



Department of Recreation

120 Filmore St.

Phillipsburg, NJ 08865

P: (908) 454-5500 ext. 362

F: (908) 454-6511

E: recreation@phillipsburgnj.org

W: www.phillipsburgnj.org

Dear Council President:

After reviewing all components of the proposed project brought before the Open Space Advisory Committee, we hereby recommend the following project be completed using Open Space Funding:

Date approved: _____

Project Name: Triangle Park sidewalks

Budget (not to exceed): _____

Scope of work: attached

Should you have any questions or concerns regarding our recommendation, please feel free to reach out to me.

Regards,

Mark Lutz
Chairperson

Cc: Todd Tersigni, Mayor
Rob Bengivenga, BA
Vicki Kleiner, Clerk
DJ Kophazy, Superintendent of Recreation

encl

Samson Concrete & Masonry, LLC

120 S. Main St., Suite A
Phillipsburg, NJ 08865
(908) 777-3767 Fax (908) 777-3368
samsonconcrete@gmail.com

Proposal / Contract

Date: May 27, 2021
Prepared for: Town of Phillipsburg
Customer Address: 375 Corliss Avenue
Phillipsburg, NJ 08865

Address is different: Triangle Park

- Remove and replace concrete sections that are marked off by town. \$16,000.00
- Install two new detectable warning surfaces.

Approximate start 8/21/2021
per email @ 7/19/21
234 pm
(Signature)

I _____, authorize Samson Concrete & Masonry, LLC to proceed with the above-mentioned project per the line items listed above.

Payment terms: A 50% deposit is due at contract signing. The remaining balance is due when project is complete.
Any unpaid monies beyond above terms shall bear interest at maximum percentage allowed by law. Customer will be liable for any/all legal expenses incurred as a result of unpaid monies due.

Samson Concrete & Masonry, LLC: *Robert Samson* Date: 5/27/21
Robert Samson, Managing Member

Customer Signature: _____ Date: _____

Pride Construction Co.

CONCRETE WORK • LANDSCAPING
BACKHOE EXCAVATION • CONCRETE SPECIALISTS

Shawn F. Ulmer
Phone 908-454-7852

918 New Brunswick Ave.
Phillipsburg, NJ 08865

Name Town of Phillipsburg 5/31/21
Address Filmore St
City Phillipsburg NJ Phone _____

Terms: proposal - Hillcrest Park

	AMOUNT	
Tear out and replace 150 linear feet of concrete sidewalk	\$1390.00	10
All labor and material included		
TOTAL	1390.00	

resanded proposal

1:17 pm

on 7/22/2021

"Too busy"

September Start (maybe) per phone conversation on 7/19/21 @ 2:42 pm



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Dear Council President:

After reviewing all components of the proposed project brought before the Open Space Advisory Committee, we hereby recommend the following project be completed using Open Space Funding:

Date approved: _____

Project Name: Bentley Bullfield Fencing

Budget (not to exceed): \$20,005

Scope of work: attached

Should you have any questions or concerns regarding our recommendation, please feel free to reach out to me.

Regards,

Mark Lutz
Chairperson

Cc: Todd Tersigni, Mayor
Rob Bengivenga, BA
Vicki Kleiner, Clerk
DJ Kophazy, Superintendent of Recreation

encl

Challenger Fence Inc
 53 Kentucky Ave
 Paterson, NJ 07503
 Phone # 973-772-2593
 Fax # 973-782-4823
 challengerfenceinc@gmail.com



Quote

Estimate #	3144
Date	5/7/2021

Name / Address
Town of Phillipsburg 120 Filmore St Phillipsburg NJ 08865 MCCPC Contract #53 DJ Kophazy

