

**Bill List Summary
REGULAR BILL LIST AS OF February 21, 2023**


		<u>Check No</u>
1	Current Fund	95,955.38
2	State & Federal Grants	578.82
4	Capital Fund	1,457.75
7	Sewage Utility Fund	5,475.33
8	Sewage Capital Fund	48,218.80
12	Planning Board Trust Fund	2,970.00
12	Bridge Development	0.00
13	Dog Trust Fund	0.00
16	Section 8	264.26
17	General Trust Fund	15.80
17	Affordable Housing Trust	0.00
20	Agency Fund	559.95
21	Revolving Loan Fund	0.00
Total Regular Bill List as February 21, 2023		155,496.09

Pre-Paid Bill List as of February 21, 2023


1	Current Fund	0.00
2	State & Federal Grants	0.00
4	Capital Fund	0.00
7	Sewer Utility Fund	0.00
8	Sewer Utility Capital	0.00
12	Planning Board Trust Fund	0.00
16	Section 8	0.00
17	General Trust Fund	0.00
20	Agency Fund	198,061.19
21	Revolving Loan Fund	0.00
		198,061.19

Grand Total All Funds

353,557.28

Approved By:


 Robert J. Merlo, CFO



 Matthew Hall, Business Admin

List of Bills - CLAIMS CHECKING ACCOUNT
Meeting Date: 02/21/2023 For bills from 02/08/2023 to 02/20/2023

Check#	Vendor	Description	Payment	Check Total
88618	85 - RUTGERS, THE STATE UNIV OF NJ	PO 39452 Classes for recycling coordinator	150.00	150.00
88619	88 - DELTA DENTAL OF NJ INC	PO 39631 February Payment - Group #03947-00001	4,472.53	
		PO 39631 February Payment - Group #03947-00001	82.32	
		PO 39631 February Payment - Group #03947-00001	283.92	
		PO 39631 February Payment - Group #03947-00001	132.00	4,970.77
88620	88 - DELTA DENTAL OF NJ INC	PO 39632 February Dental Payment - Group #03947-0	427.95	
		PO 39632 February Dental Payment - Group #03947-0	15.80	
		PO 39632 February Dental Payment - Group #03947-0	145.26	
		PO 39632 February Dental Payment - Group #03947-0	42.94	
		PO 39632 February Dental Payment - Group #03947-0	1,635.66	2,267.61
88621	89 - GRAINGER	PO 39536 Lockers for garage	704.94	704.94
88622	97 - BAKER & TAYLOR BOOKS INC	PO 38805 203 Juvenile Books	22.42	
		PO 38935 202 YA Books	238.99	
		PO 38936 203 - Juvenile Books	687.88	
		PO 39480 204 Reference Books	80.49	1,029.78
88623	151 - FLAGS USA INC	PO 39681 Flags	897.00	897.00
88624	215 - NAZARETH FORD INC	PO 39593 Parts for police cars	234.62	
		PO 39659 Parts for garage	123.34	357.96
88625	281 - ELECTRONIC MEASUREMENT LABS INC	PO 39531 Calibration and Repair of Hazardous Gas	140.87	140.87
88626	345 - N J FIRE EQUIPMENT	PO 39570 Clean and Repair of Turnout Gear	663.50	
		PO 39571 Repair of SCBA Equipment	270.55	934.05
88627	368 - W B MASON CO., INC	PO 39240 Copy Paper - Ledger size	32.97	32.97
88628	419 - KRISTI ANTHES	PO 39616 2022 Eyecare reimbursement	400.00	400.00
88629	441 - WHITELIGHT COMMUNICATIONS LLC	PO 39692 Phone / Data service	1,233.20	1,233.20
88630	452 - BOARD OF EDUCATION	PO 38866 Utility Bills - Andover Morris	4,847.54	4,847.54
88631	477 - LANGUAGE SERVICES ASSOCIATES	PO 39645 Language Line Services January 2023	144.30	144.30
88632	594 - GOVERNMENT FINANCE OFFICERS ASSOC O	PO 39693 Yearly Dues - GFOA	90.00	90.00
88633	626 - THE TRAZONIC CO	PO 39618 Gloves for sanitation trucks	525.75	525.75
