreement approved by the Department of Transportation for Fiscal Year 2020 Municipal Aid Program for the Warren Street Project in the amount of \$185,000.00 Municipal Aid and \$69,990.00 Urban Aid.

This project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work including construction supervision, inspection and material testing, or the amount of the allotment, whichever is less.

The construction contract must be awarded by the municipality within 24 months from the date of grant notification. Failure to make an award by November 21, 2021 or to comply with the requirements of the Municipal Aid Regulations 16:20B and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities will jeopardize the use of State funds on this project.

It is further noted that the project must be in compliance with the Americans with Disabilities Act, ADA, requirements for accessibility. The Municipal Aid Regulations and terms and conditions can be found on the Local Aid Website at: [www.state.nj.us/transportation/business/localaid/pubs.shtml](http://www.state.nj.us/transportation/business/localaid/pubs.shtml)

Through the approval of this agreement and all future agreements, the sponsor is required to provide phased submission updates that are to be tracked through the on-line SAGE System in accordance with the State Aid Checklist (see attached) for this project. The preparation of contract documents shall use the 2019 Standard Specifications as amended by the 2019 Special Provisions for State Aid Projects. All requirements of this program can be found in the State Aid Handbook, available at the above website.

If you have any questions regarding the above, please contact Richard Loveless of this office at (973) 601-6705.

Sincerely,

Adam Iervolino, P.E.  
Manager  
Bureau of Local Aid – District 1

C: Municipal Clerk, Municipal Engineer (w/attachments)

FOR THE DEPARTMENT OF TRANSPORTATION

Subject Project: Warren Street

Name of Sponsor: Phillipsburg Town

Address: 675 Corliss Avenue, Phillipsburg NJ 08865

Vendor ID Number: 226002211

Fiscal Year/Funds:	<u>2020 Municipal Aid</u>	<u>2020 Urban Aid</u>
Job Number:	<u>2206896</u>	<u>2206898</u>
Account:	<u>2020-480-078-6320-AN8-6010</u>	<u>2020-480-078-6320-BOA-6010</u>
State Funds:	<u>\$ 185,000.00</u>	<u>\$ 69,990.00</u>
FAO Number	<u>3081780/3081781</u>	

Certification of Funds

01/07/20  
Date

By

S. Milbourne  
Director, Division of Accounting and Auditing

APPROVED:

Laine Rankin  
Laine Rankin, Director  
Division of Local Aid and Economic Development

1/16/20  
Date

**ATTEST and SEAL**

It is hereby certified that the foregoing allocation of funds and this Agreement were approved by the Commissioner of

Transportation or Designee on

1/16/2020

Anika James  
Anika James  
Secretary, Department of Transportation

Approval as to Form by Certification Process.

Town of Phillipsburg  
Resolution No. 121

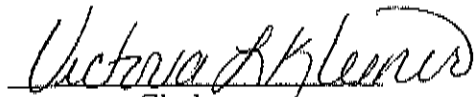
Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Center Street Improvements-Phase 1 project.

NOW, THEREFORE, BE IT RESOLVED that Council of the Town of Phillipsburg formally approves the grant application for the above stated project.

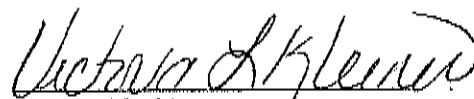
BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2020-/Center St Improvements Phase 1-00492 to the New Jersey Department of Transportation on behalf of the Town of Phillipsburg.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Phillipsburg and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council  
On this 16 day of July, 2019

  
Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL   
(Clerk)



## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERREZ-SCACCETTI  
*Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

November 21, 2019

The Honorable Stephen Ellis  
Mayor, Phillipsburg  
120 Filmore St  
Phillipsburg, NJ 08865

Dear Mayor Ellis:

I am pleased to inform you that Phillipsburg has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2020 Municipal Aid Program for the Warren Street Improvements Project in the amount of \$254,990.00.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 661 applications requesting more than \$368 million. The Transportation Trust Fund (TTF) supported by the State gas tax is the source of the \$161.25 million funding for this program.

As part of the Department's Commitment to Communities, NJDOT provides statewide assistance to local governments for improvements and preservation of the local transportation network. The local network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help keep our network flowing and provide your constituents and everyone that uses local roads a transportation system supporting all of our mobility needs.

Should you have any questions regarding your grant, please contact Adam Iervolino at 973-601-6706 in Mount Arlington of the Local Aid District Office.

Again, thank you for your support of this program and good luck with your project.

Sincerely,

A handwritten signature in cursive script, reading "Diane Gutierrez-Scaccetti".

Diane Gutierrez-Scaccetti  
Commissioner

cc: Municipal Clerk  
Municipal Engineer

2119 Phillipsburg Town - County of Warren

Select your local Government unit by  
pressing the triangle**Budget Amendment Certification Form, Appropriations Offset by Revenue**  
Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)Resolution Date: 7/7/2020Resolution # R2020-137Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of WarrenFiscal Year 2020 ☒ Calendar Year ☐ State Fiscal Year ☐ Transitional yearRevenue Title NJ Department of Labor & Workforce Development Amount \$ 100,634.00  
Description FY 2021 New Jersey Youth CorpsAppropriation Title NJ Department of Labor & Workforce Development Amount \$ 100,634.00  
Description FY 2021 New Jersey Youth Corps

Local Match Amount

Municipalities and Counties only Chapter 85 - Title and Text

Appropriation (From) Title Amount

Appropriation (To) Title Amount

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

☒ By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true)

Victoria L. Kleiner

County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar

Title of Certifying Officer

vkleiner@phillipsburgnj.org

Email Address

(908) 454-5500 x309

Telephone Number

Robert J. Merlo

County/Municipal CFO or Fire District Accountant

Chief Financial Officer

Title of Certifying Officer

bmerlo@phillipsburgnj.org

Email Address

(908) 454-5500 x311

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date:

Duly Appointed Designee



PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lieutenant Governor

## State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 110, TRENTON, NEW JERSEY 08623-0110

ROBERT ASARO-ANGELO  
Commissioner

June 30, 2020

Todd Tersigni, Mayor  
New Jersey Youth Corps of Phillipsburg  
Phillipsburg, NJ 08865  
1 Meyner Road, Walters Park

RE: Notice of Award - Fiscal Year 2021 New Jersey Youth Corps

Dear Tersigni:

I am pleased to announce that you have been awarded a grant in the amount of \$100,634 for the purpose of implementing the New Jersey Youth Corps program.

The enclosed Notice of Award (NOA) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

This NOA provides your agency with funding authority for these funds, which should be incorporated into your Fiscal Year 2021 New Jersey Youth Corps contract.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, at 609-984-9414.

For programmatic questions, please contact Patricia Jordan, Youth Programs Manager, Youth and Apprenticeship Programs at 609-984-3534.

Sincerely,

Robert Asaro-Angelo  
Commissioner



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AD-13A-112-194

NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
DIVISION OF WORKFORCE DEVELOPMENT

NOTICE OF AWARD

Grantee: New Jersey Youth Corps of Phillipsburg  
1 Meyner Road, Walters Park  
Phillipsburg, NJ 08865

Grantors: State of New Jersey  
Department of Labor and Workforce Development Division  
of Workforce Grant and Program Management P. O. Box  
055  
Trenton, New Jersey 08625-0055

Contact: Hugh Bailey  
Assistant Commissioner  
(609) 984-9414

This Notice of Award (NOA) provides funding authority for the program shown below. This NOA will be effective for the time period of July 1, 2020 through June 30, 2021. All funds must be expended by June 30, 2021. Final determination for funding is contingent upon authorization and availability from the state.

Program	Allocation
New Jersey Youth Corps	
State Appropriation	\$47,394
Federal WIOA (Governor's Set-Aside)	\$53,240
TANF	
Total	\$100,634

Authorized Signature  
Robert Asaro-Angelo  
Commissioner

Date Signed: 06/30/2020

New Jersey Department of Labor and Workforce Development



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R: 2020-137

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL  
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR  
MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87  
(CHAPTER 159, P.L. 1948) (NJ Youth Corp)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$100,634.00 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

FY 2021 New Jersey Youth Corps

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$100,634.00 be and is hereby appropriated under the caption of:

- 8. General Appropriations
- (A) Operations – Excluded from “CAPS”

FY 2021 New Jersey Youth Corps

CERTIFICATION

I, Victoria L. Kleiner, Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their July 07, 2020 meeting.

\_\_\_\_\_  
Victoria L. Kleiner, RMC

2119 Phillipsburg Town - County of Warren

Select your local Government unit by  
pressing the triangle**Budget Amendment Certification Form, Appropriations Offset by Revenue**  
Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)Resolution Date: 7/7/2020Resolution # R2020-137Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of WarrenFiscal Year 2020 ☒ Calendar Year ☐ State Fiscal Year ☐ Transitional yearRevenue Title NJ Department of Labor & Workforce Development Amount \$ 100,634.00  
Description FY 2021 New Jersey Youth CorpsAppropriation Title NJ Department of Labor & Workforce Development Amount \$ 100,634.00  
Description FY 2021 New Jersey Youth Corps

Local Match \_\_\_\_\_ Amount \_\_\_\_\_

Municipalities and Counties only Chapter 85 - Title and Text

Appropriation (From) Title \_\_\_\_\_ Amount \_\_\_\_\_

Appropriation (To) Title \_\_\_\_\_ Amount \_\_\_\_\_

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Victoria L. Kleiner

County Clerk of the Board, Municipal Clerk, or Fire District Director

Municipal Clerk / Registrar

Title of Certifying Officer

vkleiner@phillipsburgnj.org

Email Address

(908) 454-5500 x309

Telephone Number

Robert J. Merlo

County/Municipal CFO or Fire District Accountant

Chief Financial Officer

Title of Certifying Officer

bmerlo@phillipsburgnj.org

Email Address

(908) 454-5500 x311

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date: \_\_\_\_\_

Duly Appointed Designee \_\_\_\_\_



PHILIP D. MURPHY  
*Governor*

## State of New Jersey

SHEILA Y. OLIVER  
*Lieutenant Governor*

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 110, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO  
*Commissioner*

June 30, 2020

Todd Tersigni, Mayor  
New Jersey Youth Corps of Phillipsburg  
Phillipsburg, NJ 08865  
1 Meyner Road, Walters Park

RE: Notice of Award - Fiscal Year 2021 New Jersey Youth Corps

Dear Tersigni:

I am pleased to announce that you have been awarded a grant in the amount of \$100,634 for the purpose of implementing the New Jersey Youth Corps program.

