

AGENDA

TOWN OF PHILLIPSBURG TOWN COUNCIL MEETING TUESDAY, JUNE 7, 2022 7:00 P.M.

(Town Council Meeting to be held in person at PHA Community Bldg., 535 Fisher Ave., Phillipsburg, NJ 08865)

(subject to change pursuant to N.J.S.A. 10:4-8(d)-this agenda is tentative to the extent known at time of posting”

1. CALL TO ORDER

2. OPEN PUBLIC MEETING ACT STATEMENT:

THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW. THIS MEETING OF JUNE 7, 2022 WAS INCLUDED IN A NOTICE SENT TO NEWSPAPERS OF RECORD AND POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND HAS REMAINED CONTINUOUSLY POSTED AS THE REQUIRED NOTICES UNDER THE STATUTE. IN ADDITION, A COPY OF THIS NOTICE HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK

3. INVOCATION AND FLAG SALUTE

4. ROLL CALL

5. APPROVAL OF MINUTES -

Work Session 05.10.2022
Town Council Meeting 05.17.2022

6. BILLS LIST -

ROLL CALL

Councilmembers	First	Second	Yea	Nay	Abstain	Absent
Councilman Kennedy						
Councilman Marino						
Councilman Piazza						
Council VP Clark						
Council President Wyant						

7. EXECUTIVE SESSION -

R: 2022-

A RESOLUTION TO PROVIDE FOR AN EXECUTIVE MEETING OF THE TOWN COUNCIL OF THE TOWN OF PHILLIPSBURG FOR THE PURPOSE OF CONSIDERING....

8. ANNOUNCEMENTS/PRESENTATIONS

9. OLD BUSINESS

O2022-06 – TBLD March 1, 2022 Awaiting Results of RT Environmental Report

O2022-06

BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2019-07 FINALLY ADOPTED ON MAY 7, 2019, AS FURTHER AMENDED BY BOND ORDINANCE NUMBER 2021-05 FINALLY ADOPTED ON FEBRUARY 16, 2021, IN ORDER TO REVISE THE DESCRIPTION OF IMPROVEMENTS AUTHORIZED THEREIN

10. Mayor's and Administrative Officers

11. PUBLIC DISCUSSION ON AGENDA ITEMS

12. ORDINANCES – SECOND READING

O2022-20

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, NEW JERSEY ADOPTING THE DISTRICT 2 (UNION SQUARE), SUB-AREA 3 (MAIN STREET) AMENDMENT - RIVERFRONT REDEVELOPMENT PLAN

Councilmembers	First	Second	Yea	Nay	Abstain	Absent
Councilman Kennedy						
Councilman Piazza						
Councilman Marino						
Council Vice Clark						
Council President Wyant						

Discussion - Public

13. ORDINANCES – FIRST READING

O:2022-21

ORDINANCE AUTHORIZING THE PRIVATE SALE OF PUBLIC LANDS NOT NEEDED FOR PUBLIC PURPOSE TO NORWESCAP FOR THE PURPOSE OF BUILDING A RESIDENTIAL HOME PURSUANT TO NJSA 40A:12-21(J)

Councilmembers	First	Second	Yea	Nay	Abstain	Absent
Councilman Kennedy						
Councilman Piazza						
Councilman Marino						
Council Vice Clark						
Council President Wyant						

14. RESOLUTIONS - CONSENT AGENDA **Matters listed on the Consent Agenda*

Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item to be removed for consideration.

ROLL CALL CONSENT AGENDA

Councilmembers	First	Second	Yea	Nay	Abstain	Absent
Councilman Kennedy						
Councilman Piazza						
Councilman Marino						
Council Vice Clark						
Council President Wyant						

R: 2022-118

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES WITH RK OCCUPATIONAL & ENVIRONMENTAL ANALYSIS, INC FOR RIGHT TO KNOW SERVICES

R2022-119

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, ACCEPTING TO PARTICIPATE IN THE MUNICIPAL ALLIANCE PROGRAM FISCAL GRANT CYCLE OCTOBER 2020 THROUGH JUNE 2025

R2022-120

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948) Clean Communities 2022

R: 2022-121

RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING REFUND OF TAX OVER PAYMENT

R: 2022-122

A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A PAVING ESCROW AGREEMENT WITH AQUA NEW JERSEY, INC.

R: 2022-123

A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH FIRTH YOUTH CENTER.

R2022-124

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AWARDING CONTRACT TO IBN CONSTRUCTION CORP. IN THE AMOUNT OF \$66,243.00 FOR THE DEMOLITION OF 159 MERCER AND 277 WARREN STREETS

R2022-125

A RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, IMPOSING A LIEN FOR MUNICIPAL SERVICES

R2022-126

Amending R2022-06

RESOLUTION DESIGNATING CASH MANAGEMENT PLAN AND DEPOSITORIES OF THE TOWN OF PHILLIPSBURG, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY

15. NEW BUSINESS

16. PUBLIC PETITIONS

17. COUNCIL OPEN TIME

18. MOTIONS

Special Event Permit Application – Pork Roll Palooza – October 08, 2022

Councilmembers	First	Second	Yea	Nay	Abstain	Absent
Councilman Kennedy						
Councilman Piazza						
Councilman Marino						
Council Vice Clark						
Council President Wyant						

Application for active fire fighter – James E. Smith for Alert Hook & Ladder Co. No.

1

Councilmembers	First	Second	Yea	Nay	Abstain	Absent
Councilman Kennedy						
Councilman Piazza						
Councilman Marino						
Council Vice Clark						
Council President Wyant						

19. ADJOURNMENT

Bill List Summary
REGULAR BILL LIST AS OF June 7, 2022

		<u>Check No</u>
1	Current Fund	2,252,732.13
2	State & Federal Grants	63,963.70
4	Capital Fund	111,000.15
7	Sewage Utility Fund	220,623.58
8	Sewage Capital Fund	5,957.93
12	Planning Board Trust Fund	0.00
12	Bridge Development	180.00
13	Dog Trust Fund	341.88
15	Public Defender Trust Fund	0.00
16	Section 8	114.96
17	General Trust Fund	139.51
17	Commerce Park Redevelopment	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	667.10
21	Revolving Loan Fund	0.00
Total Regular Bill List as June 7, 2022		2,655,720.94


Pre-Paid Bill List as of June 7, 2022


1	Current Fund	46,580.04
2	State & Federal Grants	35,000.00
4	Capital Fund	4,129,000.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
18	Bernards Township RCA	0.00
20	Agency Fund	157,390.10
21	Revolving Loan Fund	0.00
		4,367,970.14

Grand Total All Funds

7,023,691.08

Approved By:


Robert J. Merlo, CFO


Rob Bengivenga, Business Admin

List of Bills - CLAIMS CHECKING ACCOUNT Meeting Date: 06/07/2022 For bills from 05/18/2022 to 06/06/2022

Check#	Vendor	Description	Payment	Check Total
85971	29 - WILSON PRODUCTS	PO 37701 Oxygen cylinder	154.76	154.76
85972	88 - DELTA DENTAL OF NJ INC	PO 37768 June Payment - Group #03947-00001	252.00	
		PO 37768 June Payment - Group #03947-00001	295.55	
		PO 37768 June Payment - Group #03947-00001	7.94	
		PO 37768 June Payment - Group #03947-00001	4,747.29	5,302.78
85973	88 - DELTA DENTAL OF NJ INC	PO 37769 June Dental Payment - Group #03947-00003	415.10	
		PO 37769 June Dental Payment - Group #03947-00003	114.96	
		PO 37769 June Dental Payment - Group #03947-00003	31.36	
		PO 37769 June Dental Payment - Group #03947-00003	1,472.83	2,034.25
85974	130 - CINTAS FAS LOCKBOX 636525	PO 37699 AED Agreement	545.00	545.00
85975	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 37744 Professional Services Rendered for Febru	120.00	120.00
85976	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 37745 Professional Services Rendered	3,297.00	3,297.00
85977	139 - VAN CLEEF ENGINEERING ASSOC., LLC	PO 37746 Professional Services Rendered	120.00	120.00
85978	188 - MGL FORMS SYSTEMS LLC	PO 37432 TAX BILLS	1,453.50	1,453.50
85979	206 - DFFLM, LLC	PO 35970 R:2021-211 COF Ford F250 Crew Cab 4X4 Pi	44,685.50	44,685.50
85980	215 - NAZARETH FORD INC	PO 37725 Parts for public works vehicles	51.20	
		PO 37781 Parts for 94-15	334.11	385.31
85981	251 - BITTONE EQUIPMENT SVCS LLC	PO 37591 Hose for truck 26	93.50	93.50
85982	296 - ABBEY GLEN PET CREMATORY	PO 37636 freezer pick up	341.88	341.88
85983	452 - BOARD OF EDUCATION	PO 37554 Utility Bills - Andover Morris	13,162.11	
		PO 37554 Utility Bills - Andover Morris	167.90	13,330.01
85984	452 - BOARD OF EDUCATION	PO 37764 Board of Education - General Fund	2,118,967.00	2,118,967.00
85985	477 - LANGUAGE SERVICES ASSOCIATES	PO 37471 Language Line Services March 2022	66.30	66.30
85986	499 - NATURAL SYSTEMS UTILITIES	PO 37718 COF - 2022 Monthly Service Fee	200,775.68	200,775.68
85987	499 - NATURAL SYSTEMS UTILITIES	PO 37747 NSU share of Septic per Agreement	17,201.09	17,201.09
85988	521 - IPD	PO 37736 Webinar	50.00	50.00
85989	537 - TP CONSTRUCTION COMPANY	PO 37620 Repair Rear Exterior Door at Station 94-	100.00	100.00
85990	606 - FEDEX CUSTOM CRITICAL	PO 37642 alcotest shipping	160.02	
		PO 37693 Fedex 4/28/22 for Sandy to Quadient	77.69	237.71
85991	677 - LAVERY, SELVAGGI & ABROMITIS PC	PO 37634 Monthly Meeting Retainer	1,000.00	
		PO 37741 Professional Services - April 2022	13,228.97	
		PO 37742 Professional Services Rendered - April 2	180.00	
		PO 37742 Professional Services Rendered - April 2	3,840.00	
		PO 37742 Professional Services Rendered - April 2	1,072.00	19,320.97
85992	687 - INDUSTRIAL COMMUNICATIONS INC	PO 36645 R:2021-287 COF Police Radios	1,350.00	
		PO 36645 R:2021-287 COF Police Radios	450.00	1,800.00
85993	732 - ZW USA INC (DOG WASTE BAGS)	PO 37691 dog waste bags	139.51	139.51
85994	733 - NJ ADVANCE MEDIA, LLC	PO 37687 TOP Public Notice Bond Sales Series 2022	3,507.87	
		PO 37687 TOP Public Notice Bond Sales Series 2022	1,119.93	
		PO 37799 NJ Advance 2nd Notices & Notice to Bidde	819.40	
		PO 37800 NJ Advance 2nd read 0:2022-14, 17 & 19	275.95	
		PO 37800 NJ Advance 2nd read 0:2022-14, 17 & 19	366.25	
		PO 37801 NJ Advance Comcast hearing 7/5/22	161.40	
		PO 37802 advertising	792.85	
		PO 37811 NJ advance 0:2022-20 Union Square	674.90	7,718.55
85995	805 - TAYLOR COMMUNICATIONS INC	PO 37690 ATS Carbonless mailers 4 crtns	748.00	748.00
85996	834 - READYREFRESH BY NESTLE	PO 37707 Water Rental	44.39	44.39
85997	875 - DRAEGER INC	PO 37724 ALCOTEST SIMULATRO RECERT	179.00	179.00
85998	879 - MAYBERRY SALES & SERVICE INC	PO 37733 Purchase of Carbide Tip Cutting Chains	663.98	663.98
85999	898 - LMR DISPOSAL LLC	PO 37777 Weld repair hopper of garbage truck	1,850.00	1,850.00
86000	953 - NORTHEAST PARTS GROUP LLC	PO 37607 May Blanket Purchase Order	536.85	
		PO 37727 Parts for garage	939.78	1,476.63
86001	974 - ROUTE 12 WASH & GAS INC	PO 37638 March Car Washes	16.90	16.90
86002	975 - BRANDON HULL	PO 37683 2022 Eyecare Reimbursement	285.22	285.22
86003	998 - GRIFFITH-ALLIED TRUCKING LLC	PO 37756 Gasoline usage	400.00	
		PO 37756 Gasoline usage	6,936.49	
		PO 37775 Gasoline usage	400.00	
		PO 37775 Gasoline usage	8,650.09	16,386.58
86004	1060 - HORWITH TRUCKS INC	PO 37804 Parts for sanitation truck 26	136.49	136.49
86005	1108 - OFFICE CONCEPTS GROUP INC	PO 37762 COVER, BINDER SMD 81351	25.54	25.54
86006	1146 - H & K GROUP, INC	PO 37732 Macadam	598.79	598.79
86007	1152 - PRIMEPOINT, LLC	PO 37806 Payroll processing - May	1,959.30	1,959.30
86008	1165 - STEVEN M SIEGEL	PO 37793 2022 Prosecutor Contract	3,333.33	3,333.33
86009	1176 - ROBERT J MERLO	PO 37810 2022 Eyecare Reimbursement	400.00	400.00
86010	1196 - ANDREW MELENDEZ	PO 37723 Mileage March/April	104.13	104.13
86011	1218 - EASTERN COMMUNICATIONS LTD	PO 36644 R:2021-287 COF Police Radios	62,146.74	62,146.74
86012	1220 - CHRISTOPHER M TALLAMY	PO 37696 Weld repair 94-17	220.00	220.00
86013	1223 - HOME DEPOT CREDIT SERVICES	PO 37609 May Blanket Purchase Order	819.95	
		PO 37785 Safety glasses	98.20	918.15