88634	677 - LAVERY, SELVAGGI & ABROMITIS PC	PO 39613 Monthly Meeting Retainer	1,000.00	1,000.00
88635	711 - INTERNATIONAL ASSOC.OF CHIEFS OF POLI	PO 39517 2023 MEMBERSHIP	190.00	190.00
88636	733 - NJ ADVANCE MEDIA, LLC	PO 39581 NJ Advance R2023-05,06,07 & Bidders Noti	1,198.60	
		PO 39676 NJ Advance 02023-001	283.85	1,482.45
88637	772 - ULINE INC	PO 39583 Flammable storage cabinets	2,451.78	2,451.78
88638	811 - MONTANA CONSTRUCTION CO INC	PO 39639 Emergency Repair at 8 Henshaw Court	22,830.67	22,830.67
88639	817 - JPMONZO MUNICIPAL CONSULTING LLC	PO 39624 Webinar-Accumulated Absence Obligations	50.00	50.00
88640	834 - READYREFRESH BY NESTLE	PO 39155 Water Rental	268.20	268.20
88641	863 - SYNCHRONY BANK	PO 39596 High-pressure Sodium HID Light Bulb	56.81	
		PO 39629 Quikrete type S mortar mix	398.16	
		PO 39638 Concrete	212.29	667.26
88642	875 - DRAEGER INC	PO 39647 alcotest repair	418.50	418.50
88643	941 - RUSSELL REID WST HAUL/DISP.SVC INC	PO 39687 Temporary restrooms	462.71	462.71
88644	961 - DEVO & ASSOCIATES LLC	PO 39683 Kiosk air time	2.10	2.10
88645	972 - BLOSKY & ASSOCIATES LLC	PO 39603 VMS Report	110.00	110.00
88646	974 - ROUTE 12 WASH & GAS INC	PO 39520 December Car Washes	25.35	25.35
88647	998 - GRIFFITH-ALLIED TRUCKING LLC	PO 39626 Gasoline usage	635.85	
		PO 39626 Gasoline usage	6,322.05	
		PO 39677 Gasoline usage	5,258.81	
		PO 39677 Gasoline usage	430.37	12,647.08
88648	1019 - MICHAEL MOUSSA	PO 39671 6 Large Plain Pizzas for 2/10 Municipal	78.00	78.00
88649	1053 - TRIUS, INC	PO 39663 Module	190.00	190.00
88650	1094 - EEP MANUFACTURING	PO 39173 Water wand	299.88	299.88
88651	1100 - ADVANCE LOCAL HOLDINGS CORP	PO 39482 205 - newspapers	171.88	171.88
88652	1102 - ST OF NJ, DEPT OF HEALTH, INSTITUTE OF F	PO 39532 Random Testing	225.00	225.00
88653	1103 - VITAL COMMUNICATIONS INC	PO 38605 POST YEAR STATEMENTS	35.00	
		PO 39646 Services	4,974.00	5,009.00
88654	1202 - SRJ AUTOMOTIVE LLC	PO 39588 Repairs for police car from accident	563.12	
		PO 39642 Repairs for police car from accident	3,549.09	4,112.21
88655	1223 - HOME DEPOT CREDIT SERVICES	PO 39597 Thermal photocontrol for door	145.11	145.11
88656	1255 - CLEMENS UNIFORM RENTAL INC	PO 39478 501 Janitorial Service	104.40	104.40
88657	1286 - BAY ONE TRUCK & EQUIPMENT REPAIR LLC	PO 37195 Repairs for sanitation truck #29	5,415.55	5,415.55
88658	1298 - SOLVIT.ROCKS, INC	PO 39630 Office 365	1,244.00	1,244.00
88659	1311 - AMAZON CAPITAL SERVICES	PO 39628 Chain locker	84.00	84.00
88660	1311 - AMAZON CAPITAL SERVICES	PO 39635 Hanging File Folders	53.96	53.96
88661	1311 - AMAZON CAPITAL SERVICES	PO 39648 Purchase of Replacement Monitors for Fir	1,475.97	1,475.97
88662	1311 - AMAZON CAPITAL SERVICES	PO 39649 Purchase of Fasteners	38.57	38.57
88663	1311 - AMAZON CAPITAL SERVICES	PO 39670 Office Supplies for the Finance Office	46.77	46.77
88664	1311 - AMAZON CAPITAL SERVICES	PO 39698 OFFICE SUPPLIES	185.68	185.68
88665	1311 - AMAZON CAPITAL SERVICES	PO 39699 OFFICE SUPPLIES	22.09	22.09
88666	1326 - RECYCLE AMERICA HOLDINGS INC	PO 39580 Recycling fees	8,221.00	8,221.00

