

AGENDA

TOWN OF PHILLIPSBURG WORK SESSION

TUESDAY, MARCH 08, 2022
via ZOOM
7:00 P.M.

(subject to change pursuant to N.J.S.A. 10:4-8(d)-this agenda is tentative to the extent known at time of posting”

(Virtual Zoom Code to Join: Meeting ID: 842 4134 9087 – instructions located on Town Website)

Lorraine Loudenberg is inviting you to a scheduled Zoom meeting.

Time:

Every other week on Tue, until Mar 22, 2022, occurrence(s)

Mar 8, 2022 07:00 PM

Mar 22, 2022 07:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Weekly: <https://us02web.zoom.us/meeting/tZAvC-inqjIqEtOisrFrkU8wXpES5J-HDNxb/ics?icsToken=98tyKuGsrD8rGdCcsBGARpwIAI-gd-nwiFhfj7dyIQz3JTJYV1vhLvJnAedVXFID0>

Join Zoom Meeting

<https://us02web.zoom.us/j/84241349087?pwd=YmNKcUllLmdlRXhDbyt0eXhQRl dhdz09>

Meeting ID: 842 4134 9087

Passcode: 344020

One tap mobile

+13126266799,,84241349087#,,,,*344020# US (Chicago)

+16468769923,,84241349087#,,,,*344020# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 842 4134 9087

Passcode: 344020

Find your local number: <https://us02web.zoom.us/u/kd4WiBDu9u>

1. CALL TO ORDER

2. OPEN PUBLIC MEETING ACT STATEMENT:

THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW. THIS MEETING OF MARCH 08, 2022 WAS INCLUDED IN A NOTICE SENT TO NEWSPAPERS OF RECORD AND POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS THE REQUIRED NOTICES UNDER THE STATUTE. IN ADDITION, A COPY OF THIS NOTICE HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK

3. INVOCATION AND FLAG SALUTE

4. ROLL CALL

5. APPROVAL OF MINUTES - TC Meeting February 15, 2022

6. PUBLIC DISCUSSION ON AGENDA ITEMS

7. DICUSSION

RENT CONTROL
BUDGET 2022

8. RESOLUTIONS - CONSENT AGENDA *Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.

ROLL CALL CONSENT AGENDA

Councilmembers	First	Second	Yea	Nay	Abstain	Absent
Councilman Kennedy						
Councilman Piazza						
Councilman Marino						
Council Vice President Clark						
Council President Wyant						

R2022-66

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PAYMENT IN THE AMOUNT OF \$493,697.68 TO SOUTH STATE, INC. FOR THE 2021 ROAD PROGRAM PHASE III ROAD PAVING

R2022-67

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PAYMENT IN THE AMOUNT OF \$176,6557.43 TO MONTANA CONSTRUCTION FOR WORK PERFORMED REGARDING A 2021 ROAD IMPROVEMENT PHASE II SANITARY AND STORM WATER REPAIRS

R2022-68

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ACCEPTING TO PARTICIPATE IN THE MUNICIPAL ALLIANCE PROGRAM FISCAL GRANT CYCLE OCTOBER 2020 THROUGH JUNE 2025

R2022-69

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM COMMUNITY ENERGY PLANNING GRANT PROGRAM

9. PUBLIC PETITIONS

10. COUNCIL OPEN TIME

11. EXECUTIVE SESSION -

R: 2022-

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING....

12. ADJOURNMENT

R2022-66

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PAYMENT IN THE AMOUNT OF \$493,697.68 TO SOUTH STATE, INC. FOR THE 2021 ROAD PROGRAM PHASE III ROAD PAVING.

WHEREAS, the Town of Phillipsburg previously awarded a contract to South State, Inc., 202 Reeves Road, Bridgeton, New Jersey 08302 for the 2021 Road Program Phase III Road Paving; and

WHEREAS, all work has been completed in accordance with the contract documents and a recommendation for payment in the amount of \$493,697.68 has been recommended by the town engineer; and

WHEREAS, this amount reflects withholding of \$10,075.46 for retainage; and

WHEREAS, South State, Inc. submitted a Change Order #1 with a net decrease of \$181,230.38 from the original contract with an overall 15.35% decrease from contract award value; and

WHEREAS, the Town Council desires to authorize payment as detailed above and also approve Change Order #1; and

WHEREAS, sufficient funding is available as evidenced by the tax certification of funds.

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that payment in the amount of \$493,697.68 is hereby authorized to be made to South State, Inc. as detailed above.

BE IT FURTHER RESOLVED, that \$10,075.46 will be withheld as retainage pending the submission of required payrolls to the Town.

BE IT FURTHER RESOLVED, that Change Order #1 reflecting a net decrease of \$181,230.38 from the original contract is hereby approved.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 8, 2022 meeting.