List of Bills - CLAIMS CHECKING ACCOUNT Meeting Date: 06/07/2022 For bills from 05/18/2022 to 06/06/2022

Check#	Vendor	Description	Payment	Check Total
86014	1287 - FRANK RYMON & SONS INC	PO 37702 Carburetor	573.08	573.08
86015	1298 - SOLVIT ROCKS, INC	PO 37737 Monthly IT Support & Office 365	2,486.00	2,486.00
86016	1304 - BRIAN TRIMMER	PO 37614 Repair exterior door locks	124.53	124.53
86017	1326 - RECYCLE AMERICA HOLDINGS INC	PO 37776 Recycling fees	1,226.40	1,226.40
86018	1372 - REEGS INC	PO 37695 Batteries for garage	118.95	118.95
86019	1378 - STENGEL BROTHERS INC	PO 37728 Replace 2 rear springs on truck 26	2,018.84	2,018.84
86020	1379 - SCOTT F SHEPHERD	PO 37373 Pro-link edge starter kit	3,802.50	
		PO 37379 HD tilt back tire changer	10,618.83	14,421.33
86021	1397 - NISIVOCIA LLP	PO 37557 Professional Services 2022 Bond Sale	15,162.00	
		PO 37557 Professional Services 2022 Bond Sale	4,838.00	20,000.00
86022	1492 - OPDYKE'S SERVICES	PO 37647 Buzzer for truck 27	137.39	137.39
86023	1679 - CHRIN'S BROS INC	PO 37729 Weekly disposal fees	10,493.28	
		PO 37778 Weekly disposal fees	10,454.48	20,947.76
86024	1681 - BOROUGH OF ALPHA	PO 35394 Cert of Funds - Shared service w/Alpha f	6,875.00	
		PO 37719 Cert of Funds - Shared service w/Alpha f	13,750.00	20,625.00
86025	1797 - SERVICE TIRE TRUCK CENTER	PO 37704 Tires for sweeper	564.43	
		PO 37705 Tires for pw equipment	935.16	
		PO 37706 Tires for fire truck	1,874.90	3,374.49
86026	1874 - TRAVIS ZECHMAN	PO 37795 2022 Eyecare Reimbursement	126.00	126.00
86027	1919 - CHARLES R GRUBB D.O., PC	PO 37664 physical for new hire police officer	275.00	275.00
86028	2366 - MUNICIPAL SOFTWARE INC	PO 37743 On Site Visit	450.00	450.00
86029	6577 - SMITH CHRYSLER JEEP DODGE LLC	PO 37703 Parts for truck #20	441.66	441.66
86030	6827 - VALLEY BUSINESS SYSTEMS INC	PO 37771 MAINTENANCE CONTRACT 1 YEAR/20,000 COPIE	495.00	
		PO 37825 Service Agreement	520.00	
		PO 37825 Service Agreement	280.00	1,295.00
86031	9084 - ENZO PADOVANI	PO 36275 R:2021-217 COF Lower Rear Roof Fire Sta	36,750.00	36,750.00
86032	9106 - TODD TERSIGNI	PO 37685 2022 Eyecare reimbursement	100.00	
		PO 37731 Mayors Conference reimbursement	496.04	596.04
TOTAL				2,655,720.94

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-050	Business Administrator - O/E	2,980.39			
01-201-20-110-050	Mayor & Council - O/E	496.04			
01-201-20-120-050	Municipal Clerk - O/E	2,814.80			
01-201-20-130-050	Financial Administration - O/E	2,529.30			
01-201-20-145-050	Revenue Administration - O/E	1,453.50			
01-201-20-150-050	Tax Assessment Administration OE	77.69			
01-201-20-155-050	Legal Services	18,068.97			
01-201-20-165-050	Engineering Services	3,417.00			
01-201-22-195-050	Inspections Department - O/E	104.13			
01-201-23-220-050	Employee Group Insurance	6,853.16			
01-201-25-240-050	Police Department - O/E	291.90			
01-201-25-265-050	Fire Department - O/E	763.98			
01-201-25-275-050	Municipal Prosecutor O/E	3,333.33			
01-201-26-290-050	Street & Roads - O/E	598.79			
01-201-26-301-050	PEOSHA	590.94			
01-201-26-310-050	Building & Grounds - O/E	4,083.86			
01-201-26-315-050	Vehicle Maintenance - O/E	14,783.60			
01-201-31-430-050	Utility Expenses - Electricity	9,741.49			
01-201-31-445-050	Utility Expenses - Water	333.50			
01-201-31-460-050	Bulk Purchases - Gasoline	15,586.58			
01-201-32-465-050	Landfill/Solid Waste Disposal Costs	22,174.16			
01-201-33-490-050	Municipal Court - O/E	1,334.84			
01-201-42-901-000	Interlocal Shared Service Agreements	13,750.00			
01-201-47-390-050	Maintenance of Free Public Library	278.18			
01-203-25-240-050	(2021) Police Department - O/E		450.00		
01-203-42-901-000	(2021) Interlocal Shared Service Agreements		6,875.00		
01-207-55-000-000	School Taxes Payable			2,118,967.00	
01-260-05-100	Current Fund - Due to Claims			0.00	2,252,732.13
TOTALS FOR	CURRENT FUND	126,440.13	7,325.00	2,118,967.00	2,252,732.13

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
02-213-41-718-000	2009 Grant Expenditures			120.00	
02-213-41-730-000	2019 Grant Expenditures			7.94	
02-213-41-732-000	2021 Grant Expenditures			63,835.76	
02-260-05-100	St/Fed Grants - Due to Claims Fund			0.00	63,963.70
TOTALS FOR	STATE & FEDERAL GRANTS	0.00	0.00	63,963.70	63,963.70
04-215-55-936-000	O:2018-15 Improvements Authorized			18,669.87	
04-215-55-937-000	O:2019-17 Improvements Authorized			36,750.00	
04-215-55-940-000	O:2020-12 Improvements Authorized			10,618.83	
04-215-55-941-000	2021 Improvements Authorized			44,685.50	
04-215-55-943-000	O:2022-19 Improvements Authorized			275.95	
04-260-05-100	Capital - Due to Claims Fund			0.00	111,000.15
TOTALS FOR	CAPITAL FUND	0.00	0.00	111,000.15	111,000.15
07-201-55-510-050	Sewer Utility OE	203,422.49			
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	220,623.58
07-277-55-000-000	Reserve for Septic Payments			17,201.09	
TOTALS FOR	SEWER UTILITY	203,422.49	0.00	17,201.09	220,623.58
08-216-55-577-000	2021 Capital Improvements Authorized			5,957.93	
08-260-05-100	Sewer Capital - Due to Claims Fund			0.00	5,957.93
TOTALS FOR	SEWER CAPITAL	0.00	0.00	5,957.93	5,957.93
12-260-05-100	Planning Board - Due to Claims Fund			0.00	180.00
12-288-56-102-000	Escrow - Bridge Development			180.00	
TOTALS FOR	Land Use Board Escrow	0.00	0.00	180.00	180.00
13-260-05-100	Dog Trust - Due To Claims Fund			0.00	341.88
13-288-56-000-851	Animal Control Expenditures			341.88	
TOTALS FOR	DOG TRUST FUND	0.00	0.00	341.88	341.88
16-260-05-100	Section 8 - Due to Claims Fund			0.00	114.96
16-289-56-081-000	Section 8 Spending Reserves			114.96	
TOTALS FOR	SECTION 8 PROGRAM	0.00	0.00	114.96	114.96
17-260-05-100	Trust - Due to Claims Fund			0.00	139.51
17-292-56-025-000	Dedicated by Rider			139.51	
TOTALS FOR	GENERAL TRUST FUND	0.00	0.00	139.51	139.51
20-260-05-100	Agency - Due to Claims Fund			0.00	667.10
20-291-55-070-000	Payroll Deductions			667.10	
TOTALS FOR	PAYROLL AGENCY FUND	0.00	0.00	667.10	667.10

Total to be paid from Fund 01 CURRENT FUND	2,252,732.13
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	63,963.70
Total to be paid from Fund 04 CAPITAL FUND	111,000.15
Total to be paid from Fund 07 SEWER UTILITY	220,623.58
Total to be paid from Fund 08 SEWER CAPITAL	5,957.93
Total to be paid from Fund 12 Land Use Board Escrow	180.00
Total to be paid from Fund 13 DOG TRUST FUND	341.88
Total to be paid from Fund 16 SECTION 8 PROGRAM	114.96

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Total to be paid from Fund 17	GENERAL TRUST FUND	139.51			
Total to be paid from Fund 20	PAYROLL AGENCY FUND	667.10			
		=====			
		2,655,720.94			

Checks Previously Disbursed

85970	N J YOUTH CORP OF PHILLIPSBURG	PO# 37829	Reimbursement NJYC-2022-5/10/22-6/	35,000.00	6/02/2022
13221717	St of NJ - Dept of Treasury	PO# 37730	May 2022 SHBP	157,390.10	5/13/2022
636847720	The Depository Trust Company	PO# 37755	BAN Payoff & Interest	4,129,000.00	5/26/2022
636847720	The Depository Trust Company	PO# 37755	BAN Payoff & Interest	41,175.30	5/26/2022

				4,362,565.40	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	41,175.30	2,252,732.13	2,293,907.43
Fund 02 STATE & FEDERAL GRANTS	35,000.00	63,963.70	98,963.70
Fund 04 CAPITAL FUND	4,129,000.00	111,000.15	4,240,000.15
Fund 07 SEWER UTILITY		220,623.58	220,623.58
Fund 08 SEWER CAPITAL		5,957.93	5,957.93
Fund 12 Land Use Board Escrow		180.00	180.00
Fund 13 DOG TRUST FUND		341.88	341.88
Fund 16 SECTION 8 PROGRAM		114.96	114.96
Fund 17 GENERAL TRUST FUND		139.51	139.51
Fund 20 PAYROLL AGENCY FUND	157,390.10	667.10	158,057.20

