

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES WITH RT ENVIRONMENTAL SERVICES, INC FOR UPDATED ACM/HAZMAT/MOLD INSPECTION AND SPECIFICATIONS FOR REMEDIATION

WHEREAS, the Town of Phillipsburg has a need to acquire professional services relative to the conducting of an updated ACM/HAZMAT/Mold inspection and specifications for Corliss Avenue ("Project"); and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), a contract for such services may be awarded without competitive bidding by reason that such services constitute "professional services" which are services rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship; and

WHEREAS, RT Environmental Services, Inc., submitted a proposal dated February 22, 2022, to provide environmental services relative to the Project; and

WHEREAS, the value of these services is NOT TO EXCEED the sum of \$12,560.00; and

WHEREAS, the Town Council finds it to be in the best interest of the Town of Phillipsburg to authorize said work, which work is not subject to public bidding; and

WHEREAS, sufficient funds are available as evidenced by the attached certification of funds.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Phillipsburg, County of Warren, State of New Jersey, that the Mayor and Municipal Clerk are authorized to enter into a Contract with RT Environmental Services, Inc., for an amount NOT TO EXCEED the sum of \$12,560.00.

BE IT FURTHER RESOLVED that the Clerk is hereby authorized and directed to cause a notice to be published in the manner provided by law setting forth the nature, duration, service and amount of the Contract and that the resolution and Contract are on file in the Office of the Clerk and are available for public inspection.

CERTIFICATION

I, Lorraine Loudenberg, Acting Municipal Clerk of the Town of Phillipsburg, County of Warren and State of New Jersey do hereby certify the foregoing to be true and correct copy of a Resolution adopted by Council at a meeting held on March 22, 2022.


Lorraine Loudenberg, Acting Municipal Clerk

AVAILABILITY OF FUNDS CERTIFICATION

I, Robert J. Merlo, Chief Financial Officer of the Town of Phillipsburg do hereby certify as follows:

1. I have examined the accounts of the Town to determine if sufficient funds are available to award a contract for the following:

A.	<table border="1"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td align="center">x</td></tr> <tr><td> </td></tr> </table>			x		Professional Services Bid Award Contract Emergency	State Contract # Co-op Name Co-op Number	<table border="1"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>			
x											
B.	Resolution # R:2022-73 Change Order Resolution # Description Updated ACM/Hazmat/Mold Inspection and Specifications for Remediations										
C.	Vendor: RT Environmental Services Vendor # 390										
D.	Vendor Address: 215 W Church Road King of Prussia, PA 19406										
E.	Amount: \$ 12,560.00 2022 Not to exceed <div style="background-color: yellow; padding: 2px;">\$ -</div> \$ - \$ 12,560.00										
F.	Project #										
G.	Purchase Order #:										
H.	Drawdown: <table border="1" style="display: inline-table;"> <tr> <td style="background-color: yellow;">YES</td> <td>NO</td> </tr> </table>				YES	NO					
YES	NO										

2. I have determined that funds are available as follows:

A. Fund:	X	Capital	Municipal Improvements

B.	I have determined that NO funds or insufficient funds are available at this time:
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	Account Numbers	Account Titles	2022 Cert of Funds	Change Order	Balance
(1)	04-215-55-933-001	Municipal Improvements	\$ 12,560.00	\$ -	\$ 12,560.00
(2)					\$ -
(3)					\$ -
(4)					\$ -
(4)					\$ -
			\$ 12,560.00	\$ -	\$ 12,560.00

3. Only amounts for the 2022 Budget Year have been certified.

Amounts for future years are contingent upon sufficient funds being appropriated.

Robert J Merlo

Robert J. Merlo, Chief Financial Officer

March 22, 2022

Date



February 22, 2022

Mr. Rob Bengivenga
Business Administrator
120 Filmore Street
Phone: 908-454-5500
Fax: 908-454-6511
www.phillipsburgnj.org

**RE: PROPOSAL FOR UPDATED ACM/HAZMAT/MOLD INSPECTION & SPECS
PHILLIPSBURG TOWN HALL
675 CORLISS AVENUE
PHILLIPSBURG, NJ 08865
RT PROPOSAL #22-0107R**

Dear Mr. O'Brien:

RT Environmental Services, Inc. (RT) is pleased to submit this proposal to complete an updated asbestos containing materials (ACM) and hazardous building material survey at the above referenced site. RT understands that the Town of Phillipsburg is renovating or demolishing the site building. RT has completed prior ACM and hazmat surveys for the site building and understands that the Town wishes to confirm and finalize the identification and quantification of all ACMs and hazardous materials which will require proper abatement prior to building renovation or demolition. In addition to the ACM and hazardous materials, RT is also aware that the potential presence of mold will also need to be evaluated and considered with respect to contractor exposure during the proposed renovation or demolition of the site building. RT also understands that the Town is requesting that demolition and renovation scenario specifications be prepared pertaining to the ACM and mold abatements and hazardous material removal which will be released for public bid.