Lorraine Loudenberry, Acting Municipal Clerk

February 21, 2022

Lorraine Loudenberg
Acting Town Clerk
Town of Phillipsburg
120 Filmore Street
Phillipsburg, NJ 08865

Re: Payment No. 2 & Change Order No. 1 (Final)
2021 Road Program Phase 3 – Road Paving
Town of Phillipsburg
Our Proj. No. 9110.028

Dear Mrs. Loudenberg:

Attached, please find Payment Request No 2, submitted by South State, Inc. 202 Reeves Road Bridgeton, NJ 08302, for work performed on the above referenced project. Our office recommends payment, in the amount of \$493,697.68, this amount reflects withholding \$10,075.46 for retainage. As the work has been completed in accordance with the contract documents, payment is recommended. The contractor will be submitting required payrolls separately to the Town as which time the retainage could be released.

Cost for the improvements are funded as follows:

Source	Funds Pay Cert No. 1	Retainage Funds for Pay Cert No. 1	Total Funds include retainage
Aqua Escrow	\$0	\$0	\$0
Etown Escrow	\$185,337.79	\$3,782.40	\$189,120.20
Town Funding	\$308,359.88	\$6,293.06	\$314,652.94
Total	\$493,697.68	\$10,075.46	\$503,773.14

The CFO should at time of this payment send a copy/invoice to each escrow account holder which funds are paid from for their records a copy of this payment recommendations and update of their escrow accounts.

Change Order No. 1 is enclosed, which is to reflect the final overall cost. Change Order No. 1 is a net decrease of \$181,230.38 from the original contract and results in the value contract value of \$999,444.34 which is a 15.35% decrease from contract award value.

OFFICE LOCATIONS

www.vancleefengineering.com

Lebanon, NJ 908-735-9500	Hamilton, NJ 609-689-1100	Toms River, NJ 732-573-0490	Freehold, NJ 732-303-8700	Bethlehem, PA 610-332-1772
Hillsborough, NJ 908-359-8291	Mt. Arlington, NJ 862-284-1100	Phillipsburg, NJ 908-454-3080	Doylestown, PA 215-345-1876	Leesport, PA 610-670-6630

R2022-67

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PAYMENT IN THE AMOUNT OF \$176,657.43 TO MONTANA CONSTRUCTION FOR WORK PERFORMED REGARDING A 2021 ROAD IMPROVEMENT PHASE II SANITARY AND STORM WATER REPAIRS.

WHEREAS, the Town of Phillipsburg awarded a contract to Montana Construction for the 2021 Road Program Phase II Sanitary and Storm Water Repairs; and

WHEREAS, the work has been completed in accordance with the contract documents and payment has been recommended to be made by the town engineer; and

WHEREAS, the amount to be paid is \$176,657.43 which reflects a withholding of \$3,605.25 for retainage; and

WHEREAS, Change Order #1 was submitted which reflects an increase of \$4,232.06 from the previously approved Change Order #1; and

WHEREAS, said Change Order #1 results in a .39% increase from the contract award values; and

WHEREAS, the Town Council desires to authorize payment and also to approve Change Order #1; and

WHEREAS, sufficient funding is available as reflected in the attached Certification of Funds; and

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that payment in the amount of \$176,657.43 is hereby authorized to be made to Montana Construction for work performed on the 2021 Road Program Phase II Sanitary and Storm Water Repairs.

BE IF FURTHER RESOLVED, that \$3,605.25 shall be withheld as retainage.

BE IT FURTHER RESOLVED, that Change Order #1 reflecting an increase of \$4,232.06 from the approved contract values I hereby approved.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their March 8, 2022 meeting.

Lorraine Loudenberg, Acting Municipal Clerk

February 21, 2021

Lorraine Loudenberg, Acting Town Clerk
Town of Phillipsburg
120 Filmore Street
Phillipsburg, NJ 08865

Re: Payment No. 2 & Change Order No. 1
2021 Road Program Phase 2 – Sanitary and Stormwater Repairs
Town of Phillipsburg
Our Proj. No. 9110.028

Dear Mrs. Loudenberg:

Attached, please find Payment Request No 2, submitted by Montana Construction., for work performed on the above referenced project. Our office recommends payment, in the amount of \$176,657.43, this amount reflects withholding \$3,605.25 for retainage. As the work has been completed in accordance with the contract documents, payment is recommended. The contractor will be submitting required payrolls separately to the Town and retainage will be held to all conditions of contract including maintenance bond are issued/accepted (2 Years @ \$108,834.31).

Cost for the improvements are funded as follows:

Source	Funds Pay Cert No. 2	Retainage Funds for Pay Cert No. 2	Total Funds including retainage
Storm	\$38,706.90	\$789.94	\$39,496.84
Sanitary	\$137,950.52	\$2,815.32	\$140,765.84
Total	\$176,657.43	\$3,605.25	\$180,262.68

Please advise should there be any questions.

Change Order No. 1 is enclosed, which is to reflect the final overall cost. Change Order No. 1 is an increase of \$4,232.06 from the approved Change Order No. 1 and results in the value contract value of \$1,088,343.06 which is a 0.39% increase from contract award value. The change order reflects final sanitary and stormwater repairs and incidentals to complete the project.