List of Bills - CLAIMS CHECKING ACCOUNT
 Meeting Date: 02/21/2023 For bills from 02/08/2023 to 02/20/2023

Check#	Vendor	Description	Payment	Check Total
88667	1336 - OVERDRIVE INC	PO 39513 211 - Online Services	2,000.00	2,000.00
88668	1363 - BRIAN T GRACE	PO 39410 Public Defender	1,000.00	1,000.00
88669	1374 - FRED BEANS PARTS INC	PO 39592 Parts for 94-10	151.13	151.13
88670	1386 - EASTERN WAREHOUSE DISTRIBUTORS LLC	PO 39595 Parts for garage	31.97	
		PO 39664 Parts for garage	396.71	428.68
88671	1393 - IPS Group	PO 39500 January Transaction Fee's	800.05	800.05
88672	1412 - PRECAST MANUFACTURING CO LLC	PO 39682 Basin block	492.00	492.00
88673	1427 - MAVIS TIRE SUPPLY LLC	PO 39594 Disposal of scrap tires	62.50	
		PO 39662 Disposal of scrap tires	62.50	125.00
88674	1442 - TAMMY GARGONE	PO 39584 tshirts	497.00	497.00
88675	1447 - ARAE NETWORK SOLUTIONS LLC	PO 39623 Monthly Maintenance Retainer	5,000.00	5,000.00
88676	1557 - CGPH LLC	PO 37952 R:2022-143 COF Preparation of ARP Firefl	681.50	681.50
88677	1679 - CHRIN'S BROS INC	PO 39625 Weekly disposal fees - 1/23/23-1/27/23	8,519.55	
		PO 39653 Weekly disposal fees - 1/30/23-2/3/23	8,651.50	17,171.05
88678	1705 - LORRAINE LOUDENBERRY	PO 39621 Eyecare reimbursement for 2022	14.98	14.98
88679	1758 - METZ INC	PO 39477 507 HVAC MTCE	313.00	313.00
88680	1802 - PHILLIPSBURG MUNICIPAL COURT	PO 39668 PNC CC FEES JANUARY 2023	113.81	113.81
88681	1954 - SUMMIT DOOR LLC	PO 39411 Repairs for garage door at Armory	580.00	580.00
88682	2068 - SCIENTIFIC BOILER WATER COND.	PO 39481 505 Water & Fire Suppression	141.00	141.00
88683	2331 - REMINGTON & VERNICK ENGINEERS	PO 36277 R:2021-237 COF Eng services related to v	960.75	960.75
88684	2331 - REMINGTON & VERNICK ENGINEERS	PO 36721 R:2021-307 COF Engineering Services for	23,424.13	23,424.13
88685	2331 - REMINGTON & VERNICK ENGINEERS	PO 37531 R:2022-96 CoF Professional Services for	1,964.00	1,964.00
88686	2331 - REMINGTON & VERNICK ENGINEERS	PO 39686 Professional Services January, 2023	4,082.25	4,082.25
88687	2355 - LEXIS-NEXIS RISK DATA MGMT. C/O	PO 39684 January 2023 contract fee	113.56	113.56
88688	6588 - W.E. TIMMERMAN CO INC	PO 39582 Clear urethane hose	657.44	657.44
88689	6631 - SCOTT M. WILHELM, ESQ	PO 39585 78 & 83 South Main Street (Elks Buildin	1,260.00	1,260.00
88690	6631 - SCOTT M. WILHELM, ESQ	PO 39586 Phillipsburg Land Use Board Bill	640.50	640.50
88691	6631 - SCOTT M. WILHELM, ESQ	PO 39599 180 N. Riverview RD	525.00	525.00
88692	6631 - SCOTT M. WILHELM, ESQ	PO 39600 Avantor 600 N. Broad St	900.00	900.00
88693	6631 - SCOTT M. WILHELM, ESQ	PO 39601 Avantor	285.00	285.00
88694	6659 - PENTELEDATA	PO 39483 306 - Telecom / Internet	1,199.40	1,199.40
88695	6827 - VALLEY BUSINESS SYSTEMS INC	PO 39617 Kyocera Color Printer Model: P-6235cdn	1,150.00	1,150.00
88696	7065 - MRI SOFTWARE INC	PO 39602 Work Number Reports	9.00	9.00
88697	9106 - TODD TERSIGNI	PO 39672 2023 Eyecare Reimbursement	359.95	359.95
TOTAL				155,496.09

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-194-16-609-000	Miscellaneous Insurance Checks Received				2,857.69
01-201-20-100-050	Business Administrator - O/E	3,855.50			
01-201-20-120-050	Municipal Clerk - O/E	1,482.45			
01-201-20-130-050	Financial Administration - O/E	1,040.78			
01-201-20-150-050	Tax Assessment Administration OE	4,974.00			
01-201-20-155-050	Legal Services	1,000.00			
01-201-21-180-050	Land Use Administration	640.50			
01-201-23-220-050	Employee Group Insurance	6,187.54			
01-201-25-240-050	Police Department - O/E	4,203.91			
01-201-25-265-050	Fire Department - O/E	2,589.46			
01-201-26-290-050	Street & Roads - O/E	3,554.23			
01-201-26-300-050	Public Works Administration - O/E	150.00			
01-201-26-305-050	Solid Waste Collection - O/E	525.75			
01-201-26-310-050	Building & Grounds - O/E	1,803.86			
01-201-26-315-050	Vehicle Maintenance - O/E	3,248.73			
01-201-28-370-050	Recreation Service & Program - O/E	462.71			
01-201-31-440-050	Switchboard Expenses - O/E	1,233.20			
01-201-31-460-050	Bulk Purchases - Gasoline	11,580.86			
01-201-32-465-050	Landfill/Solid Waste Disposal Costs	25,392.05			
01-201-33-490-050	Municipal Court - O/E	465.88			
01-201-47-390-050	Maintenance of Free Public Library	4,290.77			
01-203-20-100-050	(2022) Business Administrator - O/E		838.20		
01-203-20-120-050	(2022) Municipal Clerk - O/E		32.97		
01-203-20-145-050	(2022) Revenue Administration - O/E		35.00		
01-203-23-220-050	(2022) Employee Group Insurance		414.98		
01-203-26-290-050	(2022) Street & Roads - O/E		299.88		
01-203-26-310-050	(2022) Building & Grounds - O/E		580.00		