The enclosed Notice of Award (NOA) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

This NOA provides your agency with funding authority for these funds, which should be incorporated into your Fiscal Year 2021 New Jersey Youth Corps contract.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, at 609-984-9414.

For programmatic questions, please contact Patricia Jordan, Youth Programs Manager, Youth and Apprenticeship Programs at 609-984-3534.

Sincerely,  
Robert Asaro-Angelo  
Commissioner



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NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
DIVISION OF WORKFORCE DEVELOPMENT

NOTICE OF AWARD

Grantee: New Jersey Youth Corps of Phillipsburg  
1 Meyner Road, Walters Park  
Phillipsburg, NJ 08865

Grantors: State of New Jersey  
Department of Labor and Workforce Development Division  
of Workforce Grant and Program Management P. O. Box  
055  
Trenton, New Jersey 08625-0055

Contact: Hugh Bailey  
Assistant Commissioner  
(609) 984-9414

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Program	Allocation
New Jersey Youth Corps	
State Appropriation	\$47,394
Federal WIOA (Governor's Set-Aside)	\$53,240
TANF	
Total	\$100,634

Authorized Signature  
Robert Asaro-Angelo  
Commissioner

Date Signed: 06/30/2020

New Jersey Department of Labor and Workforce Development



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2119 Phillipsburg Town - County of Warren

Select your local Government unit by  
pressing the triangle**Budget Amendment Certification Form, Appropriations Offset by Revenue**

Counties/Municipalities (N.J.S.A. 40A:4-87) or Fire Districts (N.J.S.A. 40A:14-78.5)

Resolution Date: 7/7/2020Resolution # R2020-137

Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of Warren

Fiscal Year 2020 ☒ Calendar Year ☐ State Fiscal Year ☐ Transitional year

Revenue Title NJ Department of Labor & Workforce Development Amount \$ 100,634.00  
Description FY 2021 New Jersey Youth Corps

Appropriation Title NJ Department of Labor & Workforce Development Amount \$ 100,634.00  
Description FY 2021 New Jersey Youth Corps

Local Match Amount \_\_\_\_\_

Municipalities and Counties only	<u>Chapter 85 - Title and Text</u>
Appropriation (From) Title	Amount _____
Appropriation (To) Title	Amount _____

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Victoria L. Kleiner

Robert J. Merlo

County Clerk of the Board, Municipal Clerk, or Fire District Director

County/Municipal CFO or Fire District Accountant

Municipal Clerk / Registrar

Chief Financial Officer

Title of Certifying Officer

Title of Certifying Officer

vkleiner@phillipsburgnj.orgbmerlo@phillipsburgnj.org

Email Address

Email Address

(908) 454-5500 x309

(908) 454-5500 x311

Telephone Number

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A. 40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date: \_\_\_\_\_

Duly Appointed Designee



PHILIP D. MURPHY  
*Governor*

## State of New Jersey

SHEILA Y. OLIVER  
*Lieutenant Governor*

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
P.O. BOX 110, TRENTON, NEW JERSEY 08625-0110

ROBERT ASARO-ANGELO  
*Commissioner*

June 30, 2020

Todd Tersigni, Mayor  
New Jersey Youth Corps of Phillipsburg  
Phillipsburg, NJ 08865  
1 Meyner Road, Walters Park

RE: Notice of Award - Fiscal Year 2021 New Jersey Youth Corps

Dear Tersigni:

I am pleased to announce that you have been awarded a grant in the amount of \$100,634 for the purpose of implementing the New Jersey Youth Corps program. The enclosed Notice of Award (NOA) reflects the allocation of these funds. Final determination for funding is contingent upon authorization and availability from the state.

This NOA provides your agency with funding authority for these funds, which should be incorporated into your Fiscal Year 2021 New Jersey Youth Corps contract.

If you have any questions regarding the issuance of this NOA, please contact Hugh Bailey, Assistant Commissioner, at 609-984-9414.

For programmatic questions, please contact Patricia Jordan, Youth Programs Manager, Youth and Apprenticeship Programs at 609-984-3534.

Sincerely,

Robert Asaro-Angelo  
Commissioner



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AD-18A07 191

NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT  
DIVISION OF WORKFORCE DEVELOPMENT

NOTICE OF AWARD

Grantee: New Jersey Youth Corps of Phillipsburg  
1 Meyner Road, Walters Park  
Phillipsburg, NJ 08865

Grantors: State of New Jersey  
Department of Labor and Workforce Development Division  
of Workforce Grant and Program Management P. O. Box  
055  
Trenton, New Jersey 08625-0055

Contact: Hugh Bailey  
Assistant Commissioner  
(609) 984-9414

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Program	Allocation
New Jersey Youth Corps	
State Appropriation	\$47,394
Federal WIOA (Governor's Set-Aside)	\$53,240
TANF	
Total	\$100,634

Authorized Signature  
Robert Asaro-Angelo  
Commissioner

Date Signed: 06/30/2020

New Jersey Department of Labor and Workforce Development



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OFFICE OF THE COMMISSIONER

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**RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR  
PROFESSIONAL DESIGN SERVICES TO AQUATIC FACILITY  
DESIGN, INC IN CONNECTION WITH THE RENOVATION OF  
THE PHILLIPSBURG POOL**

**WHEREAS**, the Town of Phillipsburg has a need to engage professional design services for the renovation of the municipal pool ("Project"); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

**WHEREAS**, Aquatic Facility Design, Inc. submitted a proposal dated June 18, 2020, to provide design services relative to the Project, a copy of the proposal is attached hereto; and

**WHEREAS**, the value of these services will be a lump sum fee in the amount NOT TO EXCEED \$34,000.00; and

**WHEREAS**, the Town Council finds it to be in the best interest of the Town of Phillipsburg to authorize said work, which is not subject to public bidding; and

**WHEREAS**, sufficient funds are available as evidenced by the attached certification of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Mayor and Municipal Clerk are authorized to enter into a Contract with Aquatic Design Facility, Inc. as described above, NOT TO EXCEED \$34,000.00.

**BE IT FURTHER RESOLVED** that the Clerk is hereby authorized and directed to cause a notice to be published in the manner provided by law setting forth the nature, duration, service and amount of the Contract and that the resolution and Contract are on file in the Office of the Clerk and are available for public inspection.

## **CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on July 07, 2020.

---

Victoria L. Kleiner, Municipal Clerk

***PROPOSAL***  
**Professional Design Services**

For the

**Walters Park Pool & Bathhouse**

Submitted to

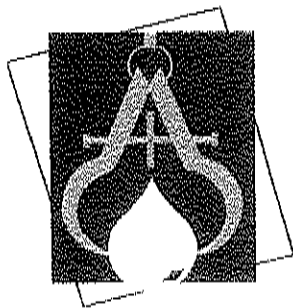
**Town of Phillipsburg, NJ**

Attn: DJ Kophazy, Superintendent of Recreation

120 Filmore Street

Phillipsburg, NJ 08865

PREPARED BY:



*Aquatic Facility Design, Inc.*

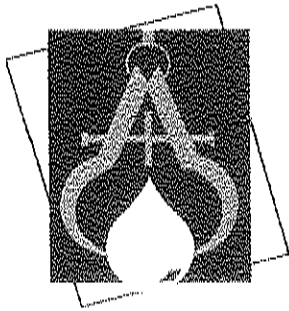
**183 Moore Street**

**Millersburg, Pennsylvania 17061**

**1-800-680-SWIM (7946)**

**Fax: 717-692-0950**

June, 2020



# Aquatic Facility Design

INCORPORATED

*Aquatic Facility Designers and Consultants*

183 Moore Street, Millersburg, PA 17061, 1-800-680-SWIM (7946), Fax: 717-692-0950

June 18, 2020

Mr. DJ Kophazy, Superintendent of Recreation  
Town of Phillipsburg  
120 Filmore St.  
Phillipsburg, NJ 08865

RE: Proposal for Pool & Bathhouse – Concept & Feasibility Design Services

Dear Mr. Kophazy,

We are forwarding this proposal for your review and consideration of Aquatic Facility Design Inc as Designers and Consultants for the Town of Phillipsburg.

## **INTENT OF PROPOSAL**

The intent of this Proposal is to provide concept & feasibility design services for either a renovated or a new aquatics complex in a format conducive to budgetary or grant planning.

***Phase I - Concept and feasibility design for a renovated or new aquatics complex.***

## **SCOPE OF WORK**

- Conduct key person interviews to aid in determining programming needs.
- Visit site/ detail and document existing site (pools, splash pad, bathhouse, filter building and fence line) in CAD for the generation of a current site usage plan.
- Generate up to three (3) concepts of a renovated or new complex or a combination thereof. These concepts may contain existing and new site components or all new components. All concepts will provide user loads for the individual component as well as for the entire complex.
- A list of potential programs will be provided with each concept.
- Budgetary projections will be provided with each concept along with phasing plans when viable.
- Conduct a presentation meeting and a question and answer session with Council upon completion of the concepts. Any alterations or additions to the concepts will then be made.
- Provide ten (10) bound sets of presentation materials and documentation in a format conducive to budgetary planning or as a base document for grant applications.