BILLS LIST TOTALS	4,362,565.40	2,655,720.94	7,018,286.34
			=====

List of Bills - CLAIMS CHECKING ACCOUNT

Check#	Vendor	Description	Payment	Check Total
86033	16 - J C P L	PO 37835 4/22-5/26 services as per billings	1,397.90	1,397.90
86034	57 - VERIZON PA	PO 37833 5/19-6/18 service as per billing	14.00	14.00
86035	76 - ELIZABETHTOWN GAS INC	PO 37832 4/11-5/11 service as per billing	3,185.98	3,185.98
86036	78 - AQUA NEW JERSEY, INC	PO 37834 4/15-5/16 service as per billings	283.36	283.36
86037	1129 - VERIZON COMMUNICATIONS INC	PO 37831 Vehicle Tracking Subscription - Acct #10	523.50	523.50
TOTAL				5,404.74

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-31-430-050	Utility Expenses - Electricity	1,397.90			
01-201-31-440-050	Switchboard Expenses - O/E	537.50			
01-201-31-445-050	Utility Expenses - Water	283.36			
01-201-31-446-050	Utility Expenses - Natural Gas	3,185.98			
01-260-05-100	Current Fund - Due to Claims			0.00	5,404.74
TOTALS FOR	CURRENT FUND	5,404.74	0.00	0.00	5,404.74

Total to be paid from Fund 01 CURRENT FUND

5,404.74
 =====
 5,404.74

ORDINANCE 2022-20

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, NEW JERSEY ADOPTING THE DISTRICT 2 (UNION SQUARE), SUB-AREA 3 (MAIN STREET) AMENDMENT - RIVERFRONT REDEVELOPMENT PLAN

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (“Act”), authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of redevelopment or areas in need of rehabilitation, as such terms are defined in the Act; and

WHEREAS, on November 7, 2018, the Town Council of the Town of Phillipsburg (“Town”) adopted the Amended Riverfront Redevelopment Plan (“RDP”) which amended the Riverfront Redevelopment Plan originally adopted in August 2005; and

WHEREAS, the RDP set forth certain specified objectives, including, but not limited to: (1) encouraging redevelopment in a manner that is compatible with the character of adjacent neighborhoods and land uses; (2) providing for an increase in the economic base by redeveloping underutilized and non-productive properties; and (3) create new residential neighborhoods and support facilities, which will provide an economic stimulus for existing businesses and create new opportunities for growth; and

WHEREAS, on January 4, 2022, the Town Council adopted Resolution No. R-2022-24, wherein the Council requested the Land Use Board (“LUB”) consider a proposed amendment to the RDP (“District 2, Sub-Area 3 Amendment”), for its review, report and recommendation in accordance with N.J.S.A. 40A:12A-7(e), in order to increase residential density in the Riverfront Redevelopment Area, and to consider other bulk standard amendments deemed appropriate, as relating to the real property identified on the Tax Map as Block 911, Lots 7 and 8, commonly known as 61, 75 and 83 South Main Street and/or 61, 75 and 83 Main Street, which was formerly the Elks Lodge and is now vacant; and

WHEREAS, on March 24, 2022, the LUB, at a duly noticed and constituted public meeting, reviewed the District 2, Sub-Area 3 Amendment and endorsed the same; and

WHEREAS, following such review the LUB has rendered its report and recommendations to the Town Council and recommended the adoption of the District 2, Sub-Area 3 Amendment pursuant to N.J.S.A. 40A:12A-7(e); and

WHEREAS, in accordance with the “Riverfront Redevelopment Area Consistency Report: 75 & 83 South Main Street: Block 911, Lots 7 & 8”, by Van Cleef Engineering Associates, Inc. dated March 14, 2022 (“Consistency Report”), the amendment is consistent with many goals and recommendations in the RDP: (1) is compatible redevelopment; (2) redevelops underutilized property, thus increasing the economic base; and (3) creating new residential neighborhoods, thus providing economic stimulus to the area; and

WHEREAS, the Consistency Report also finds that the proposed District 2, Sub-Area 3 Amendment is consistent with the Town's Housing Plan Element goals and objectives in that the subject property is an appropriate location for new market rate housing, and provides to a variety and mix of housing options for all ages and incomes in the Phillipsburg community; and

WHEREAS, the Town wishes to District 2, Sub-Area 3 Amendment as recommended by the LUB, attached hereto as Exhibit A, however, this Ordinance shall nonetheless be referred to the LUB for review anew pursuant to N.J.S.A.40A:12A-7(e).

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF PHILLIPSBURG, IN THE COUNTY OF WARREN, AS FOLLOWS:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The District 2, Sub-Area 3 Amendment to the Riverfront Redevelopment Plan is hereby adopted pursuant to the terms of the Redevelopment Act.
3. The zoning district map included in the zoning ordinance of the Town is hereby amended to reference and delineate the District 2, Sub-Area 3 Amendment. The District 2, Sub-Area 3 Amendment shall supersede the applicable development regulations of the Town's municipal code, as and where indicated.
4. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of the Ordinance.
5. A copy of the Ordinance and the District 2, Sub-Area 3 Amendment shall be available for public inspection at the office of the Town Clerk during regular business hours.
6. This Ordinance shall take effect in accordance with all applicable laws.

(Attestation)

Lorraine Loudenberg,
Acting Town Clerk



State of Pennsylvania,) ss
County of Northampton)

Loretta Doran being duly sworn, deposes that he/she is principal clerk of NJ Advance Media; that Express Times is a public newspaper, with general circulation in Lehigh and Northampton Counties, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

Express Times 05/20/2022

Principal Clerk of the Publisher

Sworn to and subscribed before me this 24th day of May 2022

Commonwealth of Pennsylvania - Notary Seal
Jeanette Kryzmalinski, Notary Public
Northampton County
My commission expires June 17, 2025
Commission number 1398723
Member, Pennsylvania Association of Notaries

Notary Public

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced on first reading at a regular meeting of the Town Council of the Town of Phillipsburg at 535 Fisher Avenue, PHA Community Building, Phillipsburg, held on Tuesday, May 17, 2022 and will be considered for adoption upon second and final reading at a regular meeting to be held on Tuesday, June 7, 2022 when all persons interested shall be given an opportunity to be heard concerning same.
Lorraine Loudenberg, Acting Municipal Clerk

ORDINANCE 2022-20

AN ORDINANCE OF THE TOWN OF PHILLIPSBURG, COUNTY OF WARREN, NEW JERSEY ADOPTING THE DISTRICT 2 (UNION SQUARE), SUB-AREA 3 (MAIN STREET) AMENDMENT - RIVERFRONT REDEVELOPMENT PLAN

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. ("Act"), authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of redevelopment or areas in need of rehabilitation, as such terms are defined in the Act; and

WHEREAS, on November 7, 2018, the Town Council of the Town of Phillipsburg ("Town") adopted the Amended Riverfront Redevelopment Plan ("RDP") which amended the Riverfront Redevelopment Plan originally adopted in August 2005; and

WHEREAS, the RDP set forth certain specified objectives, including, but not limited to: (1) encouraging redevelopment in a manner that is compatible with the character of adjacent neighborhoods and land uses; (2) providing for an increase in the economic base by redeveloping underutilized and non-productive properties; and (3) create new residential neighborhoods and support facilities, which will provide an

economic stimulus for existing businesses and create new opportunities for growth; and

WHEREAS, on January 4, 2022, the Town Council adopted Resolution No. R-2022-24, wherein the Council requested the Land Use Board ("LUB") consider a proposed amendment to the RDP ("District 2, Sub-Area 3 Amendment"), for its review, report and recommendation in accordance with N.J.S.A. 40A:12A-7(e), in order to increase residential density in the Riverfront Redevelopment Area, and to consider other bulk standard amendments deemed appropriate, as relating to the real property identified on the Tax Map as Block 911, Lots 7 and 8, commonly known as 61, 75 and 83 South Main Street and/or 61, 75 and 83 Main Street, which was formerly the Elks Lodge and is now vacant; and

WHEREAS, on March 24, 2022, the LUB, at a duly noticed and constituted public meeting, reviewed the District 2, Sub-Area 3 Amendment and endorsed the same; and

WHEREAS, following such review the LUB has rendered its report and recommendations to the Town Council and recommended the adoption of the District 2, Sub-Area 3 Amendment pursuant to N.J.S.A. 40A:12A-7(e); and

WHEREAS, in accordance with the "Riverfront Redevelopment Area Consistency Report: 75 & 83 South Main Street: Block 911, Lots 7 & 8", by Van Cleef Engineering Associates, Inc. dated March 14, 2022 ("Consistency Report"), the amendment is consistent with many goals and recommendations in the RDP: (1) is compatible redevelopment; (2) redevelops underutilized property, thus increasing the economic base; and (3) creating new residential neighborhoods, thus providing economic stimulus to the area; and

WHEREAS, the Consistency Report also finds that the proposed District 2, Sub-Area 3 Amendment is con-

sistent with the Town's Housing Plan Element goals and objectives in that the subject property is an appropriate location for new market rate housing, and provides to a variety and mix of housing options for all ages and incomes in the Phillipsburg community; and

WHEREAS, the Town wishes to District 2, Sub-Area 3 Amendment as recommended by the LUB, attached hereto as Exhibit A, however, this Ordinance shall nonetheless be referred to the LUB for review anew pursuant to N.J.S.A. 40A:12A-7(e).

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF PHILLIPSBURG, IN THE COUNTY OF WARREN, AS FOLLOWS:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The District 2, Sub-Area 3 Amendment to the Riverfront Redevelopment Plan is hereby adopted pursuant to the terms of the Redevelopment Act.
3. The zoning district map included in the zoning ordinance of the Town is hereby amended to reference and delineate the District 2, Sub-Area 3 Amendment. The District 2, Sub-Area 3 Amendment shall supersede the applicable development regulations of the Town's municipal code, as and where indicated.
4. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of the Ordinance.
5. A copy of the Ordinance and the District 2, Sub-Area 3 Amendment shall be available for public inspection at the office of the Town Clerk during regular business hours.
6. This Ordinance shall take effect in accordance with all applicable laws.

O:2022-21

**ORDINANCE AUTHORIZING THE PRIVATE SALE OF PUBLIC LANDS NOT
NEEDED FOR PUBLIC PURPOSE TO NORWESCAP FOR THE PURPOSE OF
BUILDING A RESIDENTIAL HOME PURSUANT TO NJSA 40A:12-21(J)**

WHEREAS, the Town of Phillipsburg holds title to 140 Sitgreaves Street within the Town of Phillipsburg, which land is not needed for public purposes; and

WHEREAS, NORWESCAP is a non-profit corporation dedicated to, among other things, the construction or rehabilitation of residential properties for low-income families and has requested it be allowed to purchase the property for the purpose of constructing a one or two family residential dwelling for conveyance to a qualifying family or families; and

WHEREAS, the Town of Phillipsburg is authorized by the provisions of N.J.S.A. 40A:12-21(j) to sell surplus property to a duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale upon adoption of an ordinance for the same;

NOW THEREFORE, IT IS HEREBY ORDAINED by the governing body of the Town of Phillipsburg as follows:

1. The Town of Phillipsburg hereby declares the property located at 140 Sitgreaves Street, Block 2002, Lot 16 as no longer needed for public use.
2. The Town of Phillipsburg hereby authorizes the conveyance of said property to NORWESCAP, for the sum of nineteen thousand dollars and zero cents (\$19,000.00) expressly for the purposes of building or rehabilitating residential property for resale, subject to revert to the Town if used for any other purposes.
3. The Mayor and Clerk are hereby authorized to sign such documents as may be required to effectuate the sale of said lot, upon direction of the Town Attorney.