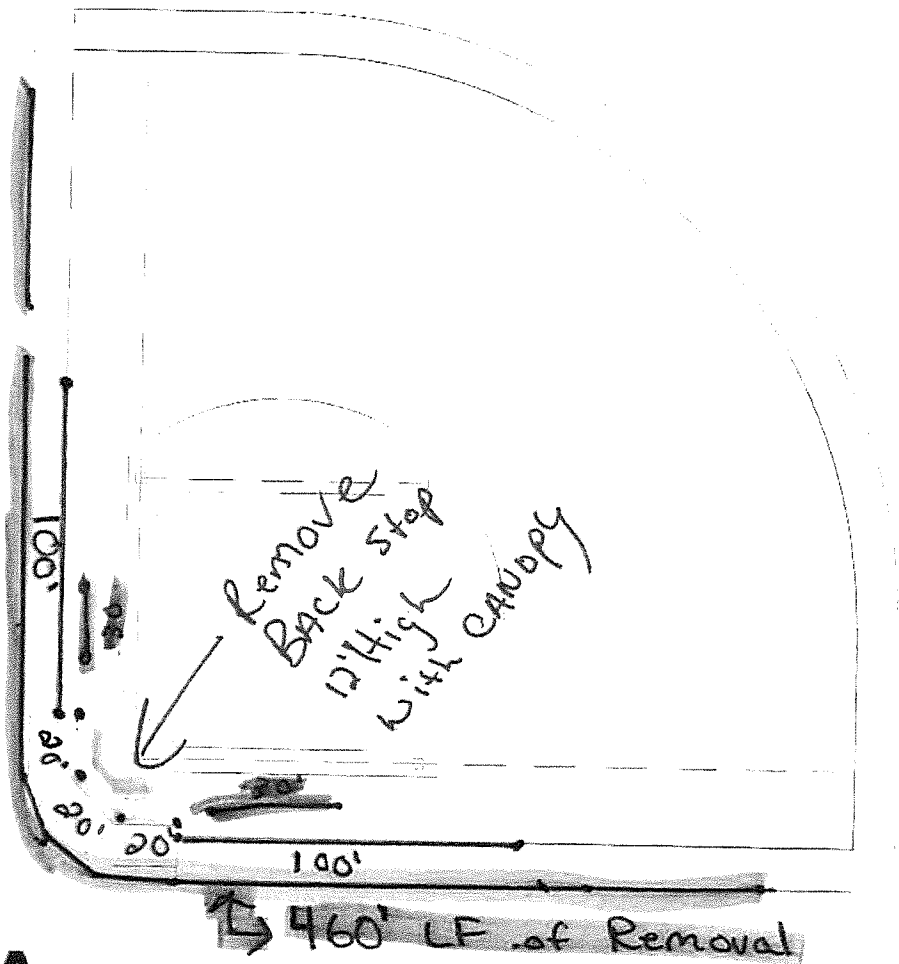
Ship To
655 Corliss Ave Phillipsburg NJ

P.O. No.		Rep	DM	Terms	Net 15
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Description	Qty	Price	Total
Supply and Install 8' High All Black Vinyl Coated Chain Link System (CAT.A.3C) 2.5" Line Posts 1"5/8 Top & Bottom Rail 2" x 9 Gauge Wire All Posts and Framework SS40 Weight Steel	200	38.00	7,600.00
Supply additional 1"5/8 Mid Rail (CAT.A.4B)	200	6.00	1,200.00
Supply and Install Back Stop 10' High with 6' Slanted Top Finish 4" Terminal Posts 3" Line Posts 7 - Angle Stops 7 - 2" x 6" SS40 1"5/8 4 Rows of Horizontals pipe across the back stop 10' High by 2" x 6" Heavy Duty Wire on bottom half of Backstop 6' High by 2" x 9 Gauge for slanted canopy overhang	60	140.00	8,400.00
Take down and Leave all steel fencing onsite (CAT.A.17)	565	5.00	2,825.00
Qualifications - Prevailing Wage		0.00	0.00
Please Note: Due to rapid increases on following materials and supply chains being depleted Quotes on Steel,Aluminum,Wood,Vinyl and Chain Link Fencing Expire within 14 days **		0.00	0.00

Subtotal	\$20,025.00
Sales Tax (6.625%)	\$0.00
Total	\$20,025.00

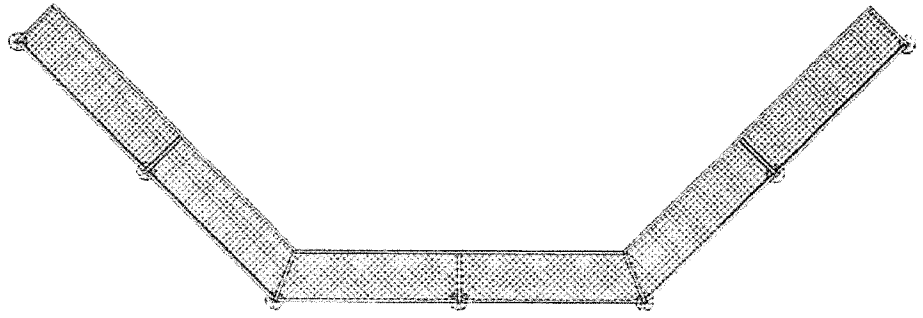
Baseball Layout



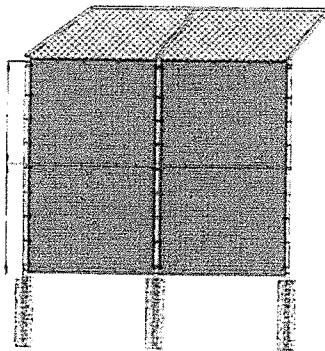
Project: Phillipsburg
Site Location: 655 Corliss Ave