**Total Design Services for Phase I Shall Not Exceed.....\$34,000.00**

***Phase 2 – Costs for Full Construction Plans and Documents shall be quoted based upon the choices made in Phase I.***

## **CLIENT RESPONSIBILITIES**

1. Designate a CLIENT CONTACT person to act as representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, and interpret and define Client's policies and decisions pertaining thereto within a reasonable time so as not to delay the services of Aquatic Facility Design, Inc.
2. Arrange for access to and make all provisions for Aquatic Facility Design, Inc. to enter upon the property as required to perform its services. Aquatic Facility Design, Inc. will notify the need for access to the facility 24 hours prior.
3. Supply Aquatic Facility Design, Inc. with a water supply and hook-up to operate equipment (as applicable).
4. Assist Aquatic Facility Design, Inc. by placing at its disposal all available information pertinent to the project including previous records, reports, site plans/blue prints/as built drawings, etc., and any other data relative to the work covered herein. Client to assist in scheduling of and conducting of any public meetings and their advertisements.
5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by Aquatic Facility Design, Inc. as deemed appropriate for such examination, and render in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of Aquatic Facility Design, Inc.
6. Give prompt written notice to Aquatic Facility Design, Inc. whenever the Client observes or otherwise becomes aware of any development that affects the scope, timing or financing that negatively affects the project or Aquatic Facility Design, Inc.'s services or becomes aware of any unsatisfactory schedule.
7. Completion of grant applications (if applicable) is the responsibility of the facility owner. It should also be noted that typical designs do not include the generation of a site plan as may be required in a grant application. Generally a site plan may already exist for your facility.

## **SPECIFIC SERVICES EXCLUDED**

- Services resulting from significant changes to the general Scope of Services beyond the control of Aquatic Facility Design, Inc. Such revisions include, but are not limited to, changes in size, complexity, scheduling, or character required for completing the project.
- Investigations and studies deemed necessary during the course of the design that are unknown or unforeseeable at the time of this contract that are beyond those furnished in the Scope of Services. Such investigations and studies may include, but not be limited to, structural faults with any part of the complex or safety or health impacts unforeseeable at the time of the initial assessment.
- Costs for permits, fees, licenses, and advertising.
- Driveway or parking expansions (except as noted in scope of work), any specialized governmental meetings, plan submissions and documents pertaining to governmental agencies, unusual and unforeseeable excavation conditions, and code variance applications.
- Design of civil components and utilities not present, unforeseeable, or deemed inadequate, on site such as, but not limited to: geo-technical, storm water, water supply, waste water and sewer, filtration backwash handling, electric, or gas service.
- Testing for the presence of and design for the remediation of asbestos or any other hazardous material is excluded from this proposal.
- Generation of a Master Facility site plan is not included. Typically, one already exists, should it be required by local government.

**Standard of Care:** In performing our services, we will strive to use that degree of design ordinarily used under normal circumstances by competent members of our design profession. Notwithstanding our compliance with this standard of care, you can normally anticipate that some changes and adjustments in the project will be required in order to add or correct omissions in our documents, which are discovered either during or after construction. You agree to establish, with our assistance, a contingency fund to cover the reasonably anticipated cost of such changes and adjustments. Charges against such contingency will not be indicative of negligence on our part, and will not result in back charges or claims against us. Any required design services resulting of such errors or omissions, will be performed at no cost to the owner.

Limitation of Liability: In recognition of the relative risks, rewards, and benefits of the project to both the Client and the Firm, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Firm's total liability to the Client for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement from any cause or causes, shall not exceed the Firm's maximum liability insurance coverage. Such causes include, but are not limited to, the Firm's negligence, errors, omissions, strict liability and breach of contract.

Shop Drawings: Our review of shop drawings is for general conformance to the design intent and shall not relieve the contractor from any agreed obligations.

Contractor's Responsibility: The Designer shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work.

## **COMPENSATION**

Additional services beyond the scope of services, meetings or site visits as required beyond the scope of services would be performed on an hourly basis of \$130.00 per hour and the current Standard IRS Mileage Rate.

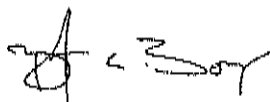
**THE TERMS OF THIS AGREEMENT SHALL REMAIN OPEN FOR ACCEPTANCE FOR A PERIOD OF THIRTY (30) DAYS FROM THE ABOVE DATE, AFTER WHICH TIME AQUATIC FACILITY DESIGN, INC. RESERVES THE RIGHT TO REVIEW, REVISE, OR WITHDRAW THIS AGREEMENT.**

Should project be postponed or canceled due to factors beyond the control of Aquatic Facility Design, Inc., owner will be invoiced for all work performed to date.

Upon acceptance of this proposal, a schedule of payment will be generated.

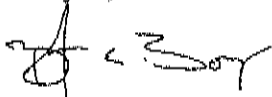
**This proposal is accepted by:**

By \_\_\_\_\_  
Authorized Representative  
Town of Phillipsburg

By   
Brent E. Boyer, President/CEO  
Aquatic Facility Design, Inc.

We appreciate this opportunity to submit this proposal and look forward to the successful completion of your project. Feel free to call me with any questions or concerns. (1-800-680-7946) (FAX: 717-692-0950)

Thank you,



Brent E. Boyer  
President/CEO



## QUALIFICATIONS & EXPERIENCE

Aquatic Facility Design, Inc.'s, background consists of experience in the design, maintenance, service, construction, and historic preservation of commercial pools. We have an extensive pool construction background, which is invaluable as a designer and even more valuable to the owner of an aquatic facility.

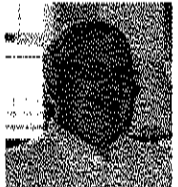
The primary design staff of Aquatic Facility Design, Inc. will include, but is not limited to:

### **Brent E. Boyer, CEO & President**



Mr. Boyer brings more than thirty years of experience in the design, construction, maintenance and restoration of commercial pools to the project. He brings structural, mechanical and operational insight to each project and assures the design of long lasting, economical and easy to maintain facilities. Mr. Boyer also serves as CEO & President of Boyer Swimming Pools Inc., the oldest community aquatics facility contractor in central Pennsylvania. With this type of experience comes invaluable insight into the overall design. His expertise will dictate the best solution for a particular pool and system. An expert in current and emerging technologies in the swimming pool industry, Mr. Boyer is able to advise on design, specify equipment and maintain adherence to project budgets, while following a Multi-Use Facility Design Approach to pool design.

### **Gary G. Grimm, A.I.A.**



As project architect with over 40 years experience, Mr. Grimm evaluates existing as well as newly proposed building structures, for overall usability and function. Gary also applies his craft in creating architectural value and significance. Gary's expertise is in building design, construction and accessibility. His responsibilities included building and site layout as well as serving as general building code expert. American Institute of Architects Member.

### **Erica Shaffer, Project Designer**



As a three-dimensional designer, Erica brings over 10 years experience in various design disciplines including environmental design, hospitality, and commercial interior design. With knowledge in many facets of design, she brings a unique and holistic approach to designing aquatic complexes. Erica creates functional solutions to challenging space planning environments, while employing the latest in design trends and aesthetics.

### **James A. Koppenhaver, P.E.**

Mr. Koppenhaver, as the project engineer, is responsible for the comprehensive review of all project documentation. Jim is an expert in structural and civil design. His responsibilities included review of: ADA compliance and guidelines, project reports, project plans and specifications, shop drawings, inspections of existing sites and existing structures as well as observation of structures under construction.

### **Randy Paul, P.E.**

Mr. Paul is an expert in Electrical, HVAC and Plumbing design. Randy catalogs electrical & mechanical conditions and makes evaluations of electrical code compliance and energy efficiency. Randy designs each site's electrical, HVAC and plumbing systems based on proposed pool and bathhouse design and layout. He is additionally responsible for all hydraulic calculations for the facilities filtration and plumbing systems. In the case of indoor facilities, he is an expert in indoor air handling systems.



## PROJECTS OF INTEREST

### **PROJECT -- OMNI BEDFORD SPRINGS GOLF RESORT & ETERNAL SPA BEDFORD, PA**

This historic resort's indoor pool renovation was unique in that it featured the rehabilitation and preservation of one of the first indoor pools in the United States. Constructed of white porcelain brick, the restoration consisted of the refurbishment of the porcelain surfaces and a change in the depth of the pool to accommodate modern use. A new filtration / recirculation system was added along with modern chemical sanitation, resulting in a beautifully renovated, safe and environmentally sound indoor pool that is perfect for the needs of a wide variety of guests.