OFFICE LOCATIONS

www.vancleefengineering.com

Lebanon, NJ
908-735-9500

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Leesport, PA
610-670-6630

R2022-68

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ACCEPTING TO PARTICIPATE IN THE MUNICIPAL ALLIANCE PROGRAM FISCAL GRANT CYCLE OCTOBER 2020 THROUGH JUNE 2025

WHEREAS, the Town of Phillipsburg has agreed to participate in the Municipal Alliance Program for the period October 2020 through June 2025; and

WHEREAS, the Director of the Board of County Commissioners was authorized to execute agreements for the FY' 2023 Municipal Alliance Grant between the County of Warren and Phillipsburg in the amount of \$5,936.

WHEREAS, in order to participate in the Municipal Alliance Program the Town is required to post matching funds; and

WHEREAS, the Town Council believes it to be in the best interest of the Town to accept the award as discussed above; and

WHEREAS, sufficient funding is available as evidenced by the attached certification of funds; and

WHEREAS, the Town Council desires to authorize the acceptance of the Municipal Alliance Grant with corresponding matching obligation.

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Town of Phillipsburg hereby accepts to participate in the Municipal Alliance Program.

BE IT FURTHER RESOLVED that the Mayor and Acting Municipal Clerk are hereby authorized and directed to execute all documents necessary to effectuate the foregoing.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 08, 2022.

Lorraine Loudenberg, Acting Municipal Clerk

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle October 2020-June 2025

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Town Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Town Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Warren;

NOW, THEREFORE, BE IT RESOLVED by the Township of Phillipsburg, County of Warren, State of New Jersey hereby recognizes the following:

1. The Town Council does hereby authorize submission of a strategic plan for the Phillipsburg Municipal Alliance grant for fiscal year 2023 in the amount of:

DEDR	\$5,936.00
Cash Match	\$ 1,484.00
In-Kind	\$4,452.00
2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
(Name), Mayor/Head of Governing Body

CERTIFICATION

I, (name), Municipal Clerk of the Town of Phillipsburg County of Warren State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Town Council on this (day) day of (month), (year) .

(Name), Municipal Clerk

FORM 1A

Approved: _____ YES _____ NO
 Date: _____

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: 2023 Alliance Tier: 1

APPLICANT MUNICIPALITY/IES: Phillipsburg	COUNTY: Warren
ALLIANCE NAME: Phillipsburg Municipal Alliance	ALLIANCE WEBSITE:
ALLIANCE STREET ADDRESS: 120 Filmore St TOWN: Phillipsburg STATE: NJ ZIP: 08865	
TELEPHONE: (908) 454 Ext. 5500	FAX: (908) 454-6511
ALLIANCE CHAIRPERSON: Latiesha Carter STREET ADDRESS: 350 Marshall St TOWN: Phillipsburg STATE: NJ ZIP: 08865 EMAIL: carterl@norwescap.org	ALLIANCE COORDINATOR: Robert Bengivenga STREET ADDRESS: 120 Filmore St TOWN: Phillipsburg STATE: NJ ZIP: 08865 EMAIL: busadmin@phillipsburgnj.org
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): / /	

A) Alliance DEDR Allocation	\$ 5,936.00
B) Cash Match (must be 25% of DEDR Allocation)	\$ 1,484.00
C) In-Kind Match (must be 75% of the DEDR Allocation)	\$ 4,452.00
TOTAL ALLIANCE BUDGET (add A+ B+C)	\$ 11,872.00

Phillipsburg

Todd M. Tersigni

 *MUNICIPALITY

 NAME/ MAYOR/Head of Governing Body

 SIGNATURE

 ALLIANCE CHAIRPERSON

 SIGNATURE

 DATE

*** If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.**

Resolution #: 2022-69

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM COMMUNITY ENERGY PLANNING GRANT PROGRAM

WHEREAS, a sustainable community seeks to ensure that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Phillipsburg strives to assure clean land, air and water for current and future generations; and

WHEREAS, New Jersey's Energy Master Plan: Pathway to 2050 ("EMP") established that community-level action is necessary to achieve the state's goal of 100% clean energy by 2050; and

WHEREAS, the New Jersey Board of Public Utilities has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state's Energy Master Plan; and

WHEREAS, Phillipsburg is invested in developing a community energy plan to help the state achieve the goal of 100% clean energy by 2050; and

WHEREAS, the Community Energy Plan Grant program will help Phillipsburg to plan for and invest in renewable energy and to work towards a better environment for all residents by using the state's Energy Master Plan (EMP) as a guide to develop sustainable strategies that increase clean energy production, reduce energy use and cut emissions.

THEREFORE, the Town Council of Phillipsburg has determined that Phillipsburg should apply for the aforementioned Community Energy Plan Grant program; and

THEREFORE, Phillipsburg will commit to providing staff support for the duration of the Community Energy Planning process, including for gathering of relevant data and for convening at least two public meetings.

THEREFORE, BE IT RESOLVED, that the Town Council of Phillipsburg, State of New Jersey, authorizes the submission of the aforementioned application to the NJBPU Community Energy Plan Grant program.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 08, 2022.

Lorraine Loudenberg, Acting Municipal Clerk