This Ordinance shall take effect immediately upon final publication as provided by law.

DATED:

LORRAINE LOUDENBERRY
Acting Municipal Clerk

TODD M. TERSIGINI
Mayor

DATED:

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of an Ordinance duly adopted by the Town Council at their June 07, 2022 meeting.

Lorraine Loudenberry,
Acting Municipal Clerk

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES WITH RK OCCUPATIONAL & ENVIRONMENTAL ANALYSIS, INC FOR RIGHT TO KNOW SERVICES

WHEREAS, the Town of Phillipsburg has a need to acquire professional services relative to the conducting of Right to Know compliance ("Project"); and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

WHEREAS, RK Occupational and Environmental Analysis, Inc., submitted a proposal dated May 18, 2022, to provide services relative to the Project; and

WHEREAS, the value of these services is NOT TO EXCEED the sum of \$2,825.00; and

WHEREAS, the Town Council finds it to be in the best interest of the Town of Phillipsburg to authorize said work, which work is not subject to public bidding; and

WHEREAS, sufficient funds are available as evidenced by the attached certification of funds.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Mayor and Municipal Clerk are authorized to enter into a Contract with RK Occupational and Environmental Analysis, Inc., for an amount NOT TO EXCEED the sum of \$2,825.00.

BE IT FURTHER RESOLVED that the Clerk is hereby authorized and directed to cause a notice to be published in the manner provided by law setting forth the nature, duration, service and amount of the Contract and that the resolution and Contract are on file in the Office of the Clerk and are available for public inspection.

CERTIFICATION

I, Lorraine Loudenberg Deputy Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on May 07, 2022.

Lorraine Loudenberg, Acting Municipal Clerk

R: 2022-119

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR
MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87
(CHAPTER 159, P.L. 1948) MUNICIPAL ALLIANCE

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$5,936.00 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated With Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

MUNICIPAL ALLIANCE DRUG AND ALCOHOLISM & DRUG ABUSE

DEDR: \$5,936.00

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$5,936.00 be and is hereby appropriated under the caption of:

- 8. General Appropriations
 - (A) Operations – Excluded from “CAPS”
 - CASH MATCH \$1,484.00

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 07, 2022 meeting.

Lorraine Loudenberry,
Acting Municipal Clerk

2119 Phillipsburg Town - County of Warren

Select your local Government unit by
pressing the triangle**Budget Amendment Certification Form, Appropriations Offset by Revenue**
Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)Resolution Date: 6/7/2022Resolution # 2022-119

Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of Warren

Fiscal Year 2022 ☒ Calendar Year ☐ State Fiscal Year ☐ Transitional year

Revenue Title Municipal Alliance on Alcoholism and Drug Abuse Amount \$ 5,936.00
Description 2022 - 2023 Municipal Alliance

Appropriation Title NJ Department of Environmental Protection Amount \$ 5,936.00
Description 2022 - 2023 Municipal Alliance

Local Match Matching Funds for Grants - Municipal Alliance (01-201-41-899-001) Amount \$ 1,484.00

Municipalities and Counties only	<u>Chapter 85 - Title and Text</u>	
Appropriation (From) Title		Amount
Appropriation (To) Title		Amount

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

☒ By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true)

Lorraine Loudenberg

County Clerk of the Board, Municipal Clerk, or Fire District Director

Acting Municipal Clerk

Title of Certifying Officer

lloudenberg@phillipsburgnj.org

Email Address

(908) 454-5500 x348

Telephone Number

Robert J. Merlo

County/Municipal CFO or Fire District Accountant

Chief Financial Officer

Title of Certifying Officer

bmerlo@phillipsburgnj.org

Email Address

(908) 454-5500 x311

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date:

Duly Appointed Designee

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle October 2020-June 2025

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Town Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Town Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Warren;

NOW, THEREFORE, BE IT RESOLVED by the Township of Phillipsburg, County of Warren, State of New Jersey hereby recognizes the following:

1. The Town Council does hereby authorize submission of a strategic plan for the Phillipsburg Municipal Alliance grant for fiscal year 2023 in the amount of:

DEDR	\$5,936.00
Cash Match	\$ 1,484.00
In-Kind	\$4,452.00
2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: *Scott M. Ferguson*
(Name), Mayor/Head of Governing Body

CERTIFICATION

Lorraine Loudenberg
I, Acting, Municipal Clerk of the Town of Phillipsburg County of Warren State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Town Council on this 8th day of March, 2022)

Lorraine Loudenberg
(Name), Municipal Clerk

Approved:

YES

NO

Date:

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: 2023

Alliance Tier: 1

APPLICANT MUNICIPALITY/IES: Phillipsburg	COUNTY: Warren
ALLIANCE NAME: Phillipsburg Municipal Alliance	ALLIANCE WEBSITE:
ALLIANCE STREET ADDRESS: 120 Filmore St TOWN: Phillipsburg STATE: NJ ZIP: 08865	
TELEPHONE: (908) 454 Ext. 5500	FAX: (908) 454-6511
ALLIANCE CHAIRPERSON: Latiesha Carter STREET ADDRESS: 350 Marshall St TOWN: Phillipsburg STATE: NJ ZIP: 08865 EMAIL: carterl@norwescap.org	ALLIANCE COORDINATOR: Robert Bengivenga STREET ADDRESS: 120 Filmore St TOWN: Phillipsburg STATE: NJ ZIP: 08865 EMAIL: busadmin@phillipsburgnj.org
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): / /	

A) Alliance DEDR Allocation	\$ 5,936.00
B) Cash Match (must be 25% of DEDR Allocation)	\$ 1,484.00
C) In-Kind Match (must be 75% of the DEDR Allocation)	\$ 4,452.00
TOTAL ALLIANCE BUDGET (add A+ B+C)	\$ 11,872.00

Phillipsburg

*MUNICIPALITY

Todd M. Tersigni

NAME/ MAYOR/Head of Governing Body



SIGNATURE

Robert Bengivenga

ALLIANCE CHAIRPERSON

SIGNATURE

3/15/22

DATE

* If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.

R2022-68

**RESOLUTION OF THE TOWN OF PHILLIPSBURG, COUNTY OF
WARREN, STATE OF NEW JERSEY, ACCEPTING TO PARTICIPATE
IN THE MUNICIPAL ALLIANCE PROGRAM FISCAL GRANT CYCLE
OCTOBER 2020 THROUGH JUNE 2025**

WHEREAS, the Town of Phillipsburg has agreed to participate in the Municipal Alliance Program for the period October 2020 through June 2025; and

WHEREAS, the Director of the Board of County Commissioners was authorized to execute agreements for the FY' 2023 Municipal Alliance Grant between the County of Warren and Phillipsburg in the amount of \$5,936.

WHEREAS, in order to participate in the Municipal Alliance Program the Town is required to post matching funds; and

WHEREAS, the Town Council believes it to be in the best interest of the Town to accept the award as discussed above; and

WHEREAS, sufficient funding is available as evidenced by the attached certification of funds; and

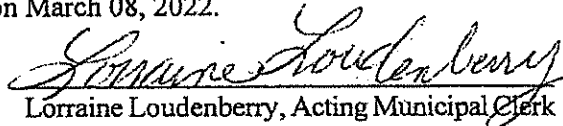
WHEREAS, the Town Council desires to authorize the acceptance of the Municipal Alliance Grant with corresponding matching obligation.

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Town of Phillipsburg hereby accepts to participate in the Municipal Alliance Program.

BE IT FURTHER RESOLVED that the Mayor and Acting Municipal Clerk are hereby authorized and directed to execute all documents necessary to effectuate the foregoing.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 08, 2022.


Lorraine Loudenberg, Acting Municipal Clerk

R2022-120

A RESOLUTION PROVIDING FOR THE INSERTION OF SPECIAL
ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR
MUNICIPALITY PURSUANT TO N.J.S. 40A:4-87
(CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

SECTION 1

NOW, THEREFORE, BE IT RESOLVED that the Town of Phillipsburg hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$34,913.33 under the category 3. Miscellaneous – Section F: Special Item of Revenue Anticipated With Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

FY2022 Clean Communities program - \$34,913.33

SECTION 2

BE IT FURTHER RESOLVED that the sum of \$34,913.33 be and is hereby appropriated under the caption of:

8. General Appropriations
(A) Operations – Excluded from “CAPS”

FY2022 Clean Communities program - \$34,913.33

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 07, 2022 meeting.

Lorraine Loudenberg, Acting Municipal Clerk

2119 Phillipsburg Town - County of Warren

Select your local Government unit by
pressing the triangle**Budget Amendment Certification Form, Appropriations Offset by Revenue**
Counties/Municipalities (NJSA 40A:4-87) or Fire Districts (NJSA 40A:14-78.5)Resolution Date: 6/7/2022Resolution # 2022-120Muni Code 2119 Organization Name 2119 Phillipsburg Town - County of WarrenFiscal Year 2022 ☒ Calendar Year ☐ State Fiscal Year ☐ Transitional yearRevenue Title NJ Department of Environmental Protection Amount \$ 34,913.33Description FY2022 Clean Communities GrantAppropriation Title NJ Department of Environmental Protection Amount \$ 34,913.33Description FY2022 Clean Communities Grant

Local Match _____ Amount _____

Municipalities and Counties only Chapter 85 - Title and Text

Appropriation (From) Title _____ Amount _____

Appropriation (To) Title _____ Amount _____

By electronic transmittal of this form the County Clerk of the Board/Municipal Clerk/Fire District Executive Director certify that this resolution, reference above and included as an attachment with this form, is a true resolution and was properly adopted by the respective governing body

By electronic transmittal of this form the County/Municipality CFO or the Fire District Accountant certifies that this revenue has been realized and/or is in receipt of written notification from the funding source cited in the resolution and included as an attachment with this form and that the revenue/appropriation identified above meets all statutory requirements and that the Annual Operating Budget has been amended to include this item of revenue/appropriation.

