



## TOWN OF PHILLIPSBURG PARKING PERMIT APPLICATION

**\*\*PURCHASE OF A PERMIT DOES NOT GUARANTEE A PARKING SPOT\*\***

- One (1) property is entitled to one (1) permit, however, in the case of multiple units or businesses within a single property (ie: 123A/123B South Main Street) each unit is eligible for one (1) permit.
- Permits are sold on a first come, first served basis and once the maximum number of permits have been sold for each lot, and/or total, no more will be made available.
- Permits purchased after January 31<sup>st</sup>, 2024 will be pro-rated.
- Proof of address tying the applicant to the property is required in the form of a government issued I.D. or utility bill. Valid and current registration for the permitted vehicle is also required. Legible copies will be accepted. **NO APPLICATION WILL BE ACCEPTED WITHOUT PROPER DOCUMENTATION!**
- Applicants may drop off applications in person at the Clerk's Office at 120 Filmore Street, 1<sup>st</sup> Floor, send in applications by U.S. Mail (ATTN: Clerk's Office), or by email to [clerk@phillipsburgnj.org](mailto:clerk@phillipsburgnj.org)
- Permits valid January 1<sup>st</sup>, 2024 – December 31<sup>st</sup>, 2024.

**NAME/BUSINESS NAME:** \_\_\_\_\_

**RESIDENCE OR BUSINESS ADDRESS:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**CONTACT PREFERENCE (CIRCLE ONE):**

PHONE

EMAIL

VEHICLE INFORMATION					
Make	Model	Year	Color	License Plate Number	State

<b>**FOR OFFICE USE ONLY **</b>		
Date:	Permit Number	Fee Received