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-203-26-315-050	(2022) Vehicle Maintenance - O/E		5,415.55		
01-203-31-430-050	(2022) Utility Expenses - Electricity		4,419.00		
01-203-31-445-050	(2022) Utility Expenses - Water		428.54		
01-203-33-495-050	(2022) Public Defender - O/E		1,000.00		
01-203-47-390-050	(2022) Maintenance of Free Public Library		949.29		
01-260-05-100	Current Fund - Due to Claims			0.00	95,955.38
01-273-55-000-000	Reserve for Misc Credit Card Fees			2.10	
TOTALS FOR	CURRENT FUND	78,682.18	14,413.41	2,859.79	95,955.38
02-213-40-728-000	2019 - 2024 School Resource Officer			77.57	
02-213-41-506-000	Public Safety - State Grants			78.00	
02-213-41-730-000	2019 Grant Expenditures			4.75	
02-213-41-732-000	2021 Grant Expenditures			418.50	
02-260-05-100	St/Fed Grants - Due to Claims Fund			0.00	578.82
TOTALS FOR	STATE & FEDERAL GRANTS	0.00	0.00	578.82	578.82
04-215-55-931-000	O:2016-13 Improvements Authorized			497.00	
04-215-55-934-000	O:2017-06 Improvements Authorized			960.75	
04-260-05-100	Capital - Due to Claims Fund			0.00	1,457.75
TOTALS FOR	CAPITAL FUND	0.00	0.00	1,457.75	1,457.75
07-201-55-510-050	Sewer Utility OE	1,393.08			
07-203-55-510-050	(2022) Sewer Utility OE		4,082.25		
07-260-05-100	Sewer Utility - Due to Claims Fund			0.00	5,475.33
TOTALS FOR	SEWER UTILITY	1,393.08	4,082.25	0.00	5,475.33
08-216-55-577-000	2021 Capital Improvements Authorized			1,964.00	
08-216-55-578-000	2022 Capital Improvements Authorized			22,830.67	
08-260-05-100	Sewer Capital - Due to Claims Fund			0.00	48,218.80
08-269-55-000-000	Reserve for Prelim Exp out of CIF of SCap			23,424.13	
TOTALS FOR	SEWER CAPITAL	0.00	0.00	48,218.80	48,218.80
12-260-05-100	Planning Board - Due to Claims Fund			0.00	2,970.00
12-266-56-851-000	Land Use Escrows			2,970.00	
TOTALS FOR	Land Use Board Escrow	0.00	0.00	2,970.00	2,970.00
16-260-05-100	Section 8 - Due to Claims Fund			0.00	264.26
16-269-56-081-000	Section 8 Spending Reserves			264.26	
TOTALS FOR	SECTION 8 PROGRAM	0.00	0.00	264.26	264.26
17-260-05-100	Trust - Due to Claims Fund			0.00	15.80
17-292-56-025-000	Dedicated by Ridar			15.80	
TOTALS FOR	GENERAL TRUST FUND	0.00	0.00	15.80	15.80
20-260-05-100	Agency - Due to Claims Fund			0.00	559.95
20-291-55-070-000	Payroll Deductions			559.95	
TOTALS FOR	PAYROLL AGENCY FUND	0.00	0.00	559.95	559.95

Total to be paid from Fund 01 CURRENT FUND	95,955.38
Total to be paid from Fund 02 STATE & FEDERAL GRANTS	578.82
Total to be paid from Fund 04 CAPITAL FUND	1,457.75

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Total to be paid from Fund 07	SEWER UTILITY	5,475.33			
Total to be paid from Fund 08	SEWER CAPITAL	48,218.80			
Total to be paid from Fund 12	Land Use Board Escrow	2,970.00			
Total to be paid from Fund 16	SECTION 8 PROGRAM	264.26			
Total to be paid from Fund 17	GENERAL TRUST FUND	15.80			
Total to be paid from Fund 20	PAYROLL AGENCY FUND	559.95			
		155,496.09			

Checks Previously Disbursed

656525	AFLAC	PO# 39708	Monthly Invoice	1,837.74	2/15/2023
3980049	St of NJ - Dept of Treasury	PO# 39707	February 2023 SHBP	196,223.45	2/15/2023
				198,061.19	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND		95,955.38	95,955.38
Fund 02 STATE & FEDERAL GRANTS		578.82	578.82
Fund 04 CAPITAL FUND		1,457.75	1,457.75
Fund 07 SEWER UTILITY		5,475.33	5,475.33
Fund 08 SEWER CAPITAL		48,218.80	48,218.80
Fund 12 Land Use Board Escrow		2,970.00	2,970.00
Fund 16 SECTION 8 PROGRAM		264.26	264.26
Fund 17 GENERAL TRUST FUND		15.80	15.80
Fund 20 PAYROLL AGENCY FUND	198,061.19	559.95	198,621.14
BILLS LIST TOTALS	198,061.19	155,496.09	353,557.28



Cortes & Hay, Inc.
ABCO of Northampton, LLC

A. Settlement Statement
U.S. Department of Housing and Urban Development
OMB No. 2502-0265

B. TYPE OF LOAN
 1. FHA 2. FmHA 3. Conv. Unins.
 4. VA 5. Conv. Ins.
 6. FILE NUMBER: ORN13358 7. LOAN NUMBER:
 8. MORTGAGE INSURANCE CASE NUMBER:

C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.a.c.)" were paid outside the closing; they are shown here for information purposes and are not included in the totals. **WARNING:** It is a crime to knowingly make false statements to the United States on this or any other similar form. Penalties upon conviction can include a fine and imprisonment. For details see Title 18 U.S. Code, Sections 1001 and Section 1010.