☒ By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above statement as true)

Lorraine Loudenberg

County Clerk of the Board, Municipal Clerk, or Fire District Director

Acting Municipal Clerk

Title of Certifying Officer

lloudenberg@phillipsburgnj.org

Email Address

(908) 454-5500 x348

Telephone Number

Robert J. Merlo

County/Municipal CFO or Fire District Accountant

Chief Financial Officer

Title of Certifying Officer

bmerlo@phillipsburgnj.org

Email Address

(908) 454-5500 x311

Telephone Number

Approval is hereby given to the cited resolution adopted by the governing body pursuant to N.J.S.A.40A: 4-87

For Director, Division of Local Government Services by:

New

Approved Date: _____

Duly Appointed Designee

STATE OF NEW JERSEY
Department of the Treasury
New Jersey Comprehensive Financial System
PO BOX 221
Trenton, NJ 08625-0221

Check Summary

Vendor Name:	PHILLIPSBURG TOWN
Vendor Code:	XXXXX2211(04)
Payment Type:	Check
Check Number:	0002099688
Payment Date:	Friday, May 27, 2022
Check Total:	\$34,913.33

Payment Line(s)

Line	Agency	Payee Reference	Payment Amount
01	ENVIRONMENTAL PROTECTION	FY2022 CLEAN COMMUNITIES GRANT	\$34,913.33
Total Check Amount ==>			\$34,913.33

STATE OF NEW JERSEY
Department of the Treasury
New Jersey Comprehensive Financial System
PO BOX 221
Trenton, NJ 08625-0221

Payment Details

Vendor Name:	PHILLIPSBURG TOWN
Vendor Code:	XXXXX2211(04)
Payment Type:	Check
Check Number:	0002099688
Payment Date:	Friday, May 27, 2022
Check Total:	\$34,913.33

Payment Line Details

Trans Code:	UA
Voucher Agency:	ENVIRONMENTAL PROTECTION
Voucher Number:	4900CC22138
Payee Reference:	FY2022 CLEAN COMMUNITIES GRANT
Line Number:	01
Line Amount:	\$34,913.33
Disbursed Amount:	\$34,913.33

Additional Information

Budget Fiscal Year:	2022
Fund:	765
Agency:	ENVIRONMENTAL PROTECTION
Organization:	SOLID WASTE ADMINISTRATION
Appr Unit:	004
Object:	6020
Revenue Source:	N/A
Purchase Order #:	N/A
Contract Number:	N/A

R: 2022-121

**RESOLUTION OF THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN, STATE OF NEW JERSEY,
AUTHORIZING REFUND OF TAX OVER PAYMENT**

WHEREAS, the Tax Office of the Town of Phillipsburg has certified that the following is a refund overpayment and,

WHEREAS, said overpayment due to Tax Overpayment

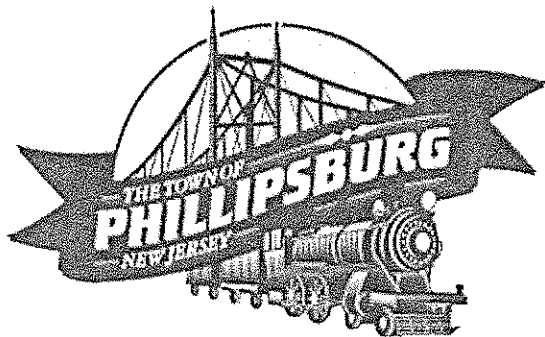
ACCT	YEAR	BLOCK	LOT	NAME	AMOUNT
33599	2022	1509	08	Hannah Raquel Melio	1,395.68

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Phillipsburg, County of Warren, that the following list received tax payments.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on June 07, 2022.

Lorraine Loudenberry, Acting Municipal Clerk



TOWN OF PHILLIPSBURG

OFFICE OF THE TAX COLLECTOR

120 FILMORE STREET ROOM #101

PHILLIPSBURG, NJ 08865

Phone 908-454-5500 Ext 307

Fax 908-213-1613

June 2, 2022

TO: Lori Loudenberry

FROM: Sandy Callery

SUBJECT: REFUND

Please list the following Refund OVERPAYMENT for Tax years 2022 at the next council meeting on June 7, 2022.

Account	Year	Block	Lot	Name	Amount
33599	2022	1509	08	Hannah Raquel Melio	1,395.68

R: 2022-122

A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A PAVING ESCROW AGREEMENT WITH AQUA NEW JERSEY, INC.

WHEREAS, Aqua is a public utility providing water service within the Town and has pipe and main (“Improvements”) located in the streets and right of way located in the Town; and

WHEREAS, Aqua from time to time performs work on the Improvements that requires excavations be made in the streets and right of way located in the Town; and

WHEREAS, Chapter 545, Article VII, of the Code of the Town of Phillipsburg, Street Excavations establishes procedures for street excavation and permanent restoration; and

WHEREAS, *inter alia*, Sections 545-27 requires certain maintenance and guarantees in regard to permanent restorations; and

WHEREAS, the Town wishes to coordinate any permanent restorations so that permanent restorations and paving are coordinated with the Town’s street paving schedule; and

WHEREAS, the Parties have negotiated an Agreement in the form attached hereto that is intended to fully account for and address Aqua’s responsibility regarding permanent restorations for any restoration Aqua may be obligated to perform as of the date of execution of the Agreement as a result of street excavations; and

WHEREAS, the Town Council desires to authorize the execution of the attached Agreement.

NOW THEREFORE IT BE RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Agreement with Aqua for paving escrow in the form attached hereto is hereby authorized and that the Mayor is directed to execute same.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 07, 2022 meeting.

Lorraine Loudenberry
Acting Municipal Clerk

AQUA NEW JERSEY
PAVING ESCROW AGREEMENT

This agreement (this "Agreement") is entered into this ____ day of _____, 20____, by Aqua NEW JERSEY, INC., ("Aqua") and the Town of Phillipsburg, a New Jersey municipal corporation, ("Town") (collectively, the "Parties").

WHEREAS, Aqua is a public utility providing water service within the Town and has pipe and main ("Improvements") located in the streets and right of way located in the Town; and

WHEREAS, Aqua from time to time performs work on the Improvements that requires excavations be made in the streets and right of way located in the Town; and

WHEREAS, Chapter 545, Article VII, of the Code of the Town of Phillipsburg, Street Excavations establishes procedures for street excavation and permanent restoration; and

WHEREAS, *inter alia*, Sections 545-27 requires certain maintenance and guarantees in regard to permanent restorations; and

WHEREAS, the Town wishes to coordinate any permanent restorations so that permanent restorations and paving are coordinated with the Town's street paving schedule; and

WHEREAS, the Parties intend that the obligations established in this Agreement are in lieu of, and not in addition to, the obligations set forth in Chapter 545 regarding permanent restorations for any restoration Aqua may be obligated to perform as of the date of execution of this Agreement; and

WHEREAS, the parties have and wish to establish an escrow fund ("Fund") in order to fund the permanent restoration of any street excavation performed by Aqua ("Restoration") during the term of this Agreement; and

WHEREAS, the Town shall undertake to contract for and pay from the Fund for such Restorations during the term of this Agreement.

NOW THEREFORE, the parties agree as follows:

I. FUND.

A. INITIAL FUND

1. Aqua does hereby establish a Fund, i.e. an escrow fund, with the Town. The parties acknowledge the current balance of the Fund is \$184,028.84. Within 30 days of the date this Agreement Aqua shall deposit with the Town \$437,204.97. Upon notice from the Town, but not prior to January 1, 2022, Aqua shall deposit with the \$224,610.96. The total shall herein be referred to as the Initial Fund.

2. The Initial Fund escrowed hereunder shall be used by the Town only to make the Restorations of any street excavation performed by Aqua. The schedule of Restoration of street excavations to which the Initial Fund shall be applied is attached as Exhibit A designating Aqua's cost.
3. The Parties acknowledge that the Initial Fund hereunder represents all amounts due by Aqua for any Restoration as of the date of this Agreement.

B. ADDITIONAL FUNDS

- a. Upon each application by Aqua for an excavation, the Town shall establish an amount of money due to the Fund for Restoration of such excavation and shall present such amount to Aqua for payment.
 - i. If Aqua disagrees with the amount that the Town presents for such an excavation, Aqua shall send a response to the Town and the parties shall attempt to negotiate a mutually agreeable amount.
 - ii. Should the parties be unable to agree to an amount, then the parties shall submit the matter to binding arbitration

C. USE OF FUNDS

- a. The portion of any Restorations which shall be allocated to Aqua shall be limited to 15 feet from the edge of each excavation.
- b. The Town shall be responsible for all work related to the Restorations during the term of this Agreement
- c. Aqua shall be relieved of any responsibility for restoration or maintenances for any Restorations that is to be or actually is paid from the Fund and shall have no responsibility for permanent restoration, including any obligations pursuant to Article VII, of the Code of the Town of Phillipsburg, including but not limited to any Restoration shown in Exhibit A, or upon payment to the to the Fund for Restoration of any excavation.
- d. The Town shall be solely responsible for any paving schedule related to any excavation, and no further amounts shall be due or owing from Aqua once payment has been made to the Fund for any Restoration.
- e. The Town shall provide to Aqua an estimated statement of costs for such project and shall provide at the conclusion of the project, a statement of final costs.

- f. The Town shall provide a statement of balances and expenditures on an annual basis to Aqua.
- g. The Town shall deposit the Fund in a segregated interest bearing account in an institution acceptable to Aqua. All interest accruing shall be added to the Fund amount.

D. TERM

- a. The term of this Agreement shall be 10 years from the execution date above.
- b. The term of this Agreement shall automatically renew for another period of 10 years unless either party gives notice one year prior to expiration of the initial term of the Agreement stated in section D.a.
- c. Upon Termination any balance in the Fund shall be paid to Aqua.
- d. Upon Termination, neither party shall have any further obligation pursuant to this Agreement and any Restoration of any street excavation performed by Aqua shall be in accordance with any municipal code or procedure then in place, except Aqua shall have no ongoing maintenance or other responsibility for any Restorations for which the Town contracted and paid for from the Fund.

E. MISCELLANEOUS

- a. Entire Agreement. This Agreement, including its exhibits and future appendices constitutes the entire agreement of the parties hereto and supersedes all prior and contemporaneous representations, proposals, discussions, and communications, whether oral or in writing. This Agreement may be modified only in writing and shall be enforceable in accordance with its terms when signed by each of the parties hereto.
- b. Counterparts. This Agreement may be executed in separate counterparts, and any party hereto may execute any such counterpart, each of which shall be deemed to be an original and all of which counterparts taken together shall constitute but one and the same instrument. This Agreement shall become binding when one or more counterparts taken together shall have been executed and delivered (which deliveries may be by telefax) by the parties.
- c. Modifications, Waiver. This Agreement shall not be amended or modified, nor shall any waiver of any right hereunder be effective unless set forth in a document executed by duly authorized representatives of both Parties. The waiver of any breach of any term, covenant or condition herein contained, or the failure of either party to seek redress for the violation of, or to insist upon

the strict performance of, any covenant or condition of this Agreement shall not be deemed to be a waiver of such term, covenant or condition or any subsequent breach of the same.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement, or caused it to be signed by their duly authorized representatives, as of the Effective Date above written.

TOWN OF PHILLIPSBURG

AQUA NEW JERSEY, INC.