Date: 5/7/21
Drawing # SP-05

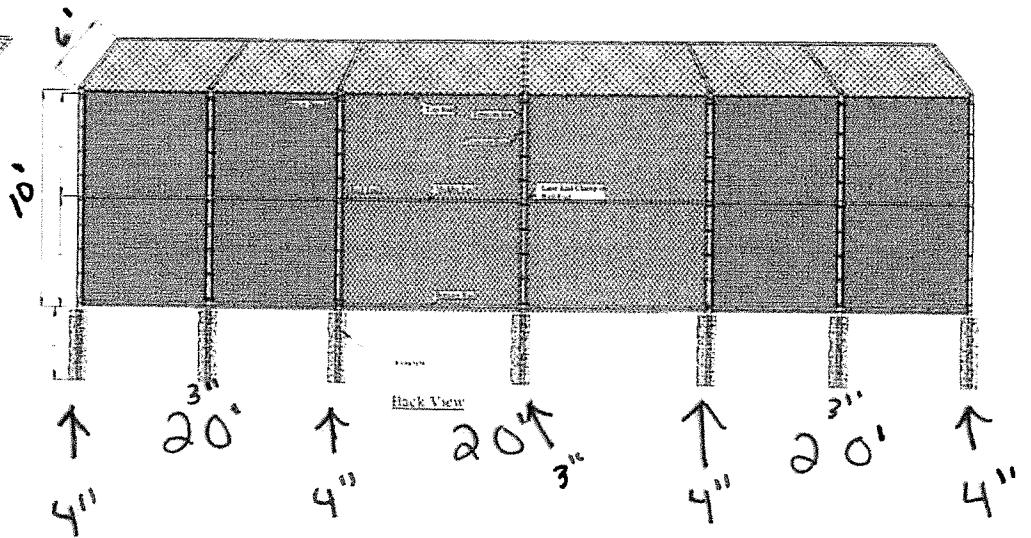
Backstop with Full Overhang Detail



Plan View



Side View



Back View



Project:	Phillips Burg	
Site Location:	655 Corliss Ave	Date: 5/7/21
		Drawing # CL-33



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Dear Council President:

After reviewing all components of the proposed project brought before the Open Space Advisory Committee, we hereby recommend the following project be completed using Open Space Funding:

Date approved: _____

Project Name: Sports Field Management Plan

Budget (not to exceed): \$ 5,000

Scope of work: attached

Should you have any questions or concerns regarding our recommendation, please feel free to reach out to me.

Regards,

Mark Lutz
Chairperson

Cc: Todd Tersigni, Mayor
Rob Bengivenga, BA
Vicki Kleiner, Clerk
DJ Kophazy, Superintendent of Recreation

encl



Scott Bills, CSFM
SPORTS FIELD SOLUTIONS, LLC
Certified Sports Field Manager
PO Box 131, Baptistown, NJ 08803
Cell # 908-268-8866
Email: scott@sportsfieldsolutionsllc.com
Website: www.sportsfieldsolutionsllc.com

May 12, 2021

Mr. DJ Kophazy, CYSA, CPT
Superintendent of Recreation
Town of Phillipsburg
120 Filmore Street
Phillipsburg, NJ 08865

Dear DJ,

It was a pleasure speaking with you. As requested, please find the following proposal for on-site staff training and consulting to help the town better manage the athletic fields, .

BACKGROUND

For the benefit of town officials, my qualifications and experience include over 35 years in the industry building, renovating, and maintaining sports fields. I am a nationally certified sports field consultant, member of the Sports Turf Managers Association, serve on the executive board of the Sports Field Managers Association of New Jersey and am a consultant to Major League Baseball and the NCAA. I played baseball at Rutgers University and still play competitive amateur baseball. I have been teaching the course, 'Baseball and Softball Skin Selection and Maintenance,' for the Rutgers University Department of Continuing Educations for over 10 years.

I provide professional sports field consulting and staff training to colleges, municipalities, school districts and private sports organizations throughout the country. Several notable clients include the City of West Palm Beach, FL, City of Detroit, MI, City of Phoenix, AZ, Clark County (Las Vegas, Nevada), Salem, Massachusetts and many other clients throughout the northeast and mid-Atlantic region.

In addition, I provide expert investigation and testimony work on plaintiff and defendant cases including injuries on sports fields and athletic facilities, plus contract disputes. This work allows me to identify potential safety hazards that may expose my clients to lawsuits and ensure project specifications, terms and conditions are met.

Below is an example of a scope of services normally provided before or during my visit.