TitleExpress Settlement System
Printed 9/21/2023 at 13:11 MC

D. NAME OF BORROWER: Town of Phillipsburg
 ADDRESS: 150 Filmore Street, Phillipsburg, NJ 08865

E. NAME OF SELLER: The Board of Education of the Town of Phillipsburg
 ADDRESS: 50 Sargent Avenue, Phillipsburg, NJ 08865

F. NAME OF LENDER: ** N/A - CASH **
 ADDRESS:

G. PROPERTY ADDRESS: 120 Filmore Street, Phillipsburg, NJ 08865
 Town of Phillipsburg

H. SETTLEMENT AGENT: Cortes & Hay Title Agency, Inc.
 PLACE OF SETTLEMENT: 110 Main Street, PO Box 454, Flemington, NJ 08822

I. SETTLEMENT DATE: 03/07/2023

J. SUMMARY OF BORROWER'S TRANSACTION:		K. SUMMARY OF SELLER'S TRANSACTION:	
100. GROSS AMOUNT DUE FROM BORROWER		400. GROSS AMOUNT DUE TO SELLER	
101. Contract sales price	75,000.00	401. Contract sales price	75,000.00
102. Personal Property		402. Personal Property	
103. Settlement charges to borrower (line 1400)	1,283.50	403.	
104.		404.	
105.		405.	
Adjustments for items paid by seller in advance		Adjustments for items paid by seller in advance	
106. City/town taxes		406. City/town taxes	
107. County taxes		407. County taxes	
108. School taxes		408. School taxes	
109.		409.	
110.		410.	
111.		411.	
112.		412.	
120. GROSS AMOUNT DUE FROM BORROWER	76,283.50	420. GROSS AMOUNT DUE TO SELLER	75,000.00
200. AMOUNTS PAID BY OR ON BEHALF OF BORROWER:		500. REDUCTIONS IN AMOUNT DUE TO SELLER:	
201. Deposit or earnest money		501. Excess Deposit (see instructions)	
202. Principal amount of new loans		502. Settlement charges to seller (line 1400)	
203. Existing loan(s) taken subject to		503. Existing loan(s) taken subject to	
204.		504. Payoff of First Mortgage Loan	
205.		505.	
206.		506.	
207.		507.	
208.		508.	
209.		509.	
Adjustments for items unpaid by seller		Adjustments for items unpaid by seller	
210. City/town taxes		510. City/town taxes	
211. County taxes		511. County taxes	
212. School taxes		512. School taxes	
213.		513.	
214.		514.	
215.		515.	
216.		516.	
217.		517.	
218.		518.	
219.		519.	
220. TOTAL PAID BY/FOR BORROWER		520. TOTAL REDUCTION AMOUNT DUE SELLER	
300. CASH AT SETTLEMENT FROM OR TO BORROWER		600. CASH AT SETTLEMENT TO OR FROM SELLER	
301. Gross amount due from borrower (line 120)	76,283.50	601. Gross amount due to seller (line 420)	75,000.00
302. Less amounts paid by/for borrower (line 200)		602. Less reduction amount due seller (line 520)	
303. CASH FROM BORROWER	76,283.50	603. CASH TO SELLER	75,000.00

SUBSTITUTE FORM 1099 SELLER STATEMENT: The information contained herein is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction will be imposed on you if this item is required to be reported and the IRS determines that it has not been reported. The Contract Sales Price described on line 401 above constitutes the Gross Proceeds of this transaction.

You are required by law to provide the settlement agent (Fed. Tax ID No. _____) with your correct taxpayer identification number. If you do not provide your correct taxpayer identification number, you may be subject to civil or criminal penalties imposed by law. Under penalties of perjury, I certify that the number shown on this statement is my correct taxpayer identification number.