Based on this information, RT proposes the following scope of work:

- RT will mobilize an Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA) Certified Asbestos Inspector to the site building to complete an updated inspection and quantification of the previously identified ACMs. Additionally, RT will complete an ACM survey and collect building material samples, as necessary, given the proposed renovation or demolition of the site building.
- The ACM survey of the structure will be completed in accordance with EPA recommended procedures described in EPA-450/2-78-014 (PARTS I AND II), EPA 560/5-85-024, and 40 CFR 763.
- Building material samples will be submitted to a National Voluntary Laboratory Accreditation Program (NVLAP) Certified Laboratory for analysis of total asbestos content via polarized light microscopy (PLM). This proposal assumes that up to 30 additional samples will be collected for analysis



- RT will also confirm the presence and condition of previously identified hazardous materials and identify any additional materials which may require proper removal and disposal prior to the planned renovation or demolition.
- The hazmat survey will include identification, observation, and quantification of potentially hazardous materials required to be separated or appropriately managed prior to, or as part of the renovation or demolition activities. Identified items will include fluorescent lights and ballasts, mercury switches, neon exit signs, and any secondary systems which may be present including compressor systems, cooling systems, electrical switch gear, step down or permanent transformers, petroleum products, and/or other chemicals and wastes.
- Given the prior identification of mold within the subject building, RT will also identify and assess the presence of any visible suspected fungal growth which may have amplified since the prior sampling events were completed. Should significant mold growth be identified within the site building, RT will collect appropriate air samples for mold identification. This proposal allows for the collection and analysis of six air samples. Should any significant mold issues be identified, RT will provide proper procedures for addressing fungal growth as part of the bid specifications discussed below.
- Upon receipt of the laboratory analytical and inspection results, RT will prepare an updated ACM/Hazmat/Mold Inspection letter report which will summarize and detail the results of the investigation and provide a list of identified ACMs and hazardous materials, their locations, and their respective quantities. The report will also provide the results of the mold sampling activities.
- Upon completion of the survey, RT will prepare a bid specification package which identifies both renovation and demolition scenarios for the abatement of ACMs and the management of hazardous materials and mold. RT understands that the Town will publish these specifications as part of the public bid package. RT anticipates the specification for renovation activities will include more intensive practices pertaining to mold remediation and sanitizing processes.

RT can complete the above referenced scope of work for a total fee of **\$12,560**. This scope of work has been broken into two separate tasks, and the detailed cost estimate is as follows:

Cost Breakdown

Updated Inspection/Quantification

Updated ACM/Hazmat Survey/Mold Inspection (2 inspectors)	\$1,990
Laboratory Analysis	
ACM Samples (Estimated 30 samples for PLM @ \$14 ea)	\$ 420
Mold Samples (Estimated 6 air samples @ \$85 ea)	\$ 510
ACM/Hazardous Material/Mold Survey Report	\$1,795
Miscellaneous Expenses (Mileage, Equipment, Respirators, Expendables)	<u>\$ 850</u>
Subtotal Task 1	\$ 5,565

Mr. Bengivenga
February 23, 2022
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Bid Specifications

Bid Specification Preparation (<i>Renovation and Demolition Scenarios</i>)	<u>\$6,995</u>
Subtotal Task 2	\$6,995
Total Fee	12,560

RT can begin this work upon your authorization, and we anticipate being able to produce the Survey report within 10 business days of completing the inspection/survey work. The bid specifications can be prepared within 15 business days of completing the Survey Report. All work is proposed to be completed in accordance with RT's General Terms and Conditions, a copy of which is attached.

We appreciate the opportunity to be considered by the City of Phillipsburg for this assignment. Please call with any questions or to schedule the site inspection.

Respectfully submitted,

RT ENVIRONMENTAL SERVICES, INC.



Stephanie Capito
Assistant Project Manager



Justin R. Lauterbach, QEP
President

P.S. Please check the desired task(s) below and sign to act as your authorization to proceed.

☒ **Task 1 Updated Inspection/Quantification \$5,565**

☒ **Task 2 Bid Specifications \$6,995**


Signature

3/23/2022
Date