By: Todd M. Tersigni

Title: Mayor

By: Lawrence R. Carson,

Title: President

EXHIBIT A

Road Name:	Street Bounds:	Etown Cost	Etown Cost Share	Aqua Cost	Aqua Share
Arlington Avenue 1	Hillside Road to Gate Street	\$ 23,350.75	100%	\$ -	0%
Bates Street 1	US Route 22 to Marshall Street	\$ -	0%	\$ 13,278.50	50%
Bates Street 2	Marshall Street to Stockton Street	\$ -	0%	\$ 18,633.63	50%
Bowhay Ave	Filmore Street to Mary Street	\$ 5,879.75	50%	\$ 5,879.75	50%
Cedar Alley 1	River Street to Fox Street	\$ -	0%	\$ 9,845.50	100%
Cedar Alley 2	Fox Street to Stockton Street	\$ -	0%	\$ 7,810.00	100%
Cedar Alley 3	Stockton Street to Jefferson Street	\$ -	0%	\$ 14,672.75	100%
Cedar Alley 4	Jefferson Street to McKean Street	\$ -	0%	\$ 13,910.00	100%
Cedar Alley 5	McKean Street to Mercer Street	\$ -	0%	\$ -	0%
Cherry Alley 1	Dead End to Fox Street	\$ -	0%	\$ 9,333.00	100%
Cherry Alley 2	Fox Street to Stockton Street	\$ -	0%	\$ 7,280.50	100%
Cherry Alley 3	Stockton Street to Jefferson Street	\$ -	0%	\$ 11,772.50	100%
Cherry Alley 4	Jefferson Street to McKean Street	\$ -	0%	\$ -	0%
Columbus Avenue 5	Congress Street to Dead End	\$ 7,545.25	50%	\$ 7,545.25	50%
Congress Street 1	Gate Street to Hillside Road	\$ 29,437.75	100%	\$ -	0%
Congress Street 2	Hillside Road to Green Street	\$ 24,202.50	100%	\$ -	0%
Congress Street 3	Green Street to Culkin Street	\$ 13,923.00	100%	\$ -	0%
Congress Street 4	Culkin Street to Columbus Avenue	\$ 15,516.00	100%	\$ -	0%
Congress Street 5	Columbus Avenue to Mill Street	\$ 14,975.50	100%	\$ -	0%
Congress Street 6	Mill Street to Wilbur Avenue	\$ 14,985.25	100%	\$ -	0%
Congress Street 7	Wilbur Avenue to Hill Street	\$ 14,778.00	100%	\$ -	0%
Davis Street	Railroad Avenue to Filmore Street	\$ -	0%	\$ 34,692.50	100%
Farm Street	Tuttle Street to Hillside Avenue	\$ 8,333.00	100%	\$ -	0%
Firth Street 1	US Route 22 to Hudson Street	\$ -	0%	\$ -	0%
Firth Street 2	Hudson Street to Marshall Street	\$ -	0%	\$ 20,780.88	50%
Fox Street 1	South Main Street to Mercer Street	\$ -	0%	\$ -	0%
Fox Street 2	Mercer Street to Cherry Alley	\$ -	0%	\$ 4,798.00	100%
Gate Street	Tuttle Street to Congress Street	\$ 22,058.50	100%	\$ -	0%
Harris Street 1	Washington Street to Bullman Street	\$ -	0%	\$ 5,677.38	50%
Heckman Street 6	Lincoln Street to Prospect Street	\$ -	0%	\$ -	0%
Heckman Street 7	Prospect Street to Bates Street	\$ -	0%	\$ -	0%
Heckman Street 8	Bates Street to Anderson Street	\$ -	0%	\$ -	0%
Heckman Street 9	Anderson Street to Roseberry Street	\$ -	0%	\$ -	0%
Hill Street 2	Congress Street to Steele Street	\$ 19,799.63	50%	\$ 18,799.63	50%
Hill Street 3	Steele Street to Kent Street	\$ 10,325.63	50%	\$ 10,325.63	50%
Hillside Road 1	Congress Street to Tuttle Road	\$ 26,225.00	100%	\$ -	0%
Hillside Road 2	Tuttle Street to Valley View Circle	\$ 8,339.50	100%	\$ -	0%
Hillside Road 3	Valley View Circle to Valley View Circle	\$ 7,372.75	100%	\$ -	0%
Hillside Road 4	Valley View Circle to Ridge Road	\$ 11,858.00	100%	\$ -	0%
Howard Street 1	Delaware River Park Tressel to Stockton Street	\$ -	0%	\$ 80,318.75	100%
Howard Street 2	Stockton Street to McKean Street	\$ -	0%	\$ 77,227.50	100%
Jefferson Street 1	Cedar Street to South Main Street	\$ -	0%	\$ -	0%
Jefferson Street 2	South Main Street to Silgroves Street	\$ -	0%	\$ 3,850.62	34%
John Street	Bowhay Avenue to Davis Street	\$ 4,284.75	50%	\$ -	0%
Kent Street 2	Bank Street to Hill Street	\$ -	0%	\$ -	0%
Kent Street 3	Hill Street to Wilbur Avenue	\$ -	0%	\$ -	0%
Kent Street 4	Wilbur Avenue to Logan Street	\$ 26,263.75	100%	\$ -	0%
Kneeder Avenue	Anderson Street to Fisher Avenue	\$ 52,450.25	100%	\$ -	0%
Marshall Street 2	Bates Street to Railroad EOP	\$ 6,163.01	7%	\$ 6,163.01	7%
Mary St	Bowhay Avenue to Davis Street	\$ -	0%	\$ 8,750.50	100%
McKean Street 1	Howard Street to South Main Street	\$ -	0%	\$ 44,554.25	100%
Mercer Street 4	Jersey Street to Fox Alley	\$ 3,480.75	25%	\$ 6,951.50	50%
Mercer Street 5	Fox Alley to Stockton Street	\$ 4,040.63	25%	\$ 6,061.25	50%
Mercer Street 6	Stockton Street to Jefferson Street	\$ 7,388.19	25%	\$ 14,776.38	50%
Mercer Street 7	Jefferson Street to McKean Street	\$ 16,387.63	50%	\$ -	0%
Mercer Street 8	McKean Street to South Main Street	\$ 25,965.13	50%	\$ 25,965.13	50%
Mill Street 2	Congress Street to Steele Street	\$ 18,577.75	50%	\$ 18,577.75	50%
Mill Street 3	Steele Street to Kent Street	\$ 11,351.50	50%	\$ 11,351.50	50%
Miller Street	Morrison Street to Henderson Street	\$ -	0%	\$ -	0%
Prospect Street 1	Stockton Street to Heckman Street	\$ 2,721.25	50%	\$ -	0%
Railroad Avenue	Anderson Street to Marshall Street	\$ -	0%	\$ 44,250.19	75%
Randall Street	Pleasant Avenue to Tyndall Avenue	\$ -	0%	\$ 5,334.00	100%
River Street 1	Mercer Street to South Main Street	\$ 3,561.38	30%	\$ -	0%
Schlinger Alley	Marshall Street to Heckman Street	\$ -	0%	\$ 8,194.63	50%
Stanley Street 1	Valley View Circle to Madison Street	\$ 2,407.13	50%	\$ -	0%
Steele Street 1	Bowhay Alley to Mill Street	\$ -	0%	\$ -	0%
Steele Street 2	Mill Street to Wilbur Avenue	\$ 5,407.75	50%	\$ 5,407.75	50%
Steele Street 3	Wilbur Avenue to Hill Street	\$ 5,087.13	50%	\$ 5,087.13	50%
Steele Street 4	Hill Street to Carhart Alley	\$ 2,024.13	50%	\$ 2,024.13	50%
Stewart Alley	Congress Street to Columbus Avenue	\$ -	0%	\$ 16,797.25	100%
Summit Ave 1	Chambers Street to Lewis Street	\$ -	0%	\$ 12,305.25	100%

Road Name:	Street Bounds:	Flown Cost	Flown Cost Share	Aqua Cost	Aqua Share
Tuttle Street 1	Hilde Road to Farm Road	\$ 11,345.00	100%	\$ -	0%
Tuttle Street 2	Farm Road to Gate Street	\$ 16,267.75	100%	\$ -	0%
Tynah Avenue 1	Chambers Street to Washington Street EOP	\$ 6,951.75	100%	\$ -	0%
Valley View Cir. -East	Stanley Street to Hillside Road	\$ 8,017.25	100%	\$ -	0%
Valley View Cir. to West	Hillside Road to Stanley Street	\$ 6,951.75	100%	\$ -	0%
Warren Street 4	Anderson Street to Lynn Road	\$ -	0%	\$ -	0%
Wilbur Avenue 6	Congress Street to Steele Street	\$ 20,725.00	50%	\$ -	0%
Wilbur Avenue 7	Steele Street to Kent Street	\$ 23,015.50	100%	\$ -	0%
Ace Lane	Beers Alley to Titus Alley ("H" Alleys)	\$ -	0%	\$ -	0%
Anderson Street A1	Dead End to Knicker Avenue	\$ -	0%	\$ -	0%
Anderson Street A4	Heckman Street to Marshall Street	\$ -	0%	\$ -	0%
Bach Street	Off Shafer Avenue to	\$ -	0%	\$ -	0%
Beers Alley	Schultz Avenue to Evelyn Ave ("H" Alleys)	\$ -	0%	\$ -	0%
Brainard Street 1	Dead End to Hudson Street	\$ -	0%	\$ -	0%
Chintewick Alley 3	3rd Street to Wire Alley	\$ -	0%	\$ -	0%
Christie Alley	Off Irwin Street end of Oak Alley to T to	\$ -	0%	\$ -	0%
Comstock Alley	Schultz Avenue to Dead End	\$ -	0%	\$ -	0%
Dean Alley	Glen Avenue to Green Alley	\$ -	0%	\$ -	0%
Dimmick Alley	Irwin Street to Marshall Street	\$ -	0%	\$ -	0%
Dimmick Alley	Marshall Street to Heckman Street	\$ -	0%	\$ -	0%
Green Alley	Filmore Street to Schultz Avenue	\$ -	0%	\$ -	0%
ivy Street	Off Mercer Street to	\$ -	0%	\$ -	0%
Kent Street 1	South Main Street to Bank Street	\$ -	0%	\$ -	0%
Lincoln Street 2	Stockton Street to Marshal Street	\$ -	0%	\$ -	0%
Lincoln Street 3	Stockton Street to Anderson Street	\$ -	0%	\$ -	0%
Lock Street #1	Locustcong Boundary to Ridge Street	\$ -	0%	\$ -	0%
Lock Street #2	Ridge Street to Chestnut Street	\$ -	0%	\$ -	0%
Lock Street #3	Chestnut Street to South Main Street	\$ -	0%	\$ -	0%
Lynn Road	Canal Road to Maynor Road	\$ -	0%	\$ -	0%
Mercer Street 3	River Road to Jersey Street	\$ -	0%	\$ -	0%
Oak Alley	On Irwin Street to Christie Alley	\$ -	0%	\$ -	0%
Park Road	Hill Road to Dead End	\$ -	0%	\$ -	0%
River Street 2	River Street to Mercer Street	\$ -	0%	\$ -	0%
Titus Alley	Schultz Avenue to Evelyn Ave ("H" Alleys)	\$ -	0%	\$ -	0%
Walnut Street	Carter Street to Elm Street	\$ -	0%	\$ -	0%
Wire Alley	Broad Street to Chintewick Alley	\$ -	0%	\$ -	0%
		\$ 568,753.82		\$ 621,233.81	

A RESOLUTION OF THE TOWN COUNCIL, TOWN OF PHILLIPSBURG, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH FIRTH YOUTH CENTER.

WHEREAS, FYC is a non-profit organization devoted to meeting the social and recreational needs of the youth of the Town; and

WHEREAS, the Town desires to provide for its youth a program for the summer wherein they will be engaged in productive social and physical activities; and

WHEREAS, FYC has offered to develop, administer and oversee a summer youth program (the "Playground Program"); and

WHEREAS, the Town has agreed to engage FYC for the implementation of the Playground Program; and

WHEREAS, the Parties have negotiated the rights and responsibilities, which are set forth in the Agreement attached hereto; and

WHEREAS, sufficient funding is available as evidenced by the attached certification of funds; and

WHEREAS, the Town Council desires to authorize the execution of the attached Agreement.

NOW THEREFORE IT BE RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Agreement with the Firth Youth Center for the Playground Program in the form attached hereto is hereby authorized and that the Mayor is directed to execute same.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 07, 2022 meeting.

Lorraine Loudenberg
Acting Municipal Clerk

Resolution No. 2022-124

**A RESOLUTION OF THE
TOWN OF PHILLIPSBURG, COUNTY OF WARREN,
STATE OF NEW JERSEY, AWARDED CONTRACT
TO IBN CONSTRUCTION CORP. IN THE AMOUNT
OF \$66,243.00 FOR THE DEMOLITION OF 159 MERCER AND 277 WARREN
STREETS**

WHEREAS, the Town advertised for sealed bids to be submitted in connection with the demolition of 159 Mercer Street and 277 Warren Street (the "Project"); and

WHEREAS, the Town set forth specifications for the Project; and

WHEREAS, the Town received a total of four (4) sealed bids; and

WHEREAS, the Town opened sealed bids on June 1, 2022 at the Town Hall; and

WHEREAS, IBN Construction Corp. was the lowest bidder at \$39,243 for 159 Mercer Street and \$27,000.00 for 277 Warren Street; and

WHEREAS, the bids were reviewed by the administration and by the Town's Professionals; and

WHEREAS, funding is available as evidenced by the attached Certificate of Availability of Funds; and

WHEREAS, the Town is desirous of awarding said bid.