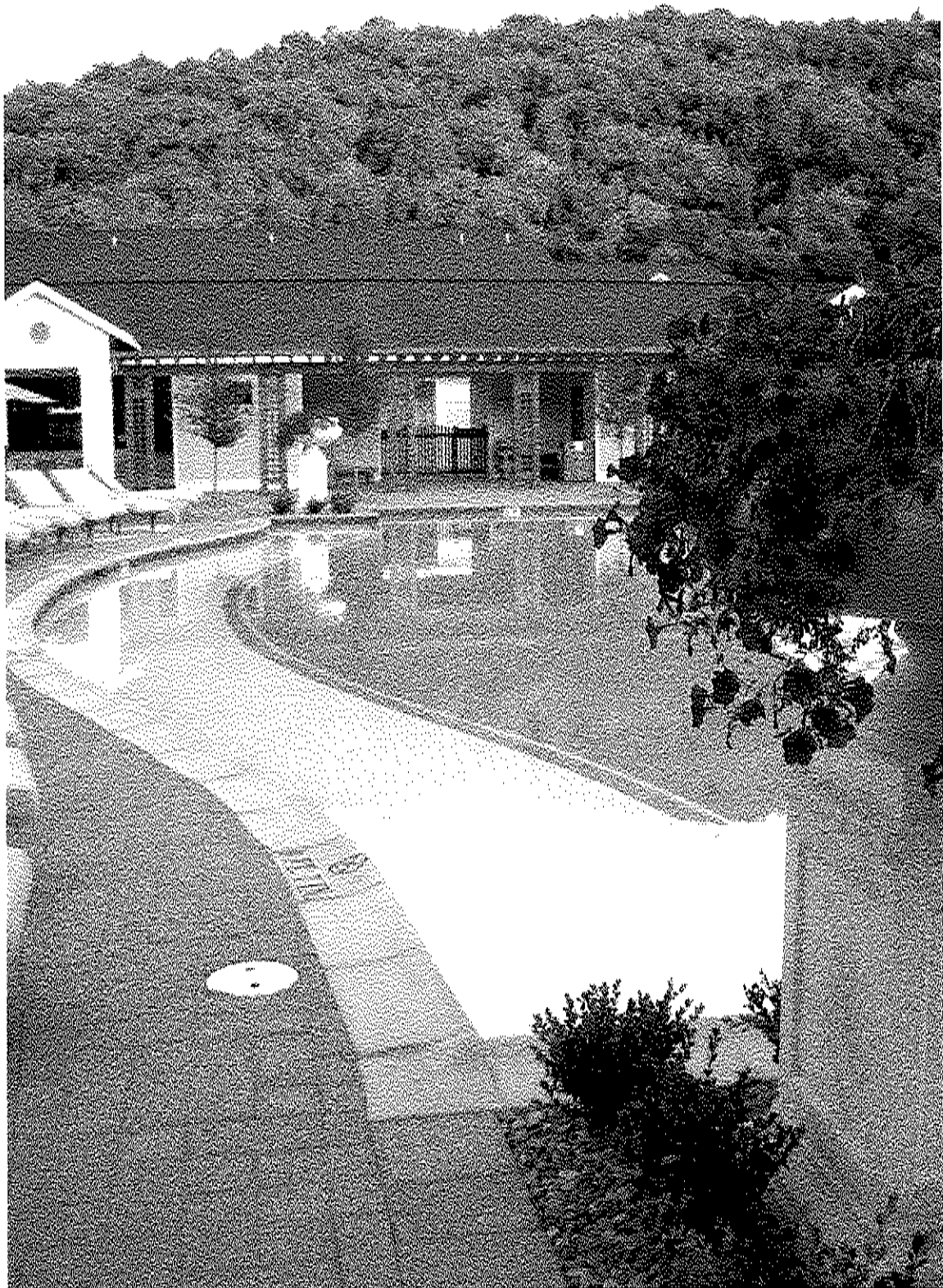
The resort also added modern men and women's spa with mosaic tile surrounds to the Eternal Spa. Each spa features a cold water plunge pool.

An outdoor Leisure Pool was added to the grounds. The pool features a lounging shelf, a marble dust finish, glass tile, an outdoor spa, and a lounging area with private tented cabanas.

Various ornamental fountains were designed for the gardens around the resort grounds.



INDOOR POOL



OUTDOOR POOL & LOUNGE SHELF

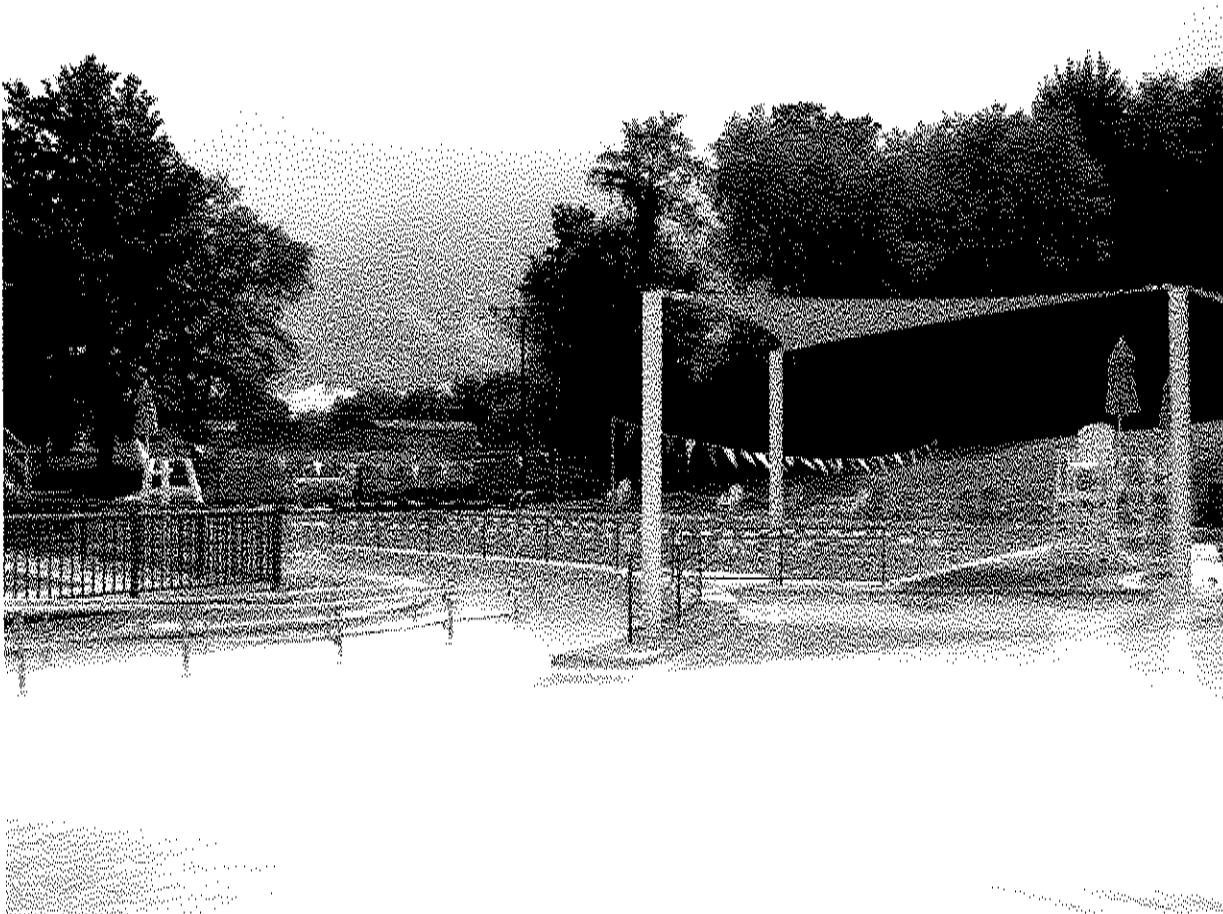


OUTDOOR POOL

**PROJECT – ZELIENOPLE COMMUNITY POOL**  
**BOROUGH OF ZELIENOPLE, ZELIENOPLE PA**

A community project consisting of an outdoor main pool, wading pool, and bathhouse. Construction features conversion of conventional facility design to a community multi-use complex. The multi-use approach to design insures activities are available for all age groups and activity levels. The existing flat water pool built in 1952 and renovated in the 1980's was outdated & did not provide entertainment or activities by modern standards. In addition, the pool was not ADA accessible. The pool water depth went from 3 feet to 12 feet with most of the pool depth being 5 feet or greater. The original layout of the pool was utilized for long coarse training but no swim clubs or teams in the area utilized the pool for competitions.

The new multi-use design incorporates age specific play and recreation areas, as well as, competition swimming and an integral wading area within the footprint of the main pool. The unified body of water design features varying flow rates. Design incorporated a diatomaceous earth pressure vessel for removal of cryptosporidium, a UV system for increased sanitation efficiency, and variable frequency drives on the motors for energy efficiency. All structural designs feature our unique and long life segmented design. Completed Summer 2019



WADING POOL AREA



CAREGIVER LOUNGE



DEEP WELL & RACE LANES

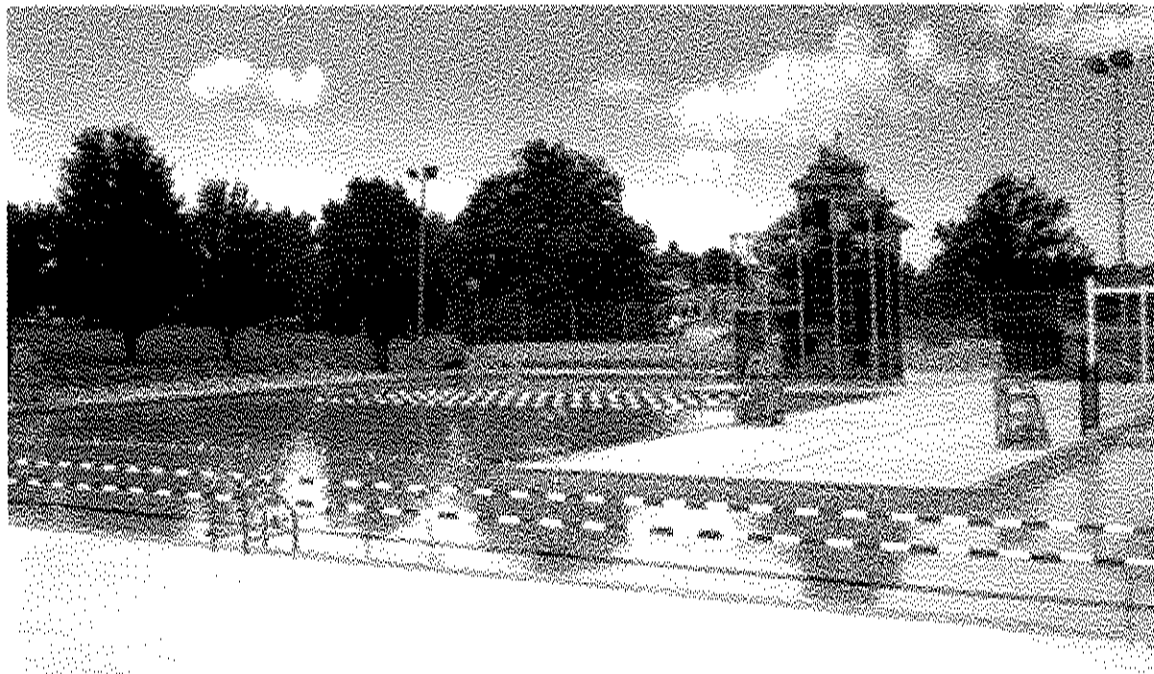
## PROJECT – INDIANA YMCA – JS MACK FAMILY AQUATIC CENTER

JS MACK FOUNDATION & WHITE TOWNSHIP, INDIANA PA

A community project consisting of an outdoor main pool, wading pool, and bathhouse. Construction features conversion of conventional facility design to a community multi-use complex. The multi-use approach to design insures activities are available for all age groups and activity levels. The existing flat water pool built in 1952 and renovated in the 1980's was outdated & did not provide entertainment or activities by modern standards. In addition, the pool was not ADA accessible. The pool water depth went from 3 feet to 12 feet with most of the pool depth being 5 feet or greater. The original layout of the pool was utilized for long coarse training but no swim clubs or teams in the area utilized the pool for competitions.

