**R: 2020-177**

**RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES WITH COMMUNITY GRANTS, PLANNING & HOUSING FOR AFFORDABLE HOUSING PLANNING CONSULTANT AND HOUSING REHABILITATION SERVICES**

**WHEREAS,** the Town of Phillipsburg has a need to obtain affordable housing planning consultant and housing rehabilitation services related to the receipt of non-residential development fees; and

**WHEREAS,** pursuant to N.J.S.A. 40A:11-5(1)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

**WHEREAS**, Community Grants, Planning & Housing, 1249 South River Road, STE 301 Cranbury, New Jersey submitted a proposal dated August 13, 2020, to provide the aforementioned services: and

**WHEREAS,** the value of these services will be an amount NOT TO EXCEED $9,344.00 for housing rehabilitation program administrative services and an amount NOT TO EXCEED $10,000.00 for the development of a Trust Fund Spending Plan and associated services, all of which are set forth in the attached proposal; and

**WHEREAS**, the Town Council finds it to be in the best interest of the Town of Phillipsburg to authorize said work, which is not subject to public bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Mayor and Municipal Clerk are authorized and directed to enter into a Contract with Community Grants, Planning & Housing as described therein, subject to the certification of funds, **NOT TO EXCEED** $20,000.00 without further authorization from the Council.

**BE IT FURTHER RESOLVED** that the Clerk is hereby authorized and directed to cause a notice to be published in the manner provided by law setting forth the nature, duration, service and amount of the Contract and that the resolution and Contract are on file in the Office of the Clerk and are available for public inspection.

**CERTIFICATION**

I, Victoria L. Kleiner, Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on September 01, 2020.

Victoria L. Kleiner, Municipal Clerk