TIN: _____ SELLER(S) SIGNATURE(S): _____

SELLER(S) NEW MAILING ADDRESS: _____

SELLER(S) PHONE NUMBER(S): _____ (H) _____ (W) _____

I. SETTLEMENT CHARGES		PAID FROM BORROWER'S FUNDS AT SETTLEMENT	PAID FROM SELLER'S FUNDS AT SETTLEMENT
700. TOTAL SALES/BROKER'S COMMISSION based on price \$75,000.00 =			
Division of Commission (Line 700) as follows:			
701. \$	to		
702. \$	to		
703. Commission paid at Settlement			
800. ITEMS PAYABLE IN CONNECTION WITH LOAN			
801. Loan Origination Fee	%		
802. Loan Discount	%		
803. Appraisal Fee			
804. Credit Report			
805. Lender's Inspection Fee			
806. Mortgage Application Fee			
807. Assumption Fee			
808.			
809.			
810.			
811.			
900. ITEMS REQUIRED BY LENDER TO BE PAID IN ADVANCE			
901. Interest From	to	\$	Day
902. Mortgage Insurance Premium for	to		
903. Hazard Insurance Premium for	to		
904.			
905.			
1000. RESERVES DEPOSITED WITH LENDER FOR			
1001. Hazard Insurance	mo. @ \$	mo	
1002. Mortgage Insurance	mo. @ \$	mo	
1003. City Property Tax	mo. @ \$	mo	
1004. County Property Tax	mo. @ \$	mo	
1005. School Taxes	mo. @ \$	mo	
1006. Aggregate Analysis Adjustment		0.00	0.00
1100. TITLE CHARGES			
1101. Settlement or closing fee	to Cortes & Hay Title Agency, Inc.		425.00
1102. Abstract or title search			
1103. Title examination			
1104. Title insurance binder			
1105. Document Preparation			
1106. Notary Fees			
1107. Attorney's fees			
(includes above items No: 1)			
1108. Title insurance	to Cortes & Hay Title Agency, Inc.		703.50
(includes above items No: 1)			
1109. Lender's Policy			
1110. Owner's Policy	75,000.00	- 394.00	
1111.			
1112.			
1113.			
1200. GOVERNMENT RECORDING AND TRANSFER CHARGES			
1201. Recording Fees Deed \$ 130.00	Mortgage \$	Release \$	130.00
1202. Realty Transfer Fee	Deed \$	Mortgage \$	
1203. Deed \$	Mortgage \$	Release \$	
1204. Release of Mortgage(s) Deed \$	Mortgage \$	Release \$	
1205. Recording fee - NOS	to Cortes & Hay Title Agency, Inc.		25.00
1300. ADDITIONAL SETTLEMENT CHARGES			
1301. Survey			
1302. Post Inspection			
1400. TOTAL SETTLEMENT CHARGES (refer to Lines 103, Section J and 502, Section K)			1,283.50

HUD CERTIFICATION OF BUYER AND SELLER

I have carefully reviewed the HUD-1 Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the HUD-1 Settlement Statement.

Town of Phillipsburg

The Board of Education of the Town of Phillipsburg

By: Rosamaria Person, Board President

WARNING: IT IS A CRIME TO KNOWINGLY MAKE FALSE STATEMENTS TO THE UNITED STATES ON THIS OR ANY SIMILAR FORM. PENALTIES UPON CONVICTION CAN INCLUDE A FINE AND IMPRISONMENT. FOR DETAILS SEE TITLE 18, U.S. CODE SECTION 1001 AND SECTION 1010.

The HUD-1 Settlement Statement which I have prepared is a true and accurate account of this transaction. I have caused or will cause the funds to be disbursed in accordance with this statement.

By: _____ OATC



Phillipsburg Recreation

SPECIAL EVENT PERMIT APPLICATION

A Special Event that occurs, wholly or partially, upon Town of Phillipsburg property requires successful execution the provision and coordination of Town of Phillipsburg services. A special event is defined pursuant to Chapter 422-13.1B

To apply to hold a Special Event, please complete and submit this Special Event Permit application to the **Superintendent of Recreation** at least ninety (90) days prior to the event start date. Application not submitted within this timeframe will not be processed. The application must contain all the required information and documents to be accepted for processing. Providing there are no issues or concerns related to the processing of your application, the special event permit will be issued within 30 workdays of the receipt of your application.

Applications require a **\$25 application fee**, paid in the form of a money order, cashier's check or certified check made out to the Town of Phillipsburg when application is submitted. **If you have any questions about the special events application process, call (908) 454-5500 ext. 390**

SPECIAL EVENT PERMIT FEES*

**Be advised that depending on the date and duration, the event may incur additional costs for support.*

Alcohol fee: \$500 (if approved by town council)

Application fee: \$25

DPW Labor fees: \$60 per hour per employee

Event fees: \$100-\$250 based on number of participants listed on application

Equipment fees: Per current town ordinance

Garbage removal deposit: \$600 – refundable less a \$200 per pickup truck load of garbage removed fee.

Garbage removal fee: \$200 per pickup truck load

Police Labor fees: Current contracted rate

Portable toilets: Billed at cost plus a \$10 per unit scheduling fee

Park restroom cleanup fee: \$250 per structure (restrooms are not guaranteed for special events)

Vehicle Fees: \$2-\$4 per vehicle, calculated on number of participants and 4 people per vehicle.



Phillipsburg Recreation

SPECIAL EVENT PERMIT APPLICATION CHECKLIST

Please review this list and include all documentation

- Is application fully completed with all names, contact info and signatures?
- Has an appropriate site plan been included?
- If alcohol is included at your event, do you have your sale/consumption zone designated?
- Has an appropriate plan for security been included?
- Have the appropriate certificates of insurance from all vendors been included?
- Have appropriate applications for offsite food service been made to the state?
- Have you included health department permits for all vendors?
- Have you secured proper restroom facilities?
- Have you secured appropriate garbage removal?
- Have you included your fee waiver request letter? *
(*Non-profit and Veterans groups only. Labor, garbage, and alcohol fees can not be discounted or waived.)
- Have you included a list of all vendors, performers, acts, etc.?