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Designed by AFD, constructed by Boyer Swimming Pools, Inc.



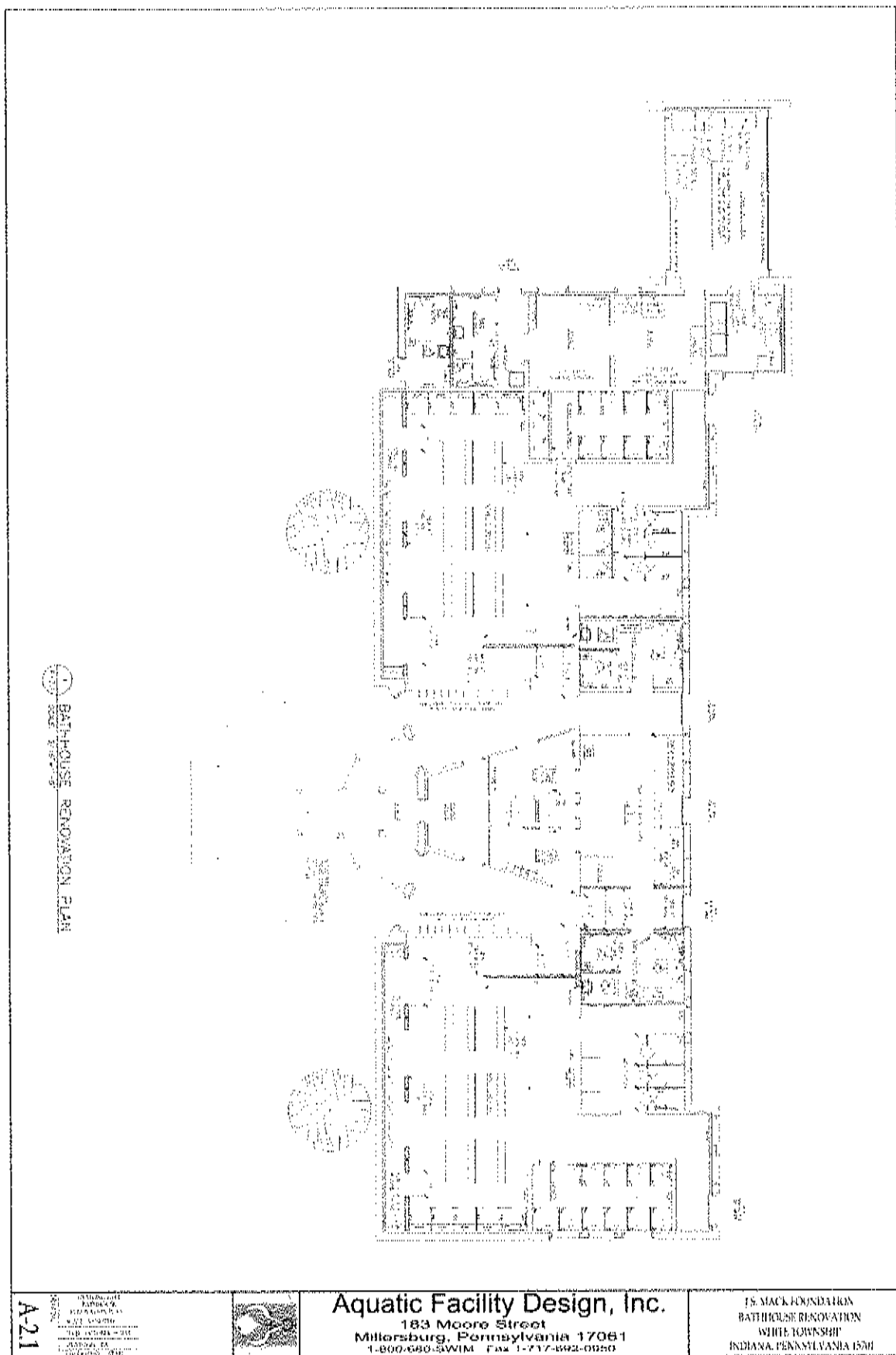
DEEP WELL & COMPETITION LANES



ZERO ENTRY INTO WADING AREA



PLAY FEATURES IN INTERMEDIATE AREA



BATHHOUSE DESIGN

**PROJECT – BER VAUGHN PARK POOL**  
BERWICK BOROUGH, BERWICK PA

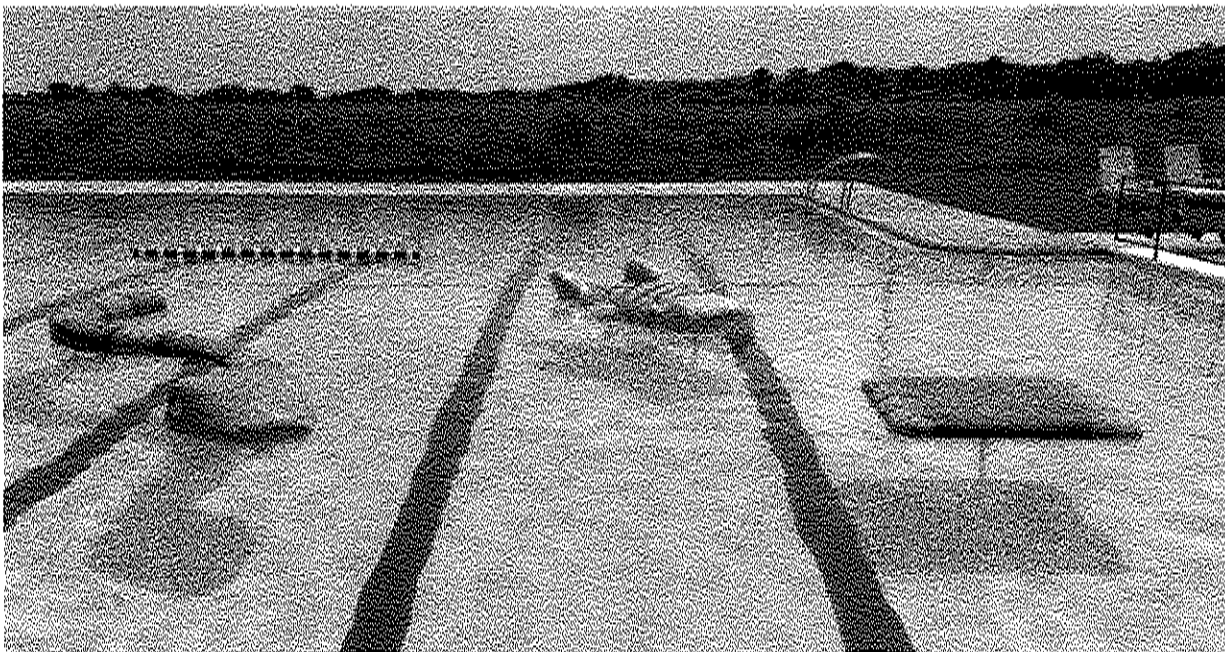
This project began as a feasibility study in 2008 with a comparison between renovations of the existing facility and construction of a new facility. The existing pool structure was structurally sound and merited a renovation. The renovated facility features a new zero entry area, an integral child's wading and play area, a competition swimming area with themed floatables, an intermediate play area, a tanning shelf and lounge area, and a renovated bathhouse. ADA accessibility was addressed with a new accessible ramp into the main pool area. Designed by AFD, construction by Boyer Swimming Pools, Inc. Completed in Summer 2016