NOW THEREFORE IT BE RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Town Council does hereby award the bid for the demolition of 159 Mercer Street and 277 Warren Street in the aggregate amount of \$66,243.00 in accordance with the bid and bid specifications submitted therefor.

BE IT FURTHER RESOLVED that the Mayor and Acting Municipal Clerk are hereby authorized and directed to enter into a contract on behalf of the Town of Phillipsburg upon the submission of all proper documentation by IBN Construction Corp. pursuant to said bid.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 07, 2022 meeting.

Lorraine Loudenberry
Acting Municipal Clerk

Final Results for Demolition of 159 Mercer St. and 277 Warren St. June 1 2022 10:00AM

[illegible]

Resolution No. 2022-125

**A RESOLUTION OF THE TOWN OF PHILLIPSBURG,
COUNTY OF WARREN, STATE OF NEW JERSEY,
IMPOSING A LIEN FOR MUNICIPAL SERVICES**

WHEREAS, N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1 permit contracting of services without public advertising for bids and bidding therefore, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery or performance of services; and

WHEREAS, Sartini Plumbing and Van Cleef Engineering Associates performed work on Stull Alley which work has been paid for by the Town in the amount of \$3,139.50 and \$1,843.25, respectively for a total of \$4,882.75.

WHEREAS, sufficient funding is available as evidenced by the attached Certification of Funds.

WHEREAS, the unpaid charge of \$4,882.75 on Block 2030, Lot 10, known as 24 Stull Alley, represents the costs incurred by the Town of Phillipsburg to remedy conditions occurring on said property, which the Town Council has examined and found to be proper.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg that it does hereby place a lien on Block 2030, Lot 10, known as in the amount \$4,882.75 for the purpose of collecting unpaid charges due to the Town of Phillipsburg.

CERTIFICATION

I, Lorraine Loudenberry, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 07, 2022 meeting.

Lorraine Loudenberry, Acting Municipal Clerk

Sartini Plumbing, Heating, and Cooling, LLC
 PO BOX 833
 PHILLIPSBURG, NJ 08865
 (908) 454-8118
 sartiniplh@gmail.com



INVOICE

INVOICE # 5942
 DATE 08/15/2021
 DUE DATE 08/31/2021
 TERMS FULL UPON
 COMPETITION

BILL TO
 TOWN OF PHILLIPSBURG
 675 CORLISS AVE
 PHILLIPSBURG, NJ 08865

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

P.O. NUMBER
 24 Stull Alley

DATE	ACCOUNT SUMMARY	AMOUNT
07/08/2021	Balance Forward	13,098.59
	Other payments and credits after 07/08/2021 through 08/14/2021	0.00
08/15/2021	Other invoices from this date	0.00
	New charges (details below)	3,139.50
	Total Amount Due	16,238.09

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/13/2021	MUNICIPALITY NONTAXABLE TOWN; 24 Stull Alley 1" copper K water pipe water service Emergency service as per town engineer -reroute piping and water meter to front of home from rear of basement to connect into new water service on Stull Alley labor 10 hours 2 men	10	275.00	2,750.00
08/13/2021	MATERIAL MATERIAL; copper ball valve	2	35.54	71.08
08/13/2021	MATERIAL MATERIAL; water meter nipples	2	29.17	58.34
08/13/2021	MATERIAL MATERIAL; foot 3/4" L tubing	22	4.89	107.58
08/13/2021	MATERIAL MATERIAL; wire bonding and clamps	1	15.00	15.00
08/13/2021	MATERIAL MATERIAL; 1" copper fittings	1	35.00	35.00

NJ Master Plumber #9600
 NJ Master HVAC #2400
 NJ Public Works Contractor #828283
 NJ HIC #13VH01713600

UCC Plumbing Inspector #10246
 ASSE Backflow Tester #22825
 PA HIC #021601
 PA Master Plumber #131

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/13/2021	MATERIAL MATERIAL; 3/4" copper fittings	1	40.00	40.00
08/13/2021	MATERIAL MATERIAL; tube silicone caulk	1	4.50	4.50
08/13/2021	MATERIAL MATERIAL; hydraulic cement	1	8.00	8.00
08/13/2021	MATERIAL MATERIAL; misc sundries	1	50.00	50.00

24 Stull Alley water line

TOTAL OF NEW CHARGES
BALANCE DUE

3,139.50
\$16,238.09

NJ Master Plumber #9600
NJ Master HVAC #2400
NJ Public Works Contractor #628283
NJ HIC #13VH01713600

UCC Plumbing Inspector #10246
ASSE Backflow Tester #22825
PA HIC #021801
PA Master Plumber #131



32 Brower Lane, PO Box 5677 • Hillsborough, NJ 08844 • 908.359.8291 • Fax: 908.359.1580 • www.vancleefengineering.com

Vicki Kleiner
Town of Phillipsburg
120 Filmore Street
Phillipsburg, NJ 08865

September 27, 2021
Invoice No: 9101032 - 1

Project Manager Stanley Schrek

PROJECT NAME:
24 Stull Alley – Water Service Replacement
Town of Phillipsburg, Warren County, NJ

Professional Services from August 1, 2021 to August 31, 2021

Construction observation and administration.

	Hours	Rate	Amount	
Professional Engineer	9.25	109.00	1,008.25	
Technical Manager	.50	98.00	49.00	
Construction Observer/Level 4	7.00	98.00	686.00	
Total Labor				1,743.25
TOTAL DUE THIS INVOICE				\$1,743.25

Please make check payable to Van Cleef Engineering Associates.
Please refer to our Invoice Number when remitting. Thank you.
TERMS: Due Upon Receipt

We now accept credit card payments through PayPal.
Please visit our website at www.vancleefengineering.com to pay this invoice
through PayPal. If you have any questions please call us at 908-359-8291

Project	9101032	24 Stull Alley – Water Service Replaceme	Invoice	1
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Billing Backup

VAN CLEEF ENGINEERING ASSOCIATES,
LLC

Invoice 1 Dated 9/27/2021

Monday, September 27, 2021

9:18:08 AM

		Hours	Rate	Amount	
Professional Engineer					
O'Brien, Timothy	8/12/2021	3.00	109.00	327.00	
Coordination for service replacement, contact contractors to perform project and review water main size.					
O'Brien, Timothy	8/13/2021	6.25	109.00	681.25	
Coordination for service replacement, review scope with contractor, site inspection for back fill and water main tap.					
Technical Manager					
McGregor, Michele	8/13/2021	.50	98.00	49.00	
Sewer maps intersection Chambers & Stuhl Alley; pipe uncovered in field, status required before cutting line. Wayne Dowd Excavating contractor.					
Construction Observer/Level 4					
Spielman, Richard	8/13/2021	5.00	98.00	490.00	
Construction inspection; Dowd and Stuhl.					
Spielman, Richard	8/16/2021	2.00	98.00	196.00	
Construction inspection.					
Totals		16.75		1,743.25	
Total Labor					1,743.25
				Total this Item	\$1,743.25
				Total this Project	\$1,743.25
				Total this Report	\$1,743.25

Please make check payable to Van Cleef Engineering Associates.
Please refer to our Invoice Number when remitting. Thank you.
TERMS: Due Upon Receipt

We now accept credit card payments through PayPal.
Please visit our website at www.vancleefengineering.com to pay this invoice through PayPal. If you have any questions please call us at 808-359-8291

R2022-126
Amending R2022-06
RESOLUTION DESIGNATING
CASH MANAGEMENT PLAN AND DEPOSITORIES OF THE TOWN OF PHILLIPSBURG,
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY

BE IT RESOLVED, by the Mayor and Council of the Town of Phillipsburg, County of Warren and State of New Jersey that for the year 2022, the following shall serve as the cash management plan of the Town of Phillipsburg.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Town of Phillipsburg's funds.

I. STATEMENT OF PURPOSE

This Cash Management Plan (the Plan) is prepared pursuant to provisions of N.J.S.A 40A:5-14 in order to set for the basis for the deposits (Deposits) and investments (permitted investments) of certain public funds of the Town of Phillipsburg, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing accounts or otherwise safeguarded, in permitted investments hereinafter referred to. The intent of the Plan is to provide that the decisions made regarding the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposits and Permitted Investments matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their June 07, 2022 meeting.

Lorraine Loudenberg, Acting Municipal Clerk

Need Amendments

**R2022-06
RESOLUTION DESIGNATING
CASH MANAGEMENT PLAN AND DEPOSITORIES OF THE TOWN OF PHILLIPSBURG,
IN THE COUNTY OF WARREN, STATE OF NEW JERSEY**

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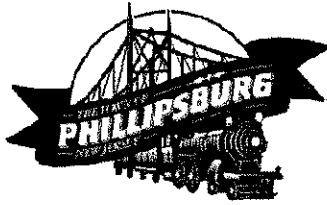
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CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk for the Town of Phillipsburg, do hereby certify that the foregoing is a true copy of a resolution duly adopted by the Town Council at their January 04, 2022 meeting.

Lorraine Loudenberg, Acting Municipal Clerk



Phillipsburg Recreation

SPECIAL EVENT PERMIT APPLICATION

A Special Event that occurs, wholly or partially, upon Town of Phillipsburg property requires successful execution the provision and coordination of Town of Phillipsburg services. A special event is defined pursuant to Chapter 422-13.1B

To apply to hold a Special Event, please complete and submit this Special Event Permit application to **the Superintendent of Recreation** at least ninety (90) days prior to the event start date. Application not submitted within this timeframe will not be processed. The application must contain all the required information and documents to be accepted for processing. Providing there are no issues or concerns related to the processing of your application, the special event permit will be issued within 30 workdays of the receipt of your application.

Applications require a **\$25 application fee**, paid in the form of a money order, cashier's check or certified check made out to the Town of Phillipsburg when application is submitted. **If you have any questions about the special events application process, call (908) 454-5500 ext. 390**

SPECIAL EVENT PERMIT FEES*

**Be advised that depending on the date and duration, the event may incur additional costs for support.*

Alcohol fee: \$500 (if approved by town council)

Application fee: \$25

DPW Labor fees: \$60 per hour per employee

Event fees: \$100-\$250 based on number of participants listed on application

Equipment fees: Per current town ordinance

Garbage removal deposit: \$600 – refundable less a \$200 per pickup truck load of garbage removed fee.

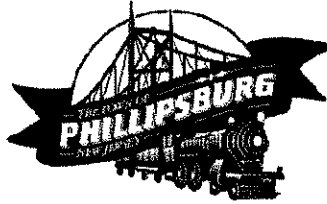
Garbage removal fee: \$200 per pickup truck load

Police Labor fees: Current contracted rate

Portable toilets: Billed at cost plus a \$10 per unit scheduling fee

Park restroom cleanup fee: \$250 per structure (restrooms are not guaranteed for special events)

Vehicle Fees: \$2-\$4 per vehicle, calculated on number of participants and 4 people per vehicle.



Phillipsburg Recreation

SPECIAL EVENT PERMIT APPLICATION CHECKLIST

Please review this list and include all documentation

Is application fully completed with all names, contact info and signatures?

Has an appropriate site plan been included?

If alcohol is included at your event, do you have your sale/consumption zone designated?

Has an appropriate plan for security been included?

Have the appropriate certificates of insurance from all vendors been included?

Have appropriate applications for offsite food service been made to the state?

Have you included health department permits for all vendors?

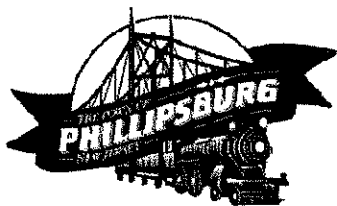
Have you secured proper restroom facilities?

Have you secured appropriate garbage removal?