Phillipsburg Recreation

For Office Use Only	
Pre-application meeting complete?	Y or N Date: _____ Initials _____
Application #:	_____
Date Received:	01-30-2023

EVENT INFORMATION

01-30-2023

Date of Event June 03, 2023 Date of Application _____

Applicant Name Heather Allshouse

Organization/Business Name (if applicable) Phillipsburg Allance Church

Address 255 Lincoln Street City Phillipsburg State Nj Zip 08865

Telephone Number 908-859-8139 Home Business Cell 908-797-1276 Home Business Cell

Telephone Number _____ Home Business Cell Alternate Number _____ Cell

Fax Number _____ Email heatherallshouse70@yahoo.com

Main Contact Person during event and Telephone Number (if different from Applicant, for emergency purposes only): _____

Name of Event: Hoppe Day

Event Description If you wish to upload an event description at the end, please say so in the fields below.

Community Festival Event. Everything is free. There will be a kid zone with bounce houses and face painting,

snow cones, crafts. There will also be family photos, hair cuts, a community service tent that will have

that will provide resources for the community, they will get a bagged lunch and bags of groceries at the end.

Time Event Begins 12 pm Ends 4 pm Rain Date _____

Set-up Begins 7 am Clean-Up Ends 5 pm

Start Location (if applicable) _____

Finish Location (if applicable) _____

*** For a race, run, walk, procession, or parade, please attach a detailed route with the application. If any County Roads are in the route, you must obtain appropriate approval from the County. If any event is held on County or Federal property, it is the responsibility of the applicant to obtain appropriate approval. ***

Street Closing Location (if applicable): _____

Between: _____ & _____

Name of Park (if applicable) Walter's Park

Number of Participants (or Attendees) 50 Number of Spectators 200

Will participants or spectators be charged? Yes No If so, how much? \$ _____

SITE PLAN: Please attach a diagram of the location, routes, and set-up of any tables, booths, stages, etc.

Please provide a list of the individuals, organizations or groups (if different from the applicant) assigned to each booth and describe the activity, service, or other function to be provided at the booths.

If items are being sold or given away or dispensed in another manner, please provide a related list with prices.

Municipal Staff/Services Requested (check all that apply):

- | | | | |
|--|---|--|-----------------------------------|
| <input type="checkbox"/> DPW Staff | <input type="checkbox"/> Trash Removal | <input type="checkbox"/> Barriers | <input type="checkbox"/> Fire/EMS |
| <input type="checkbox"/> Police Officers | <input type="checkbox"/> Utility Access | <input type="checkbox"/> Roads Blocked | <input type="checkbox"/> Other |

List other if checked: _____

Additional Information:

Will you need the town to remove garbage? (See fees listed above) Yes No

If no, please provide how you will be disposing of all trash. _____

Will you need the town to supply portable restrooms? (See fees listed above) Yes No

If no, please provide the vendor information and number of toilets you will be supplying. Number of units shall match industry recommendations _____

Have all vendors applied for appropriate permits/inspections? (Alcohol, open flame cooking, etc.) Yes No

If yes, please attach proof. If no, your application will not be accepted until proof has been obtained.

Will you be utilizing sound equipment during the event? Yes No

If yes, you understand that the municipal noise ordinances shall apply. (Chapter 384, Noise)

Will the event be advertised? Yes No

If yes, describe the advertising plan, including dates and media outlet(s). Please ensure you obtain approval for your event before you begin to promote or advertise the event. flyers and social media

Will any pamphlets or advertising matter of any kind be distributed at the event? Yes No

If yes, attach a copy to the application upon submission.

Is there any indication that any group/organization may seek to disrupt your event? Yes No

If so, please provide details on your concern and all available information, including the names of those individuals/groups/organizations and their contact information: _____

Are you partnering with any organizations in conjunction with your special event? Yes No

If so, please provide all available information, including the names of those individuals/groups/organizations and their contact information: Hope Day Network & Convoy of Hope

RELATED SPECIAL EVENTS PERMITS/SUBMISSIONS

Please read the following permit requirements carefully and identify all that may apply to your event:

Alcohol served or sold *(Please note the additional insurance requirement on Page 4)*

The applicant is required to file an application with the Division of ABC in Trenton at least ten (10) working days prior to the event either via mail or the online system. The Division of ABC in Trenton may disapprove, deny, and/or cancel any application without notice, reason, or cause.

Fireworks *(Please note the additional insurance requirement on Page 4)*

Applicant must submit a copy of the firework vendor's (1) Permit to Manufacture Explosives and (2) Permit to Use Explosives, both issued by the New Jersey Department of Labor, Office of Safety Compliance.

Amusement Rides *(Please note the additional insurance requirement on Page 4)*

Applicant must provide proof that the owner/operator of the amusement rides has acquired the necessary permits from the New Jersey Department of Community Affairs, Bureau of Code Services.

Animals *(Please note the additional insurance requirement on Page 4)*

At least one (1) week prior to the event, the applicant must submit a health certificate for each animal to participate, as well as the name of a veterinarian who will provide care for any injured or sick animal, a copy of the handler's licenses required under Federal and/or State law, and verification of access to animal transport. (Applicant must be able to show compliance with all the above requirements in order to receive Special Event Permit.)

Vendors *(Please note the additional insurance requirement on Page 4)*

Vendors must obtain and supply the appropriate health Department Licensing. Vendors shall also supply proof that they have submitted the off-site, open flame cooking inspection request through the State of NJ

Temporary Structure(s) -- Tents, stages, etc. *(Please note the additional insurance requirement on Page 4)*

If temporary structures are to be utilized during the event, a zoning permit must be obtained, and a copy submitted.