INTEGRATED WADING POOL



INTEGRATED WADING POOL



THEMED FLOATABLES



LOUNGE SHELF

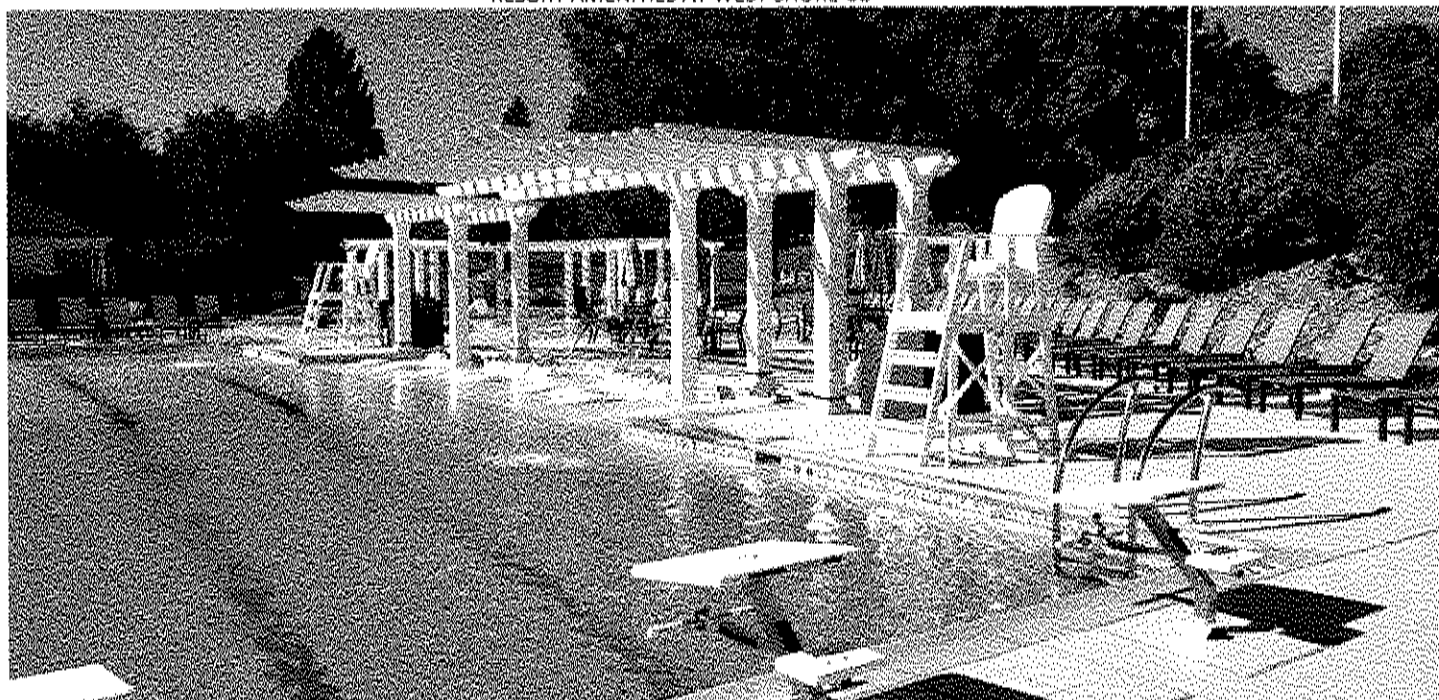
## PROJECT -- WEST SHORE COUNTRY CLUB POOL RENOVATION

WEST SHORE COUNTRY CLUB, CAMP HILL, PA

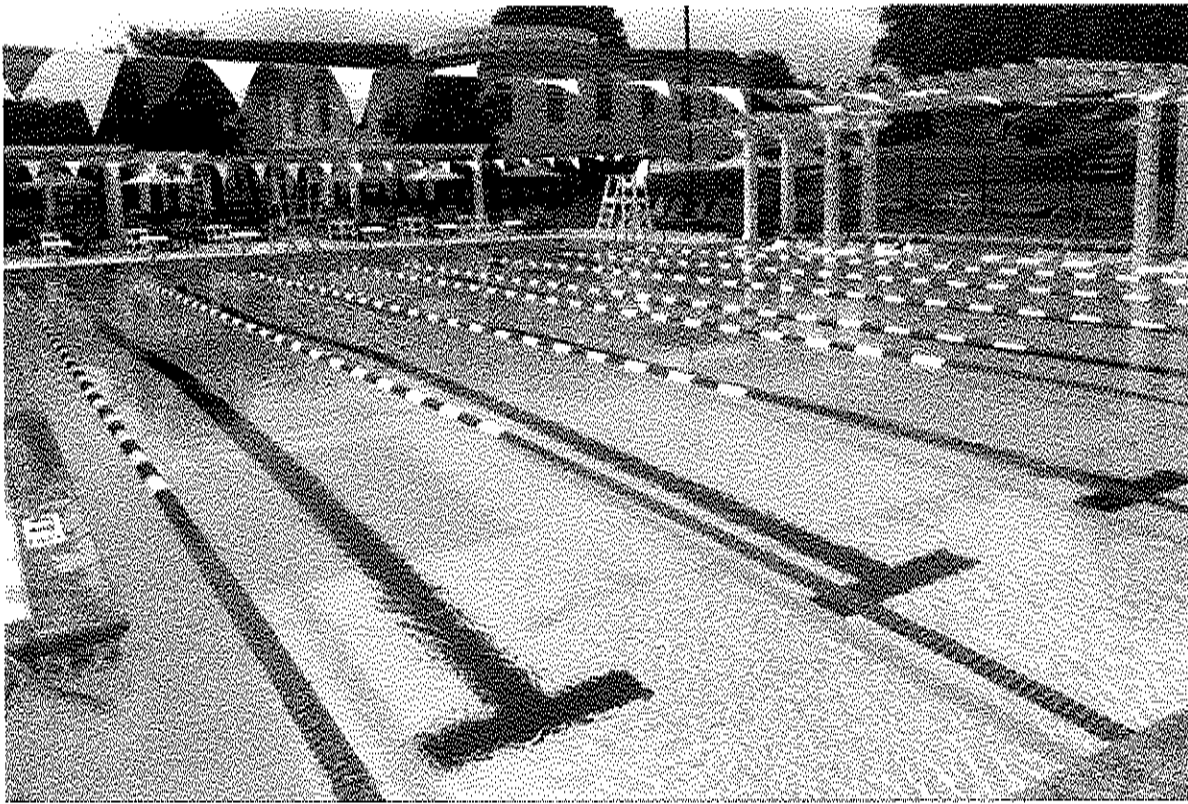
Privately owned, West Shore Country Club is one of the premier country clubs in Central PA. The swimming facilities was dated and did not provide members with a resort like setting and modern amenities. The existing main pool and race lanes were reused and are now flanked with two in water lounge areas, complete with shade pergolas. The old, dated tot pool was demolished and replaced with a state of the art wading pool and new splash zone. The addition of pergolas defined each space, Sundek, a fire pit and conversation bench added to the elevated resort feel. A new furniture package was also designed to complete the entire upgrade. Designed by AFD, construction by Boyer Swimming Pools, Inc. This project was completed June 2019.



RESORT AMENITIES AT WEST SHORE CC



MAIN POOL AT WEST SHORE CC



COMPETITION LANES AT WEST SHORE CC



WADING POOL SLIDE AT WEST SHORE CC



NEW FURNITURE AT WEST SHORE CC

**PROJECT – FIREFLY SPLASH PAD**  
MATAMORAS AIRPORT PARK, MATAMORAS PA

Firefly Field is an all-accessible premiere splash pad where kids of all abilities can play, share and learn. Firefly Field is one of only a few playgrounds in the country where every piece of equipment is accessible to children of all abilities. The features of the splash pad were chosen based on this concept. Shade sails were added for additional comfort.



SPLASH FEATURES



SHADED SEATING AREA



FLUSH MOUNT SPRAY FIXTURES

**PROJECT – BLOSSBURG COMMUNITY POOL**  
BLOSSBURG BOROUGH, BLOSSBURG PA

A community renovation project of an existing Outdoor Aquatic Complex. Renovation features conversion of conventional flat-water design to a community multi-use complex. The multi-use approach to design insures activities are available for all age groups and activity levels. This project was designed to the most current ADA standards. Design incorporates age specific play and recreation areas, as well as competition swimming and a children's play area.

A zero entry was added to the pool in the location of the children's play area. The area features a Pebble Tec finish with tile borders that blend with the natural environment of the park. A stainless steel gutter system was added to the pool. The system features varying flow rates for use specific areas of the pool. The design featured the refurbishment of the existing DE filtration system.

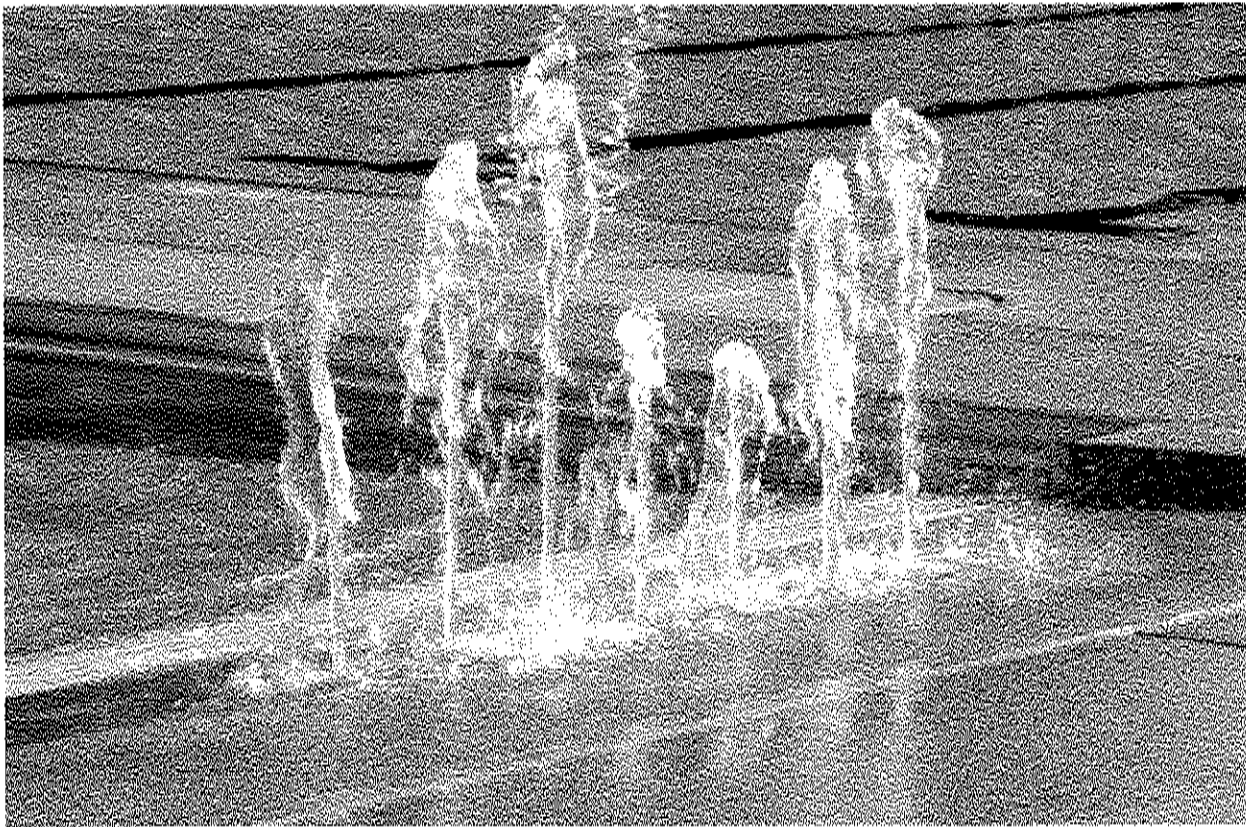
The project featured a complete drain system retrofit for VGB compliance.



