**R: 2021-19**

**A RESOLUTION ADOPTING A DOMESTIC VIOLENCE POLICY**

**WHEREAS,** on or about October 15, 2019, the New Jersey Civil Service Commission issued a Statewide Domestic Violence Policy (DVP) for Public Employers, which is attached hereto; and

**WHEREAS,** pursuant to N.J.S.A. 11A:2-6a(b)(1), "The [Civil Service Commission] shall develop a uniform domestic violence policy, which all public employers shall adopt and distribute to their employees, regardless of whether a public employer is subject to the provisions of Title 11A, Civil Service, of the New Jersey Statutes;" and

**WHEREAS,** the Town of Phillipsburg seeks to update its Personnel Policies and

Procedures Manual to comply with N.J.S.A. 11A:2-6a(b)(1).

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Town Council of the

Town of Phillipsburg, in the County of Warren, that the Town of Phillipsburg’s Policies and Procedures Manual is updated as follows:

1. The Statewide DVP (which is attached hereto) shall be referenced and adopted in the

Town of Phillipsburg Personnel Policies and Procedures Manual.

1. The Borough of Personnel Policies and Procedures Manual shall designate

Victoria L. Kleiner and Lorraine Loudenberry, as primary and secondary Human Resources Officer (HRO) for purposes of the DVP.

1. The Table of Contents shall be updated to reflect the inclusion Town of Phillipsburg’s adoption of the Statewide DVP.

**BE IT FURTHER RESOLVED** that a copy of the updated Town of

Phillipsburg Personnel Policies and Procedures Manual is on file with the Clerk's office; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be forwarded to the Town Clerk for distribution to all Town employees.

CERTIFICATION

I, Victoria L. Kleiner, Registered Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their January 05, 2021 meeting.

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Victoria L. Kleiner, RMC