1. Review of any and all construction documents or specifications for the fields recently renovated prior to arrival, if available.
2. Review of infield mix analysis for each of the different materials on the ballfields, if available.
3. Site inspection of the ballfields and other athletic fields, as needed.
4. Inspection and evaluation of existing equipment, tools, supplies and materials used for maintenance of the ball fields.
5. Meeting with the grounds crew and staff to provide my background and why I am here.
4. Interview the grounds crew and staff to assess their knowledge, experience, procedures, means, methods and level of commitment.
5. Based on information gained from the interview, engage in an open discussion to understand each strength's and weaknesses, pros and cons of their existing procedures, assessment of existing materials, tools and equipment, plus education related to the soil science of the existing infield mix, clay, conditioners and root zone layer.
6. Review and discussion regarding the turf maintenance program, if requested.

7. Provide basic training 'Turf 101' in how to grow and maintain grass for athletic fields.
8. Provide basic training in ballfield maintenance techniques, including grooming vs. grading, identifying predictable wear areas, daily, weekly, monthly and end of season field preparation, types of materials used on ballfields (infield mixes, clays, conditioners, etc.), plus a written list of 'Field Maintenance Tips' and 'Do's and Don'ts' for review and use.
9. Observation of field maintenance methods/procedures pre/post game and practice.
10. Hands on training to review field layout, dimensions, grades and how to deal with specific and anticipated field wear issues including home plate batter's/catcher's boxes, pitcher's mound, bases, player positions, player walk-ups from the dugouts, warning tracks, etc.
11. Sit down about 30 minutes before the crew is done for the day to summarize what we have discussed and answer any questions.
12. Follow up report with written observations and recommendations based on my site visit.

Based on the time required to provide the above scope of services and estimated out of pocket expenses, please find the following proposal for consulting services.

1. Initial site inspection of all ballfields and athletic fields, review of contract specifications for any renovations that were contracted and infield mix analysis	3 Hours
2. One half day of classroom type training including 'Turf 101' and 'Ballfield Maintenance.'	4 Hours
3. One day on-site staff training following your staff's normal work-day and ABI Force training.	8 Hours
4. Follow up report with observations, recommendations and estimated costs for required improvements, additional field renovations and turf maintenance program. The report will also identify any safety hazards that would expose the town to potential negligence lawsuits.	2 Hours
5. Two days of additional consulting and/or on-site training to include project specifications, scope of work, supervision, layout and assistance with new renovations or specific field repair.	<u>16 Hours</u>
Total Estimated Hours	33 Hours
Hourly Rate - \$140.00 per Hour	Total Estimated Cost \$4,620.00

Note: I would recommend budgeting a not to exceed cost of \$5,000.00. I will only bill for services rendered and expenses incurred. This will allow you or your staff to reach out to me anytime during the year or length of the consulting agreement with any questions.

Contract Period: Date of receipt of a Purchase Order until December 31, 2021. If requested, a new proposal will be submitted to cover additional consulting and training for 2022.

Scheduling/Billing

The exact date of staff training will be confirmed upon receipt of a purchase order. Invoices for services and expenses will be billed immediately upon fulfillment of the scope of services or on a monthly basis for services rendered and expenses incurred. Sports Field Solutions, LLC will discontinue services for non-payment within the term of this agreement.

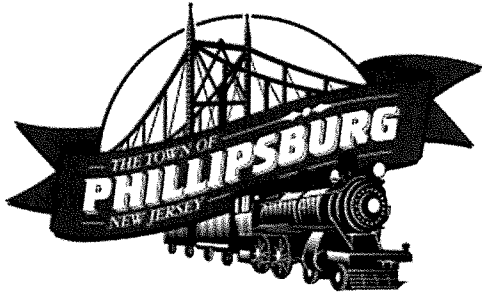
Exclusions

- Soil Testing and Analysis
- Licensed Engineering/Architecture/Survey services and sealed plans
- Printing, Blueprints or Copy expense
- Meetings with engineers, architect, outside user groups or special interests not included in the above scope.
- Any out of pocket expenses not included with the above scope, including travel and tolls.

Thank you for the opportunity to provide the above proposal. Feel free to call with any questions or to discuss how you would like to proceed.

Sincerely,

Scott Bills, CSFM
Certified Sports Field Manager



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Dear Council President:

After reviewing all components of the proposed project brought before the Open Space Advisory Committee, we hereby recommend the following project be completed using Open Space Funding:

Date approved: _____

Project Name: Chambers St. Playground

Budget (not to exceed): \$ 50,000

Scope of work: attached

Should you have any questions or concerns regarding our recommendation, please feel free to reach out to me.

Regards,

Mark Lutz
Chairperson

Cc: Todd Tersigni, Mayor
Rob Bengivenga, BA
Vicki Kleiner, Clerk
DJ Kophazy, Superintendent of Recreation

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