ZERO ENTRY AND SPRAY FEATURES



DUAL FLUME SLIDE



POP JETS

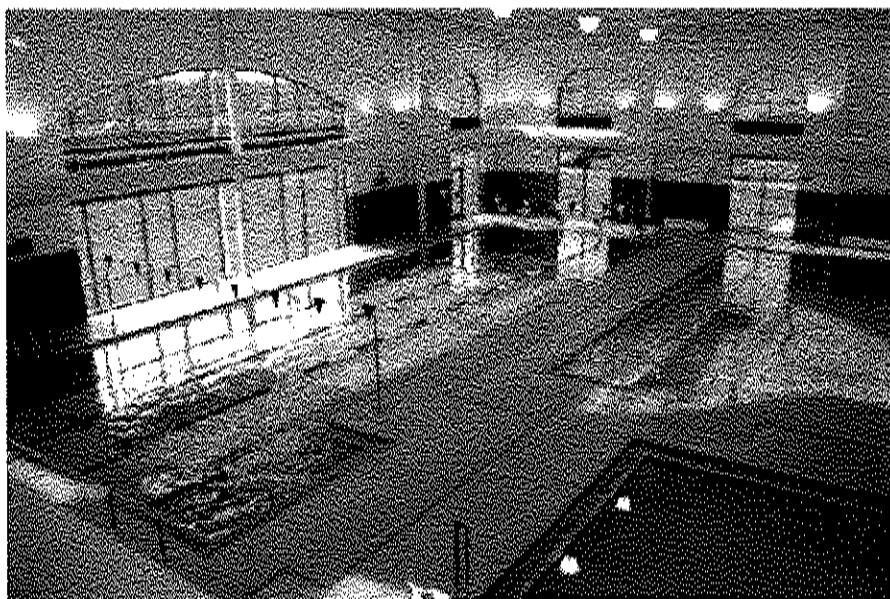
**PROJECT – ALLENTOWN HEALTH & WELLNESS CAMPUS**  
ALLENTOWN, PA

This state-of-the-art 300,000 SF medical campus is the largest privately owned medical facility in the Eastern United States.

The natatorium features an indoor Olympic length pool, for exercise and lap training, an aqua aerobics pool for fitness training, and an aqua therapy pool.



NATATORIUM INTERIOR



NATATORIUM INTERIOR



## OUR CLIENTS

### COMPETITION FACILITIES

Abington Heights School District	Misericordia University
Abington Township	Mount St Mary's University
Berwick Middle School	Mt Carmel School District
Blue Mountain School District	North Schuylkill School District
Bucknell University	North Eastern School District
Central Columbia School	Palmyra High School
Central College	State University
Danville Community Center	State College - Park Forest Pool
Dickenson College	State College - Welch Pool
Edgewood Middle School	Schuylkill School District
Fredrick Co Public Schools	Scranton University
Friendship Community Center	Shamokin Area School District
Gettysburg College	Shippensburg University
Harrisburg Area Community College	South Middletown School District
Lebanon Valley College	Susquehanna University
Lititz Recreation Center	Tyrone School District
Lock Haven University	Tuscarora School District
Mechanicsburg Area School District	West Shore School District
Mercersburg Academy	Willow Wood Swim & Tennis Club
Messiah College	Woodcrest Swim Club
Milton Hershey School	Wyoming Seminary
Mini-Tab Inc.	

### PRIVATE CLUBS

Barton Glen Swim Club	Middletown Swim Club
Blue Ridge Country Club	Monterey Country Club
Bon-Air Country Club	Mountain View Swim Club
Center Hills Country Club	Nittany Country Club
Chambersburg Country Club	Outdoor Country Club
Country Swim Club	Penn National Golf Club
Fountain Head Country Club	Pine Ridge Country Club
Frostburg Valley Country Club	Rainbow Hills Swim Club
Glen Pool Club	Schuylkill Country Club
Green Hills Swim Club	Susquehanna Valley County Club
Gilford Swim Club	The Links at Gettysburg

Harrisburg Country Club  
Colonial Country Club  
Indian Hills Golf & Tennis Club  
Ivy Side Swim Club  
Lebanon Country Club  
Lenker Manor Swim Club

Valley Beach Club  
Valley Country Club  
West Shore Country Club  
Willow Wood Swim Club Inc  
Wise haven Swim & Tennis Club  
Woodcrest Swim Club  
York Country Club

## HEALTH & WELLNESS

Bellarmino Retreat Center  
Danville Community Center  
Franklin Learning Center  
Friendship Community Center  
Masonic Homes  
Menno Haven

Results Therapy & Fitness  
Schuylkill I U 29  
Selinsgrove Center, Commonwealth of PA  
White Haven Center, Commonwealth of PA

## YWCA

YWCA Camp Reily  
YWCA of York

YWCA of Greater Harrisburg

## YMCA

Bellfonte Family YMCA  
Camp Curtain YMCA  
Chambersburg Memorial YMCA  
Daniel B Boyer Boyertown YMCA  
East Shore YMCA  
Eastern Lycoming YMCA  
Gettysburg YMCA  
Hanover YMCA  
Hazelton YMCA  
Hunterdon County YMCA  
Juniata Valley YMCA

Kent Kirk YMCA  
Milton YMCA - Susquehanna Valley YMCA  
Northern Dauphin YMCA  
State College YMCA  
Sunbury YMCA  
Waynesboro Area YMCA  
Williamsport - RVR YMCA  
York, YMCA

## RESORTS & LEISURE

Bedford Springs Hotel  
Best Western – Hershey  
Best Western Inn & Suites  
Caesars of Brookdale  
Comfort Inn – Hershey  
Comfort Inn – Pine Grove  
Country Inn & Suites

Holiday Inn - Denver  
Holiday Inn - Mechanicsburg  
Howard Johnson Motor Lodge  
Lodge at Lykens Valley Golf Course  
Oak Hill Inn  
Penn Wells Lodge & Hotel  
Posada Resorts

Country Manor West  
Crown Plaza Harrisburg  
Days Inn ~ Hershey  
Econo Lodge  
Eisenhower Inn  
Harrisburg Country Club  
Fairway Motel  
Felicita Spa  
Fountain Springs Country Inn  
Four Points Sheraton Harrisburg  
Hampton Inn Mechanicsburg  
Harrisburg Marriott

Quality Inn at Danville  
Penn Wells Lodge & Hotel  
Radisson Penn Harris Hotel & Convention Center  
Ramada Inn  
Sheraton Harrisburg - Hershey  
Sheraton 4 Points Harrisburg  
Super 8 Motels  
White Rose Motel  
Willow Valley Resorts  
Wyndham Garden Hotel

## COMMUNITY & FAMILY FACILITIES

Abington Township  
Bellefonte Borough  
Berwick Borough  
Bethel Township Lion Park and Pool  
Town of Bloomsburg  
Blossburg Borough  
Boiling Springs Pool  
Boyertown Community Pool  
Burnham Borough  
Caledonia State Park  
Camp Hill Swimming Pool  
Chambersburg Community Pool  
City of Harrisburg Pool 1 & Pool 2  
City of Reading  
Codorus State Park  
Danville Community Center  
Dauphin Recreation Association  
East Petersburg Borough  
Elizabethville Community Pool  
Exchange Pool  
Frackville Memorial Pool  
Friendship Community Center  
Greensburg Recreation Department  
Halifax Area Recreation Department  
Hamburg Recreation  
Ideal Park Pool  
J.S. Mack Foundation Park  
Jersey Park Pool

Middleburg Community Pool  
Middletown Borough Pool  
Mifflinburg Community Pool  
Milersburg Community Pool  
Milton Community Pool  
Minersville Community Pool  
Mt Carmel Community Pool  
Muncy Pool  
New Bloomfield Center Carroll Pool  
New Holland Park Pool  
North Fayette Township  
Northumberland Community Pool  
Northglenn Community Pool  
Palmyra Community Pool  
Pennland Pool  
Penns Valley Park & Recreation Association  
Perry County Recreation Association  
Philip Bongiorno conference Center  
Pine Grove Community Pool  
Reeds Gap State Park  
Science Park Pool  
Selinsgrove Community Pool  
Shamokin Community Pool  
Shippensburg Memorial Park Pool  
South Williamsport Pool  
State College - Park Forest Pool  
State College - Welch Swimming Pool  
St. Clair Pool