Have you included your fee waiver request letter? *

(*Non-profit and Veterans groups only. Labor, garbage, and alcohol fees can not be discounted or waived.)

Have you included a list of all vendors, performers, acts, etc.?



Phillipsburg Recreation

For Office Use Only
Pre-application meeting complete?
Y or N Date: _____ Initials _____

Application #: _____

Date Received: 05/28/2022

EVENT INFORMATION

Date of Event October 08, 2022

Date of Application 05/28/2022

Applicant Name Norwescap

Organization/Business Name (if applicable) _____

Address 350 Marshall Street City Phillipsburg State NJ Zip 08865

Telephone Number 908-454-7000 ☐ Home ☒ Business ☐ Cell 9082465767 ☐ Home ☒ Business ☐ Cell

Fax Number _____ Email harrism@norwescap.org

Main Contact Person during event and Telephone Number (if different from Applicant, for emergency purposes only): Mary Jo Harris

Name of Event: Pork Roll Palooza

Event Description If you wish to upload an event description at the end, please say so in the fields below.

1 day event featuring food, drinks, bands, vendors and family fun activities. Purpose of the event is to draw
Showcase the downtown area as a place to open a business and shop local.

Time Event Begins 10:00am Ends 6:00pm Rain Date _____

Set-up Begins 7:00am Clean-Up Ends 7:00pm

Start Location (if applicable) Shappell Park and surround areas, see map

Finish Location (if applicable) Same

**** For a race, run, walk, procession, or parade, please attach a *detailed route* with the application. If any County Roads are in the route, you must obtain appropriate approval from the County. If any event is held on County or Federal property, it is the responsibility of the applicant to obtain appropriate approval. ****

Street Closing Location (if applicable): Sitgreaves and Jersey Streets

Between: Stockton & South Main

Name of Park (if applicable) Shappell Park and area

Number of Participants (or Attendees) 1000+ Number of Spectators 1000+

update AS of 6/2/22 ke
per MARY Jo Harris

Will participants or spectators be charged? Yes ☒ No ☒ If so, how much? \$ _____ vendor fees

SITE PLAN: Please attach a diagram of the location, routes, and set-up of any tables, booths, stages; etc.

Please provide a list of the individuals, organizations or groups (if different from the applicant) assigned to each booth and describe the activity, service, or other function to be provided at the booths.

If items are being sold or given away or dispensed in another manner, please provide a related list with prices.

Municipal Staff/Services Requested (check all that apply):

<input type="checkbox"/> DPW Staff	<input type="checkbox"/> Trash Removal	<input checked="" type="checkbox"/> Barriers	<input checked="" type="checkbox"/> Fire/EMS
<input checked="" type="checkbox"/> Police Officers	<input type="checkbox"/> Utility Access	<input checked="" type="checkbox"/> Roads Blocked	<input checked="" type="checkbox"/> Other

List other if checked: Fire Police

Additional Information:

Will you need the town to remove garbage? (See fees listed above) Yes ☐ No ☒

If no, please provide how you will be disposing of all trash. _____

Will you need the town to supply portable restrooms? (See fees listed above) Yes ☐ No ☒

If no, please provide the vendor information and number of toilets you will be supplying. Number of units shall match industry recommendations _____

Have all vendors applied for appropriate permits/inspections? (Alcohol, open flame cooking, etc.) Yes ☐ No ☒

If yes, please attach proof. If no, your application will not be accepted until proof has been obtained.

Will you be utilizing sound equipment during the event? Yes ☒ No ☐

If yes, you understand that the municipal noise ordinances shall apply. (Chapter 384, Noise)

Will the event be advertised? Yes ☒ No ☐

If yes, describe the advertising plan, including dates and media outlet(s). Please ensure you obtain approval for your event before you begin to promote or advertise the event. _____

Will any pamphlets or advertising matter of any kind be distributed at the event? Yes ☐ No ☒

If yes, attach a copy to the application upon submission.

Is there any indication that any group/organization may seek to disrupt your event? Yes ☐ No ☒

If so, please provide details on your concern and all available information, including the names of those individuals/groups/organizations and their contact information: _____

Are you partnering with any organizations in conjunction with your special event? Yes ☒ No ☐

If so, please provide all available information, including the names of those individuals/groups/organizations and their contact information: Phillipsburg Downtown Association and the Phillipsburg Chamber of Commerce

Robyn Coe - PDA President robyn@coeinsonline.com and Laurie Nelson - PACC

RELATED SPECIAL EVENTS PERMITS/SUBMISSIONS

Please read the following permit requirements carefully and identify all that may apply to your event:

Alcohol served or sold (Please note the additional insurance requirement on Page 4)

The applicant is required to file an application with the Division of ABC in Trenton at least ten (21) working days prior to the event either via mail or the online system. The Division of ABC in Trenton may disapprove, deny, and/or cancel any application without notice, reason, or cause.

Fireworks (Please note the additional insurance requirement on Page 4)

Applicant must submit a copy of the firework vendor's (1) Permit to Manufacture Explosives and (2) Permit to Use Explosives, both issued by the New Jersey Department of Labor, Office of Safety Compliance.

Amusement Rides (Please note the additional insurance requirement on Page 4)

Applicant must provide proof that the owner/operator of the amusement rides has acquired the necessary permits from the New Jersey Department of Community Affairs, Bureau of Code Services.

Animals (Please note the additional insurance requirement on Page 4)

At least one (1) week prior to the event, the applicant must submit a health certificate for each animal to participate, as well as the name of a veterinarian who will provide care for any injured or sick animal, a copy of the handler's licenses required under Federal and/or State law, and verification of access to animal transport. (Applicant must be able to show compliance with all the above requirements in order to receive Special Event Permit.)

Vendors (Please note the additional insurance requirement on Page 4)

Vendors must obtain and supply the appropriate health Department Licensing. Vendors shall also supply proof that they have submitted the off-site, open flame cooking inspection request through the State of NJ

Temporary Structure(s) – Tents, stages, etc. (Please note the additional insurance requirement on Page 4)

If temporary structures are to be utilized during the event, a zoning permit must be obtained, and a copy submitted.

INSURANCE

All Special Events require a Certificate of Insurance naming the Town of Phillipsburg as an additional insured. The Certificate of Insurance should include a hold harmless provision that reads as follows:

The Town of Phillipsburg and its officers and employees are additional insured. The _____ Applicant/organization shall defend, indemnify and hold harmless the Town of Phillipsburg, its agents servants and administrators from and against any and all claims, or actions at law, whether for personal injury, property damage or liability including any costs of defense incurred by the Town of Phillipsburg which arise from any acts, omissions of the insured, its agents, or employees arising out of or related to the permit(s) and use of the Town of Phillipsburg's parks, streets, and/or facilities for _____ Name of event _____.

A certificate of insurance evidencing general liability insurance (an occurrence policy) of at least \$1,000,000.00 (one million dollars) and property damage coverage of at least \$100,000 (one hundred thousand) and naming the Town of Phillipsburg as an additional insured must be submitted for the application to be accepted for processing. The Town reserves the right to request additional liability insurance depending on the scale and duration of the event, including but not limited to the following:

Will your event include vehicles, aircraft, or other equipment, devices, or activities that are excluded from coverage in your general liability insurance policy? Yes ☐ No ☒

If so, separate additional liability insurance for the applicable exclusion with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will alcoholic beverages be served or sold at your event? Yes ☒ No ☐

If so, separate additional liquor liability insurance with coverage of at least the coverage minimums listed above must be provided by the alcohol vendor naming Town of Phillipsburg as an additional insured.

Will contracted emergency medical Services or first aid stations provided at your event? Yes ☐ No ☒

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will fireworks or other special effects be displayed at your event? Yes ☐ No ☒

If so, separate additional general liability insurance with coverage of at least \$2,000,000 liability and \$500,000 property damage and naming the Town of Phillipsburg as an additional insured must be provided by the pyrotechnics company.

Will contracted security guards or officers be used at your event? Yes ☐ No ☒

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will amusement rides be used at your event (including inflatables)? Yes ☐ No ☐

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will animals be utilized/on display at your event? Yes ☐ No ☒

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

APPLICANT ACKNOWLEDGMENT/AUTHORIZATION/INDEMNIFICATION

As the applicant, I hereby certify the information I have provided in this application and any attachments is complete and accurate, and that no false or misleading information or false statements have been given. I understand that failure to do so and to abide by the rules and regulations promulgated by the Town of Phillipsburg for holding Special Events may lead to the denial of the application, cancellation of the event, the denial of future Special Event applications, or other legal action.

In addition, as the applicant, I hereby agree to defend and hold harmless the Town of Phillipsburg, its agents, servants, and administrators from and against any and all claims, or actions at law, whether for personal injury, property damage, or liability including and cost of defense incurred by the Town of Phillipsburg which may arise from any acts omissions of the insured, its agents, or employees arising out of or related to the permit(s) and use of the Town of Phillipsburg's parks, streets, properties, and/or facilities which are deemed not to be the sole responsibility of the Town of Phillipsburg.

I acknowledge that the Town of Phillipsburg reserves the right to deny a permit to any event that interferes with the health, safety, order, and well-being of the general public.

As the applicant/owner, I further certify that I am authorized to sign this application and execute the Hold Harmless & Indemnification Agreement contained therein on behalf of (Name of Organization):

Norwescap _____ for the Special Event beginning on October 08, 2022
_____ / _____ / _____
ORGANIZATION

Digitized via DocuSign.com
Mary Jo Harris
Key: 2f6b3d1cc0c18f6dc92d43e4d1a4d472

Mary Jo Harris

SIGNATURE

PRINT (NAME)

05/28/2022

Mary Jo Harris

TITLE

DATE

Note: Please recheck your application to ensure that it is complete with all the requested information. This will enable your application to be processed without delay. Providing there are no concerns or issues related to the processing of your application, the special event permit will be available within 30 workdays of the receipt of your application.

For office use only:

signed via Seamedocs.com
Key: 171856d3d6755a23e0d749138b0c0

05/28/2022

Contingent upon staffing

Chief of Police

signed via Seamedocs.com
Steve Davis
Key: 06a37d5122ea5d429e806d411569e8

05/28/2022

Public Works

signed via Seamedocs.com
Rich Hay
Key: 702a498a7d7048552c30c0e97d65e4161

05/28/2022

Fire Chief

Municipal Clerk

Superintendent of Recreation

signed via Seamedocs.com
Rob Bengivenga
Key: 0233e35a8f0c139e2624f031dc4905c

05/28/2022

Business Administrator

It is / is not recommended to approve this application.

signed via Seamedocs.com
Todd Tersigni
Key: 0321a1655ee07474279e7094040834f2

Todd Tersigni

05/28/2022

Mayor

Date: _____

Approved: _____

Denied: _____

Date: _____

Lorraine Loudenberg

05/28/2022

Date: _____

Council Approval Signature

Reason for Denial: A letter of denial will be attached with reasons and appeal information.

Phillipsburg Fire Department
Administrative Offices
441 Heckman Street
Phillipsburg, New Jersey 08865

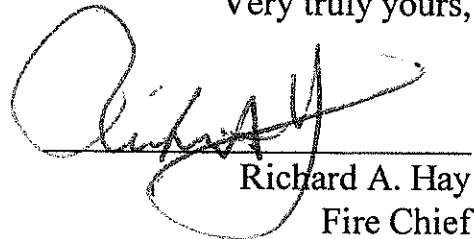
Date May 24, 2022

James A. Smith

Name of Applicant

This serves to advise that the above named individual has applied for active fire duty with the Phillipsburg Fire Department. This also serves as notification that this individual has successfully completed a criminal background check and the required physical examination by the Municipal Doctor, as set forth by the Town of Phillipsburg and the New Jersey State Firemen's Association.

Very truly yours,



Richard A. Hay
Fire Chief