INSURANCE

All Special Events require a Certificate of Insurance naming the Town of Phillipsburg as an additional insured. The Certificate of Insurance should include a hold harmless provision that reads as follows:

The Town of Phillipsburg and its officers and employees are additional insured. The Applicant/organization shall defend, indemnify and hold harmless the Town of Phillipsburg, its agents servants and administrators from and against any and all claims, or actions at law, whether for personal injury, property damage or liability including any costs of defense incurred by the Town of Phillipsburg which arise from any acts, omissions of the insured, its agents, or employees arising out of or related to the permit(s) and use of the Town of Phillipsburg's parks, streets, and/or facilities for Name of event.

A certificate of insurance evidencing general liability insurance (an occurrence policy) of at least \$1,000,000.00 (one million dollars) and property damage coverage of at least \$100,000 (one hundred thousand) and naming the Town of Phillipsburg as an additional insured must be submitted for the application to be accepted for processing. The Town reserves the right to request additional liability insurance depending on the scale and duration of the event, including but not limited to the following:

Will your event include vehicles, aircraft, or other equipment, devices, or activities that are excluded from coverage in your general liability insurance policy? Yes No

If so, separate additional liability insurance for the applicable exclusion with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will alcoholic beverages be served or sold at your event? Yes No

If so, separate additional liquor liability insurance with coverage of at least the coverage minimums listed above must be provided by the alcohol vendor naming Town of Phillipsburg as an additional insured.

Will contracted emergency medical Services or first aid stations provided at your event? Yes No

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will fireworks or other special effects be displayed at your event? Yes No

If so, separate additional general liability insurance with coverage of at least \$2,000,000 liability and \$500,000 property damage and naming the Town of Phillipsburg as an additional insured must be provided by the pyrotechnics company.

Will contracted security guards or officers be used at your event? Yes No

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will amusement rides be used at your event (including inflatables)? Yes No

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

Will animals be utilized/on display at your event? Yes No

If so, separate additional medical liability insurance with coverage of at least the coverage minimums listed above must be provided by vendor naming Town of Phillipsburg as an additional insured.

APPLICANT ACKNOWLEDGMENT/AUTHORIZATION/INDEMNIFICATION

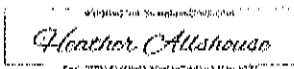
As the applicant, I hereby certify the information I have provided in this application and any attachments is complete and accurate, and that no false or misleading information or false statements have been given. I understand that failure to do so and to abide by the rules and regulations promulgated by the Town of Phillipsburg for holding Special Events may lead to the denial of the application, cancellation of the event, the denial of future Special Event applications, or other legal action.

In addition, as the applicant, I hereby agree to defend and hold harmless the Town of Phillipsburg, its agents, servants, and administrators from and against any and all claims, or actions at law, whether for personal injury, property damage, or liability including and cost of defense incurred by the Town of Phillipsburg which may arise from any acts omissions of the insured, its agents, or employees arising out of or related to the permit(s) and use of the Town of Phillipsburg's parks, streets, properties, and/or facilities which are deemed not to be the sole responsibility of the Town of Phillipsburg.

I acknowledge that the Town of Phillipsburg reserves the right to deny a permit to any event that interferes with the health, safety, order, and well-being of the general public.

As the applicant/owner, I further certify that I am authorized to sign this application and execute the Hold Harmless & Indemnification Agreement contained therein on behalf of (Name of Organization):

Phillipsburg Alliance Church for the Special Event beginning on June 03, 2023 / /
ORGANIZATION



SIGNATURE

Heather Allshouse

PRINT (NAME)

01-30-2023

Children's Ministry Director

TITLE

DATE

Note: Please recheck your application to ensure that it is complete with all the requested information. This will enable your application to be processed without delay. Providing there are no concerns or issues related to the processing of your application, the special event permit will be available within 30 workdays of the receipt of your application.

For office use only:

Robert Stettner
Key: 071800a0c0c47502a200a2a7a11e00c09

02-02-2023

Chief of Police

Steve Davis
Key: 0c27a811f7a744298c90a1e1a0a4

02-02-2023

Public Works

Rich Hay
Key: 7922a007e142540532300e997028c419f

02-02-2023

Fire Chief

Municipal Clerk

Superintendent of Recreation

Business Administrator

It is / is not recommended to approve this application.

Mayor

Date:

Approved: _____

Denied: _____

Date:

Council Approval Signature

Date:

Reason for Denial: A letter of denial will be attached with reasons and appeal information.

Phillipsburg Fire Department
Administrative Offices
441 Heckman Street
Phillipsburg, New Jersey 08865

Date February 13, 2023

Joel M. Pearson

Name of Applicant

This serves to advise that the above named individual has applied for active fire duty as a Junior Firefighter with the Phillipsburg Fire Department. This also serves as notification that this individual has permission of a parent / guardian, has successfully completed a criminal background check and the required physical examination by the Municipal Doctor, as set forth by the Town of Phillipsburg and the New Jersey State Firemen's Association.

Very truly yours,



Richard A. Hay
Fire Chief