Jewish Federation of Greater Harrisburg  
 Jewish Federation of Wilkes-Barre  
 JFK Memorial Pool  
 Koons Memorial Pool  
 Lehighton Borough  
 Lemoyne Borough Pool  
 Lewisburg Community Pool  
 Lewistown Community Pool  
 Lititz Recreation Center  
 Little Buffalo State Park  
 Little Fishing Creek Area Swimming Pool  
 Liverpool Community Pool  
 Loyalsock Township Community Pool  
 Lykens Borough  
 Marysville Borough  
 McClure Community Pool  
 Mechanicsburg Community Pool

Sunnybrook Community Pool  
 Tioga Borough  
 Tobyhanna Township  
 Tower City Community Pool  
 Tri-Valley Community Pool  
 Tyrone Borough  
 Walters Park Pool  
 Waynesboro Borough  
 Wellisboro - Packer Park Pool  
 Westfield Boro  
 Williams Grove Park  
 Williamstown Community Pool

## MULTI-FAMILY DWELLING FACILITIES

Allenview Home Owners Association  
 Aspen Hill  
 Briar Crest Garden Apartments  
 Deerfield Commons  
 Delbrook Apartments  
 Heatherfield Community Association  
 Hidden Lake Community Association  
 Kings Manor Apartments  
 Lake Meade Property Owners Association  
 Lake Wynonah  
 Lake Hills  
 Long Meadows Apartments  
 Marshal Squares Apartments  
 Mountindale Apartments  
 New Valley Manor  
 Newberry Estates Home Owners Association  
 Place Apartments  
 Pine Hill Village  
 Quail Run Apartments

Radnor House Condominium Association  
 Reserve at Hershey Meadows  
 Riverview Heights Apartments  
 Spring Valley Pool  
 Suburban Park Apartments  
 Town & Country, Rolling Hills  
 Town & Country, York  
 Twelve Trees Apartments  
 Twin Lakes Apartments  
 Vairo Village  
 Village of Lauren Ridge  
 Village of Valley Green  
 Walnut Crossing  
 Wesley Park Apartments  
 Westwood Village  
 Willow Woods Apartments  
 Yalick Farms Condos

## CAMPS

Camp Karoondinah	Granite Hill Camping Resort
Camp Louise - Girl Scouts of America	Green Hills Bible Conference
Camp Reily YWCA	Hidden Valley - Boy Scouts of America
Camp Seven Mountains - Boy Scouts of America	Lutheran Camping Corporation
Camp Small Valley - Girl Scouts of America	Mountain Creek Campground
Camp Tuckahoe - Boy Scouts of America	Mt. Lou San
Camp Wood Haven - Girl Scout of America	Roads Grove Camp & Conference Center
Camp A-While	Splash Magic Camp Ground
Capital Camps	
Central Oaks Heights	

## MILITARY & POLICE

Fort Benning	U.S. Army War College
Fort Indiantown Gap	Willow Grove Naval Air Station
Letterkenny Army Depot	
New Cumberland Army Depot	
Pa. State Police	

R-2020-124

**RESOLUTION OF THE TOWN OF PHILLIPSBURG,  
AWARDING A CONTRACT FOR SANITARY SEWER  
MAIN REPLACEMENT (AUTUMN RIDGE CONNECTION)**

**WHEREAS**, the Town advertised for the submission of bids relative to the sanitary sewer main replacement (Autumn Ridge Connection) as identified in the bid specifications ("Project"); and

**WHEREAS**, the Town prepared and advertised bid specifications for the Project; and

**WHEREAS**, sealed bids were received and opened on May 29, 2020; and

**WHEREAS**, KDP Phillipsburg, NJ- was the lowest responsible bidder with a base bid \$117,250.00; and

**WHEREAS**, the Town's Sewer Engineer, Remington & Vernick, submitted correspondence dated June 1, 2020 recommending a bid award to KDP; and

**WHEREAS**, the Town Council believes it to be in the best interest of the Town to award the Project to KDP as discussed above; and

**WHEREAS**, sufficient funding is available as evidenced by the attached certification of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the contract for the Project is hereby awarded to KDP Phillipsburg, NJ in the amount NOT TO EXCEED \$117,250.00 and

**FURTHER RESOLVED** that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract for same.

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on June 16, 2020.

---

Victoria L. Kleiner, Municipal Clerk



REMINGTON  
& VERNICK  
ENGINEERS

RVE HQ:  
232 Kings Highway East  
Haddonfield, NJ 08033  
O: (856) 795-9595  
F: (856) 795-1882

June 1, 2020

Victoria Kleiner, Clerk  
Town of Phillipsburg  
Town Hall  
120 Filmore Street  
Phillipsburg, NJ 08865

**Re: Town of Phillipsburg  
Sanitary Sewer Main Replacement  
Autumn Ridge Connection  
Award Letter  
R&V File No. 2119T031**

Dear Ms. Kleiner:

We have tabulated the bids received May 29, 2020 with reference to the above-captioned project and find the apparent low bidder to be KDP Developers, Inc., 424 Coventry Drive, Phillipsburg, NJ 08865 in the amount of \$117,250.00 representing bid items 1-13.

A copy of the bid tabulation is enclosed for your review. The engineer's estimate was \$138,760.00. Money from the Autumn Ridge project connection fees were earmarked for this improvement. A future project to enlarge the entire sewer section from Kneedler Avenue to Warren Street is needed. This is Phase I.

If the Town wishes to proceed with this contract, then in accordance with the Local Public Contracts Law, NJSA 40A:11-1 et. seq., the contract should be awarded to the lowest responsible bidder, which appears to be KDP Developers, Inc. The award should be contingent upon approval of your solicitor and monies being available.

Sincerely,

**REMINGTON & VERNICK ENGINEERS, INC.**

By

Dennis K. Yoder, PE, CME

enclosure

cc: Mayor & Council  
Richard Wenner, Esq.  
Robert Merlo, CFO



REMINGTON  
& VERNICK  
ENGINEERS

## BID TABULATION

PROJECT NAME:  
SANITARY SEWER MAIN - AUTUMN RIDGE CONNECTION  
PROJECT NUMBER:  
2119T031  
CLIENT:  
TOWN OF PHILLIPSBURG

KDP DEVELOPERS, INC.  
424 Coventry Drive  
Phillipsburg, NJ 08865  
908-213-1570  
((BB, CS, SS, etc.))

### BASE BID

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL
1	MOBILIZATION (MAXIMUM 3% OF CONTRACT AMOUNT)	1	LS	\$3,000.00	\$3,000.00
2	12" DIAMETER PVC SANITARY SEWER	18	LF	\$170.00	\$3,060.00
3	18" DIAMETER PVC SANITARY SEWER	410	LF	\$85.00	\$34,850.00
4	6' DIAMETER PRECAST CONCRETE SANITARY SEWER MANHOLE	2	UN	\$10,000.00	\$20,000.00
5	MODIFICATIONS TO EXISTING MANHOLE INCLUDING RECONNECTION OF PIPE AND MODIFICATIONS TO CHANNEL	2	UN	\$2,500.00	\$5,000.00
6	6' DIAMETER DOGHOUSE SANITARY SEWER MANHOLE	1	UN	\$10,000.00	\$10,000.00
7	SELECT BACKFILL, IF & WHERE DIRECTED, MIN. BID=\$8.00/CY	450	CY	\$8.00	\$3,600.00
8	TRENCH STABILIZATION, IF & WHERE DIRECTED, MIN. BID=\$8.00/CY	150	CY	\$8.00	\$1,200.00
9	SITE CLEARING INCLUDING TREE REMOVAL, GRUBBING, SOIL EROSION AND SEDIMENT CONTROL	1	LS	\$16,000.00	\$16,000.00
10	TOPSOILING, 4" THICK, MIN. BID = \$3.50/SY	560	SY	\$15.00	\$8,400.00
11	FERTILIZING AND SEEDING, MN. BID = \$2.50/SY	560	SY	\$9.00	\$5,040.00
12	TEST PITS, IF & WHERE DIRECTED, MIN BID = \$500.00/UN	3	UN	\$700.00	\$2,100.00
13	ALLOWANCE, IF & WHERE DIRECTED	1	LS	\$5,000.00	\$5,000.00
BASE BID SUBTOTAL:					\$117,250.00

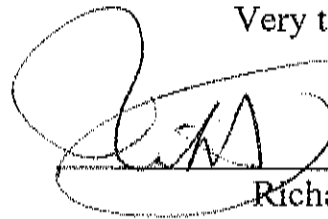
Phillipsburg Fire Department  
Administrative Offices  
441 Heckman Street  
Phillipsburg, New Jersey 08865

Date June 18, 2020

Christopher J. Wickenheiser  
Name of Applicant

This serves to advise that the above named individual has applied for active fire duty with the Phillipsburg Fire Department. This also serves as notification that this individual has successfully completed a criminal background check and the required physical examination by the Municipal Doctor, as set forth by the Town of Phillipsburg and the New Jersey State Firemen's Association.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Richard A. Hay', is written over a horizontal line.

Richard A. Hay  
Fire Chief

Phillipsburg Fire Department  
Administrative Offices  
441 Heckman Street  
Phillipsburg, New Jersey 08865

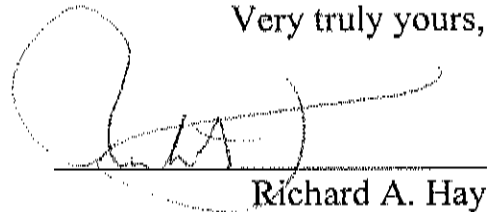
Date June 27, 2020

Andrew W. Farley

Name of Applicant

This serves to advise that the above named individual has applied for active fire duty as a Junior Firefighter with the Phillipsburg Fire Department. This also serves as notification that this individual has permission of a parent / guardian, has successfully completed a criminal background check and the required physical examination by the Municipal Doctor, as set forth by the Town of Phillipsburg and the New Jersey State Firemen's Association.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Richard A. Hay', is written over a horizontal line.

Richard A. Hay  
Fire Chief